

CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

Council Meeting 7th

7TH June 2016

FINANCIAL STATEMENT

11.1 SCHEDULE OF PAYMENTS: to consider schedule of payments, copy attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved.

SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
24-Mar-16	DD	4,302.90		4,302.90	Pension	March Pension	103	M
24-Mar-16	DD	13,800.02		13,800.02	Payroll	March Payroll	101	M
29-Mar-16	DD	558.33	111.67	670.00	Scottish Power	Muga Electricity	1202	M
30-Mar-16	B268	50.00	10.00	60.00	AmeyCespa Ltd	Journey charge	1107	
30-Mar-16	B269	1,190.00	238.00	1,428.00	Bremner Partnership	QS Services Hub Exten	2003	
30-Mar-16	B269	1,390.00	278.00	1,668.00	Bremner Partnership	QS Services Cricket Pav	2005	
30-Mar-16	B270	15.00	3.00	18.00	Briar Security	Call out to sports Pav	1812	
30-Mar-16	B271	872.00	174.40	1,046.40	Bright Visions	Network for office	404	
30-Mar-16	B272	89.91	17.98	107.89	Cambs Lock & Safe	Key cutting	1208	
30-Mar-16	B273	441.00		441.00	Came & company	Additional Insurance Cricket Pav	205	
30-Mar-16	B274	1,172.00	234.40	1,406.40	CBS	Office furniture	408	
30-Mar-16	B274	114.58	22.92	137.50	CBS	Stationery	405	
30-Mar-16	B275	78.00	15.60	93.60	CCL Supplies	Toilet Rolls	1411	
30-Mar-16	B275	54.25	10.85	65.10	CCL Supplies	Soap & Towel Dispensers	409	
30-Mar-16	B275	107.40	21.48	128.88	CCL Supplies	Soap dispensers	1809	
30-Mar-16	B276	3,355.00	671.00	4,026.00	Complete Cleaning	Cleaning services	1417	M
30-Mar-16	B276	14.80	2.96	17.76	Complete Cleaning	Paper rolls	1411	M
30-Mar-16	B277	73.55	14.71	88.26	Cooleraid	Water Cooler	1421	M
30-Mar-16	B278	71.70	14.34	86.04	Coulsons	Toilet repairs at The Hub	1413	
30-Mar-16	B279	573.75		573.75	Everyone Active	Pitch Management Fee	1207	Q
30-Mar-16	B280	230.00	46.00	276.00	Fenaind Leisure	Safegrass mats	1107	
30-Mar-16	B281	334.00		334.00	Highline Blinds	Blinds for office & repairs	409	
30-Mar-16	B282	32.00		32.00	John Panrucker	Parish Plan Expenses	1412	
30-Mar-16	B283	798.07	159.61	957.68	Premier Logos	Staff uniform	106	
30-Mar-16	B284	1,233.50	246.70	1,480.20	Rif Ltd	QS services 3G	2004	
30-Mar-16	B285	24.99	5.00	29.99	Screwfix	Post box CYP	302	
30-Mar-16	B285	43.92	8.79	52.71	Screwfix	Maintenance Equipment	1107	

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30-Mar-16	B285	96.56	3.32	99.88	Screwfix	Protective Equipment	106
22-Apr-16	DD	3,327.25		3,327.25	PAYE	March PAYE	102 M
01-Apr-16		47.64		59.31	SCDC	Hub Bin Trade waste	1422 M
01-Apr-16		13.00		13.00	SCDC	Cricket Pavilion Bin	1814 M
01-Apr-16		180.00		180.00	SCDC	Hub Licence	1420 A
01-Apr-16		295.24	14.76	310.00	SWALEC	Hub - Gas	1416 M
01-Apr-16		399.20		399.20	SCDC	Rates - MUGA	1206 M
01-Apr-16		497.00		497.00	SCDC	Rates - Hub	1415 M
01-Apr-16		579.00		579.00	SCDC	Rates - Trailer Park	1711 M
01-Apr-16		104.30		104.30	SCDC	Rates - LC Cricket Pavilion	1811 M
01-Apr-16		553.00		553.00	SCDC	Rates - Sports Pavilion	1811 M
01-Apr-16		162.29	32.46	194.75	Orange	Mobile phones	403 M
01-Apr-16		50.26		50.26	Cambridge Water	Water - New Cricket Pavilion	1810 ½
01-Apr-16		193.98		193.98	Cambridge Water	Blue School	1414 ½
05-Apr-16	B286	42.24	8.45	50.69	A J & R Scambler & Sons	Cable & jump leads	1104
05-Apr-16	B286	30,000.00	6,000.00	36,000.00	A J & R Scambler & Sons	New Zero Turns	1103
05-Apr-16	B287	52.18	10.43	62.61	Briar Security	Police Authority Admin Fee	1419 A
05-Apr-16	B288	320.00		320.00	Cambourne Crier	Delivery of Parish Plan questionnaires	1412
05-Apr-16	B289	129.10	25.82	154.92	CCL Supplies	Cleaning supplies for new CP	1807
05-Apr-16	B290	180.00		180.00	John Panrucker	Parish Plan expenses	1412
05-Apr-16	B291	96.40	19.28	115.68	McVeigh Parker & Co ltd	Fence Posts	1107
05-Apr-16	B292	155.00	31.00	186.00	O'Sullivan Shopfitting Ltd	Lighting Repairs R	2004
06-Apr-16		72.56		72.56	Barclays	Bank charges A/c 93936082	203 M
06-Apr-16		13.07	0.65	13.72	Eon	Trailer Park	1705 M
08-Apr-16		64.30	12.86	77.16	SGW Payroll	Payroll Processing	207 M
08-Apr-16		299.96	59.99	359.95	Eon	Cricket Pavilion	1806 M
10-Apr-16		25.40	3.08	28.48	Barclaycard	Merchant services	203 M
11-Apr-16		667.05	133.41	800.46	Ricoh	Photocopying	407 Q
13-Apr-16		352.86	70.57	423.43	Fuel Genie	Petrol & Diesel	1109 M
13-Apr-16	B293	94.94	18.99	113.93	Badgemaster	Staff, Cllr & volunteer Badges	106

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13-Apr-16	B294	1,316.95	263.39	1,580.34	Gopak	Tables for New CP	2005
13-Apr-16	B295	161.13	32.23	193.36	Initial	Additional hygiene services	1422
13-Apr-16	B296	1,150.00	230.00	1,380.00	Landsmans	Toilets for 10K (R)	1412
13-Apr-16	B297	117.00		117.00	Pendrill Publications	Foamex Signs - Parish Plan	1412
13-Apr-16	B298	3,504.34	700.86	4,205.20	Sherrif Amenity	Grass seed and weed killer	1205
13-Apr-16	B299	250.00	50.00	300.00	SJA Supplies	Defib. training unit	1209
13-Apr-16	B300	595.00	119.00	714.00	Technical Surfaces	Match Fit Service - Pitch 1	1208 6Wk
13-Apr-16	B300	495.00	99.00	594.00	Technical Surfaces	Repairs to MUGA surface	1208
16-Apr-16		542.29	108.46	650.75	Opus	Hub - Electricity	1407 M
16-Apr-16		123.68	6.18	129.86	Opus	New Cricket Pavilion Electricity	1806 M
17-Apr-16		32.65		32.65	Barclaycard	Fish n Chickn	415
17-Apr-16		24.46	4.89	29.35	Barclaycard	Home Bargains	408
17-Apr-16		60.76		60.76	Barclaycard	Post Office	406
21-Apr-16		78.67	15.73	94.40	EE & T Mobile	Mobile Phones	403 M
22-Apr-16		461.58	92.31	553.89	Total Gas & Power	Blue Sch Gas	1416 M
22-Apr-16		167.51	33.50	201.01	British Gas	Sports Pavilion - Electricity	1806 M
22-Apr-16		368.34	73.66	442.00	Scottish Power	Muga Electricity	1202 M
26-Apr-16		72.30	14.46	86.76	SGW Payroll	Year End Payroll processing	207 A
26-Apr-16		6,056.35		6,056.35	Pension	April Pension	103 M
26-Apr-16		16,025.25		16,025.25	Payroll	April Payroll	101 M
27-Apr-16		855.29	171.05	1,026.34	BT	Hub Telephones	403 Q
28-Apr-16	B301	239.63	47.93	287.56	Ameycespa	Skip Hire	1010
28-Apr-16	B302	63.85	12.77	76.62	Antechs	Anti virus software annual renewal	404 A
28-Apr-16	B303	1,049.10	209.82	1,258.92	Barcham	Replacement Trees on Sterling Way (R)	1107
28-Apr-16	B304	15.00	3.00	18.00	Briar Security	Remote Reset SP	1812
28-Apr-16	B305	402.98	80.60	483.58	British Sugar	Topsoil	1208
28-Apr-16	B306	110.00	22.00	132.00	CamFire Protection Ltd	Fire extinguishers Hub Office	408
28-Apr-16	B306	235.00	47.00	282.00	CamFire Protection Ltd	Fire extinguishers New CP	1807
28-Apr-16	B307	190.04	38.02	228.06	CBS	Parish Plan Stationery	1412

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28-Apr-16	B307	202.28	40.46	242.74	CBS	Stationery	405
28-Apr-16	B308	11.50	2.30	13.80	CCL Supplies	Cleaning products	1411
28-Apr-16	B308	251.50	50.30	301.80	CCL Supplies	Toilet roll holders SP & CP	1807
28-Apr-16	B308	277.19	55.44	332.63	CCL Supplies	Cleaning equipment	1411
28-Apr-16	B309	1,600.00	320.00	1,920.00	Complete Cleaning	Hub And Blue School Cleaning	1417 M
28-Apr-16	B309	1,645.00	329.00	1,974.00	Complete Cleaning	Pavilions Cleaning	1417 M
28-Apr-16	B310	39.50	7.90	47.40	Coorleraid	Water cooler	1421 M
28-Apr-16	B311	566.00	113.20	679.20	Edge It systems	Software contract	404 A
28-Apr-16	B312	20.00	4.00	24.00	ESPO	Notice Board - Parish Plan	1412
28-Apr-16	B312	56.00	11.20	67.20	ESPO	Notice Boards Parish Office	408
28-Apr-16	B313	43.45	8.69	52.14	Ibbetts	Maintenance Equipment	1103
28-Apr-16	B314	90.00		90.00	ICCM	Membership	207 A
28-Apr-16	B315	88.09	17.62	105.71	Maxwell Amenity	Maintenance Equipment	1103
28-Apr-16	B316	70.00	14.00	84.00	Parker Merchating	Steel Banding	1103
28-Apr-16	B317	145.00	29.00	174.00	Premier Logos	Banners for Trade Fair	1412
28-Apr-16	B317	147.00	29.40	176.40	Premier Logos	Cadet open day Banners	1412
28-Apr-16	B317	128.75	25.75	154.50	Premier Logos	Uniform	106
28-Apr-16	B317	262.00	52.40	314.40	Premier Logos	Parish Plan banners	1412
28-Apr-16	B318	1,923.25	384.65	2,307.90	Rif Ltd	QS services 3g pitch	2004
28-Apr-16	B319	138.00	27.60	165.60	SLCC	Regional roadshow attendance	503
28-Apr-16	B320	234.49		234.49	SLM	Pitch Management Fee	1207
28-Apr-16	B321	80,012.12	16,002.42	96,014.54	Timberworks	Cricket Pavilion Stage 5 payment	2004
28-Apr-16	B322	3,274.97		3,274.97	Came & Company	Motor Insurance	205 A

11.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 26.02.16.

RECOMMENDATIONS:

That the report on the Finance Spreadsheet as at 26.02.16 be received.

ESTIMATES OF EXPENDITURE 2016/2017

ADMINISTRATION

	Code		2014/15	2014/15	2015/16	2015/16	2016/17	2016/17	2016/17	
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance	Power
EMPLOYEES										
Salaries 86%	101	Admin	132,185.00	138,614.35	176,104.29	170,918.80	189,493.69	31,590.96	157,902.73	LGA 1972 s111
National Insurance 86%	102	Admin	9,247.00	9,101.84	18,057.50	16,400.71	20,758.59	2,709.92	18,048.67	LGA 1972 s111
Pension LGPS 86%	103	Admin	32,690.00	24,389.72	44,019.13	31,415.70	49,652.00	8,285.83	41,366.17	LGA 1972 s111
Mileage & travel	104	Admin	55.00	0.00	55.00	0.00	55.00	0.00	55.00	LGA 1972 s111
Misc	105	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Protective clothing	106	Admin	2,000.00	3,300.89	2,000.00	2,000.00	2,000.00	0.00	2,000.00	LGA 1972 s111
Office allowance	107	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Advertising (Staff)	108	Admin	500.00	1,587.80	500.00	500.00	500.00	0.00	500.00	LGA 1972 s111
Advertising (Admin)	109	Admin	500.00	0.00	500.00	500.00	500.00	0.00	500.00	LGA 1972 s111
Payroll Processing	110	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
FINANCIAL										
Audit Fee	201	Admin	2,000.00	2,000.00	2,200.00	2,000.00	2,200.00	0.00	2,200.00	LGA 1972 s111
Internal Audit Fee	202	Admin	250.00	84.40	250.00	175.00	250.00	0.00	250.00	LGA 1972 s111
Bank charges/costs	203	Admin	1,100.00	960.12	750.00	1,427.21	1,000.00	269.42	730.58	LGA 1972 s111
Petty Cash (recharged)	204	Admin	500.00	500.00	500.00	500.00	500.00	0.00	500.00	LGA 1972 s111
Insurances	205	Admin	16,000.00	17,310.71	19,500.00	16,990.88	19,500.00	3,274.97	16,225.03	LGA 1972 s111
Election contributions	206	Admin	3,750.00	0.00	2,000.00	0.00	4,000.00	0.00	4,000.00	
Fees/subscriptions	207	Admin	2,170.00	5,006.22	2,170.00	2,234.80	2,170.00	367.50	1,802.50	LGA 1972 s111 & s143
Legal fees	208	Admin	1,000.00	0.00	1,000.00	1,625.50	1,000.00	0.00	1,000.00	LG (Misc Prov) 1976
GRANT SUPPORT										
To organisations 137	301	Parish	1,000.00	0.00	1,000.00	400.00	1,000.00	0.00	1,000.00	LGA 1972 s137
Cambourne Youth Partnership	302	Parish	20,000.00	32,258.90	20,000.00	30,750.00	20,000.00	20,000.00	0.00	
Other Grant Aid	303	Parish	2,000.00	1,200.00	2,000.00	1,000.00	2,000.00	0.00	2,000.00	
Sports Development	1209	R&L	1,000.00	808.00	1,000.00	0.00	1,000.00	0.00	1,000.00	
Community Devt	1412	Comm	5,000.00	54,513.08	7,300.00	7,300.00	10,000.00	3,154.45	6,845.55	
PARISH										
Rent	401	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Maintenance	402	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Telephone/Internet	403	Parish	5,000.00	5,365.75	5,000.00	5,346.29	5,500.00	1,341.95	4,158.05	
Computer services	404	Parish	2,000.00	4,803.37	1,000.00	1,000.00	1,000.00	629.85	370.15	
Stationery/printing	405	Parish	2,500.00	1,357.44	1,500.00	1,900.00	2,000.00	259.58	1,740.42	
Postages	406	Parish	750.00	402.28	300.00	300.00	300.00	69.62	230.38	
Photocopying	407	Parish	2,500.00	2,857.15	2,000.00	2,000.00	2,000.00	667.05	1,332.95	
Equipment	408	Parish	737.00	0.00	737.00	737.00	737.00	606.96	130.04	
Repairs and renewals	409	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Data Protection/FOI	410	Parish	35.00	0.00	35.00	35.00	35.00	0.00	35.00	
Web Site	411	Parish	500.00	0.00	500.00	0.00	500.00	0.00	500.00	LGA 1972 s142
Newsletter/Annual rept	412	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s142
Hospitality	413	Parish	150.00	152.69	150.00	16.25	150.00	25.42	124.58	LG (Misc Prov) 1976
Festivals	414	Parish	2,000.00	0.00	4,000.00	4,288.82	1,000.00	0.00	1,000.00	LGA 1972 s145
Chairman's Allowance	415	Parish	260.00	200.00	280.00	280.00	280.00	32.65	247.35	LGA 1972 ss15(5)
Youth Council	416	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Winter Gritting	417	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
School Crossing Patrol	418	Parish	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
HEALTH & SAFETY, TRAINING and CONFERENCES										
Staff training	501	Parish	2,000.00	796.00	2,000.00	2,000.00	2,000.00	0.00	2,000.00	
Members training	502	Parish	500.00	0.00	500.00	0.00	500.00	0.00	500.00	
Staff & Members conf	503	Parish	500.00	153.50	500.00	0.00	500.00	138.00	362.00	
Health & Safety	504	Parish	1,000.00	99.98	1,000.00	1,000.00	1,000.00	0.00	1,000.00	
TOTAL			257,379.00	307,824.19	320,407.92	305,041.96	345,081.28	73,424.12	271,657.16	
INCOME	100	Parish	40,000.00	846,661.23	25,000.00	123,942.24	25,000.00	21,322.56	3,677.44	
NET EXPENDITURE			217,379.00	-538,837.04	295,407.92	181,099.72	320,081.28	52,101.56	267,979.72	

SERVICES			2014/15	2014/15	2015/16	2015/16	2016/17	2016/17	2016/17	
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance	
CEMETERIES										
Maintenance	901	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s214
Electricity	902	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Repairs and renewals	903	Cem	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	
Tree and hedge Maint.	904		200.00	0.00	200.00	0.00	200.00	0.00	200.00	
Water	905	Cem	145.00	35.67	145.00	30.00	145.00	0.00	145.00	
ALLOTMENTS										
Salaries 1.3%	1001	Allots	2,222.00	2,565.50	2,598.82	2,455.49	2,866.23	390.63	2,475.60	
National Insurance 1.3%	1002	Allots	151.00	156.25	394.56	254.10	524.22	32.97	491.25	
Pension LGPS 1.3%	1003	Allots	589.00	527.78	490.14	341.60	557.41	106.57	450.84	
Maintenance	1004	Allots	500.00	0.00	0.00	0.00	0.00	0.00	0.00	
Electricity	1005	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Plant & equipment	1006	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Plant maintenance	1007	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Materials	1008	Allots	300.00	0.00	300.00	0.00	300.00	0.00	300.00	
Tree and hedge Maint.	1009	Allots	100.00	0.00	100.00	0.00	100.00	0.00	100.00	
Repairs and renewals	1010	Allots	1,000.00	4,241.27	1,000.00	0.00	1,000.00	239.63	760.37	
water	1011	Allots	700.00	1,000.05	735.00	1,250.00	1,250.00	0.00	1,250.00	
PUBLIC OPEN SPACES & PLAY AREAS										
Maintenance	1101	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Electricity	1102	R&L	255.00	194.67	255.00	166.11	255.00	0.00	255.00	
Plant & equipment	1103	R&L	15,000.00	29,984.97	17,000.00	29,362.44	25,000.00	31,414.12	-6,414.12	
Plant maintenance	1104	R&L	2,000.00	7,105.61	2,200.00	2,200.00	2,200.00	1,434.31	765.69	
Materials	1105	R&L	6,300.00	1,598.43	6,600.00	500.00	3,000.00	215.40	2,784.60	
RoSPA Fees	1106	R&L	800.00	459.00	800.00	501.00	800.00	591.50	208.50	
Repairs & Renewals	1107	R&L	20,000.00	104,808.22	10,000.00	5,500.00	30,000.00	1,200.00	28,800.00	
Water	1108	R&L	125.00	40.36	125.00	30.00	125.00	0.00	125.00	
Diesel/Serviceing etc	1109	R&L	9,000.00	7,261.17	10,000.00	7,218.33	10,000.00	1,075.50	8,924.50	
Christmas Trees/Lights	1110	R&L	1,000.00	5,434.90	1,000.00	4,559.84	1,000.00	0.00	1,000.00	
Fireworks	1111	R&L	2,660.00	4,370.00	2,660.00	2,660.00	2,660.00	0.00	2,660.00	
Farmers Markets	1112	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Bus Shelter Purchase	1113	R&L	0.00	0.00	0.00	0.00	8,500.00	0.00	8,500.00	LG (Misc Prov) 1953 s4
SPORTS SERVICES										
Maintenance	1201	R&L	2,700.00	1,588.00	2,700.00	5,500.00	6,000.00	0.00	6,000.00	LG (Misc Prov) 1976
Electricity	1202	R&L	5,000.00	1,595.83	2,500.00	5,049.53	5,000.00	760.76	4,239.24	LG (Misc Prov) 1976
Plant & equipment	1203	R&L	600.00	1,717.62	600.00	600.00	600.00	0.00	600.00	LG (Misc Prov) 1976
Plant maintenance	1204	R&L	660.00	0.00	660.00	600.00	660.00	141.30	518.70	LG (Misc Prov) 1976
Materials	1205	R&L	10,000.00	10,938.21	10,000.00	1,700.00	7,500.00	3,504.34	3,995.66	LG (Misc Prov) 1976
Rates MUGA	1206	R&L	4,350.00	3,909.30	4,350.00	3,984.00	4,350.00	801.20	3,548.80	LG (Misc Prov) 1976
Fees	1207	R&L	0.00	995.96	0.00	809.28	0.00	234.49	-234.49	LG (Misc Prov) 1976
Repairs and renewals	1208	R&L	10,000.00	4,423.55	7,500.00	3,000.00	5,000.00	2,617.98	2,382.02	LG (Misc Prov) 1976
Pitch Management	1209	R&L	0.00	0.00	0.00	0.00	1,500.00	250.00	1,250.00	
Water	1210	R&L	1,000.00	470.22	1,000.00	500.00	1,000.00	0.00	1,000.00	LG (Misc Prov) 1976
TOTAL EXPENDITURE		R&L	98,357.00	195,422.54	86,913.52	78,771.72	123,092.86	45,010.70	78,082.16	
INCOME										
Interment fees	900	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Memorial fees	920	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Exclusive Rights fees	930	Cem	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	
Cemeteries Other	940	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Allotment fees	1000	Allots	2,400.00	2,415.34	2,400.00	2,371.19	2,400.00	45.87	2,354.13	
Other income	1100		39,000.00	50,721.49	75,000.00	110,634.00	92,000.00	9,898.87	82,101.13	
Muga and Pitches	1200	R&L	15,000.00	20,557.93	15,000.00	15,000.00	15,000.00	6,537.52	8,462.48	
TOTAL INCOME		R&L	56,400.00	73,694.76	92,400.00	115,688.00	109,400.00	17,982.26	91,417.74	
NET EXPENDITURE		R&L	41,957.00	121,727.78	-5,486.48	-36,916.28	13,692.86	27,028.44	-13,335.58	

COMMUNITY SERVICES			2014/15	2014/15	2015/16	2015/16	2016/17	2016/17	2016/17	
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance	
Community Centres										
Salaries 7.4%	1401	Comm	22,755.00	25,136.89	21,140.99	16,036.26	16,403.04	2,090.64	14,312.40	LG (Misc Prov) 1976
National Insurance 7.4%	1402	Comm	426.00	505.79	995.97	539.75	1,122.04	136.35	985.69	LG (Misc Prov) 1976
Pension LGPS 7.4%	1403	Comm	5,457.00	5,785.34	5,922.18	2,788.01	4,496.71	124.16	4,372.55	LG (Misc Prov) 1976
Training	1404	Comm	300.00	0.00	300.00	0.00	300.00	0.00	300.00	LG (Misc Prov) 1976
Insurance	1405	Comm	4,235.00	4,235.00	8,000.00	4,235.00	8,000.00	0.00	8,000.00	LG (Misc Prov) 1976
Maintenance	1406	Comm	1,000.00	0.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00	LG (Misc Prov) 1976
Electricity	1407	Comm	6,000.00	6,781.62	10,000.00	9,076.25	12,000.00	1,008.19	10,991.81	LG (Misc Prov) 1976
Telephone	1408	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Plant & equipment	1409	Comm	600.00	1,103.20	900.00	900.00	900.00	0.00	900.00	LG (Misc Prov) 1976
Plant maintenance	1410	Comm	2,000.00	535.52	1,500.00	3,000.00	2,000.00	163.17	1,836.83	LG (Misc Prov) 1976
Materials	1411	Comm	1,500.00	1,408.59	1,500.00	2,000.00	2,000.00	346.30	1,653.70	LG (Misc Prov) 1976
Repairs and renewals	1413	Comm	6,000.00	4,580.42	4,500.00	6,785.84	4,500.00	19.24	4,480.76	LG (Misc Prov) 1976
Water	1414	Comm	1,800.00	2,503.20	3,600.00	2,500.00	3,600.00	387.96	3,212.04	LG (Misc Prov) 1976
Rates	1415	Comm	4,668.00	4,827.75	10,000.00	10,000.00	23,000.00	993.00	22,007.00	LG (Misc Prov) 1976
Gas	1416	Comm	5,500.00	5,170.35	9,000.00	5,281.53	9,000.00	1,399.71	7,600.29	LG (Misc Prov) 1976
Cleaning	1417	Comm	1,400.00	1,141.71	1,400.00	3,331.73	21,680.00	3,245.00	18,415.00	LG (Misc Prov) 1976
Window Cleaning	1418	Comm	625.00	0.00	150.00	0.00	150.00	0.00	150.00	LG (Misc Prov) 1976
Security	1419	Comm	250.00	1,050.86	250.00	290.00	250.00	1,477.18	-1,227.18	LG (Misc Prov) 1976
Entertainments licence	1420	Comm	200.00	145.50	300.00	360.00	360.00	180.00	180.00	LG (Misc Prov) 1976
Water Cooler & supplies	1421	Comm	750.00	683.40	750.00	750.00	750.00	101.20	648.80	LG (Misc Prov) 1976
Refuse collection	1422	Comm	900.00	671.00	1,200.00	1,687.82	2,000.00	323.56	1,676.44	LG (Misc Prov) 1976
Re-payment of deposits	1423	Comm	0.00	115.91	0.00	151.30	0.00	53.50	-53.50	
TOTAL			66,366.00	66,382.05	82,409.14	70,713.49	113,491.79	12,049.17	101,442.62	
INCOME	1400	Comm	32,000.00	32,344.80	39,000.00	35,000.00	39,000.00	4,679.36	34,320.64	
NET EXPENDITURE			34,366.00	34,037.25	43,409.14	35,713.49	74,491.79	7,369.81	67,121.98	
TRAILER PARK										
Salaries 1.4%	1701	Tra	3,929.00	4,392.50	3,767.60	3,858.12	3,060.98	586.12	2,474.86	LGA 1972 s137
National Insurance 1.4%	1702	Tra	150.00	156.25	260.00	176.58	247.35	20.83	226.52	LGA 1972 s137
Pension LGPS 1.4%	1703	Tra	590.00	527.78	459.83	322.83	275.94	64.01	211.93	LGA 1972 s137
Insurance	1704	Tra	360.00	360.00	360.00	360.00	360.00	0.00	360.00	LGA 1972 s137
Electricity	1705	Tra	730.00	211.95	805.00	171.89	805.00	27.80	777.20	LGA 1972 s137
Plant & equipment	1706	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Plant maintenance	1707	Tra	145.00	35.00	145.00	0.00	145.00	0.00	145.00	LGA 1972 s137
Repairs and renewals	1708	Tra	750.00	2,648.00	500.00	0.00	500.00	0.00	500.00	LGA 1972 s137
Vermin Control	1709	Tra	575.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
water	1710	Tra	300.00	0.00	330.00	0.00	330.00	0.00	330.00	LGA 1972 s137
Rates	1711	Tra	910.00	1,081.30	1,080.00	5,760.00	6,000.00	1,160.00	4,840.00	LGA 1972 s137
Security	1712	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Re-payment of deposits	1713	Tra	0.00	42.55	0.00	75.00	0.00	0.00	0.00	
Refuse collection	1714	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL			8,439.00	9,455.33	7,707.43	10,724.42	11,724.27	1,858.77	9,865.50	
INCOME	1700	Tra	7,000.00	8,281.75	7,000.00	7,251.70	8,600.00	2,015.49	6,584.51	
NET EXPENDITURE			1,439.00	1,173.58	707.43	3,472.72	3,124.27	-156.72	3,280.99	
Sports Buildings										
Salaries 3.9%	1801	SP	5,687.00	6,219.30	12,137.30	7,983.24	8,588.75	764.40	7,824.35	LG (Misc Prov) 1976
National Insurance 3.9%	1802	SP	280.00	294.28	991.92	570.76	1,191.19	55.95	1,135.24	LG (Misc Prov) 1976
Pension LGPS 3.9%	1803	SP	1,405.00	1,460.52	3,065.91	572.29	1,911.83	124.16	1,787.67	LG (Misc Prov) 1976
Insurance	1804	SP	390.00	390.00	390.00	390.00	390.00	0.00	390.00	LG (Misc Prov) 1976
Electricity	1806	SP	3,000.00	3,797.10	7,795.50	2,819.75	7,500.00	1,014.41	6,485.59	LG (Misc Prov) 1976
Plant & equipment	1807	SP	0.00	95.00	0.00	0.00	0.00	2,506.55	-2,506.55	LG (Misc Prov) 1976
Plant maintenance	1808	SP	500.00	2,110.24	3,000.00	2,000.00	3,000.00	0.00	3,000.00	LG (Misc Prov) 1976
Repairs and renewals	1809	SP	1,500.00	4,448.91	2,250.00	2,200.00	2,250.00	0.00	2,250.00	LG (Misc Prov) 1976
Water	1810	SP	550.00	5,131.21	5,000.00	5,000.00	5,000.00	50.26	4,949.74	LG (Misc Prov) 1976
Rates	1811	SP	6,200.00	6,393.83	9,000.00	6,516.00	9,000.00	1,314.30	7,685.70	LG (Misc Prov) 1976
Security	1812	SP	150.00	97.50	150.00	152.50	150.00	15.00	135.00	LG (Misc Prov) 1976
Re-payment of deposits	1813	SP	0.00	50.00	0.00	0.00	0.00	0.00	0.00	
Refuse collection	1814	SP	0.00	3,061.52	4,000.00	4,110.32	4,500.00	26.00		
Cleaning	1820	SP	0.00	0.00	0.00	0.00	4,780.00	0.00	4,780.00	
TOTAL			19,662.00	33,549.41	47,780.63	32,314.86	48,261.77	5,871.03	37,916.74	
INCOME	1800		6,000.00	9,053.21	9,000.00	7,173.00	9,000.00	1,699.58	7,300.42	
NET EXPENDITURE			13,662.00	24,496.20	38,780.63	25,141.86	39,261.77	4,171.45	30,616.32	

SUMMARY	Code	2014/15	2014/15	2015/16	2015/16	2016/17	2016/17	2016/17
		Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
Administration		217,379.00	-538,837.04	295,407.92	181,099.72	320,081.28	52,101.56	267,979.72
Services		41,957.00	121,727.78	-5,486.48	-36,916.28	13,692.86	27,028.44	-13,335.58
Community Services		34,366.00	34,037.25	43,409.14	35,713.49	74,491.79	7,369.81	67,121.98
Trailer Park		1,439.00	1,173.58	707.43	3,472.72	3,124.27	-156.72	3,280.99
Cricket Pavilion		13,662.00	24,496.20	38,780.63	25,141.86	39,261.77	4,171.45	35,090.32
TOTAL		308,803.00	-357,402.23	372,818.64	208,511.51	450,651.97	90,514.54	360,137.43

CAPITAL SCHEMES

Scheme	Code	2014/15	2014/15	2015/16	2015/16	2016/17	2016/17	2016/17
		Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
Cemetery path, fees and landscaping	2001	15,000.00	5,943.67	0.00	0.00	0.00	0.00	0.00
Allotments Hut / maintenance building.	2002	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Centre	2003	10,000.00	3,425.00	204,706.00	204,706.00	5,000.00	0.00	5,000.00
Sports Facilities	2004	34,000.00	42,439.70	34,000.00	40,512.42	687,896.32	99,117.73	588,778.59
Cricket Pavilion	2005	5,000.00	4,025.00	363,309.00	363,309.00	4,000.00	2,258.05	1,741.95
Wind Turbine	2006	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Env. Improvements	2007	2,000.00	2,007.64	2,000.00	0.00	2,000.00	0.00	2,000.00
Capital Reserve	2008	10,000.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00
Trailer Park	2009		0.00		0.00		0.00	0.00
TOTAL		76,000.00	57,841.01	609,015.00	608,527.42	703,896.32	101,375.78	602,520.54
Income	2000		227,046.18		45,250.00	39,000.00	0.00	39,000.00
NET EXPENDITURE		76,000.00	-169,205.17	609,015.00	563,277.42	664,896.32	101,375.78	563,520.54

FUNDING SYSTEM

TOTAL Revenue budget		308,803.00	-357,402.23	372,818.64	208,511.51	450,651.97	90,514.54	360,137.43
TOTAL Capital Schemes		76,000.00	-169,205.17	609,015.00	563,277.42	664,896.32	101,375.78	563,520.54
TOTAL VAT			49,756.55		58,945.59		28,660.87	-28,660.87
Vat Payments			22,117.89		20,742.19		3,494.94	-3,494.94
Grant from SCDC								
Total Est. Expenditure		384,803.00	-498,968.74	981,833.64	809,992.33	1,115,548.29	224,046.13	891,502.16
Less contribution from balances		-885.00	-884,656.74	565,245.64	393,404.33	682,818.29	7,681.13	675,137.16
Net Precept on SCDC		385,688.00	385,688.00	416,588.00	416,588.00	432,730.00	216,365.00	216,365.00
Income from SCDC		385,688.00	385,688.00	416,588.00	416,588.00	432,730.00	216,365.00	216,365.00
Balances remaining		885.00	884,656.74	-565,245.64	-393,404.33	-682,818.29	-7,681.13	
Allocated Reserves		0.00	0.00	285,953.18	891,688.96	285,953.18	0.00	
Balances remaining		885.00	884,656.74	-851,198.82	-1,285,093.29	-988,771.47	-7,681.13	
Balance from last year		201,664.13	201,664.13	1,660,156.20	1,660,156.20	1,266,751.87	1,266,751.87	
Balance		202,549.13	1,086,320.87	808,957.38	1,266,751.87	297,980.40	1,259,070.74	

Estimated Tax Base

Average Band D	2014/15	3194.1	120.75				
Average Band D	2015/16	3450		120.75			
Average Band D	2016/17	3583.7				120.75	

Total of salaries

Salaries	35,422.75
National Insurance	2,956.03
Pension LGPS	8,704.73
Total	47,083.51

11.3 Bank Reconciliations: to consider approving the Bank reconciliations as at the 1st April 2016 and 3rd May 2016.

RECOMMENDATIONS:

That the bank reconciliation attached be received and approved.

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st April 2016**

Prepared by John Vickery Parish Clerk and RFO

05/04/2016

Total Receipts of the Council up to 31st March 2016		2,418,137.90
Total Receipts of the CPEF up to 31st March 2016		1,157,062.39
Total Payments by the Council up to 31st March 2016		1,189,251.41
Total Payments by the CPEF up to 31st March 2016		<u>797,110.29</u>
Balance	A	1,588,838.59

Barclays Bank PLC

Account No

93936082

Statement from Bank dated 1st April 2016

55,508.62

Account No

90496049

Statement from Bank dated 1st April 2016

£ 1,127,406.74

Account No 23365964 CPEF

Statement from Bank dated 1st April 2016

£ 359,952.10

Total

1,542,867.46

Unpresented cheques at 31st March 2016

Barclays

2841

25.53

DD

3,327.25

TOTAL

£ 3,352.78

Unrecorded income at 31st March 2016

TOTAL

49,323.91

Balance

B

£ 1,588,838.59

Check A-B

-0.00

Petty Cash

Total

172.55

Balance including Petty Cash

Total

1,589,011.14

Signed

Chairman

Clerk

Date

Independent Councillor Check

Date

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 3rd May 2016**

Prepared by John Vickery Parish Clerk and RFO

6/05/16

Total Receipts of the Council up to 29th April 2016	255,658.28
	2,418,137.90
Total Receipts of the CPEF up to 29th April 2016	1,157,065.05
Total Payments by the Council up to 29th April 2016	188,084.82
	1,189,251.41
Total Payments by the CPEF up to 29th April 2016	797,116.94
Balance	A
	1,656,408.06

Barclays Bank PLC	
Account No	
93936082	
Statement from Bank dated 3rd May 2016	964.68
Account No	
90496049	
Statement from Bank dated 3rd May 2016	£ 1,354,882.40
Account No 23365964 CPEF	
Statement from Bank dated 3rd May 2016	£ 359,948.11
Total	1,715,795.19

Unpresented cheques at 29th April 2016

Barclays

B301	287.56
B302	76.62
B303	1,258.92
B304	18.00
B305	483.58
B306	132.00
B306	282.00
B307	228.06
B307	242.74
B308	13.80
B308	301.80
B308	332.63
B309	1,920.00
B309	1,974.00
B310	47.40
B311	679.20
B312	24.00
B312	67.20
B313	52.14
B314	90.00
B315	105.71
B316	84.00
B317	174.00
B317	176.40
B317	154.50
B317	314.40
B318	2,307.90
B319	165.60
B320	234.49
B321	96,014.54
B322	3,274.97

Agenda Item 11

	TOTAL	£	111,518.16	
Unrecorded income at 29th April 2016				
	TOTAL		52,131.03	
Balance	B	£	1,656,408.06	
Check A-B			-0.00	
Petty Cash	Total		136.13	
Balance including Petty Cash	Total		1,656,544.19	
Signed				
Chairman	Clerk			Date
Independent Councillor Check				Date