



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

NOTICE IS HEREBY GIVEN that a Meeting of the **Parish Council** will be held in **The Hub Community Centre**, Cambourne on **7th February 2017 immediately after the Planning meeting** to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Parish Clerk to the Parish Council

1st February 2017

AGENDA

PUBLIC ADDRESS TO COUNCIL

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).” **Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time.**

Please Note: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF LAST MEETING**
To approve as a correct record the minutes of the Council Meeting CPC [M162](#) held on 17th January 2017.
3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.
Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.
4. **POLICE MATTERS**
https://www.police.uk/cambridgeshire/SCambs_Cambourne/
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **CLERKS UPDATE**
To receive an update from the Parish Clerk.
7. **WEST CAMBOURNE**
To receive an update from the Parish Clerk.
8. **RESIDENTS CORRESPONDENCE**
Parish Clerk to report on any correspondence needing to be brought to the

Council's attention. (Schedule Herewith)

9. **COUNTY & DISTRICT COUNCIL MATTERS**
To receive reports from County & District Councillors for Cambourne.
10. **FINANCIAL STATEMENT**
 - 10.1. To receive the schedule of payments attached.
 - 10.2. To receive a report on the current financial position.
 - 10.3. To receive the Bank Reconciliation.
 - 10.4. To receive an update on the Audit procedure.
11. **LOCAL LIASON FORUM**
To receive an update from Cllr Mrs J Sawford.
12. **LAND TRANSFERS**
To consider a report from the Parish Clerk.
13. **TRAFFIC MATTERS & ROAD SAFETY**
To receive an update on traffic matters
14. **GENERAL CORRESPONDENCE**
Parish Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)
15. **COMMITTEE REPORTS**
To receive minutes of meetings of the following Committees and consider any recommendations contained therein:
 - 15.1 **PLANNING COMMITTEE** held on 17th January 2017 PLN [M258](#).
16. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Exclusion of the press and the public.
MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
17. **MAINTENANCE EQUIPMENT**
To receive a report from the Parish Clerk.
18. **STAFFING**
To receive a report from the Parish Clerk.
19. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Re-admittance of the press and the public.
MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
20. **TO CONFIRM DATE OF NEXT MEETING – 7th March 2017**

*John Vickery, Clerk to Cambourne Parish Council. Parish Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW.
Tel 01954 714403 E-Mail clerk@cambourneparishcouncil.gov.uk*