

AGENDA ITEM No. 11.4

John Vickery

From: Adams Patrick <Patrick.adams@scambs.gov.uk>
Sent: 24 October 2016 11:14
Cc: Francis Andrew
Subject: Review of Polling Districts

Sent to all parish clerks by Blind carbon copy,

Dear Parish Clerks

You will be aware that South Cambridgeshire District Council and Cambridgeshire County Council have both undergone reviews of their electoral arrangements. From May 2017 there will be new County Council divisions and from May 2018 SCDC will have all out elections to new wards. You can find all of the reports on these two reviews on the LGBCE website at www.lgbce.gov.uk.

Subsequent to these reviews, we are undertaking an interim review of some of our polling district arrangements. In particular we are looking at the arrangements for Fen Ditton, Whittlesford, Childerley and Haslingfield. If you would like to find out more about this review and how you can contribute to it, have a look on our website here: <https://www.scambs.gov.uk/content/polling-district-review>.

You have until 24 November to feed into the review, so please make sure you have your say.

Email elections@scambs.gov.uk if you need any assistance.

Kind regards

The Elections Team

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INTERIM REVIEW OF POLLING DISTRICTS AND POLLING PLACES 2016 FEN DITTON, WHITTLESFORD, CHILDERLEY AND HASLINGFIELD

Background

Every Council is required to divide its area into polling districts, and to designate polling places for each of those districts. Polling districts are the “building blocks” of electoral areas (parishes, wards, divisions and constituencies) and they form the basis on which the register of electors is compiled.

A polling place is a geographical area set out for each polling district within which a polling station needs to be located. In South Cambridgeshire, polling places are usually (but not always) identified along the same boundaries as polling districts. This allows the Returning Officer the flexibility to move to an alternative polling station within the polling place should there be an urgent need.

A polling station is the venue within which the process of voting takes place and it is usually within the designated polling place.

A full review of South Cambridgeshire’s polling districts was last undertaken in October 2013, and the Council will be required to undertake another full review before the next Parliamentary election in 2020. A schedule of existing polling districts, polling places and polling stations can be viewed at Appendix 2.

Since the last polling district review was undertaken, the Local Government Boundary Commission for England (LGBCE) have completed reviews of the electoral arrangements of Cambridgeshire County Council and South Cambridgeshire District Council.

Scope of Review

As a result of these electoral reviews, it is necessary for the Council to consider the polling district and polling place arrangements in the following villages now, before the next scheduled review:

Fen Ditton
Whittlesford
Childerley

In addition to the villages above, it is also now necessary to look at the polling district arrangements for the parish of Haslingfield. This is because of the ongoing residential development taking place within the parish, at the Trumpington Meadows site on the fringe of Cambridge City.

The Council is required to consult with its electors over changes to polling districts and polling places. We are therefore inviting interested parties to comment on the proposed changes which we have highlighted below.

As this is an interim review, we are not actively reviewing any of the other polling districts or places in South Cambridgeshire. However, all electoral arrangements are kept under constant review, so if you have any thoughts or concerns about other parts of the district you are welcome to feed them back to us. Appendix 2 shows all of the current arrangements with

respect to polling districts and places, and also highlights the preferred polling station for each polling district. Appendix 3 is a map of the district showing existing polling districts.

Please also note that polling stations are not a formal part of the review. However, the Returning Officer is always interested in hearing from residents about how polling in South Cambridgeshire can be improved. Please let us know if you have any thoughts on your local polling station that you would like to share.

Review Timetable

Consultation on Proposed changes	24 Oct. 2016 – 24 Nov. 2016
Proposed changes taken to Civic Affairs Committee	9 December 2016
Recommendations to Council	26 January 2017
Republish register with revised polling districts	1 March 2017

Summary of Proposed Changes

A table of proposed changes can be seen at Appendix 1, but in full they are:

1. Fen Ditton polling district will be deleted and two new polling districts will be formed in its place. This change **must** be made to accommodate the results of the LGBCE county review. A map of the two new polling districts is appended.
2. Residents of Fen Ditton East will need a new polling station. For 2017 we propose that affected residents will vote in Teversham as this is the nearest polling station in the same County division.
3. The administrative polling district of Whittlesford South will be deleted as it is no longer needed.
4. The polling place for Childerley will be defined more broadly to accommodate the changes made by the LGBCE for the County and District Reviews.
5. A new polling district for Trumpington Meadows will be created to allow residents there to vote in their own local polling station. The polling place will be defined as the polling district of Trumpington Meadows. The arrangements will be kept under review as the CGR for the area continues.

How to respond

If you would like to share your thoughts about the proposed changes with us, you can do so by emailing elections@scambs.gov.uk. You should make the subject of your email POLLING DISTRICT REVIEW.

You can also write to us at

Electoral Services
South Cambs District Council
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

Or you can contact us by telephone on 03450 455214.

Please make sure we have received your responses by **24 November 2016**.

1. Changes at Fen Ditton

Reason for review

As part of the County Council electoral review, the LGBCE have split Fen Ditton into two wards, which will be known as Fen Ditton West and Fen Ditton East. At the next parish elections in Fen Ditton, parish councillors will be elected to represent these two wards.

At the County elections in 2017, the two parish wards will be split into two different County electoral divisions. Fen Ditton West includes the bulk of the existing village and will be a part of the new County Division of Waterbeach. Fen Ditton East currently only houses a small number of residential properties, but will eventually also contain the new development known as "Wing" It will form part of the new County Division of Fulbourn.

Recommendation

The Council must delete the existing polling district of Fen Ditton (RA1) and create two new polling districts of Fen Ditton West (RA1) and Fen Ditton East (RA2). Appendix 4 shows a map identifying the new polling districts.

The residents of Fen Ditton West will continue to vote in the Fen Ditton Pavilion in the centre of the village. Residents of Fen Ditton East will need to attend at a different polling station. This polling station (for 2017 at least) could be the polling station in the Hope Community Church in Teversham which is the nearest in the Division, or may be a new station situated within the new parish ward. The elections team will be happy to listen to suggestions on this matter.

Please note that we are unable to change the future warding arrangements of the parish council. These have been imposed by the LGBCE.

2. Changes at Whittlesford

Reason for review

Several years ago, the Council undertook a Community Governance Review which amended the parish boundary between Duxford and Whittlesford. Subsequent to the CGR, the Council did not seek to re-align the district and county council boundaries with the revised district boundary. The result of this was the creation of an administrative polling district called Whittlesford South (WH2). This was necessary as the residents in Whittlesford South had to attend at different polling stations depending on the polls taking place.

As a result of both district and county boundaries being reviewed, the parish of Whittlesford will now fall fully within a single ward and division, which means the administrative polling district of Whittlesford South can be deleted.

Recommendation

The administrative polling district of Whittlesford South (WH2) should be deleted. All residents in Whittlesford Parish will vote in all polls at the Whittlesford Memorial Hall.

3. Changes at Childerley

Reason for review

Childerley (NL2) is a very small polling district and parish which has historically not had its own polling station. The residents of Childerley are used to visiting the polling station in Caldecote to vote. Unfortunately, the County review has resulted in Childerley being detached from Caldecote for County elections. This means that in future the residents of Childerley won't be able to vote in Caldecote for County elections, but will continue to be able to do so for District elections.

The number of residents in Childerley mean that it is not cost effective to site a polling station there.

Recommendation

The polling place appointed for Childerley should be expanded to read "the Parishes of Boxworth, Childerley and Caldecote". This will allow residents to visit different polling stations depending on the election. The Returning Officer will write to residents to explain the situation.

4. Changes at Haslingfield / Trumpington Meadows

Reason for review

Development at the Trumpington Meadows site (on the South Cambridgeshire side) is sited within the parish of Haslingfield. Currently the electors who are resident there have to visit the Haslingfield polling station in order to cast their vote. This does not make it easy for the residents there to vote.

A community governance review is underway at the moment to decide on the future governance arrangements for the Trumpington Meadows area. This review will decide whether the area should become its own parish, and if so, what boundaries should be put in place for the new parish. This review is set to deliver its conclusions in January 2017. Irrespective of whether Trumpington Meadows becomes its own parish or not, it needs to be adopted as a polling district now, in order to allow electors to visit a polling station that is local to them.

Recommendation

A new polling district called Trumpington Meadows (PG2) should be created, which will adopt the proposed parish boundary used for consultation at the second stage of the CGR.

This polling district will be renamed should the area become parished, and a future review will amend polling district boundaries if these are affected by the CGR. This will be necessary if any of the current parish of Haslingfield is transferred into Grantchester Parish which is one of the proposals being consulted upon.

A map at Appendix 5 shows the proposed new polling district, which will be reviewed again if necessary in light of the completed community governance review.



Alex Colyer

Electoral Registration Officer, Returning Officer and Interim Chief Executive

- APPENDIX 1 – TABLE OF PROPOSED AMENDMENTS TO POLLING DISTRICTS**
- APPENDIX 2 – EXISTING POLLING DISTRICTS, PLACES AND STATIONS**
- APPENDIX 3 – MAP OF SOUTH CAMBS SHOWING EXISTING POLLING DISTRICTS**
- APPENDIX 4 – MAP SHOWING PROPOSED FEN DITTON EAST AND FEN DITTON WEST**
- APPENDIX 5 – MAP OF TRUMPINGTON MEADOWS PROPOSED POLLING DISTRICT**

Appendix 1 - Table of Proposed Amendments to Polling Districts, Places and Stations

WARD NAME	PD LETTERS	POLLING DISTRICT	POLLING PLACE	PREFERRED POLLING STATION
THE WILBRAHAMS	RA1	Fen Ditton West	The Parish of Fen Ditton	The Pavilion (recreation ground)
THE WILBRAHAMS	RA2	Fen Ditton East	The Parishes of Fen Ditton and Teversham	Hope Community Church, Teversham
DUXFORD	WH2	Whittleford South	The Parishes of Duxford & Whittleford	Communal Centre / Village Hall
CALDECOTE	NL2	Childerley	The Parishes of Childerley, Caldecote and Boxworth	Caldecote and Boxworth Village Halls
HASLINGFIELD AND THE EVESDENS	PG1	Haslingfield	The Parish of Haslingfield	Village Hall
HASLINGFIELD AND THE EVESDENS	PG2	Trumpington Meadows	The new polling district of Trumpington Meadows	TBC – School?

Appendix 2 - List of Existing Polling Districts, Places and Stations

	WARD NAME	PD LETTERS	POLLING DISTRICT	POLLING PLACE	PREFERRED POLLING STATION
1	BALSHAM	ZA1	Balsham	The Parish of Balsham	Church Institute
		ZC1	Carlton	The Parish of Carlton	Caravan, Pinehawk Kennels
		ZD1	Castle Camps	The Parish of Castle Camps	Village Hall
		ZF1	Horseheath	The Parish of Horseheath	Village Hall
		ZH1	Shudy Camps	The Parish of Shudy Camps	St Mary's Church
		ZI1	West Wickham	The Parish of West Wickham	Village Hall
		ZJ1	West Wratting	The Parish of West Wratting	Village Hall
		ZK1	Weston Colville	The Parish of Weston Colville	Reading Room
2	BAR HILL	QA1	Bar Hill	The Parish of Bar Hill	Village Hall (Double Station)
		NB1	Boxworth	The Parish of Boxworth	Village Hall
		QC1	Dry Drayton	The Parish of Dry Drayton	Village Hall
		NL1	Lolworth	The Parish of Lolworth	Robinson Hall
		PA1	Barton	The Parish of Barton	Village Hall
		PC1	Coton	The Parish of Coton	Village Hall
3	BARTON	PD1	Grantchester	The Parish of Grantchester	Reading Room
		QF1	Madingley	The Parish of Madingley	Village Hall
		VB1	Bassingbourn	The Parish of Bassingbourn	The Limes Communal Room
		VE1	Litlington	The Parish of Litlington	Village Hall
4	BASSINGBOURN	VH1	Shingay-cum-Wendy	The Parish of Shingay cum Wendy	Village Hall
		XN1	Whaddon	The Parish of Whaddon	Village Hall
		NA1	Bourn	The Parish of Bourn	Village Hall
5	BOURN	NP1	Cambourne	The Parish of Cambourne	The Hub (Double Station)

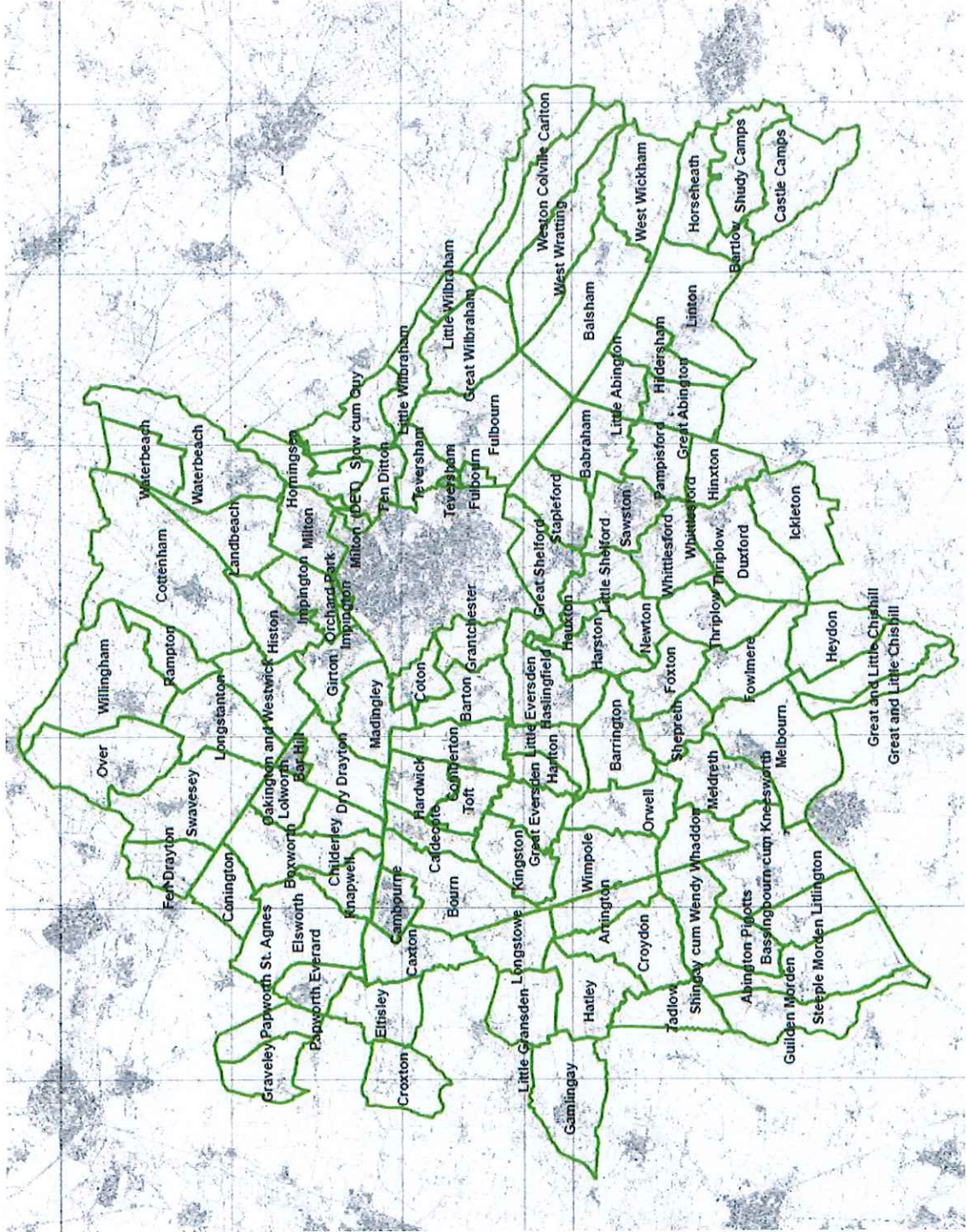
		ND1	Caxton	The Parish of Caxton	Village Hall
		NF1	Croxton	The Parish of Croxton	Village Hall
		NH1	Elfisley	The Parish of Elfisley	Cade Memorial Hall
		NC1	Caldecote	The Parish of Caldecote	Village Hall
6	CALDECOTE	NL2	Childerley	The Parish of Caldecote	Village Hall
		XH1	Kingston	The Parish of Kingston	Village Hall
		PH1	Toft	The Parish of Toft	Meeting Room, Methodist Church
7	COMBERTON	PB1	Comberton	The Parish of Comberton	Village Hall
		SA1	Cottenham	The Parish of Cottenham	Cottenham Village Hall (Double Station)
8	COTTENHAM	QG1	Oakington & Westwick	The Parish of Oakington and Westwick	Methodist Church School Room
		SC1	Rampton	The Parish of Rampton	Village Hall
		WB1	Duxford	The Parish of Duxford	Communal Centre
9	DUXFORD	WH2	Whittlesford South	The Parishes of Duxford & Whittlesford	Communal Centre / Village Hall
		WF1	Ickleton	The Parish of Ickleton	Village Hall
10	FOWLMERE AND FOXTON	WC1	Fowlmere	The Parish of Fowlmere	United Reform Church
		XF1	Foxton	The Parish of Foxton	Village Hall
11	FULBOURN	RB1	Fulbourn Village	The Parish of Fulbourn	Townley Hall (Double Station)
		RB2	Fulbourn Beechwood	Fulbourn Beechwood Polling District	Caravan, Tesco Car Park
		XA1	Arrington	The Parish of Arrington	Communal Hall
		XC1	Croydon	The Parish of Croydon	Croydon Reading Rooms
12	GAMLINGAY	VC1	Gamlingay	The Parish of Gamlingay	Ecohub
		XG1	Little Gransden	The Parish of Little Gransden	Village Hall
		VD1	Hatley	The Parish of Hatley	Village Hall
		XI1	Longstowe	The Parish of Longstowe	Village Hall
13	GIRTON	QD1	Girton	The Parish of Girton	The Pavilion (Double Station)

14	HARDWICK	PE1	Hardwick	The Parish of Hardwick	Hardwick Pavilion
15	HARSTON & HAUXTON	TA1	Harston	The Parish of Harston	Village Hall
		TB1	Hauxton	The Parish of Hauxton	Village Hall
16	HASLINGFIELD & THE EVERSDENS	XD1	Great Eversden	The Parish of Great Eversden	Village Hall
		XE1	Little Eversden	The Parish of Little Eversden	The Pavilion
		PF1	Harlton	The Parish of Harlton	Village Hall
		PG1	Haslingfield	The Parish of Haslingfield	Village Hall
17	HISTON & IMPINGTON	OA1	Histon	The Parish of Histon	Baptist Church Hall (Double Station)
		OA2	Impington (North)	The Parishes of Histon & Impington	Baptist Church Hall
		OA3	Impington (South)	Impington South Polling District	Meadows Community Centre
		OA4	Orchard Park	The Community of Orchard Park	Orchard Park Community Centre
18	LINTON	ZB1	Bartlow	The Parish of Bartlow	The Three Hills Public House
		ZE1	Hildersham	The Parish of Hildersham	Village Hall
		ZG1	Linton	The Parish of Linton	Village Hall (Double Station)
19	LONGSTANTON	QE1	Longstanton	The Parish of Longstanton	Village Institute
		WA1	Great Chishill	The Parish of Great & Little Chishill	Sport Pavilion
20	MELBOURN	WA2	Little Chishill	The Parish of Great & Little Chishill	Sport Pavilion
		WD1	Heydon	The Parish of Heydon	Holy Trinity Church
		XJ1	Melbourn	The Parish of Melbourn	United Reformed Church Hall (Double Station)
21	MELDRETH	XK1	Meldreth	The Parish of Meldreth	Village Hall
		XM1	Shepreth	The Parish of Shepreth	Village Hall
22	MILTON	OC1	Milton	The Parish of Milton	Bowls Pavilion (Double Station)
		OC2	Milton Detached	The Parish of Milton	Bowls Pavilion (Double Station)
23	ORWELL & BARRINGTON	XB1	Barrington	The Parish of Barrington	Village Hall
		XL1	Orwell	The Parish of Orwell	Village Hall
		XO1	Wimpole	The Parish of Wimpole	Village Hall
24	PAPWORTH &	NE1	Conington	The Parish of Conington	The Leas

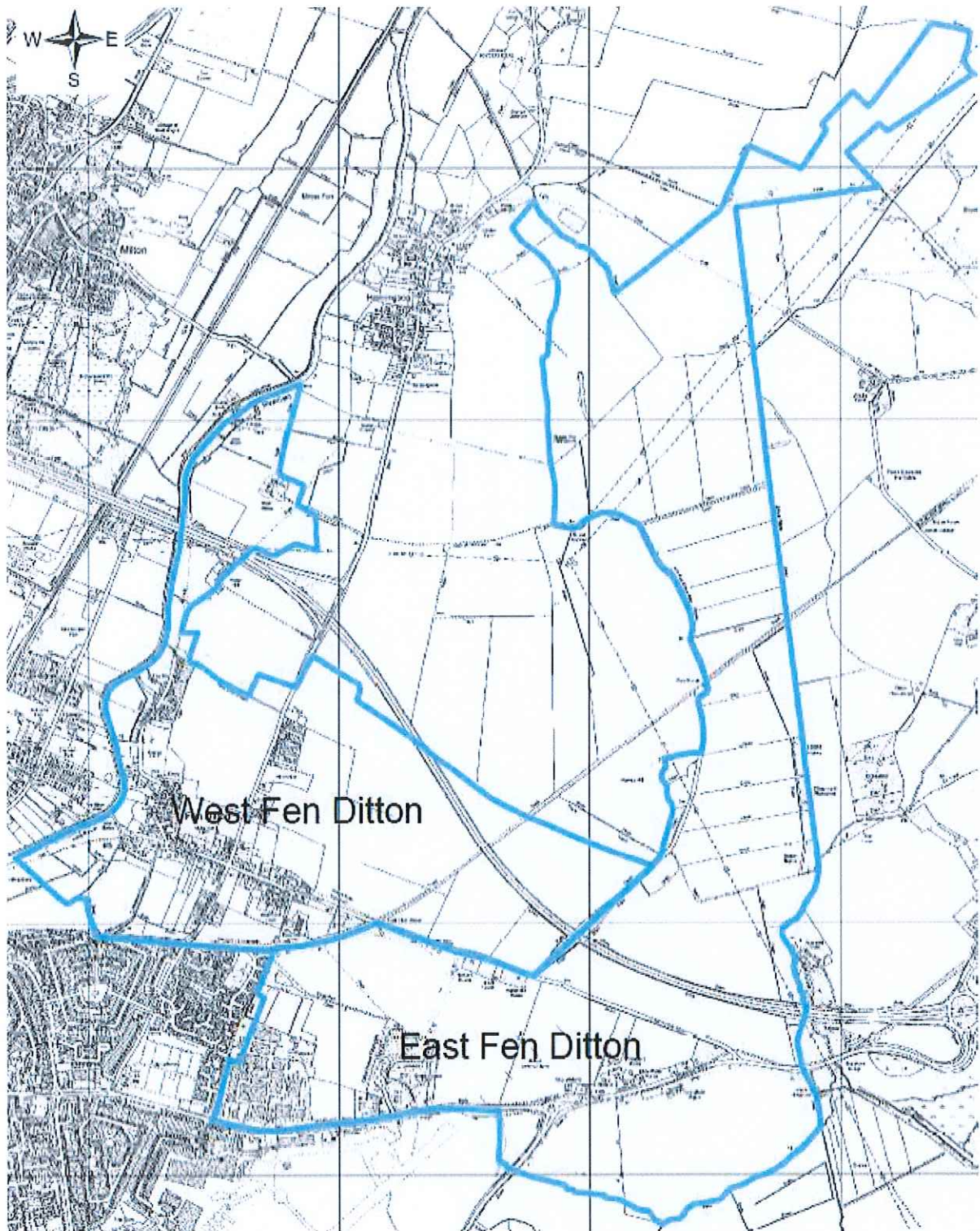
	ELSWORTH	NG1	Elsworth	The Parish of Elsworth	The Pavilion
		NI1	Fen Drayton	The Parish of Fen Drayton	Village Hall
		NJ1	Graveley	The Parish of Graveley	Village Hall
		NK1	Knapwell	The Parish of Knapwell	Grange Farm
		NM1	Papworth Everard	The Parish of Papworth Everard	The Studio
		NN1	Papworth St. Agnes	The Parish of Papworth St Agnes	The Church
25	SAWSTON	NO1	Sawston	The Parish of Sawston	Free Church Hall (Double Station)
26	SWAVESEY	YE1	Swavesey	The Parish of Swavesey	Memorial Hall
		RE1	Teversham (Village)	The Parish of Teversham	Hope Community Church
27	TEVERSHAM	RE2	Teversham (Foxgloves)	Teversham Foxgloves Polling District	Cherry Hinton Community School
		YC1	Babraham	The Parish of Babraham	The George Inn Public House
		YA1	Great Abington	The Parish of Gt and Lt Abington	Village Institute
28	THE ABINGTONS	YB1	Little Abington	The Parish of Gt and Lt Abington	Village Institute
		WE1	Hinxton	The Parish of Hinxton	Village Hall
		YD1	Pampisford	The Parish of Pampisford	Village Hall
		VA1	Abington Pigotts	The Parish of Abington Pigotts	Village Hall
		VF1	Guilden Morden	The Parish of Guilden Morden	Village Hall
29	THE MORDENS	VG1	Steeple Morden	The Parish of Steeple Morden	Village Hall
		VI1	Tadlow	The Parish of Tadlow	49 High Street
		TD1	Great Shelford	The Parish of Great Shelford	Memorial Hall (Double Station)
30	THE SHELFORDS & STAPLEFORD	TE1	Little Shelford	The Parish of Little Shelford	Memorial Hall
		TC1	Newton	The Parish of Newton	Village Rooms
		TF1	Stapleford	The Parish of Stapleford	Sheltered Housing
		RA1	Fen Ditton	The Parish of Fen Ditton	The Pavilion (recreation ground)
		RC1	Horningsea	The Parish of Horningsea	Village Hall
31	THE WILBRAHAMS	RG2	Six Mile Bottom (pt)	Six Mile Bottom Polling District	Sports and Social Club
		RD1	Stow cum Quay	The Parish of Coton	Village Hall

		RF1	Great Wilbraham	The Parish of Great Wilbraham	Memorial Hall
		RG1	Little Wilbraham	The Parish of Little Wilbraham	The Church
32	WATERBEACH	OD2	Chittering	The Parish of Chittering	Caravan, Travellers Rest
		OB1	Landbeach	The Parish of Landbeach	Village Hall
		OD1	Waterbeach	The Parish of Waterbeach	Salvation Army Hall (Double Station)
		WG1	Thriplow Village	The Parish of Thriplow	Village Hall
33	WHITTLESFORD	WG2	Thriplow Heathfield	The Parish of Thriplow	Caravan
		WH1	Whittlesford	The Parish of Whittlesford	Memorial Hall
		SB1	Over	The Parish of Over	Community Centre
34	WILLINGHAM & OVER	SD1	Willingham	The Parish of Willingham	Ploughman Hall (Double Station)

APPENDIX 3 – Map of South Cambridgeshire showing existing polling districts



APPENDIX 4 – Map showing the proposed new polling districts of Fen Ditton East and West



APPENDIX 5 – Map showing existing Haslingfield parish and proposed split to create a new polling district for Trumpington Meadows

