



CAMBOURNE PARISH COUNCIL
District of South Cambridgeshire

FINANCE AND POLICY COMMITTEE

A meeting of this Committee was held at The Hub Community Centre, Cambourne on Tuesday 24th March 2015

Present:

Cllr S Crocker (Chairman)
Cllr P Gavigan

Cllr J O'Dwyer
Cllr Mrs R Poulton

In attendance:

John Vickery Parish Clerk
Liz Pinchen Deputy Parish Clerk

0 members of the Public were in attendance for the meeting.

1. APOLOGIES

Apologies for absence had been received from Cllr J Patel.

It was:

RESOVLED that the apologies from Cllr J Patel be approved.

2. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

There were no declarations of interest or requests for dispensation.

3. MINUTES

It was:

RESOLVED that the Minutes of the meetings held on Tuesday 16th December 2014 (M59) were confirmed as being a correct record and duly signed by the Chairman.

4. CHAIRMAN'S ANNOUNCEMENTS

- Notification has been received that part of Stirling Way is to be closed from Monday March 30th to Thursday 2nd April for remedial works. Clarification on the re-routing of the buses is being sought.
- A meeting has been held with Pam Hume regarding the placement of a commemorative bench on Crow Hill for Roger Hume. A request has also

Signed

Date 21st July 2015
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been received from members of the community for a tree to be planted in the Burial Ground with a commemorative plaque. The Parish Clerk reported that a hedge and trees will need to be planted to screen the school and along the High Street so a plaque could be placed at the base of one of these.

5. RISK ASSESSMENT

The Parish Council Risk Assessment has been reviewed and updated taking into account all changes to facilities and services over the past year. Sample pages from the Risk Assessment were shown to Councillors.

It was:

Resolved that the report be received.

6. FESTIVAL WORKING PARTY

A recommendation was made by the Festival Working Party that the remaining Festival budget for 2014-2015 of £2,000 be vired forward into the Festival budget for 2015-2016 to make the total budget £3,000 for the next financial year.

The Chairman reported that work on organising the Cambourne Community Fete is progressing and advertising will begin in April.

It was:

RESOLVED that the report be received and that the remaining Festival budget for 2014-15 of £2000 be vired forward into the Festival budget for 2015-16.

7. ANNUAL RETURN 2014-2015

The Parish Clerk reported that the Annual Return had been received and that the office would carry out the necessary actions to meet the requirements of the return.

It was noted that the statutory date for completion of the Annual Return is 30th June 2015 but that the auditors require the return by 8th June 2015.

It was:

RESOLVED that the report be received.

8. CORRESPONDENCE

No correspondence had been received.

9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public are excluded from the Meeting.

CONFIDENTIAL ITEM

10. STAFFING

The Parish Clerk reported on current staffing issues.

It was:

RESOLVED that the report be received and the recommended actions be taken.

11. BLUE SCHOOL

The Parish Clerk presented a report to the Committee.

It was:

RESOLVED the report be received.

12. BUILDING PROJECTS

It was:

RESOLVED the report be received and the recommended actions be confirmed.

13. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

14. DATE OF NEXT MEETING – 21ST July 2015