



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

NOTICE IS HEREBY GIVEN that a **Special meeting** of the **Parish Council** will be held in **The Hub Community Centre**, Cambourne on **28th February 2017 at 7pm** to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Parish Clerk to the Parish Council

22nd February 2016

AGENDA

PUBLIC ADDRESS TO COUNCIL

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).” **Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time.**

Please Note: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.

1. **APOLOGIES FOR ABSENCE**
2. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.
Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.
3. **CHAIRMAN'S ANNOUNCEMENTS**
4. **PARISH PLAN**
To receive an update from the Parish Plan Steering Group on the preparation of the Parish Plan Report (**Copy of draft report attached for information only**).

It is

Recommended that the Parish Plan Steering Group (in conjunction with Parish Chairman and Parish Clerk) be delegated authority to finish the report and launch the Parish Plan.

5. Parish Plan Actions

To consider the draft actions proposed.

It is

Recommended that the actions as agreed be adopted.

6. TO CONFIRM DATE OF NEXT MEETING – 7th March 2017

*John Vickery, Clerk to Cambourne Parish Council. Parish Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW.
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