

CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

Council Meeting 13th January 2015

FINANCIAL STATEMENT

11.1 SCHEDULE OF PAYMENTS: to consider schedule of payments, copy attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved.

SCHEDULE OF PAYMENTS

Paid Accounts

| Voucher No | Amount | Name | For | Budget Code | Freq. |
|------------|-----------|-------------------------------|-------------------------------------|-------------|-------|
| DD | 16,952.86 | Public Works Loan Board | Loan Repayment | 2004 | ½ |
| DD | 310.80 | SCDC | Sports Pavilion Bins Trade Waste | 1814 | M |
| DD | 12.26 | SCDC | Sports & Social Club (Recharged) | 1814 | M |
| DD | 55.92 | SCDC | Hub Bin & Recycling | 1422 | M |
| DD | 8.99 | SCDC | Cricket Pavilion Bin | 1814 | M |
| DD | 467.00 | SWALEC | Hub - Gas | 1416 | M |
| DD | 391.00 | SCDC | Rates - MUGA | 1206 | M |
| DD | 483.00 | SCDC | Rates - Hub | 1415 | M |
| DD | 108.00 | SCDC | Rates - Trailer Park | 1711 | M |
| DD | 98.00 | SCDC | Rates - LC Cricket Pavilion | 1811 | M |
| DD | 542.00 | SCDC | Rates - Sports Pavilion | 1811 | M |
| DD | 248.66 | Orange | Mobile phones | 403 | M |
| DD | 125.42 | Eon | Cricket Pavilion | 1806 | M |
| 2363 | 152.26 | SCDC | | 101 | |
| 2364 | 38.25 | S Crocker | chairmans allowance | 413 | |
| DD | 64.31 | Barclays | Bank charges A/c 93936082 | 203 | M |
| DD | 15.74 | Eon | Trailer Park | 1705 | Q |
| T | 20,681.17 | American Ramp Company | Skatepark equipment | 1107 | |
| DD | 25.12 | Barclaycard | Merchant services | 203 | M |
| DD | 78.96 | SGW Payroll | Payroll processing | 207 | M |
| DD | 770.70 | Ricoh | Photocopier | 407 | Q |
| 2365 | 1,712.31 | A J & R Scambler & Sons | Gator service and strimmer line | 1104 | |
| 2366 | 117.00 | Briar Security Systems Ltd | Callout Hub | 1419 | |
| 2367 | 204.00 | British Red Cross Society | First aid for fireworks | 1111 | |
| 2368 | 105.00 | C & J Supplies | Keys | 1208 | |

Agenda Item 11

| | | | | | |
|------|-----------|----------------------------------|---|------|---|
| 2369 | 200.00 | Cambourne Church | Catering for Volunteers event. | 415 | |
| 2370 | 633.17 | Cambridgeshire CC | Waiting Restrictions order | 2007 | |
| 2371 | 588.00 | Camline Cambridge Ltd | Yellow Lines | 2007 | |
| 2372 | 241.38 | CBS Office Solutions | Vacuum jugs & stationery | 1413 | |
| 2373 | 153.76 | CCL Supplies | Cleaning Products | 1411 | |
| 2374 | 88.26 | Cooleraid | Water cooler | 1421 | |
| 2375 | 16.55 | CPC | hats & mini mouse | 106 | |
| 2376 | 2,895.60 | Earth Anchors Ltd | dog and litter bins | 1107 | |
| 2377 | 322.80 | Fenland Leisure Products Ltd | Spring for eagles nest | 1107 | |
| 2378 | 2,700.00 | Frank Shaw Associates Ltd | Tender Spec for Pavilion | 2005 | |
| 2378 | 1,800.00 | Frank Shaw Associates Ltd | Tender Spec for Hub Exten | 2003 | |
| 2379 | 60.00 | Ibbetts | strimmer line | 1103 | |
| 2380 | 1,641.60 | IG Electrical & Data contracting | Works to Sports Centre (recharged) | 2004 | |
| 2382 | 102.00 | Loho | Website domain and hosting | 404 | |
| 2383 | 976.20 | Newmarket Plant Hire | Cherry Picker Hire - November | 1110 | |
| 2384 | 579.24 | Premier Logos | Staff Uniform | 106 | |
| 2385 | 20.30 | S Crocker | Chairmans Allowance | 413 | |
| 2386 | 142.10 | Screwfix | Wire rope & gloves and electrical parts | 1107 | |
| DD | 232.76 | Fuel Genie | Petrol & Diesel | 1109 | M |
| DD | 728.72 | Opus | Hub - Electricity | 1407 | M |
| DD | 3,194.66 | Paye | | 102 | M |
| DD | 284.29 | British Gas | Sports Pavilion - Electricity | 1806 | M |
| DD | 3,423.31 | Pension | | 103 | M |
| DD | 13,367.79 | Payroll | | 101 | M |
| DD | 150.00 | Scottish Power | MUGA - Electricity | 1202 | M |
| DD | 248.83 | Orange | Mobile phones | 403 | M |

11.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 8.1.14.

RECOMMENDATIONS:

That the report on the Finance Spreadsheet as at 8.1.14 be received

Estimates of Expenditure

| 2013/14 Actual | 2014/15 Estimated | Heading | 2014/15 Spent | 2014/15 Balance |
|-------------------|----------------------|---------------------------------------|------------------|--------------------|
| | | Administration | | |
| 240,610.00 | 257,379.00 | Total Expenditure | 245,786.07 | 10,792.93 |
| 43,250.00 | 40,000.00 | Total Income | 347,082.31 | -307,082.31 |
| <u>197,360.00</u> | <u>217,379.00</u> | Net Expenditure | -101,296.24 | 317,875.24 |
| | | Services | | |
| 131,522.00 | 98,357.00 | Total Expenditure | 120,490.33 | -22,133.33 |
| 50,807.00 | 56,400.00 | Total Income | 40,103.87 | 16,296.13 |
| <u>80,715.00</u> | <u>41,957.00</u> | Net Expenditure | 80,386.46 | -38,429.46 |
| | | Community Centre "The HUB" | | |
| 71,590.02 | 66,366.00 | Total Expenditure | 50,284.19 | 16,191.34 |
| 31,445.46 | 32,000.00 | Total Income | 26,659.83 | 5,340.17 |
| <u>40,144.56</u> | <u>34,366.00</u> | Net Expenditure | 23,624.36 | 10,851.17 |
| | | TRAILER PARK | | |
| 6,186.00 | 8,439.00 | Total Expenditure | 7,923.69 | 515.31 |
| 8,782.00 | 7,000.00 | Total Income | 6,168.23 | 831.77 |
| <u>-2,596.00</u> | <u>1,439.00</u> | Net Expenditure | 1,755.46 | -316.46 |
| | | Sports Pavilions | | |
| 29,596.78 | 19,662.00 | Total Expenditure | 25,368.11 | -5,706.11 |
| 8,600.00 | 6,000.00 | Total Income | 10,376.93 | -4,376.93 |
| <u>20,996.78</u> | <u>13,662.00</u> | Net Expenditure | 14,991.18 | -1,329.18 |
| | | CAPITAL SCHEMES | | |
| 516,418.00 | 76,000.00 | Total Expenditure | 47,467.60 | 28,532.40 |
| 452,977.00 | 0.00 | Total Income | 227,046.18 | -227,046.18 |
| <u>63,441.00</u> | <u>76,000.00</u> | Net Expenditure | -179,578.58 | 0.00 |
| | | VAT | 13,440.71 | |
| 379,990.34 | 384,803.00 | Total Estimated Reserves | -146,676.63 | 544,920.34 |
| | | Less Contribution from Balances | -532,364.63 | 531,479.63 |
| 13,465.34 | -885.00 | Net Precept on SCDC | 385,688.00 | 0.00 |
| 366,525.00 | 385,688.00 | Balances remaining | 532,364.63 | 0.00 |
| -13,465.34 | 885.00 | Balances C/F | 201,664.13 | |
| 215,129.47 | 201,664.13 | Balance | 734,028.76 | |
| 201,664.13 | 202,549.13 | | | |
| 995,922.80 | 526,203.00 | Expenditure | 497,320.01 | |
| 595,861.46 | 141,400.00 | Income | 657,437.35 | |

ESTIMATES OF EXPENDITURE 2014/2015

ADMINISTRATION

| | Code | | 2012/13 | 2012/13 | 2013/14 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | |
|--|------|--------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|----------------------|
| | | | Estimate | Actual | Estimate | Projected | Estimate | Spent | Balance | Power |
| EMPLOYEES | | | | | | | | | | |
| Salaries | 101 | Admin | 106,066.08 | 148,838.75 | 127,739.78 | 128,020.00 | 132,185.00 | 103,204.89 | 28,980.11 | LGA 1972 s111 |
| National Insurance | 102 | Admin | 8,048.37 | 10,570.30 | 8,913.73 | 8,890.00 | 9,247.00 | 6,839.33 | 2,407.67 | LGA 1972 s111 |
| Pension LGPS | 103 | Admin | 18,703.00 | 18,873.65 | 25,627.95 | 27,638.00 | 32,690.00 | 18,370.41 | 14,319.59 | LGA 1972 s111 |
| Mileage & travel | 104 | Admin | 55.00 | 0.00 | 55.00 | 0.00 | 55.00 | 0.00 | 55.00 | LGA 1972 s111 |
| Misc | 105 | Admin | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | LGA 1972 s111 |
| Protective clothing | 106 | Admin | 300.00 | 2,174.71 | 300.00 | 4,500.00 | 2,000.00 | 2,491.55 | -491.55 | LGA 1972 s111 |
| Office allowance | 107 | Admin | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | LGA 1972 s111 |
| Advertising (Staff) | 108 | Admin | 500.00 | 0.00 | 500.00 | 500.00 | 500.00 | 1,192.80 | -692.80 | LGA 1972 s111 |
| Advertising (Admin) | 109 | Admin | 500.00 | 45.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | LGA 1972 s111 |
| FINANCIAL | | | | | | | | | | |
| Audit Fee | 201 | Admin | 2,000.00 | 3,036.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00 | LGA 1972 s111 |
| Internal Audit Fee | 202 | Admin | 250.00 | 71.20 | 250.00 | 82.00 | 250.00 | 84.40 | 165.60 | LGA 1972 s111 |
| Bank charges/costs | 203 | Admin | 1,000.00 | 1,013.61 | 1,000.00 | 1,127.00 | 1,100.00 | 724.99 | 375.01 | LGA 1972 s111 |
| Petty Cash (recharged) | 204 | Admin | 525.00 | 250.00 | 525.00 | 400.00 | 500.00 | 500.00 | 0.00 | LGA 1972 s111 |
| Insurances | 205 | Admin | 9,000.00 | 15,001.65 | 9,000.00 | 15,649.00 | 16,000.00 | 17,310.71 | -1,310.71 | LGA 1972 s111 |
| Election contributions | 206 | Admin | 3,750.00 | 2,299.94 | 3,750.00 | 0.00 | 3,750.00 | 0.00 | 3,750.00 | |
| Fees/subscriptions | 207 | Admin | 2,170.00 | 1,928.77 | 2,170.00 | 2,004.00 | 2,170.00 | 4,317.09 | -2,147.09 | LGA 1972 s111 & s143 |
| Legal fees | 208 | Admin | 1,000.00 | 1,186.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | LG (Misc Prov) 1976 |
| GRANT SUPPORT | | | | | | | | | | |
| To organisations 137 | 301 | Parish | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | LGA 1972 s137 |
| Cambourne Youth Partnership | 302 | Parish | 20,000.00 | 20,000.00 | 20,000.00 | 30,753.00 | 20,000.00 | 20,000.00 | | |
| Other Grant Aid | 303 | Parish | 1,000.00 | 0.00 | 1,000.00 | 1,300.00 | 2,000.00 | 1,200.00 | | |
| Sports Development | 1209 | R&L | 1,000.00 | 635.00 | 1,000.00 | 292.00 | 1,000.00 | 808.00 | 192.00 | |
| Community Devt | 1412 | Comm | 6,000.00 | 4,230.50 | 5,000.00 | 3,716.00 | 5,000.00 | 53,576.94 | -48,576.94 | |
| PARISH | | | | | | | | | | |
| Rent | 401 | Parish | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Maintenance | 402 | Parish | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Telephone/Internet | 403 | Parish | 2,500.00 | 4,692.39 | 3,500.00 | 5,291.00 | 5,000.00 | 4,169.74 | 830.26 | |
| Computer services | 404 | Parish | 3,000.00 | 2,242.99 | 1,000.00 | 1,050.00 | 2,000.00 | 4,641.73 | -2,641.73 | |
| Stationery/printing | 405 | Parish | 2,500.00 | 2,170.37 | 2,500.00 | 1,750.00 | 2,500.00 | 1,100.58 | 1,399.42 | |
| Postages | 406 | Parish | 750.00 | 711.55 | 750.00 | 695.00 | 750.00 | 234.28 | 515.72 | |
| Photocopying | 407 | Parish | 3,000.00 | 2,773.27 | 2,500.00 | 1,638.00 | 2,500.00 | 2,219.16 | 280.84 | |
| Equipment | 408 | Parish | 737.00 | 0.00 | 737.00 | 175.00 | 737.00 | 0.00 | 737.00 | |
| Repairs and renewals | 409 | Parish | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Data Protection/FOI | 410 | Parish | 35.00 | 35.00 | 35.00 | 35.00 | 35.00 | 0.00 | 35.00 | |
| Web Site | 411 | Parish | 970.00 | 0.00 | 500.00 | 95.00 | 500.00 | 0.00 | 500.00 | LGA 1972 s142 |
| Newsletter/Annual rep't | 412 | Parish | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | LGA 1972 s142 |
| Hospitality | 413 | Parish | 250.00 | 8.86 | 150.00 | 360.00 | 150.00 | 0.00 | 150.00 | LG (Misc Prov) 1976 |
| Festivals | 414 | Parish | 1,000.00 | 2,500.00 | 1,000.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | LGA 1972 s145 |
| Chairman's Allowance | 415 | Parish | 260.00 | 0.00 | 260.00 | 0.00 | 260.00 | 0.00 | 260.00 | LGA 1972 ss15(5) |
| Youth Council | 416 | Parish | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Winter Gritting | 417 | Parish | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| School Crossing Patrol | 418 | Parish | 5,300.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | |
| HEALTH & SAFETY, TRAINING and CONFERENCES | | | | | | | | | | |
| Staff training | 501 | Parish | 1,500.00 | 2,188.69 | 2,000.00 | 1,500.00 | 2,000.00 | 546.00 | 1,454.00 | |
| Members training | 502 | Parish | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | |
| Staff & Members conf | 503 | Parish | 500.00 | 0.00 | 500.00 | 150.00 | 500.00 | 153.50 | 346.50 | |
| Health & Safety | 504 | Parish | 1,000.00 | 1,085.91 | 1,000.00 | 0.00 | 1,000.00 | 99.98 | 900.02 | |
| TOTAL | | | 206,669.45 | 248,564.11 | 232,263.46 | 240,610.00 | 257,379.00 | 245,786.07 | 10,792.93 | |
| INCOME | 100 | Parish | 40,000.00 | 215,316.95 | 40,000.00 | 43,250.00 | 40,000.00 | 347,082.31 | -307,082.31 | |
| NET EXPENDITURE | | | 166,669.45 | 33,247.16 | 192,263.46 | 197,360.00 | 217,379.00 | -101,296.24 | 317,875.24 | |

| SERVICES | | | 2012/13 | 2012/13 | 2013/14 | 2013/14 | 2014/15 | 2014/15 | 2014/15 |
|--|------|--------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|-------------------------------|
| | | | Estimate | Actual | Estimate | Projected | Estimate | Spent | Balance |
| CEMETERIES | | | | | | | | | |
| Maintenance | 901 | Cem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 LGA 1972 s214 |
| Electricity | 902 | Cem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs and renewals | 903 | Cem | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 |
| Tree and hedge Maint. | 904 | | 200.00 | 0.00 | 200.00 | 0.00 | 200.00 | 0.00 | 200.00 |
| Water | 905 | Cem | 145.00 | 47.53 | 145.00 | 30.00 | 145.00 | 20.93 | 124.07 |
| ALLOTMENTS | | | | | | | | | |
| Salaries | 1001 | Allots | 4,122.68 | 0.00 | 2,136.90 | 2,142.00 | 2,222.00 | 1,875.21 | 346.79 |
| National Insurance | 1002 | Allots | 284.73 | 0.00 | 143.57 | 144.00 | 151.00 | 116.28 | 34.72 |
| Pension LGPS | 1003 | Allots | 749.85 | 0.00 | 479.39 | 533.00 | 589.00 | 395.00 | 194.00 |
| Maintenance | 1004 | Allots | 500.00 | 390.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| Electricity | 1005 | Allots | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Plant & equipment | 1006 | Allots | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Plant maintenance | 1007 | Allots | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Materials | 1008 | Allots | 275.00 | 252.85 | 275.00 | 300.00 | 300.00 | 0.00 | 300.00 |
| Tree and hedge Maint. | 1009 | Allots | 200.00 | 0.00 | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 |
| Repairs and renewals | 1010 | Allots | 1,000.00 | 320.88 | 1,000.00 | 400.00 | 1,000.00 | 4,241.27 | -3,241.27 |
| water | 1011 | Allots | 700.00 | 413.99 | 700.00 | 1,000.00 | 700.00 | 518.39 | 181.61 |
| PUBLIC OPEN SPACES & PLAY AREAS | | | | | | | | | |
| Maintenance | 1101 | R&L | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Electricity | 1102 | R&L | 255.00 | 228.96 | 255.00 | 200.00 | 255.00 | 139.97 | 115.03 |
| Plant & equipment | 1103 | R&L | 25,000.00 | 46,748.96 | 15,000.00 | 36,626.00 | 15,000.00 | 21,734.53 | -6,734.53 |
| Plant maintenance | 1104 | R&L | 4,400.00 | 662.52 | 2,000.00 | 4,473.00 | 2,000.00 | 4,993.39 | -2,993.39 |
| Materials | 1105 | R&L | 6,300.00 | 6,856.70 | 6,300.00 | 4,480.00 | 6,300.00 | 491.04 | 5,808.96 |
| RoSPA Fees | 1106 | R&L | 800.00 | 429.00 | 800.00 | 432.00 | 800.00 | 459.00 | 341.00 |
| Repairs & Renewals | 1107 | R&L | 35,000.00 | 34,466.75 | 35,000.00 | 35,364.00 | 20,000.00 | 50,498.25 | -30,498.25 |
| Water | 1108 | R&L | 125.00 | 48.99 | 125.00 | 50.00 | 125.00 | 14.60 | 110.40 |
| Diesel/Service etc | 1109 | R&L | 9,000.00 | 9,269.50 | 9,000.00 | 8,604.00 | 9,000.00 | 6,155.66 | 2,844.34 |
| Christmas Trees/Lights | 1110 | R&L | 770.00 | 1,950.62 | 770.00 | 900.00 | 1,000.00 | 3,305.79 | -2,305.79 |
| Fireworks | 1111 | R&L | 2,660.00 | 4,776.56 | 2,660.00 | 2,660.00 | 2,660.00 | 4,370.00 | -1,710.00 |
| Farmers Markets | 1112 | R&L | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bus Shelter Purchase | 1113 | R&L | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 LG (Misc Prov) 1953 s4 |
| SPORTS SERVICES | | | | | | | | | |
| Maintenance | 1201 | R&L | 2,700.00 | 4,379.67 | 2,700.00 | 2,382.00 | 2,700.00 | 794.00 | 1,906.00 LG (Misc Prov) 1976 |
| Electricity | 1202 | R&L | 4,400.00 | 4,692.54 | 4,400.00 | 5,738.00 | 5,000.00 | 1,220.83 | 3,779.17 LG (Misc Prov) 1976 |
| Plant & equipment | 1203 | R&L | 600.00 | 973.14 | 600.00 | 433.00 | 600.00 | 1,717.62 | -1,117.62 LG (Misc Prov) 1976 |
| Plant maintenance | 1204 | R&L | 660.00 | 554.45 | 660.00 | 694.00 | 660.00 | 0.00 | 660.00 LG (Misc Prov) 1976 |
| Materials | 1205 | R&L | 10,000.00 | 7,954.50 | 10,000.00 | 10,540.00 | 10,000.00 | 9,642.11 | 357.89 LG (Misc Prov) 1976 |
| Rates MUGA | 1206 | R&L | 3,950.00 | 3,735.00 | 3,950.00 | 3,835.00 | 4,350.00 | 3,518.30 | 831.70 LG (Misc Prov) 1976 |
| Fees | 1207 | R&L | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 314.51 | -314.51 LG (Misc Prov) 1976 |
| Repairs and renewals | 1208 | R&L | 10,000.00 | 7,572.66 | 10,000.00 | 8,989.00 | 10,000.00 | 3,687.08 | 6,312.92 LG (Misc Prov) 1976 |
| Water | 1210 | R&L | 1,000.00 | 1,568.86 | 1,000.00 | 573.00 | 1,000.00 | 266.58 | 733.42 LG (Misc Prov) 1976 |
| TOTAL EXPENDITURE | R&L | | 126,797.26 | 138,294.63 | 111,899.86 | 131,522.00 | 98,357.00 | 120,490.33 | -22,133.33 |
| INCOME | | | | | | | | | |
| Interment fees | 900 | Cem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Memorial fees | 920 | Cem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Exclusive Rights fees | 930 | Cem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Cemeteries Other | 940 | Cem | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Allotment fees | 1000 | Allots | 2,300.00 | 2,575.27 | 2,400.00 | 2,349.00 | 2,400.00 | 2,290.32 | 109.68 |
| Other income | 1100 | | 39,000.00 | 49,039.95 | 39,000.00 | 34,730.00 | 39,000.00 | 29,088.24 | 9,911.76 |
| Muga and Pitches | 1200 | R&L | 15,000.00 | 19,134.25 | 15,000.00 | 13,728.00 | 15,000.00 | 8,725.31 | 6,274.69 |
| TOTAL INCOME | | | 56,300.00 | 70,749.47 | 56,400.00 | 50,807.00 | 56,400.00 | 40,103.87 | 16,296.13 |
| NET EXPENDITURE | R&L | | 70,497.26 | 67,545.16 | 55,499.86 | 80,715.00 | 41,957.00 | 80,386.46 | -38,429.46 |
| COMMUNITY SERVICES | | | | | | | | | |
| | Code | | 2012/13 | 2012/13 | 2013/14 | 2013/14 | 2014/15 | 2014/15 | 2014/15 |
| | | | Estimate | Actual | Estimate | Projected | Estimate | Spent | Balance |

Community Centre "The HUB"

| | | | | | | | | | | |
|-------------------------|------|------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------------|
| Salaries | 1401 | Comm | 36,110.78 | 0.00 | 24,134.80 | 30,351.00 | 22,755.00 | 18,773.28 | 3,981.72 | LG (Misc Prov) 1976 |
| National Insurance | 1402 | Comm | 1,143.30 | 0.00 | 758.41 | 1,299.00 | 426.00 | 391.64 | 34.36 | LG (Misc Prov) 1976 |
| Pension LGPS | 1403 | Comm | 5,239.94 | 0.00 | 4,921.34 | 4,830.00 | 5,457.00 | 4,354.09 | 1,102.91 | LG (Misc Prov) 1976 |
| Training | 1404 | Comm | 300.00 | 0.00 | 300.00 | 0.00 | 300.00 | 0.00 | 0.00 | LG (Misc Prov) 1976 |
| Insurance | 1405 | Comm | 4,235.00 | 4,235.00 | 4,235.00 | 4,235.00 | 4,235.00 | 4,235.00 | 0.00 | LG (Misc Prov) 1976 |
| Maintenance | 1406 | Comm | 1,000.00 | 190.43 | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | LG (Misc Prov) 1976 |
| Electricity | 1407 | Comm | 6,000.00 | 11,795.24 | 6,000.00 | 5,410.00 | 6,000.00 | 4,261.36 | 1,738.64 | LG (Misc Prov) 1976 |
| Telephone | 1408 | Comm | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | LG (Misc Prov) 1976 |
| Plant & equipment | 1409 | Comm | 600.00 | 708.90 | 600.00 | 0.00 | 600.00 | 1,095.50 | -495.50 | LG (Misc Prov) 1976 |
| Plant maintenance | 1410 | Comm | 2,000.00 | 825.27 | 2,000.00 | 4,564.00 | 2,000.00 | 98.72 | 1,901.28 | LG (Misc Prov) 1976 |
| Materials | 1411 | Comm | 2,000.00 | 0.00 | 1,500.00 | 1,890.00 | 1,500.00 | 1,217.13 | 282.87 | LG (Misc Prov) 1976 |
| Repairs and renewals | 1413 | Comm | 6,000.00 | 2,468.48 | 6,000.00 | 1,946.00 | 6,000.00 | 3,032.00 | 2,968.00 | LG (Misc Prov) 1976 |
| Water | 1414 | Comm | 1,320.00 | 1,007.46 | 1,800.00 | 2,114.00 | 1,800.00 | 1,447.27 | 352.73 | LG (Misc Prov) 1976 |
| Rates | 1415 | Comm | 4,668.00 | 4,612.50 | 4,668.00 | 4,736.00 | 4,668.00 | 4,344.75 | 323.25 | LG (Misc Prov) 1976 |
| Gas | 1416 | Comm | 5,500.00 | 4,791.12 | 5,500.00 | 4,285.00 | 5,500.00 | 3,836.07 | 1,663.93 | LG (Misc Prov) 1976 |
| Cleaning | 1417 | Comm | 1,400.00 | 4,596.97 | 1,400.00 | 2,767.02 | 1,400.00 | 1,141.71 | 258.29 | LG (Misc Prov) 1976 |
| Window Cleaning | 1418 | Comm | 625.00 | 0.00 | 625.00 | 0.00 | 625.00 | 0.00 | 625.00 | LG (Misc Prov) 1976 |
| Security | 1419 | Comm | 250.00 | 145.00 | 250.00 | 86.00 | 250.00 | 812.50 | -562.50 | LG (Misc Prov) 1976 |
| Entertainments licence | 1420 | Comm | 200.00 | 180.00 | 200.00 | 1,800.00 | 200.00 | 145.50 | 54.50 | LG (Misc Prov) 1976 |
| Water Cooler & supplies | 1421 | Comm | 750.00 | 846.80 | 750.00 | 620.00 | 750.00 | 484.95 | 265.05 | LG (Misc Prov) 1976 |
| Refuse collection | 1422 | Comm | 900.00 | 572.00 | 900.00 | 619.00 | 900.00 | 503.20 | 396.80 | LG (Misc Prov) 1976 |
| Re-payment of deposits | 1423 | Comm | 0.00 | 65.88 | 0.00 | 38.00 | 0.00 | 109.53 | 0.00 | |
| TOTAL | | | 80,242.02 | 37,041.05 | 67,542.55 | 71,590.02 | 66,366.00 | 50,284.19 | 16,191.34 | |
| INCOME | 1400 | Comm | 32,000.00 | 37,179.23 | 32,000.00 | 31,445.46 | 32,000.00 | 26,659.83 | 5,340.17 | |
| NET EXPENDITURE | | | 48,242.02 | -138.18 | 35,542.55 | 40,144.56 | 34,366.00 | 23,624.36 | 10,851.17 | |

TRAILER PARK

| | | | | | | | | | | |
|------------------------|------|-----|------------------|-----------------|-----------------|------------------|-----------------|-----------------|----------------|---------------|
| Salaries | 1701 | Tra | 5,680.16 | 5,446.56 | 2,694.55 | 3,710.00 | 3,929.00 | 3,283.71 | 645.29 | LGA 1972 s137 |
| National Insurance | 1702 | Tra | 312.01 | 319.05 | 143.57 | 144.00 | 150.00 | 116.28 | 33.72 | LGA 1972 s137 |
| Pension LGPS | 1703 | Tra | 845.93 | 808.38 | 479.39 | 533.00 | 590.00 | 395.00 | 195.00 | LGA 1972 s137 |
| Insurance | 1704 | Tra | 360.00 | 360.00 | 360.00 | 360.00 | 360.00 | 360.00 | 0.00 | LGA 1972 s137 |
| Electricity | 1705 | Tra | 730.00 | 291.49 | 730.00 | 310.00 | 730.00 | 147.41 | 582.59 | LGA 1972 s137 |
| Plant & equipment | 1706 | Tra | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | LGA 1972 s137 |
| Plant maintenance | 1707 | Tra | 145.00 | 80.00 | 145.00 | 0.00 | 145.00 | 0.00 | 145.00 | LGA 1972 s137 |
| Repairs and renewals | 1708 | Tra | 750.00 | 592.30 | 750.00 | 0.00 | 750.00 | 2,648.00 | -1,898.00 | LGA 1972 s137 |
| Vermin Control | 1709 | Tra | 575.00 | 0.00 | 575.00 | 0.00 | 575.00 | 0.00 | 575.00 | LGA 1972 s137 |
| water | 1710 | Tra | 300.00 | 205.52 | 300.00 | 206.00 | 300.00 | 0.00 | 300.00 | LGA 1972 s137 |
| Rates | 1711 | Tra | 910.00 | 781.28 | 910.00 | 923.00 | 910.00 | 973.30 | -63.30 | LGA 1972 s137 |
| Security | 1712 | Tra | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | LGA 1972 s137 |
| Re-payment of deposits | 1713 | Tra | 0.00 | 20.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Refuse collection | 1714 | Tra | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL | | | 10,608.10 | 8,904.58 | 7,087.51 | 6,186.00 | 8,439.00 | 7,923.69 | 515.31 | |
| INCOME | 1700 | Tra | 6,000.00 | 6,091.51 | 7,000.00 | 8,782.00 | 7,000.00 | 6,168.23 | 831.77 | |
| NET EXPENDITURE | | | 4,608.10 | 2,813.07 | 87.51 | -2,596.00 | 1,439.00 | 1,755.46 | -316.46 | |

Sports Buildings

| | | | | | | | | | | |
|------------------------|------|----|------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------------|
| Salaries | 1801 | SP | 8,166.23 | 0.00 | 5,825.70 | 7,197.00 | 5,687.00 | 4,625.24 | 1,061.76 | LG (Misc Prov) 1976 |
| National Insurance | 1802 | SP | 293.66 | 0.00 | 330.90 | 455.00 | 280.00 | 221.34 | 58.67 | LG (Misc Prov) 1976 |
| Pension LGPS | 1803 | SP | 1,022.92 | 0.00 | 1,223.30 | 1,236.00 | 1,405.00 | 1,096.43 | 308.57 | LG (Misc Prov) 1976 |
| Insurance | 1804 | SP | 390.00 | 390.00 | 390.00 | 390.00 | 390.00 | 390.00 | 0.00 | LG (Misc Prov) 1976 |
| Electricity | 1806 | SP | 3,000.00 | 5,712.22 | 3,000.00 | 3,170.00 | 3,000.00 | 2,530.28 | 469.72 | LG (Misc Prov) 1976 |
| Plant & equipment | 1807 | SP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 95.00 | -95.00 | LG (Misc Prov) 1976 |
| Plant maintenance | 1808 | SP | 500.00 | 205.00 | 500.00 | 1,538.00 | 500.00 | 1,800.72 | -1,300.72 | LG (Misc Prov) 1976 |
| Repairs and renewals | 1809 | SP | 1,500.00 | 4,812.98 | 1,500.00 | 5,551.00 | 1,500.00 | 4,448.91 | -2,948.91 | LG (Misc Prov) 1976 |
| Water | 1810 | SP | 550.00 | 2,308.61 | 550.00 | 328.00 | 550.00 | 2,200.38 | -1,650.38 | LG (Misc Prov) 1976 |
| Rates | 1811 | SP | 6,000.00 | 6,108.75 | 6,200.00 | 6,272.00 | 6,200.00 | 5,753.83 | 446.17 | LG (Misc Prov) 1976 |
| Security | 1812 | SP | 150.00 | 411.45 | 150.00 | 540.00 | 150.00 | 97.50 | 52.50 | LG (Misc Prov) 1976 |
| Re-payment of deposits | 1813 | SP | 0.00 | 34.00 | 0.00 | 100.00 | 0.00 | 50.00 | -50.00 | |
| Refuse collection | 1814 | SP | 0.00 | 3,033.07 | 0.00 | 2,819.78 | 0.00 | 2,058.49 | -2,058.49 | |
| TOTAL | | | 21,572.81 | 23,016.08 | 19,669.90 | 29,596.78 | 19,662.00 | 25,368.11 | -5,706.11 | |
| INCOME | 1800 | | 6,000.00 | 6,765.84 | 6,000.00 | 8,600.00 | 6,000.00 | 10,376.93 | -4,376.93 | |
| NET EXPENDITURE | | | 15,572.81 | 16,250.24 | 13,669.90 | 20,996.78 | 13,662.00 | 14,991.18 | -1,329.18 | |

| SUMMARY | | | 2012/13 | 2012/13 | 2013/14 | 2013/14 | 2014/15 | 2014/15 | 2014/15 |
|--|-----------|------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|-------------------|
| | | | Estimate | Actual | Estimate | Projected | Estimate | Spent | Balance |
| Administration | | | 166,669.45 | 33,247.16 | 192,263.46 | 197,360.00 | 217,379.00 | -101,296.24 | 318,675.24 |
| Services | | | 70,497.26 | 67,545.16 | 55,499.86 | 80,715.00 | 41,957.00 | 80,386.46 | -38,429.46 |
| Community Services | | | 48,242.02 | -138.18 | 35,542.55 | 40,144.56 | 34,366.00 | 23,624.36 | 10,741.64 |
| Trailer Park | | | 4,608.10 | 2,813.07 | 87.51 | -2,596.00 | 1,439.00 | 1,755.46 | -316.46 |
| Cricket Pavilion | | | 15,572.81 | 16,250.24 | 13,669.90 | 20,996.78 | 13,662.00 | 14,991.18 | -1,329.18 |
| TOTAL | | | 305,589.64 | 119,717.45 | 297,063.28 | 336,620.34 | 308,803.00 | 19,461.24 | 289,341.76 |
| CAPITAL SCHEMES | | | | | | | | | |
| Scheme | | | | | | | | | |
| Cemetery path, fees and landscaping | 2001 | | 15,000.00 | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 | 5,943.67 | 9,056.33 |
| Allotments Hut / maintenance building. | 2002 | | 0.00 | 4,722.00 | 0.00 | 2,420.00 | 0.00 | 0.00 | 0.00 |
| Community Centre | 2003 | | 5,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 | 150.00 | 9,850.00 |
| Sports Facilities | 2004 | | 45,000.00 | 91,091.40 | 34,000.00 | 47,054.00 | 34,000.00 | 40,383.93 | -6,383.93 |
| Cricket Pavilion | 2005 | | 0.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 |
| Wind Turbine | 2006 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Env. Improvements | 2007 | | 15,000.00 | 78,426.53 | 2,000.00 | 451,944.00 | 2,000.00 | 990.00 | 1,010.00 |
| Capital Reserve | 2008 | | 10,000.00 | 0.00 | 15,071.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 |
| Trailer Park | 2009 | | 10,000.00 | 11,947.44 | | 0.00 | | 0.00 | 0.00 |
| TOTAL | | | 100,000.00 | 186,187.37 | 66,071.00 | 516,418.00 | 76,000.00 | 47,467.60 | 28,532.40 |
| Income | 2000 | | | 0.00 | | 452,977.00 | | 227,046.18 | -227,046.18 |
| NET EXPENDITURE | | | 100,000.00 | 186,187.37 | 66,071.00 | 63,441.00 | 76,000.00 | -179,578.58 | 255,578.58 |
| FUNDING SYSTEM | | | | | | | | | |
| TOTAL Revenue budget | | | 305,589.64 | 119,717.45 | 297,063.28 | 336,620.34 | 308,803.00 | 19,461.24 | 289,341.76 |
| TOTAL Capital Schemes | | | 100,000.00 | 186,187.37 | 66,071.00 | 63,441.00 | 76,000.00 | -179,578.58 | 255,578.58 |
| TOTAL VAT | | | | 47,778.34 | | | | 29,568.38 | |
| Vat Payments | | | | 16,562.25 | | | | 16,127.67 | |
| Grant from SCDC | | | 0.00 | | -20,071.00 | -20,071.00 | | | |
| Total Est. Expenditure | | | 405,589.64 | 337,120.91 | 363,134.28 | 379,990.34 | 384,803.00 | -146,676.63 | 544,920.34 |
| Less contribution from balances | | | 65,674.64 | -2,794.09 | -3,390.72 | 13,465.34 | -885.00 | -532,364.63 | 544,920.34 |
| Net Precept on SCDC | | | 293,372.00 | 293,372.00 | 366,525.00 | 366,525.00 | 385,688.00 | 385,688.00 | 0.00 |
| Income from SCDC | | | 339,915.00 | 339,915.00 | 366,525.00 | 366,525.00 | 385,688.00 | 385,688.00 | 0.00 |
| Balances remaining | | | -65,674.64 | 2,794.09 | 3,390.72 | -13,465.34 | 885.00 | 532,364.63 | |
| Allocated Reserves | | | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | |
| Balances remaining | | | -65,674.64 | 2,794.09 | 3,390.72 | -13,465.34 | 885.00 | 532,364.63 | |
| Balance from last year | | | 235,980.58 | 212,335.38 | 235,980.58 | 215,129.47 | 201,664.13 | 201,664.13 | |
| Balance | | | 170,305.94 | 215,129.47 | 239,371.30 | 201,664.13 | 202,549.13 | 734,028.76 | 527,088.00 |
| Estimated Tax Base | | | | | | | | | |
| Average Band D | 2012/13 | 3096.6 | 109.77 | | | | | | |
| Average Band D | 2013/14 | 3035.4 | | 120.75 | | | | | |
| Average Band D | 2014/15 | 3194.1 | | | | 120.75 | | | |
| Salaries | | 131,762.32 | | | | | | | |
| National Insurance | | 7,684.85 | | | | | | | |
| Pension LGPS | | 24,610.93 | | | | | | | |
| | | 164,058.10 | | | | | | | |
| | C/F | Budget | Spent | Balance | | | | | |
| Balances | | 202,549.13 | 734,028.76 | | | | | | |
| Repairs and renewals | 3,000.00 | 40,250.00 | 68,555.51 | -28,305.51 | | | | | |
| Cemetery Paths etc | 15,000.00 | 15,000.00 | 5,943.67 | 9,056.33 | | | | | |
| Allotments Hut / maintenance building. | 0.00 | 0.00 | 0.00 | 15,000.00 | | | | | |
| Community Centre | 0.00 | 10,000.00 | 150.00 | 9,850.00 | | | | | |
| Cricket Pavilion | 0.00 | 5,000.00 | 0.00 | 5,000.00 | | | | | |
| | | | | 10,600.82 | | | | | |
| | | | | 734,028.76 | | | | | |
| | | | | 723,427.94 | | | | | |

- 11.3 Bank Reconciliations:** to consider approving the Bank reconciliations as at the 8th January 2015

RECOMMENDATIONS:

That the bank reconciliation attached be received and approved.

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st December 2014**

Prepared by John Vickery Parish Clerk and RFO

08/01/2015

| | | |
|--|----------|---------------------|
| Total Receipts of the Council up to 31st December 2014 | | 1,782,523.47 |
| Total Receipts of the CPEF up to 15th December 2014 | | 1,109,017.48 |
| Total Payments by the Council up to 31st December 2014 | | 534,663.84 |
| Total Payments by the CPEF up to 15th December 2014 | | 776,419.13 |
| Balance | A | 1,580,457.98 |

| | | |
|--|---|---------------------|
| Barclays Bank PLC | | |
| Account No 93936082 | | |
| Statement from Bank dated 1st December 2014 | | 1,000.00 |
| Account No 90496049 | | |
| Statement from Bank dated 1st December 2014 | £ | 1,026,193.91 |
| Account No 23365964 CPEF | | |
| Statement from Bank dated 15th December 2014 | £ | 332,914.35 |
| Total | | 1,360,108.26 |

Unpresented cheques at 31st December 2014

Barclays

| | |
|------|----------|
| 2296 | 200.64 |
| 2366 | 117.00 |
| 2369 | 200.00 |
| 2370 | 633.17 |
| 2371 | 588.00 |
| 2377 | 322.80 |
| 2378 | 2,700.00 |
| 2378 | 1,800.00 |
| 2385 | 20.30 |

CPEF

| | |
|------|--------|
| 0021 | 316.00 |
|------|--------|

TOTAL

£ 6,897.91

Unrecorded income at 31st December 2014

TOTAL

227,247.63

Balance

B

£ 1,580,457.98

Check A-B

0.00

Petty Cash

Total

207.22

Balance including Petty Cash

Total

1,580,665.20

Signed

Chairman

Clerk

Date

Independent Councillor Check

Date