

CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

Council Meeting 5th August 2014

TRAFFIC MATTERS & ROAD SAFETY

Please find attached correspondence for Local Highway Improvement Initiative 2015/16.

The Parish Chairman agreed to look at signage for the crossing on Monkfield Lane at the junction with Priory walk. On investigation there is one sign installed and a second is required, but this would come under the Safer Routes to School funding.

Councillors are requested to consider suitable improvements and prepare an application for consideration at the Council meeting on the 2nd September 2014, for submission to the County Council prior to the Friday 12th September dead line.

My ref: SD/LHI
Your ref:
Date: 24/10/2013
Please ask for: Steve Dighton
Telephone: 0345 045 5212
Fax: 01353 667179
E Mail: local.projects@cambridgeshire.gov.uk



Economy, Transport and Environment
Executive Director, Alex Plant

Local Infrastructure & Street Management
Box ET1029
Stirling Way
Witchford
Ely
CB6 3NR

Dear Sir or Madam

Local Highway Improvement Initiative 2014/15

The County Council is keen to work with local communities to help deliver local improvements to their highways and streets. We now wish to invite community groups to submit a proposal for funding from our Local Highway Improvement Initiative.

Schemes will be jointly funded by the County Council and the applicant. Applicants can seek up to a maximum of £10,000 from the County Council as a contribution to their scheme. This could include minor improvements for as little as £500. The applicant is expected to provide a contribution towards each project of at least 10% of the scheme cost.

Requests for schemes can come from any local community groups. Projects could involve any highway measure or improvement that is considered to offer benefit to the local community. The applicant will be required to make a statement supporting their application, highlighting the benefits that it may provide. Please circulate this information to any groups in your community that you think may be interested in this initiative.

Due to the popularity of this initiative one bid per applicant will be assessed. Applications will be assessed and prioritised by a panel of elected Members, comprising of local County Councillors from within each district council area. The Member panel will prioritise proposals based on the information provided by the applicants, with a maximum of three pages of supporting documentation.

Continued...



County Council officers will provide advice on issues such as safety implications and deliverability in order for each panel to prioritise the applications.

Long-term maintenance of schemes will normally be the responsibility of the County Council, provided that the scheme is built to normal County Council standards. However, we recognise that communities sometimes want to implement a higher standard of design, such as incorporating special materials or features to enhance the local environment. We are happy to work with applicants who wish to adopt this approach, provided that they are prepared to take responsibility for the additional maintenance liability.

The Member panels will need to reflect on any implications of adopting a higher design standard. If a scheme involves on-going operating costs such as power supplies or regular safety maintenance inspections for any highway equipment, the applicant would also be required to meet these costs.

The Member panels will meet in January 2014; applicants have the opportunity to present their proposals. Please see the attached sheet for the dates of the panels.

Your application should be made on the attached form and returned, preferably, by email to **local.projects@cambridgeshire.gov.uk**

Applications submitted by post should be returned to the address shown at the top of this letter.

The deadline for submission of application is **Monday 9th December 2013.**

Yours faithfully

Councillor Mac McGuire

Deputy Leader and Cabinet Member for Highways and Community
Infrastructure

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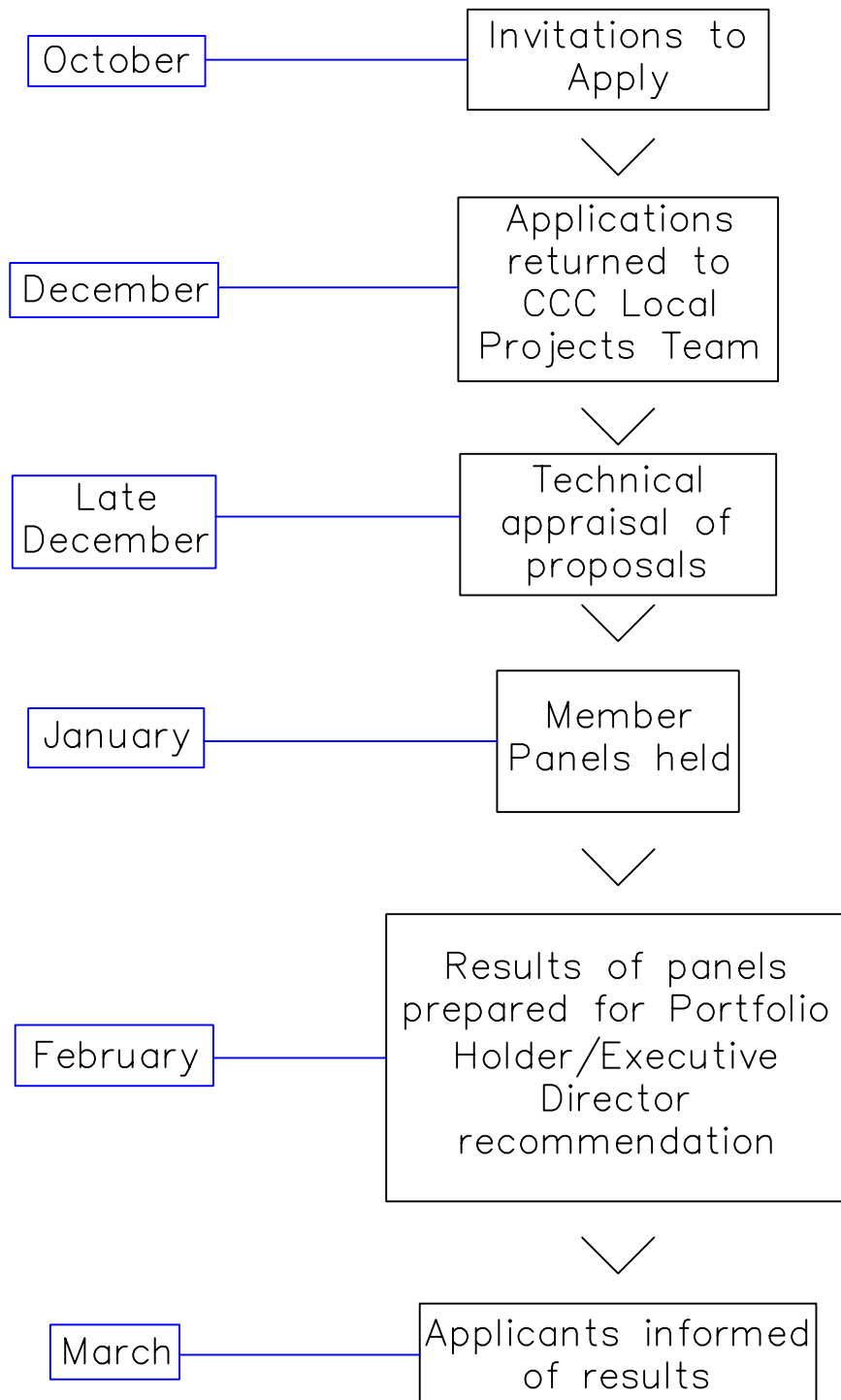
LHI Panels - January 2014

Panel	Location	Date and time
Huntingdonshire	Huntingdon	Thursday 9 th January - 2pm
East Cambridgeshire	Witchford	Monday 13 th January - 2pm
Cambridge City	Cambridge	Wednesday 15 th January – 2pm
South Cambridgeshire	Whittlesford	Monday 20 th – 2pm and Tuesday 21 st January – 2pm
Fenland	March	Monday 27 th January -2pm

Local Highway Improvement Initiative

Time line

Process



October 2013

Revision 1

Cambridgeshire County Council
Local Highway Improvement Initiative

Applications for Funds for Local Highway Improvements

What Funding Is Available?

Cambridgeshire County Council is making a budget available for applications from local communities who would like to take a shared approach to providing small projects to improve their local highways and streets.

This approach gives local people a real influence over highway improvements in their community.

Successful projects will be those that will provide improvements considered to offer benefit to the local community. For example, better signing and road markings, pedestrian improvements, parking controls or dropped crossing points.

Who Can Apply for the Funding?

All community groups and charities are eligible to apply for the funding.

How Do I Apply For The Funding?

You can apply using the application form attached.

Applications should be submitted by no later than Friday 12th September 2014. Applicants can seek up to a maximum £10,000 as a contribution to their projects, which could include highway improvements for as little as £500. The expectation is that the applicant will provide at least 10% or more of the overall cost of their project. Where an applicant is able to offer a greater percentage contribution the bid will be looked upon more favorably.

We ask applicants to identify the objective of their bid e.g. to reduce traffic speeds or assist pedestrians and applicants can indicate a preference for a particular type of solution however, it should be noted that until detailed work is carried out, no guarantee can be given to the deliverability of their preferred solution. The attached guide gives an indication of typical costs of various highway improvements.

Any Local Highway Improvement that includes changes to the Public Highway that will require enforcement or physical Traffic Calming features will need informal consultation prior to the submission date of 12th September with Cambs Police via Derek Crosby
Traffic Management Officer
derek.crosby@cambs.pnn.police.uk.
01480 422458

County Council officers will provide advice on issues such as safety and deliverability in order for each panel to prioritise each application.

Applicants should demonstrate that there is support for the scheme from local people. The panels will take into account the views of local Parish Councils and District Councillors as appropriate, before making recommendations on allocating the funding.



Things To Consider When Applying

Where improvements are constructed to County Council standards, long-term maintenance will become the responsibility of the County Council.

However, any on-going running costs – such as electricity for street lights or regular routine safety equipment maintenance inspections – will need to be met by the applying group.

We recognise that communities may want to adopt a higher standard of design, such as incorporating special materials or features to enhance the local environment.

We are happy to work with applicants who wish to adopt this approach, provided they are prepared to take responsibility for the additional maintenance liability. The Member panels will be asked to reflect on any implications of adopting a higher design standard.

Further Help

Your Area Highways Team are always available to advise on any aspect of this initiative on 0345 045 5212.

Please return your application to:

local.projects@cambridgeshire.gov.uk

Local Highway Improvement Initiative Funding Application Form

Please complete all sections of this form.

Please note failure to provide adequate information may result in your proposal being discounted, or further information being sought.

Applying Organisation:

Contact Name:

Address:

Email:

Telephone:

Location of Proposal:

Objectives of Proposal: What would you like to address? What would you like to achieve? (e.g. Speed control, new footway, parking restrictions etc).

Any Local Highway Improvement that includes changes to the Public Highway that will require Police enforcement or physical traffic calming features will need informal consultation prior to the submission with Cambs Police via Derek Crosby, Traffic Management Officer. derek.crosby@cambs.pnn.police.uk. 01480 422458

e.g. speed limit changes, parking restrictions or physical traffic calming features in the carriageway.

Please detail the comments of Derek Crosby, Traffic Management Officer, Cambridgeshire Police in the box below.

If your proposal does not need Police consultation then write not applicable in the box.

Panels will score each of the proposals received against the following aims of the LHI initiative:

1) Persistent Problems:

The degree to which ongoing difficulties are addressed

2) Road Safety:

The degree to which a proposal could reduce hazards or improve road safety

3) Community Improvement: (social or economic)

The degree to which a proposal addresses something felt to be very important locally.

Each of these aims will be scored in the following way:

Aims 1 - 3

Score 0: **Fails** to deliver any improvement

Score 1-3: Delivers **few** of the aims of the LHI initiative

Score 4-6: Delivers **some** of the aims of the LHI initiative

Score 7-9: Delivers a **substantial** improvement

Please outline how your proposal fulfills the LHI Initiative aims.

Persistent Problems: e.g. regular speeding in a community or provide parking area

Road Safety: e.g. improving crossing facilities for pedestrians

Community Improvement: e.g. new streetlight or disabled parking spaces

Please attach additional information in support of your application e.g. plans, correspondence. (Maximum of 3 pages)

Financial Contribution:

Can you confirm that you understand that you will be asked to contribute at least 10% of the cost of the scheme.

Yes/No

Please note that unless you are able to contribute 10% of the costs your proposal **will not** be assessed.

The estimated cost of your project: £_____ (see indicative costs)

Thank you for taking the time to submit your proposal.