



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

FINANCE AND POLICY COMMITTEE

NOTICE IS HEREBY GIVEN that a meeting of this Committee will be held in **The Hub Community Centre**, Cambourne on **15th December 2015**, following the **Planning Committee Meeting**, to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Parish Clerk

9th December 2015

AGENDA

PUBLIC ADDRESS TO COUNCIL

"Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman)."

Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. Please Note: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.

- 1. APOLOGIES FOR ABSENCE**
- 2. MINUTES OF LAST MEETINGS**
To approve as a correct record the minutes of the Meeting [FIN/M62](#) held on 20th October 2015
- 3. MEMBERS DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATIONS** for items on the agenda.
- 4. CHAIRMAN'S ANNOUNCEMENTS**
- 5. FINANCIAL STATEMENT**
 - 5.1.** To receive the schedule of payments attached.
 - 5.2.** To receive a report on the current financial position.
 - 5.3** To receive the Bank Reconciliation.
- 6. BUDGET 2016-2017**
To receive a report from the Parish Clerk.

7. **CAPALC AGM**
To receive a report from the Vice Chairman
8. **NALC**
To receive a report from the Parish Clerk on the NALC Direct Access Scheme
9. **INTERNAL AUDITOR**
To receive a report from the Parish Clerk
10. **CORRESPONDENCE**
Parish Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)
11. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
EXCLUSION OF THE PRESS AND THE PUBLIC**

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

CONFIDENTIAL ITEMS

12. **STAFFING**
 - 12.1 To receive a staffing update from the Parish Clerk.
 - 12.2 To receive an interim report on the Parish Clerk's appraisal.
13. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Re-admittance of the press and the public.
14. **DATE OF NEXT MEETING – 22nd March 2016**

John Vickery, Clerk to Cambourne Parish Council. Parish Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW.

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