



# CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

## **FINANCE AND POLICY COMMITTEE**

NOTICE IS HEREBY GIVEN that a meeting of this Committee will be held in **The Hub Community Centre**, Cambourne on **20<sup>th</sup> October 2015, following the Planning Committee Meeting**, to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

*John Vickery, Parish Clerk*

*14<sup>th</sup> October 2015*

### **AGENDA**

#### **PUBLIC ADDRESS TO COUNCIL**

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).”

**Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. Please Note: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.**

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF LAST MEETINGS**  
To approve as a correct record the minutes of the Meeting [FIN/M61](#) held on 21<sup>st</sup> July 2015
3. **MEMBERS DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATIONS** for items on the agenda.
4. **CHAIRMAN'S ANNOUNCEMENTS**
5. **PARISH PRECEPT AND ESTIMATED TAX BASE**  
To receive a report from the Parish Clerk.
6. **PURCHASE OF PCSO TIME**  
To consider the purchase of additional PCSO time to tackle parking issues.
7. **TRADE FAIR**

To receive a report from the Deputy Parish Clerk

**8. FINANCIAL STATEMENT**

**8.1.** To receive the schedule of payments attached.

**8.2.** To receive a report on the current financial position.

**8.3** To receive the Bank Reconciliation.

**8.4** To review the presentation/layout of the Estimates of Expenditure.

**8.5** Annual Return

**9. NEW PARISH BUILDINGS**

To receive a report from the Parish Clerk

**10. CORRESPONDENCE**

Parish Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)

**11. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
EXCLUSION OF THE PRESS AND THE PUBLIC**

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

**CONFIDENTIAL ITEMS**

**12. STAFFING**

To receive a report from the Parish Clerk

**13. STANDING ORDERS**

To consider a change to the Standing Orders regarding the process of the Clerk's appraisal.

**14. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
Re-admittance of the press and the public.**

**15. DATE OF NEXT MEETING – 15<sup>th</sup> December 2015**

*John Vickery, Clerk to Cambourne Parish Council. Parish Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW.  
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