

CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

ANNUAL COUNCIL MEETING 17th May 2016

RESIDENTS CORRESPONDENCE

FROM	SUBJECT
Carole Day – Little Maple Kitchen	Letter Regarding mobile catering unit

Monday, 9th May, 2016

Cambourne Parish Council

The Hub

High Street

Great Cambourne, Cambridgeshire CB23 6GW

For the attention of: Mr John Vickery, Parish Clerk

Dear Mr Vickery,

Further to my conversation with you and Ms Pinchen recently , I am writing to ask that the council consider the following request. I have just set up a new business in Cambourne. I have purchased a horsebox which has been lovingly converted into a mobile coffee shop. I have had a meeting with Juli Stallabross, one of the Licensing Officers at South Cambridgeshire District Council and she has informed me about the street trading regulations in Cambourne and explained the issues which need to be considered from a safety stand point. She suggested that I contact you to ask for your permission to trade in the areas which fall under your jurisdiction.

Although I am new to mobile catering, I have been in the industry for over ten years in event catering for private and corporate functions. I have provided catering on numerous occasions for the Parish Council at various events. I am a member of NCASS (Nationwide Caterers Association) and hold a level 2 certificate in Food Hygiene. I am registered with Environmental Health. My contact there is Sally Chamberlain.

The horsebox itself is fully compliant with all health regulations and I have all the required documentation to support this. I have £5,000,000 of public liability insurance. The coffee machine that I have purchased is environmentally friendly as it is a dual fuel machine (LPG) and I also have an LPG generator. In addition to coffee, I will offer homemade cakes and traybakes as well as toasted sandwiches made from the freshest seasonal ingredients.

This letter is intended to be an introduction and I appreciate that you may well have questions which you would like to ask me. I appreciate you taking the time to consider my request.

Sincerely,

Carole Day

Little Maple Kitchen

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