



## CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

### **FINANCE AND POLICY COMMITTEE**

NOTICE IS HEREBY GIVEN that a meeting of this Committee will be held in **The Hub Community Centre**, Cambourne on **20<sup>th</sup> October 2009 immediately following the Leisure and Amenities Committee Meeting**, to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

*John Vickery, Parish Clerk*

*14<sup>th</sup> October 2009*

### **AGENDA**

#### **PUBLIC ADDRESS TO THE FINANCE AND POLICY COMMITTEE**

Questions are to be relevant to this committee and agenda.

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS DECLARATION OF INTEREST** for items on the agenda.
- 3. MINUTES OF LAST MEETINGS**  
To approve as a correct record the minutes of the Meeting held on 21<sup>st</sup> July 2009 (M36)
- 4. CHAIRMAN'S ANNOUNCEMENTS**
- 5. FINANCIAL STATEMENT**  
5.1 **Bank Reconciliations:** to consider approving the Bank reconciliations as at the 1<sup>st</sup> September 2009 and 1<sup>st</sup> October 2009. (Copies attached).
- 6. ANNUAL RETURN 2008-2009**  
To report receipt of the Annual Return from the External Auditors and to agree any actions required (Copy attached).
- 7. LAND TRANSFERS**  
To receive a report on land transfers.

8. **GROUNDS MAINTENANCE**  
To consider a report from the Parish Clerk and Charge hand
9. **NATIONAL PAY AWARDS**  
To receive a report from the Parish Clerk.
10. **BUDGETS 2010-2011**  
To consider projects for 2010-2011

11. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
EXCLUSION OF THE PRESS AND THE PUBLIC**

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

**CONFIDENTIAL ITEM**

12. **STAFFING MATTERS;**  
To receive a report from the Parish Clerk on the steps to fill the vacancy for a Grounds Maintenance Operative.

13. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**

**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

14. **DATE OF NEXT MEETING – 17<sup>th</sup> November 2009**

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