



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

NOTICE IS HEREBY GIVEN that the **Annual meeting of the Parish Council** will be held in **The Hub Community Centre**, Cambourne on **17th May 2016 at 7.00pm**, to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Parish Clerk to the Parish Council

11th May 2016

AGENDA

PUBLIC ADDRESS TO COUNCIL

"Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman)."

Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time.

Please Note: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.

1. **ELECTION OF CHAIRMAN OF THE COUNCIL**
Chairman's Declaration of Acceptance of Office and Acceptance Speech.
2. **REMARKS FROM THE RETIRING CHAIRMAN**
3. **ELECTION OF VICE CHAIRMAN OF THE COUNCIL**
Vice Chairman's Declaration of Acceptance of Office.
4. **APOLOGIES FOR ABSENCE**
5. **MINUTES OF LAST MEETING**
To approve as a correct record the minutes of the Meeting [CPC/M152](#) held on 5th April 2016 and Special Council Meeting [CPC/M153](#) held on 12th April 2016.
6. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.
7. **COUNCILLOR VACANCIES**
To receive an update from the Parish Clerk
8. **POLICE MATTERS**
To receive a report on the current position in Cambourne.
9. **CLERKS UPDATE**

To receive an update from the Parish Clerk.

10. HEALTHCARE IN CAMBOURNE

To receive an update.

11. RESIDENTS CORRESPONDENCE

12. COMMITTEE REPORTS

To receive minutes of meetings of the following Committees and consider any recommendations contained therein:

12.1 Planning Committees held on 5th April 2016 (M242), 19th April 2016 (PLN M243) and 3rd May 2016 (PLN M244)

12.2 Leisure & Amenities Committee held on 21st April 2015 (LA M61)

12.3 Festival Working Party held on 8th March 2016 (FWP M14) and 4th April 2016 (FWP M15)

13. APPOINTMENT OF STANDING COMMITTEES

13.1 Planning Committee (Chairman of the Council plus 7 members)

13.2 Planning Committee

Election of Chairman for the ensuing year. (Committee members only can vote)

13.3 Leisure and Amenities Committee (Chairman of the Council plus 7 members)

13.4 Leisure and Amenities Committee

Election of Chairman for the ensuing year. (Committee members only can vote)

13.5 Finance and Policy Committee (Chairman and Vice Chairman of the Council, Chairmen of Planning and Leisure and Amenities plus three other members)

13.6 Finance and Policy Committee

Approval of Chairman for the ensuing year. (Committee members only can vote)

13.7 Bank Signatories

To confirm the authorised signatories and to appoint the independent Councillor.

Note copy of existing committee membership attached for information.

14. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

Cambourne Youth Partnership (up to two representatives).

Parish Plan Steering Committee

Festival Working Party

15. COUNTY & DISTRICT COUNCIL MATTERS

To receive reports from County & District Councillors for Cambourne.

16. CYP GRANT

To consider the release of the 2016-17 Cambourne Youth Partnership Grant.

- 17. REVIEW OF POLICIES**
 17.1 Standing Orders
 17.2 Financial Regulations
 17.3 Terms of Reference and Delegated Powers
- 18. GENERAL POWER OF COMPETENCE**
 To reconfirm the Council's right to exercise the General Power of Competence
- 19. ELECTORAL REVIEW OF CAMBRIDGESHIRE: NEW DRAFT RECOMMENDATIONS**
 To receive correspondence.
- 20. ELECTORAL REVIEW OF SOUTH CAMBRIDGESHIRE: DRAFT RECOMENDATIONS**
- 21. LAND TRANSFERS**
 To receive a report from the Parish Clerk.
- 22. TRAFFIC MATTERS & ROAD SAFETY**
 To receive an update
- 23. GENERAL CORRESPONDENCE**
 Parish Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith).
- 24. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
 Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
- 25. STAFFING UPDATE**
 To receive a report from the Parish Clerk
- 26. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
 Re-admittance of the press and the public.
MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
- 27. TO CONFIRM DATE OF NEXT MEETING – 7th June 2016**

***John Vickery, Clerk to Cambourne Parish Council. Parish Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW.
 Tel 01954 714403 E-Mail clerk@cambourneparishcouncil.gov.uk***