

# CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

Finance and Policy Committee Meeting 16<sup>th</sup> December 2014

## FINANCIAL STATEMENT

**6.1 SCHEDULE OF PAYMENTS:** to consider schedule of payments, copy attached.

### RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved.

## SCHEDULE OF PAYMENTS

### Paid Accounts

Voucher No	Amount	Name	For	Budget Code	Freq.
BACS	310.80	SCDC	Sports Centre Bins (£85.54 Recharged)	1814	M
BACS	12.26	SCDC	Sports & Social Club (Recharged)	1814	M
BACS	55.92	SCDC	Hub Bin & Recycling	1422	M
BACS	8.99	SCDC	Cricket Pavilion Bin	1814	M
BACS	467.00	SWALEC	Hub - Gas	1416	M
BACS	391.00	SCDC	Rates - MUGA	1206	M
BACS	483.00	SCDC	Rates - Hub	1415	M
BACS	108.00	SCDC	Rates - Trailer Park	1711	M
BACS	98.00	SCDC	Rates - LC Cricket Pavilion	1811	M
BACS	542.00	SCDC	Rates - Sports Pavilion	1811	M
BACS	248.48	Orange	Mobile phones	403	M
BACS	65.16	Barclays	Bank charges A/c 93936082	203	M
2334	87.60	A J & R Scambler & sons	Tyre for gator	1104	
2335	3,084.00	Allied	Air conditioning at Sports Centre (50% recharged)	2004	
2336	1,103.00	Aspect Blinds Ltd	Vertical blinds in Studio (50% recharged to SLM)	2004	
2337	18.85	Gibbs and Dandy	Hinges and locking bar	1107	
2338	1,860.00	Glenn Maylin	Decorating of Sports Pavilion	1809	
2339	49.80	Mark Weatherhead Ltd	Gloves and safety wellingtons	106	
2340	552.00	Technical Surfaces	Power Sweep Muga	1201	6wk
2341	70.00	E j Pinchen	Key Cutting	1413	
DD	77.04	SGW Payroll	Payroll processing	207	M
DD	24.19	Eon	Cricket Pavilion	1806	M
DD	6.45	Eon	Trailer Park	1705	M
DD	29.92	Barclaycard	Merchant services	203	M
2342	535.08	CCL Supplies	Cleaning Products	1411	

Agenda Item 6

2343	162.00	Clear Glass (Cambridge) Ltd	Replace mirror in Sports Pavilion	1809	
2344	174.00	IG Electrical & Data Contracting	works at Sports Centre (recharged)	2004	
2345	704.44	John Vickery (Xmas direct)	Christmas lights	1110	
2346	1,311.62	Newmarket Plant Hire	Plant hire	2001	
2347	52,814.94	Cambourne Village College	s106 Arts contribution	1412	
DD	917.65	Fuel Genie	Petrol & Diesel	1109	M
DD	605.22	Opus	Hub - Electricity	1407	M
2348	256.86	A J & R Scambler & Sons	Spare parts for machinery	1104	
2349	227.12	CBS	Stationery	405	
2350	16.68	CCL Supplies	Cleaning Products	1411	
2351	5,040.00	Concept Leisure Co	Fireworks	1111	
2352	71.10	Cooleraid	Water cooler	1421	
2353	2,533.00	Fence & Fix	Repairs to Trailer Park Fence	1708	
2354	77.39	Ibbetts	Wrenches	1104	
2355	55.73	Madingley Mulch	Painting materials	1104	
2356	466.93	Munro Building Services Ltd	Installation of cooker supply at Sports Pavilion	1809	
2357	24.12	Newmarket Plant Hire	Replace broken mirror.	1104	
2358	491.46	Premier Logos	Staff Uniform	106	
2359	39.99	Screwfix	Safety boots	106	
2359	264.74	Screwfix	Wire Rope	1107	
2360	981.60	Sherriff Amenity	Line Marking equipment	1203	
2361	810.00	St Ives Town Council	Christmas Trees	1110	
2632	964.00	Highline Blinds Ltd	Blinds for Sports Pavilion	1809	
DD	2,509.52	PAYE		102	M
DD	266.10	British Gas	Sports Pavilion - Electricity	1806	Q
DD	3,361.21	Pension Service	Pension payment August	103	M
DD	13,099.83	Payroll	Salaries August	101	M
DD	160.00	Scottish Power	MUGA - Electricity	1202	M

**6.2 CURRENT FINANCIAL STATEMENT:** the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 28.11.14.

**RECOMMENDATIONS:**

That the report on the Finance Spreadsheet as at 28.11.14 be received

# AGENDA ITEM No. 6.2.

## Estimates of Expenditure

2013/14 Actual	2014/15 Estimated	Heading	2014/15 Spent	2014/15 Balance
		<b>Administration</b>		
240,610.00	257,379.00	Total Expenditure	228,957.75	27,621.25
43,250.00	40,000.00	Total Income	346,347.37	-306,347.37
<u>197,360.00</u>	<u>217,379.00</u>	<b>Net Expenditure</b>	<u>-117,389.62</u>	<u>333,968.62</u>
		<b>Services</b>		
131,522.00	98,357.00	Total Expenditure	97,111.79	1,245.21
50,807.00	56,400.00	Total Income	39,573.38	16,826.62
<u>80,715.00</u>	<u>41,957.00</u>	<b>Net Expenditure</b>	<u>57,538.41</u>	<u>-15,581.41</u>
		<b>Community Centre "The HUB"</b>		
71,590.02	66,366.00	Total Expenditure	45,411.49	21,064.04
31,445.46	32,000.00	Total Income	24,730.62	7,269.38
<u>40,144.56</u>	<u>34,366.00</u>	<b>Net Expenditure</b>	<u>20,680.87</u>	<u>13,794.66</u>
		<b>TRAILER PARK</b>		
6,186.00	8,439.00	Total Expenditure	7,358.23	1,080.77
8,782.00	7,000.00	Total Income	5,739.54	1,260.46
<u>-2,596.00</u>	<u>1,439.00</u>	<b>Net Expenditure</b>	<u>1,618.69</u>	<u>-179.69</u>
		<b>Sports Pavilions</b>		
29,596.78	19,662.00	Total Expenditure	23,292.09	-3,630.09
8,600.00	6,000.00	Total Income	9,999.29	-3,999.29
<u>20,996.78</u>	<u>13,662.00</u>	<b>Net Expenditure</b>	<u>13,292.80</u>	<u>369.20</u>
		<b>CAPITAL SCHEMES</b>		
516,418.00	76,000.00	Total Expenditure	30,514.74	45,485.26
452,977.00	0.00	Total Income	0.00	0.00
<u>63,441.00</u>	<u>76,000.00</u>	<b>Net Expenditure</b>	<u>30,514.74</u>	<u>0.00</u>
		VAT	11,109.51	
379,990.34	384,803.00	Total Estimated	17,365.39	378,547.12
		<b>Reserves</b>		
13,465.34	-885.00	Less Contribution from		
		Balances	-368,322.61	367,437.61
366,525.00	385,688.00	<b>Net Precept on SCDC</b>	385,688.00	0.00
-13,465.34	885.00	Balances remaining	368,322.61	0.00
215,129.47	201,664.13	Balances C/F	201,664.13	
201,664.13	202,549.13	Balance	569,986.74	
		Expenditure	432,646.08	
995,922.80	526,203.00	Income	426,390.20	
595,861.46	141,400.00			

# AGENDA ITEM No. 6.2

## ESTIMATES OF EXPENDITURE 2014/2015

### ADMINISTRATION

	Code		2012/13 Estimate	2012/13 Actual	2013/14 Estimate	2013/14 Projected	2014/15 Estimate	2014/15 Spent	2014/15 Balance	Power
<b>EMPLOYEES</b>										
Salaries	101	Admin	106,066.08	148,838.75	127,739.78	128,020.00	132,185.00	90,493.24	41,691.76	LGA 1972 s111
National Insurance	102	Admin	8,048.37	10,570.30	8,913.73	8,890.00	9,247.00	5,962.77	3,284.23	LGA 1972 s111
Pension LGPS	103	Admin	18,703.00	18,873.65	25,627.95	27,638.00	32,690.00	16,339.87	16,350.13	LGA 1972 s111
Mileage & travel	104	Admin	55.00	0.00	55.00	0.00	55.00	0.00	55.00	LGA 1972 s111
Misc	105	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Protective clothing	106	Admin	300.00	2,174.71	300.00	4,500.00	2,000.00	2,491.55	-491.55	LGA 1972 s111
Office allowance	107	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Advertising (Staff)	108	Admin	500.00	0.00	500.00	500.00	500.00	1,192.80	-692.80	LGA 1972 s111
Advertising (Admin)	109	Admin	500.00	45.00	500.00	0.00	500.00	0.00	500.00	LGA 1972 s111
<b>FINANCIAL</b>										
Audit Fee	201	Admin	2,000.00	3,036.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00	LGA 1972 s111
Internal Audit Fee	202	Admin	250.00	71.20	250.00	82.00	250.00	84.40	165.60	LGA 1972 s111
Bank charges/costs	203	Admin	1,000.00	1,013.61	1,000.00	1,127.00	1,100.00	638.04	461.96	LGA 1972 s111
Petty Cash (recharged)	204	Admin	525.00	250.00	525.00	400.00	500.00	500.00	0.00	LGA 1972 s111
Insurances	205	Admin	9,000.00	15,001.65	9,000.00	15,649.00	16,000.00	17,310.71	-1,310.71	LGA 1972 s111
Election contributions	206	Admin	3,750.00	2,299.94	3,750.00	0.00	3,750.00	0.00	3,750.00	
Fees/subscriptions	207	Admin	2,170.00	1,928.77	2,170.00	2,004.00	2,170.00	4,251.29	-2,081.29	LGA 1972 s111 & s143
Legal fees	208	Admin	1,000.00	1,186.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00	LG (Misc Prov) 1976
<b>GRANT SUPPORT</b>										
To organisations 137	301	Parish	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	LGA 1972 s137
Cambourne Youth Partnership	302	Parish	20,000.00	20,000.00	20,000.00	30,753.00	20,000.00	20,000.00		
Other Grant Aid	303	Parish	1,000.00	0.00	1,000.00	1,300.00	2,000.00	1,200.00		
Sports Development	1209	R&L	1,000.00	635.00	1,000.00	292.00	1,000.00	808.00	192.00	
Community Devt	1412	Comm	6,000.00	4,230.50	5,000.00	3,716.00	5,000.00	53,576.94	-48,576.94	
<b>PARISH</b>										
Rent	401	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Maintenance	402	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Telephone/Internet	403	Parish	2,500.00	4,692.39	3,500.00	5,291.00	5,000.00	3,755.16	1,244.84	
Computer services	404	Parish	3,000.00	2,242.99	1,000.00	1,050.00	2,000.00	4,641.73	-2,641.73	
Stationery/printing	405	Parish	2,500.00	2,170.37	2,500.00	1,750.00	2,500.00	1,100.58	1,399.42	
Postages	406	Parish	750.00	711.55	750.00	695.00	750.00	234.28	515.72	
Photocopying	407	Parish	3,000.00	2,773.27	2,500.00	1,638.00	2,500.00	1,576.91	923.09	
Equipment	408	Parish	737.00	0.00	737.00	175.00	737.00	0.00	737.00	
Repairs and renewals	409	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Data Protection/FOI	410	Parish	35.00	35.00	35.00	35.00	35.00	0.00	35.00	
Web Site	411	Parish	970.00	0.00	500.00	95.00	500.00	0.00	500.00	LGA 1972 s142
Newsletter/Annual rep't	412	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s142
Hospitality	413	Parish	250.00	8.86	150.00	360.00	150.00	0.00	150.00	LG (Misc Prov) 1976
Festivals	414	Parish	1,000.00	2,500.00	1,000.00	0.00	2,000.00	0.00	2,000.00	LGA 1972 s145
Chairman's Allowance	415	Parish	260.00	0.00	260.00	0.00	260.00	0.00	260.00	LGA 1972 ss15(5)
Youth Council	416	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Winter Gritting	417	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
School Crossing Patrol	418	Parish	5,300.00	0.00	4,000.00	0.00	4,000.00	0.00	4,000.00	
<b>HEALTH &amp; SAFETY, TRAINING and CONFERENCES</b>										
Staff training	501	Parish	1,500.00	2,188.69	2,000.00	1,500.00	2,000.00	546.00	1,454.00	
Members training	502	Parish	500.00	0.00	500.00	0.00	500.00	0.00	500.00	
Staff & Members conf	503	Parish	500.00	0.00	500.00	150.00	500.00	153.50	346.50	
Health & Safety	504	Parish	1,000.00	1,085.91	1,000.00	0.00	1,000.00	99.98	900.02	
<b>TOTAL</b>			<b>206,669.45</b>	<b>248,564.11</b>	<b>232,263.46</b>	<b>240,610.00</b>	<b>257,379.00</b>	<b>228,957.75</b>	<b>27,621.25</b>	
<b>INCOME</b>	100	Parish	<b>40,000.00</b>	<b>215,316.95</b>	<b>40,000.00</b>	<b>43,250.00</b>	<b>40,000.00</b>	<b>346,347.37</b>	<b>-306,347.37</b>	
<b>NET EXPENDITURE</b>			<b>166,669.45</b>	<b>33,247.16</b>	<b>192,263.46</b>	<b>197,360.00</b>	<b>217,379.00</b>	<b>-117,389.62</b>	<b>333,968.62</b>	

SERVICES			2012/13	2012/13	2013/14	2013/14	2014/15	2014/15	2014/15
Code			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
<b>CEMETERIES</b>									
Maintenance	901	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LGA 1972 s214
Electricity	902	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Repairs and renewals	903	Cem	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00
Tree and hedge Maint.	904		200.00	0.00	200.00	0.00	200.00	0.00	200.00
Water	905	Cem	145.00	47.53	145.00	30.00	145.00	20.93	124.07
<b>ALLOTMENTS</b>									
Salaries	1001	Allots	4,122.68	0.00	2,136.90	2,142.00	2,222.00	1,632.57	589.43
National Insurance	1002	Allots	284.73	0.00	143.57	144.00	151.00	101.35	49.65
Pension LGPS	1003	Allots	749.85	0.00	479.39	533.00	589.00	349.59	239.41
Maintenance	1004	Allots	500.00	390.00	500.00	0.00	500.00	0.00	500.00
Electricity	1005	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Plant & equipment	1006	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Plant maintenance	1007	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Materials	1008	Allots	275.00	252.85	275.00	300.00	300.00	0.00	300.00
Tree and hedge Maint.	1009	Allots	200.00	0.00	100.00	0.00	100.00	0.00	100.00
Repairs and renewals	1010	Allots	1,000.00	320.88	1,000.00	400.00	1,000.00	4,241.27	-3,241.27
water	1011	Allots	700.00	413.99	700.00	1,000.00	700.00	518.39	181.61
<b>PUBLIC OPEN SPACES &amp; PLAY AREAS</b>									
Maintenance	1101	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	1102	R&L	255.00	228.96	255.00	200.00	255.00	139.97	115.03
Plant & equipment	1103	R&L	25,000.00	46,748.96	15,000.00	36,626.00	15,000.00	21,734.53	-6,734.53
Plant maintenance	1104	R&L	4,400.00	662.52	2,000.00	4,473.00	2,000.00	3,566.46	-1,566.46
Materials	1105	R&L	6,300.00	6,856.70	6,300.00	4,480.00	6,300.00	491.04	5,808.96
RoSPA Fees	1106	R&L	800.00	429.00	800.00	432.00	800.00	459.00	341.00
Repairs & Renewals	1107	R&L	35,000.00	34,466.75	35,000.00	35,364.00	20,000.00	29,817.08	-9,817.08
Water	1108	R&L	125.00	48.99	125.00	50.00	125.00	14.60	110.40
Diesel/Serviceing etc	1109	R&L	9,000.00	9,269.50	9,000.00	8,604.00	9,000.00	5,961.69	3,038.31
Christmas Trees/Lights	1110	R&L	770.00	1,950.62	770.00	900.00	1,000.00	3,305.79	-2,305.79
Fireworks	1111	R&L	2,660.00	4,776.56	2,660.00	2,660.00	2,660.00	4,200.00	-1,540.00
Farmers Markets	1112	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bus Shelter Purchase	1113	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1953 s4
<b>SPORTS SERVICES</b>									
Maintenance	1201	R&L	2,700.00	4,379.67	2,700.00	2,382.00	2,700.00	794.00	1,906.00 LG (Misc Prov) 1976
Electricity	1202	R&L	4,400.00	4,692.54	4,400.00	5,738.00	5,000.00	1,095.83	3,904.17 LG (Misc Prov) 1976
Plant & equipment	1203	R&L	600.00	973.14	600.00	433.00	600.00	1,717.62	-1,117.62 LG (Misc Prov) 1976
Plant maintenance	1204	R&L	660.00	554.45	660.00	694.00	660.00	0.00	660.00 LG (Misc Prov) 1976
Materials	1205	R&L	10,000.00	7,954.50	10,000.00	10,540.00	10,000.00	9,642.11	357.89 LG (Misc Prov) 1976
Rates MUGA	1206	R&L	3,950.00	3,735.00	3,950.00	3,835.00	4,350.00	3,127.30	1,222.70 LG (Misc Prov) 1976
Fees	1207	R&L	0.00	0.00	0.00	0.00	0.00	314.51	-314.51 LG (Misc Prov) 1976
Repairs and renewals	1208	R&L	10,000.00	7,572.66	10,000.00	8,989.00	10,000.00	3,599.58	6,400.42 LG (Misc Prov) 1976
Water	1210	R&L	1,000.00	1,568.86	1,000.00	573.00	1,000.00	266.58	733.42 LG (Misc Prov) 1976
<b>TOTAL EXPENDITURE</b>		R&L	<b>126,797.26</b>	<b>138,294.63</b>	<b>111,899.86</b>	<b>131,522.00</b>	<b>98,357.00</b>	<b>97,111.79</b>	<b>1,245.21</b>
<b>INCOME</b>									
Interment fees	900	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Memorial fees	920	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Exclusive Rights fees	930	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cemeteries Other	940	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Allotment fees	1000	Allots	2,300.00	2,575.27	2,400.00	2,349.00	2,400.00	2,231.97	168.03
Other income	1100		39,000.00	49,039.95	39,000.00	34,730.00	39,000.00	28,616.10	10,383.90
Muga and Pitches	1200	R&L	15,000.00	19,134.25	15,000.00	13,728.00	15,000.00	8,725.31	6,274.69
<b>TOTAL INCOME</b>			<b>56,300.00</b>	<b>70,749.47</b>	<b>56,400.00</b>	<b>50,807.00</b>	<b>56,400.00</b>	<b>39,573.38</b>	<b>16,826.62</b>
<b>NET EXPENDITURE</b>		R&L	<b>70,497.26</b>	<b>67,545.16</b>	<b>55,499.86</b>	<b>80,715.00</b>	<b>41,957.00</b>	<b>57,538.41</b>	<b>-15,581.41</b>
<b>COMMUNITY SERVICES</b>									
Code			2012/13	2012/13	2013/14	2013/14	2014/15	2014/15	2014/15
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance

**Community Centre "The HUB"**

Salaries	1401	Comm	36,110.78	0.00	24,134.80	30,351.00	22,755.00	16,313.33	6,441.67	LG (Misc Prov) 1976
National Insurance	1402	Comm	1,143.30	0.00	758.41	1,299.00	426.00	316.27	109.73	LG (Misc Prov) 1976
Pension LGPS	1403	Comm	5,239.94	0.00	4,921.34	4,830.00	5,457.00	3,833.28	1,623.72	LG (Misc Prov) 1976
Training	1404	Comm	300.00	0.00	300.00	0.00	300.00	0.00	300.00	LG (Misc Prov) 1976
Insurance	1405	Comm	4,235.00	4,235.00	4,235.00	4,235.00	4,235.00	4,235.00	0.00	LG (Misc Prov) 1976
Maintenance	1406	Comm	1,000.00	190.43	1,000.00	0.00	1,000.00	0.00	1,000.00	LG (Misc Prov) 1976
Electricity	1407	Comm	6,000.00	11,795.24	6,000.00	5,410.00	6,000.00	3,654.09	2,345.91	LG (Misc Prov) 1976
Telephone	1408	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Plant & equipment	1409	Comm	600.00	708.90	600.00	0.00	600.00	1,095.50	-495.50	LG (Misc Prov) 1976
Plant maintenance	1410	Comm	2,000.00	825.27	2,000.00	4,564.00	2,000.00	98.72	1,901.28	LG (Misc Prov) 1976
Materials	1411	Comm	2,000.00	0.00	1,500.00	1,890.00	1,500.00	1,089.00	411.00	LG (Misc Prov) 1976
Repairs and renewals	1413	Comm	6,000.00	2,468.48	6,000.00	1,946.00	6,000.00	3,032.00	2,968.00	LG (Misc Prov) 1976
Water	1414	Comm	1,320.00	1,007.46	1,800.00	2,114.00	1,800.00	1,447.27	352.73	LG (Misc Prov) 1976
Rates	1415	Comm	4,668.00	4,612.50	4,668.00	4,736.00	4,668.00	3,861.75	806.25	LG (Misc Prov) 1976
Gas	1416	Comm	5,500.00	4,791.12	5,500.00	4,285.00	5,500.00	3,391.31	2,108.69	LG (Misc Prov) 1976
Cleaning	1417	Comm	1,400.00	4,596.97	1,400.00	2,767.02	1,400.00	1,141.71	258.29	LG (Misc Prov) 1976
Window Cleaning	1418	Comm	625.00	0.00	625.00	0.00	625.00	0.00	625.00	LG (Misc Prov) 1976
Security	1419	Comm	250.00	145.00	250.00	86.00	250.00	715.00	-465.00	LG (Misc Prov) 1976
Entertainments licence	1420	Comm	200.00	180.00	200.00	1,800.00	200.00	145.50	54.50	LG (Misc Prov) 1976
Water Cooler & supplies	1421	Comm	750.00	846.80	750.00	620.00	750.00	484.95	265.05	LG (Misc Prov) 1976
Refuse collection	1422	Comm	900.00	572.00	900.00	619.00	900.00	447.28	452.72	LG (Misc Prov) 1976
Re-payment of deposits	1423	Comm	0.00	65.88	0.00	38.00	0.00	109.53	0.00	
<b>TOTAL</b>			<b>80,242.02</b>	<b>37,041.05</b>	<b>67,542.55</b>	<b>71,590.02</b>	<b>66,366.00</b>	<b>45,411.49</b>	<b>21,064.04</b>	
<b>INCOME</b>	1400	Comm	<b>32,000.00</b>	<b>37,179.23</b>	<b>32,000.00</b>	<b>31,445.46</b>	<b>32,000.00</b>	<b>24,730.62</b>	<b>7,269.38</b>	
<b>NET EXPENDITURE</b>			<b>48,242.02</b>	<b>-138.18</b>	<b>35,542.55</b>	<b>40,144.56</b>	<b>34,366.00</b>	<b>20,680.87</b>	<b>13,794.66</b>	

**TRAILER PARK**

Salaries	1701	Tra	5,680.16	5,446.56	2,694.55	3,710.00	3,929.00	2,901.57	1,027.43	LGA 1972 s137
National Insurance	1702	Tra	312.01	319.05	143.57	144.00	150.00	101.35	48.65	LGA 1972 s137
Pension LGPS	1703	Tra	845.93	808.38	479.39	533.00	590.00	349.59	240.41	LGA 1972 s137
Insurance	1704	Tra	360.00	360.00	360.00	360.00	360.00	360.00	0.00	LGA 1972 s137
Electricity	1705	Tra	730.00	291.49	730.00	310.00	730.00	132.42	597.58	LGA 1972 s137
Plant & equipment	1706	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Plant maintenance	1707	Tra	145.00	80.00	145.00	0.00	145.00	0.00	145.00	LGA 1972 s137
Repairs and renewals	1708	Tra	750.00	592.30	750.00	0.00	750.00	2,648.00	-1,898.00	LGA 1972 s137
Vermin Control	1709	Tra	575.00	0.00	575.00	0.00	575.00	0.00	575.00	LGA 1972 s137
water	1710	Tra	300.00	205.52	300.00	206.00	300.00	0.00	300.00	LGA 1972 s137
Rates	1711	Tra	910.00	781.28	910.00	923.00	910.00	865.30	44.70	LGA 1972 s137
Security	1712	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Re-payment of deposits	1713	Tra	0.00	20.00	0.00	0.00	0.00	0.00	0.00	
Refuse collection	1714	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL</b>			<b>10,608.10</b>	<b>8,904.58</b>	<b>7,087.51</b>	<b>6,186.00</b>	<b>8,439.00</b>	<b>7,358.23</b>	<b>1,080.77</b>	
<b>INCOME</b>	1700	Tra	<b>6,000.00</b>	<b>6,091.51</b>	<b>7,000.00</b>	<b>8,782.00</b>	<b>7,000.00</b>	<b>5,739.54</b>	<b>1,260.46</b>	
<b>NET EXPENDITURE</b>			<b>4,608.10</b>	<b>2,813.07</b>	<b>87.51</b>	<b>-2,596.00</b>	<b>1,439.00</b>	<b>1,618.69</b>	<b>-179.69</b>	

**Sports Buildings**

Salaries	1801	SP	8,166.23	0.00	5,825.70	7,197.00	5,687.00	4,035.02	1,651.98	LG (Misc Prov) 1976
National Insurance	1802	SP	293.66	0.00	330.90	455.00	280.00	190.88	89.12	LG (Misc Prov) 1976
Pension LGPS	1803	SP	1,022.92	0.00	1,223.30	1,236.00	1,405.00	969.89	435.11	LG (Misc Prov) 1976
Insurance	1804	SP	390.00	390.00	390.00	390.00	390.00	390.00	0.00	LG (Misc Prov) 1976
Electricity	1806	SP	3,000.00	5,712.22	3,000.00	3,170.00	3,000.00	2,173.92	826.08	LG (Misc Prov) 1976
Plant & equipment	1807	SP	0.00	0.00	0.00	0.00	0.00	95.00	-95.00	LG (Misc Prov) 1976
Plant maintenance	1808	SP	500.00	205.00	500.00	1,538.00	500.00	1,800.72	-1,300.72	LG (Misc Prov) 1976
Repairs and renewals	1809	SP	1,500.00	4,812.98	1,500.00	5,551.00	1,500.00	4,448.91	-2,948.91	LG (Misc Prov) 1976
Water	1810	SP	550.00	2,308.61	550.00	328.00	550.00	2,200.38	-1,650.38	LG (Misc Prov) 1976
Rates	1811	SP	6,000.00	6,108.75	6,200.00	6,272.00	6,200.00	5,113.83	1,086.17	LG (Misc Prov) 1976
Security	1812	SP	150.00	411.45	150.00	540.00	150.00	97.50	52.50	LG (Misc Prov) 1976
Re-payment of deposits	1813	SP	0.00	34.00	0.00	100.00	0.00	50.00	-50.00	
Refuse collection	1814	SP	0.00	3,033.07	0.00	2,819.78	0.00	1,726.04	-1,726.04	
<b>TOTAL</b>			<b>21,572.81</b>	<b>23,016.08</b>	<b>19,669.90</b>	<b>29,596.78</b>	<b>19,662.00</b>	<b>23,292.09</b>	<b>-3,630.09</b>	
<b>INCOME</b>	1800		<b>6,000.00</b>	<b>6,765.84</b>	<b>6,000.00</b>	<b>8,600.00</b>	<b>6,000.00</b>	<b>9,999.29</b>	<b>-3,999.29</b>	
<b>NET EXPENDITURE</b>			<b>15,572.81</b>	<b>16,250.24</b>	<b>13,669.90</b>	<b>20,996.78</b>	<b>13,662.00</b>	<b>13,292.80</b>	<b>369.20</b>	

**SUMMARY**

	Code	2012/13 Estimate	2012/13 Actual	2013/14 Estimate	2013/14 Projected	2014/15 Estimate	2014/15 Spent	2014/15 Balance
Administration		166,669.45	33,247.16	192,263.46	197,360.00	217,379.00	-117,389.62	334,768.62
Services		70,497.26	67,545.16	55,499.86	80,715.00	41,957.00	57,538.41	-15,581.41
Community Services		48,242.02	-138.18	35,542.55	40,144.56	34,366.00	20,680.87	13,685.13
Trailer Park		4,608.10	2,813.07	87.51	-2,596.00	1,439.00	1,618.69	-179.69
Cricket Pavilion		15,572.81	16,250.24	13,669.90	20,996.78	13,662.00	13,292.80	369.20
<b>TOTAL</b>		<b>305,589.64</b>	<b>119,717.45</b>	<b>297,063.28</b>	<b>336,620.34</b>	<b>308,803.00</b>	<b>-24,258.86</b>	<b>333,061.86</b>

**CAPITAL SCHEMES**

Scheme		2012/13 Estimate	2012/13 Actual	2013/14 Estimate	2013/14 Projected	2014/15 Estimate	2014/15 Spent	2014/15 Balance
Cemetery path, fees and landscaping	2001	15,000.00	0.00	15,000.00	15,000.00	15,000.00	5,943.67	9,056.33
Allotments Hut / maintenance building.	2002	0.00	4,722.00	0.00	2,420.00	0.00	0.00	0.00
Community Centre	2003	5,000.00	0.00	0.00	0.00	10,000.00	150.00	9,850.00
Sports Facilities	2004	45,000.00	91,091.40	34,000.00	47,054.00	34,000.00	23,431.07	10,568.93
Cricket Pavilion	2005	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
Wind Turbine	2006	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Env. Improvements	2007	15,000.00	78,426.53	2,000.00	451,944.00	2,000.00	990.00	1,010.00
Capital Reserve	2008	10,000.00	0.00	15,071.00	0.00	10,000.00	0.00	10,000.00
Trailer Park	2009	10,000.00	11,947.44	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>100,000.00</b>	<b>186,187.37</b>	<b>66,071.00</b>	<b>516,418.00</b>	<b>76,000.00</b>	<b>30,514.74</b>	<b>45,485.26</b>
Income	2000		0.00		452,977.00		0.00	0.00
<b>NET EXPENDITURE</b>		<b>100,000.00</b>	<b>186,187.37</b>	<b>66,071.00</b>	<b>63,441.00</b>	<b>76,000.00</b>	<b>30,514.74</b>	<b>45,485.26</b>

**FUNDING SYSTEM**

TOTAL Revenue budget		305,589.64	119,717.45	297,063.28	336,620.34	308,803.00	-24,258.86	333,061.86
TOTAL Capital Schemes		100,000.00	186,187.37	66,071.00	63,441.00	76,000.00	30,514.74	45,485.26
TOTAL VAT			47,778.34				26,584.15	
Vat Payments			16,562.25				15,474.64	
Grant from SCDC		0.00		-20,071.00	-20,071.00			
Total Est. Expenditure		405,589.64	337,120.91	363,134.28	379,990.34	384,803.00	17,365.39	378,547.12
Less contribution from balances		65,674.64	-2,794.09	-3,390.72	13,465.34	-885.00	-368,322.61	378,547.12
<b>Net Precept on SCDC</b>		<b>293,372.00</b>	<b>293,372.00</b>	<b>366,525.00</b>	<b>366,525.00</b>	<b>385,688.00</b>	<b>385,688.00</b>	<b>0.00</b>
Income from SCDC		339,915.00	339,915.00	366,525.00	366,525.00	385,688.00	385,688.00	0.00
Balances remaining		-65,674.64	2,794.09	3,390.72	-13,465.34	885.00	368,322.61	
Allocated Reserves		0.00		0.00	0.00	0.00	0.00	
Balances remaining		-65,674.64	2,794.09	3,390.72	-13,465.34	885.00	368,322.61	
Balance from last year		235,980.58	212,335.38	235,980.58	215,129.47	201,664.13	201,664.13	
Balance		170,305.94	215,129.47	239,371.30	201,664.13	202,549.13	569,986.74	527,088.00
Estimated Tax Base								
Average Band D	2012/13	3096.6	109.77					
Average Band D	2013/14	3035.4		120.75				
Average Band D	2014/15	3194.1				120.75		

Salaries	115,375.72
National Insurance	6,672.62
Pension LGPS	21,842.22
	143,890.56

	C/F	Budget	Spent	Balance
Balances		202,549.13	569,986.74	
Repairs and renewals	3,000.00	40,250.00	47,786.84	-7,536.84
Cemetery Paths etc	15,000.00	15,000.00	5,943.67	9,056.33
Allotments Hut / maintenance building.	0.00	0.00	0.00	15,000.00
Community Centre	0.00	10,000.00	150.00	9,850.00
Cricket Pavilion	0.00	5,000.00	0.00	5,000.00
				31,369.49
				569,986.74
				538,617.25



- 6.3 Bank Reconciliations:** to consider approving the Bank reconciliations as at the 1<sup>st</sup> November and 1<sup>st</sup> December 2014

**RECOMMENDATIONS:**

That the bank reconciliation attached be received and approved.

**CAMBOURNE PARISH COUNCIL  
BANK RECONCILIATION AT 3rd November 2014**

Prepared by John Vickery Parish Clerk and RFO 09/11/2014

Total Receipts of the Council up to 31st October 2014		1,537,557.96
Total Receipts of the CPEF up to 14th October 2014		1,109,017.48
Total Payments by the Council up to 31st October 2014		357,394.00
Total Payments by the CPEF up to 14th October 2014		<u>776,088.37</u>
<b>Balance</b>	<b>A</b>	<b>1,513,093.07</b>

Barclays Bank PLC		
Account No 93936082		
Statement from Bank dated 3rd November 2014		1,000.00
Account No 90496049		
Statement from Bank dated 3rd November 2014	£	1,188,701.07
Account No 23365964 CPEF		
Statement from Bank dated 14th October 2014	£	<u>332,929.11</u>
<b>Total</b>		<b>1,522,630.18</b>

Unpresented cheques at 31st October 2014

Barclays

2241	84.40
2296	200.64
2316	110.12
2317	14.33
2318	191.99
2319	225.86
2320	360.00
2321	78.78
2322	838.94
2323	52.51
2324	223.33
2325	3,434.82
2327	11.95
2328	1,540.08
2329	68.32
2330	5,818.56
2331	2,400.00

**TOTAL** £ 15,654.63

Unrecorded income at 31st October 2014

**TOTAL** 6,117.52

<b>Balance</b>	<b>B</b>	<b>£ 1,513,093.07</b>
Check A-B		<b>0.00</b>
Petty Cash	Total	<b>269.06</b>
<b>Balance including Petty Cash</b>	<b>Total</b>	<b>1,513,362.13</b>

Signed  
Chairman Clerk Date

Independent Councillor Check Date

**CAMBOURNE PARISH COUNCIL**

**BANK RECONCILIATION AT 1st December 2014**

Prepared by John Vickery Parish Clerk and RFO 09/12/2014

Total Receipts of the Council up to 28th November 2014		1,548,250.52
Total Receipts of the CPEF up to 14th November 2014		1,109,017.48
Total Payments by the Council up to 28th November 2014		456,103.79
Total Payments by the CPEF up to 14th November 2014		<u>776,097.33</u>
<b>Balance</b>	<b>A</b>	<b>1,425,066.88</b>
Barclays Bank PLC Account No 93936082		
Statement from Bank dated 1st December 2014 Account No 90496049		1,000.00
Statement from Bank dated 1st December 2014 Account No 23365964 CPEF	£	1,102,766.29
Statement from Bank dated 14th November 2014	£	<u>332,920.15</u>
<b>Total</b>		<b>1,436,686.44</b>

Unpresented cheques at 28th November 2014

Barclays

2241	84.40
2296	200.64
2341	70.00
2348	256.86
2349	227.12
2350	16.68
2351	5,040.00
2352	71.10
2353	2,533.00
2354	77.39
2355	55.73
2356	466.93
2357	24.12
2358	491.46
2359	304.73
2360	981.60
2632	964.00

**TOTAL** £ 11,865.76

Unrecorded income at 28th November 2014

**TOTAL** 246.20

<b>Balance</b>	<b>B</b>	<b>£ 1,425,066.88</b>
Check A-B		<b>0.00</b>
Petty Cash	Total	<b>207.22</b>
<b>Balance</b> including Petty Cash	Total	<b>1,425,274.10</b>

Signed Chairman Clerk Date

Independent Councillor Check Date