

CAMBOURNE PARISH COUNCIL
District of South Cambridgeshire

Council Meeting 6th December 2016

FINANCIAL STATEMENT

9.1 SCHEDULE OF PAYMENTS: to consider schedule of payments, copy attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved.

SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
01-Nov-16		59.29		59.29	SCDC	Hub Bin Trade waste	1422	M
01-Nov-16		13.00		13.00	SCDC	Cricket Pavilion Bin	1814	M
01-Nov-16		368.64		368.64	SCDC	Sports Pavilion Bins	1814	M
01-Nov-16		55.40		55.40	SCDC	Blue School Bins	1422	M
01-Nov-16		27.60		27.60	SCDC	New Cricket Pavilion Bin	1814	M
01-Nov-16		72.00		72.00	SCDC	Additional Bin Collection - Fete	414	M
01-Nov-16		295.24	14.76	310.00	SWALEC	Hub - Gas	1416	M
01-Nov-16		402.00		402.00	SCDC	Rates - MUGA	1206	M
01-Nov-16		572.00		572.00	SCDC	Rates - Hub	1415	M
01-Nov-16		581.00		581.00	SCDC	Rates - Trailer Park	1711	M
01-Nov-16		100.00		100.00	SCDC	Rates - LC Cricket Pavilion	1811	M
01-Nov-16		557.00		557.00	SCDC	Rates - Sports Pavilion	1811	M
01-Nov-16		180.00		180.00	SCDC	Rates - New Cricket Pavilion	1811	M
01-Nov-16		768.00		768.00	South Staffs Water	Blue School	1414	½
08-Nov-16		50.26	2.51	52.77	Eon	Cricket Pavilion	1806	M
		12.60	0.63	13.23	Eon	Trailer Park	1705	M
04-Nov-16		115.53		115.53	Barclays	Bank charges A/c 93936082	203	M
14-Nov-16		77.50	15.50	93.00	SGW Payroll	Payroll Processing	207	M
		31.60		31.60	Barclaycard	Merchant services	203	M
14-Nov-16		561.17	112.21	673.38	Fuel Genie	Petrol & Diesel	1109	M
		286.58	57.31	343.89	Barclaycard	B J Waller - Keys Cricket Pavilion	1809	
16-Nov-16		568.63	113.73	682.36	Opus	Hub - Electricity	1407	M
16-Nov-16		87.27	4.36	91.63	Opus	New Cricket Pavilion Electricity	1806	M
16-Nov-16		286.28	14.31	300.59	Total Gas & Power	Blue Sch Gas	1416	M
16-Nov-16	B491	176.55	35.31	211.86	A J & R Scambler & Sons	Vehicle repairs	1104	
16-Nov-16	B491	955.00	191.00	1,146.00	A J & R Scambler & Sons	Blower	2004	
16-Nov-16	B492	219.00	43.80	262.80	Briar Security	Security Camera maintenance	1410	

Agenda Item 9

16-Nov-16	B493	432.45	86.49	518.94	C & J Supplies	Padlocks & keys	2004
16-Nov-16	B493	108.75	21.75	130.50	C & J Supplies	Padlocks & keys	1208
16-Nov-16	B494	15.31	3.06	18.37	lbbetts	Maintenance equipment	1107
16-Nov-16	B494	940.00	188.00	1,128.00	lbbetts	maintenance equipment	2004
16-Nov-16	B495	29.00	5.80	34.80	Mark Weatherhead	Tractor Repairs	1103
16-Nov-16	B496	100.00	20.00	120.00	Prepared Media Ltd	Job advertising	108
16-Nov-16	B497	1,491.60	298.32	1,789.92	Real christmas Trees	Christmas Lights [R]	1110
16-Nov-16	B498	59.00	11.80	70.80	Sherriff Amenity	Ecoplug max	1107
16-Nov-16	B498	1,040.00	208.00	1,248.00	Sherriff Amenity	Loam & Top Dressing	1205
16-Nov-16	B499	397.17		397.17	SLM Ltd	Pitch Admin Fee	1207 Q
16-Nov-16	B500	5,340.00	1,068.00	6,408.00	Concept Fireworks	Fireworks [R]	1111
16-Nov-16	B501	175.00		175.00	MiJan Limited	Internal Audit Fee	202 A
21-Nov-16		232.27	46.45	278.72	EE & T Mobile	Mobile Phones	403 M
		3,385.59		3,385.59	PAYE		102 M
23-Nov-16		182.80	36.56	219.36	British Gas	Sports Pavilion - Electricity	1806 M
24-Nov-16		182.80	36.56	219.36	British Gas	Sports Pavilion - Electricity	1806 M
25-Nov-16		6,989.97		6,989.97	Pension		103 M
25-Nov-16		14,261.99		14,261.99	Payroll		101 M
		368.34	73.66	442.00	Scottish Power	Muga Electricity	1202 M
30-Nov-16		16,952.86		16,952.86	Public works loan board	Loan Repayment	2004 ½

9.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 1.12.16.

RECOMMENDATIONS:

That the report on the Finance Spreadsheet as at 1.12.16 be received.

ESTIMATES OF EXPENDITURE 2016/2017

ADMINISTRATION

	Code		2014/15 Estimate	2014/15 Actual	2015/16 Estimate	2015/16 Projected	2016/17 Estimate	2016/17 Spent	2016/17 Balance	Power
EMPLOYEES										
Salaries 81.2%	101	Admin	132,185.00	138,614.35	176,104.29	170,918.80	189,493.69	124,984.23	64,509.46	LGA 1972 s111
National Insurance 81.2%	102	Admin	9,247.00	9,101.84	18,057.50	16,400.71	20,758.59	10,785.83	9,972.76	LGA 1972 s111
Pension LGPS 81.2%	103	Admin	32,690.00	24,389.72	44,019.13	31,415.70	49,652.00	37,801.64	11,850.36	LGA 1972 s111
Mileage & travel	104	Admin	55.00	0.00	55.00	0.00	55.00	0.00	55.00	LGA 1972 s111
Misc	105	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Protective clothing	106	Admin	2,000.00	3,300.89	2,000.00	2,000.00	2,000.00	752.42	1,247.58	LGA 1972 s111
Office allowance	107	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Advertising (Staff)	108	Admin	500.00	1,587.80	500.00	500.00	500.00	100.00	400.00	LGA 1972 s111
Advertising (Admin)	109	Admin	500.00	0.00	500.00	500.00	500.00	0.00	500.00	LGA 1972 s111
Payroll Processing	110	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
FINANCIAL										
Audit Fee	201	Admin	2,000.00	2,000.00	2,200.00	2,000.00	2,200.00	2,000.00	200.00	LGA 1972 s111
Internal Audit Fee	202	Admin	250.00	84.40	250.00	175.00	250.00	175.00	75.00	LGA 1972 s111
Bank charges/costs	203	Admin	1,100.00	960.12	750.00	1,427.21	1,000.00	1,142.06	-142.06	LGA 1972 s111
Petty Cash (recharged)	204	Admin	500.00	500.00	500.00	500.00	500.00	250.00	250.00	LGA 1972 s111
Insurances	205	Admin	16,000.00	17,310.71	19,500.00	16,990.88	19,500.00	20,490.77	-990.77	LGA 1972 s111
Election contributions	206	Admin	3,750.00	0.00	2,000.00	0.00	4,000.00	195.00	3,805.00	
Fees/subscriptions	207	Admin	2,170.00	5,006.22	2,170.00	2,234.80	2,170.00	2,665.91	-495.91	LGA 1972 s111 & s143
Legal fees	208	Admin	1,000.00	0.00	1,000.00	1,625.50	1,000.00	263.50	736.50	LG (Misc Prov) 1976
GRANT SUPPORT										
To organisations 137	301	Parish	1,000.00	0.00	1,000.00	400.00	1,000.00	0.00	1,000.00	LGA 1972 s137
Cambourne Youth Partnership	302	Parish	20,000.00	32,258.90	20,000.00	30,750.00	20,000.00	23,658.67	-3,658.67	Part youth worker payment s106
Other Grant Aid	303	Parish	2,000.00	1,200.00	2,000.00	1,000.00	2,000.00	1,550.00	450.00	
Sports Development	1209	R&L	1,000.00	808.00	1,000.00	0.00	1,000.00	750.00	250.00	
Community Devt	1412	Comm	5,000.00	54,513.08	7,300.00	7,300.00	10,000.00	6,430.91	3,569.09	
PARISH										
Rent	401	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Maintenance	402	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Telephone/Internet	403	Parish	5,000.00	5,365.75	5,000.00	5,346.29	5,500.00	5,595.11	-95.11	
Computer services	404	Parish	2,000.00	4,803.37	1,000.00	1,000.00	1,000.00	829.85	170.15	
Stationery/printing	405	Parish	2,500.00	1,357.44	1,500.00	1,900.00	2,000.00	806.64	1,193.36	
Postages	406	Parish	750.00	402.28	300.00	300.00	300.00	179.62	120.38	
Photocopying	407	Parish	2,500.00	2,857.15	2,000.00	2,000.00	2,000.00	1,571.26	428.74	
Equipment	408	Parish	737.00	0.00	737.00	737.00	737.00	783.95	-46.95	
Repairs and renewals	409	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Data Protection/FOI	410	Parish	35.00	0.00	35.00	35.00	35.00	0.00	35.00	
Web Site	411	Parish	500.00	0.00	500.00	0.00	500.00	0.00	500.00	LGA 1972 s142
Newsletter/Annual rep't	412	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s142
Hospitality	413	Parish	150.00	152.69	150.00	16.25	150.00	50.56	99.44	LG (Misc Prov) 1976
Festivals	414	Parish	2,000.00	0.00	4,000.00	4,288.82	2,000.00	2,580.23	-580.23	LGA 1972 s145 Donation in 100
Chairman's Allowance	415	Parish	260.00	200.00	280.00	280.00	280.00	32.65	247.35	LGA 1972 ss15(5)
Youth Council	416	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Winter Gritting	417	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
School Crossing Patrol	418	Parish	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
HEALTH & SAFETY, TRAINING and CONFERENCES										
Staff training	501	Parish	2,000.00	796.00	2,000.00	2,000.00	2,000.00	753.34	1,246.66	
Members training	502	Parish	500.00	0.00	500.00	0.00	500.00	120.00	380.00	
Staff & Members conf	503	Parish	500.00	153.50	500.00	0.00	500.00	138.00	362.00	
Health & Safety	504	Parish	1,000.00	99.98	1,000.00	1,000.00	1,000.00	55.96	944.04	
TOTAL			257,379.00	307,824.19	320,407.92	305,041.96	346,081.28	247,493.11	98,588.17	
INCOME	100	Parish	40,000.00	846,661.23	25,000.00	123,942.24	25,000.00	142,433.79	-117,433.79	
NET EXPENDITURE			217,379.00	-538,837.04	295,407.92	181,099.72	321,081.28	105,059.32	216,021.96	

SERVICES	Code		2014/15 Estimate	2014/15 Actual	2015/16 Estimate	2015/16 Projected	2016/17 Estimate	2016/17 Spent	2016/17 Balance	
CEMETERIES										
Maintenance	901	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s214
Electricity	902	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Repairs and renewals	903	Cem	1,000.00	0.00	1,000.00	0.00	1,000.00	106.30	893.70	
Tree and hedge Maint.	904		200.00	0.00	200.00	0.00	200.00	0.00	200.00	
Water	905	Cem	145.00	35.67	145.00	30.00	145.00	11.37	133.63	
ALLOTMENTS										
Salaries 1.6%	1001	Allots	2,222.00	2,565.50	2,598.82	2,455.49	2,866.23	1,538.70	1,327.53	
National Insurance 1.6%	1002	Allots	151.00	156.25	394.56	254.10	524.22	130.87	393.35	
Pension LGPS 1.6%	1003	Allots	589.00	527.78	490.14	341.60	557.41	470.46	86.95	
Maintenance	1004	Allots	500.00	0.00	0.00	0.00	0.00	0.00	0.00	
Electricity	1005	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Plant & equipment	1006	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Plant maintenance	1007	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Materials	1008	Allots	300.00	0.00	300.00	0.00	300.00	0.00	300.00	
Tree and hedge Maint.	1009	Allots	100.00	0.00	100.00	0.00	100.00	0.00	100.00	
Repairs and renewals	1010	Allots	1,000.00	4,241.27	1,000.00	0.00	1,000.00	344.11	655.89	
water	1011	Allots	700.00	1,000.05	735.00	1,250.00	1,250.00	395.67	854.33	
PUBLIC OPEN SPACES & PLAY AREAS										
Maintenance	1101	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Electricity	1102	R&L	255.00	194.67	255.00	166.11	255.00	148.19	106.81	
Plant & equipment	1103	R&L	15,000.00	29,984.97	17,000.00	29,362.44	25,000.00	32,823.96	-7,823.96	Note £9,950 part exchange in heading 100 .
Plant maintenance	1104	R&L	2,000.00	7,105.61	2,200.00	2,200.00	2,200.00	1,860.00	340.00	
Materials	1105	R&L	6,300.00	1,598.43	6,600.00	500.00	3,000.00	528.79	2,471.21	
RoSPA Fees	1106	R&L	800.00	459.00	800.00	501.00	800.00	591.50	208.50	
Repairs & Renewals	1107	R&L	20,000.00	104,808.22	10,000.00	5,500.00	30,000.00	13,542.03	16,457.97	
Water	1108	R&L	125.00	40.36	125.00	30.00	125.00	46.25	78.75	
Diesel/Serviceing etc	1109	R&L	9,000.00	7,261.17	10,000.00	7,218.33	10,000.00	4,830.29	5,169.71	
Christmas Trees/Lights	1110	R&L	1,000.00	5,434.90	1,000.00	4,559.84	1,000.00	3,506.60	-2,506.60	Donation in 100
Fireworks	1111	R&L	2,660.00	4,370.00	2,660.00	2,660.00	2,660.00	5,340.00	-2,680.00	
Farmers Markets	1112	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Bus Shelter Purchase	1113	R&L	0.00	0.00	0.00	0.00	8,500.00	0.00	8,500.00	LG (Misc Prov) 1953 s4
SPORTS SERVICES										
Maintenance	1201	R&L	2,700.00	1,588.00	2,700.00	5,500.00	6,000.00	2,395.00	3,605.00	LG (Misc Prov) 1976
Electricity	1202	R&L	5,000.00	1,595.83	2,500.00	5,049.53	5,000.00	2,970.78	2,029.22	LG (Misc Prov) 1976
Plant & equipment	1203	R&L	600.00	1,717.62	600.00	600.00	600.00	19.50	580.50	LG (Misc Prov) 1976
Plant maintenance	1204	R&L	660.00	0.00	660.00	600.00	660.00	141.30	518.70	LG (Misc Prov) 1976
Materials	1205	R&L	10,000.00	10,938.21	10,000.00	1,700.00	7,500.00	8,129.86	-629.86	LG (Misc Prov) 1976
Rates MUGA	1206	R&L	4,350.00	3,909.30	4,350.00	3,984.00	4,350.00	3,213.20	1,136.80	LG (Misc Prov) 1976
Fees	1207	R&L	0.00	995.96	0.00	809.28	0.00	919.79	-919.79	LG (Misc Prov) 1976
Repairs and renewals	1208	R&L	10,000.00	4,423.55	7,500.00	3,000.00	5,000.00	3,540.79	1,459.21	LG (Misc Prov) 1976
Pitch Management	1209	R&L	0.00	0.00	0.00	0.00	1,500.00	250.00	1,250.00	
Water	1210	R&L	1,000.00	470.22	1,000.00	500.00	1,000.00	68.36	931.64	LG (Misc Prov) 1976
TOTAL EXPENDITURE	R&L		98,357.00	195,422.54	86,913.52	78,771.72	123,092.86	87,863.67	35,229.19	
INCOME										
Interment fees	900	Cem	0.00	0.00	0.00	0.00	0.00	750.00	-750.00	
Memorial fees	920	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Exclusive Rights fees	930	Cem	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	
Cemeteries Other	940	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Allotment fees	1000	Allots	2,400.00	2,415.34	2,400.00	2,371.19	2,400.00	2,104.40	295.60	
Other income	1100		39,000.00	50,721.49	75,000.00	110,634.00	92,000.00	52,895.89	39,104.11	
Muga and Pitches	1200	R&L	15,000.00	20,557.93	15,000.00	15,000.00	15,000.00	13,997.05	1,002.95	
TOTAL INCOME			56,400.00	73,694.76	92,400.00	115,688.00	109,400.00	71,747.34	37,652.66	
NET EXPENDITURE	R&L		41,957.00	121,727.78	-5,486.48	-36,916.28	13,692.86	16,116.33	-2,423.47	

COMMUNITY SERVICES			2014/15	2014/15	2015/16	2015/16	2016/17	2016/17	2016/17
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
Community Centres									
Salaries 11.7%	1401	Comm	22,755.00	25,136.89	21,140.99	16,036.26	16,403.04	7,384.95	9,018.09 LG (Misc Prov) 1976
National Insurance 11.7%	1402	Comm	426.00	505.79	995.97	539.75	1,122.04	406.58	715.46 LG (Misc Prov) 1976
Pension LGPS 11.7%	1403	Comm	5,457.00	5,785.34	5,922.18	2,788.01	4,496.71	1,321.75	3,174.96 LG (Misc Prov) 1976
Training	1404	Comm	300.00	0.00	300.00	0.00	300.00	0.00	300.00 LG (Misc Prov) 1976
Insurance	1405	Comm	4,235.00	4,235.00	8,000.00	4,235.00	8,000.00	4,235.00	3,765.00 LG (Misc Prov) 1976
Maintenance	1406	Comm	1,000.00	0.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00 LG (Misc Prov) 1976
Electricity	1407	Comm	6,000.00	6,781.62	10,000.00	9,076.25	12,000.00	5,309.60	6,690.40 LG (Misc Prov) 1976
Telephone	1408	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976
Plant & equipment	1409	Comm	600.00	1,103.20	900.00	900.00	900.00	0.00	900.00 LG (Misc Prov) 1976
Plant maintenance	1410	Comm	2,000.00	535.52	1,500.00	3,000.00	2,000.00	2,318.67	-318.67 LG (Misc Prov) 1976
Materials	1411	Comm	1,500.00	1,408.59	1,500.00	2,000.00	2,000.00	1,181.63	818.37 LG (Misc Prov) 1976
Repairs and renewals	1413	Comm	6,000.00	4,580.42	4,500.00	6,785.84	4,500.00	3,564.55	935.45 LG (Misc Prov) 1976
Water	1414	Comm	1,800.00	2,503.20	3,600.00	2,500.00	3,600.00	3,885.79	-285.79 LG (Misc Prov) 1976
Rates	1415	Comm	4,668.00	4,827.75	10,000.00	10,000.00	23,000.00	4,349.00	18,651.00 LG (Misc Prov) 1976
Gas	1416	Comm	5,500.00	5,170.35	9,000.00	5,281.53	9,000.00	4,378.92	4,621.08 LG (Misc Prov) 1976
Cleaning	1417	Comm	1,400.00	1,141.71	1,400.00	3,331.73	21,660.00	11,200.00	10,460.00 LG (Misc Prov) 1976
Window Cleaning	1418	Comm	625.00	0.00	150.00	0.00	150.00	0.00	150.00 LG (Misc Prov) 1976
Security	1419	Comm	250.00	1,050.86	250.00	290.00	250.00	67.18	182.82 LG (Misc Prov) 1976
Entertainments licence	1420	Comm	200.00	145.50	300.00	360.00	360.00	360.00	0.00 LG (Misc Prov) 1976
Water Cooler & supplies	1421	Comm	750.00	683.40	750.00	750.00	750.00	421.75	328.25 LG (Misc Prov) 1976
Refuse collection	1422	Comm	900.00	671.00	1,200.00	1,687.82	2,000.00	1,855.87	144.13 LG (Misc Prov) 1976
Re-payment of deposits	1423	Comm	0.00	115.91	0.00	151.30	0.00	53.50	-53.50
TOTAL			66,366.00	66,382.05	82,409.14	70,713.49	113,491.79	52,294.74	61,197.05
INCOME	1400	Comm	32,000.00	32,344.80	39,000.00	35,000.00	39,000.00	26,617.65	12,382.35
NET EXPENDITURE			34,366.00	34,037.25	43,409.14	35,713.49	74,491.79	25,677.09	48,814.70
TRAILER PARK									
Salaries 2.5%	1701	Tra	3,929.00	4,392.50	3,767.60	3,858.12	3,060.98	2,548.66	512.32 LGA 1972 s137
National Insurance 2.5%	1702	Tra	150.00	156.25	260.00	176.58	247.35	83.42	163.93 LGA 1972 s137
Pension LGPS 2.5%	1703	Tra	590.00	527.78	459.83	322.83	275.94	302.47	-26.53 LGA 1972 s137
Insurance	1704	Tra	360.00	360.00	360.00	360.00	360.00	360.00	0.00 LGA 1972 s137
Electricity	1705	Tra	730.00	211.95	805.00	171.89	805.00	104.37	700.63 LGA 1972 s137
Plant & equipment	1706	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LGA 1972 s137
Plant maintenance	1707	Tra	145.00	35.00	145.00	0.00	145.00	0.00	145.00 LGA 1972 s137
Repairs and renewals	1708	Tra	750.00	2,648.00	500.00	0.00	500.00	0.00	500.00 LGA 1972 s137
Vermin Control	1709	Tra	575.00	0.00	0.00	0.00	0.00	0.00	0.00 LGA 1972 s137
water	1710	Tra	300.00	0.00	330.00	0.00	330.00	44.41	285.59 LGA 1972 s137
Rates	1711	Tra	910.00	1,081.30	1,080.00	5,760.00	6,000.00	4,646.00	1,354.00 LGA 1972 s137
Security	1712	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LGA 1972 s137
Re-payment of deposits	1713	Tra	0.00	42.55	0.00	75.00	0.00	196.56	-196.56
Refuse collection	1714	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			8,439.00	9,455.33	7,707.43	10,724.42	11,724.27	8,285.89	3,438.38
INCOME	1700	Tra	7,000.00	8,281.75	7,000.00	7,251.70	8,600.00	5,762.29	2,837.71
NET EXPENDITURE			1,439.00	1,173.58	707.43	3,472.72	3,124.27	2,523.60	600.67
Sports Buildings									
Salaries 3.0%	1801	SP	5,687.00	6,219.30	12,137.30	7,983.24	8,588.75	2,805.64	5,783.11 LG (Misc Prov) 1976
National Insurance 3.0%	1802	SP	280.00	294.28	991.92	570.76	1,191.19	191.24	999.95 LG (Misc Prov) 1976
Pension LGPS 3.0%	1803	SP	1,405.00	1,460.52	3,065.91	572.29	1,911.83	667.76	1,244.07 LG (Misc Prov) 1976
Insurance	1804	SP	390.00	390.00	390.00	390.00	390.00	390.00	0.00 LG (Misc Prov) 1976
Electricity	1806	SP	3,000.00	3,797.10	7,795.50	2,819.75	7,500.00	2,557.02	4,942.98 LG (Misc Prov) 1976
Plant & equipment	1807	SP	0.00	95.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976
Plant maintenance	1808	SP	500.00	2,110.24	3,000.00	2,000.00	3,000.00	1,263.50	1,736.50 LG (Misc Prov) 1976
Repairs and renewals	1809	SP	1,500.00	4,448.91	2,250.00	2,200.00	2,250.00	1,024.98	1,225.02 LG (Misc Prov) 1976
Water	1810	SP	550.00	5,131.21	5,000.00	5,000.00	5,000.00	1,294.62	3,705.38 LG (Misc Prov) 1976
Rates	1811	SP	6,200.00	6,393.83	9,000.00	6,516.00	9,000.00	6,219.21	2,780.79 LG (Misc Prov) 1976
Security	1812	SP	150.00	97.50	150.00	152.50	150.00	164.50	-14.50 LG (Misc Prov) 1976
Re-payment of deposits	1813	SP	0.00	50.00	0.00	0.00	0.00	49.00	-49.00
Refuse collection	1814	SP	0.00	3,061.52	4,000.00	4,110.32	4,500.00	3,134.10	
Cleaning	1820	SP	0.00	0.00	0.00	0.00	4,780.00	11,515.00	-6,735.00
TOTAL			19,662.00	33,549.41	47,780.63	32,314.86	48,261.77	31,276.57	15,619.30
INCOME	1800		6,000.00	9,053.21	9,000.00	7,173.00	9,000.00	7,880.13	1,119.87
NET EXPENDITURE			13,662.00	24,496.20	38,780.63	25,141.86	39,261.77	23,396.44	14,499.43

SUMMARY		Code	2014/15	2014/15	2015/16	2015/16	2016/17	2016/17	2016/17
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
Administration			217,379.00	-538,837.04	295,407.92	181,099.72	321,081.28	105,059.32	216,021.96
Services			41,957.00	121,727.78	-5,486.48	-36,916.28	13,692.86	16,116.33	-2,423.47
Community Services			34,366.00	34,037.25	43,409.14	35,713.49	74,491.79	25,677.09	48,814.70
Trailer Park			1,439.00	1,173.58	707.43	3,472.72	3,124.27	2,523.60	600.67
Cricket Pavilion			13,662.00	24,496.20	38,780.63	25,141.86	39,261.77	23,396.44	15,865.33
TOTAL			308,803.00	-357,402.23	372,818.64	208,511.51	451,651.97	172,772.78	278,879.19
CAPITAL SCHEMES									
Scheme									
Cemetery path, fees and landscaping	2001		15,000.00	5,943.67	0.00	0.00	0.00	0.00	0.00
Allotments Hut / maintenance building.	2002		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Centre	2003		10,000.00	3,425.00	204,706.00	204,706.00	5,000.00	0.00	5,000.00
Sports Facilities	2004		34,000.00	42,439.70	34,000.00	40,512.42	687,896.32	506,923.73	180,972.59
Cricket Pavilion	2005		5,000.00	4,025.00	363,309.00	363,309.00	4,000.00	10,109.03	-6,109.03
Wind Turbine	2006		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Env. Improvements	2007		2,000.00	2,007.64	2,000.00	0.00	2,000.00	0.00	2,000.00
Capital Reserve	2008		10,000.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00
Trailer Park	2009			0.00		0.00		0.00	0.00
TOTAL			76,000.00	57,841.01	609,015.00	608,527.42	703,896.32	517,032.76	186,863.56
Income	2000			227,046.18		45,250.00	39,000.00	30,965.99	8,034.01
NET EXPENDITURE			76,000.00	-169,205.17	609,015.00	563,277.42	664,896.32	486,066.77	178,829.55
FUNDING SYSTEM									
TOTAL Revenue budget			308,803.00	-357,402.23	372,818.64	208,511.51	451,651.97	172,772.78	278,879.19
TOTAL Capital Schemes			76,000.00	-169,205.17	609,015.00	563,277.42	664,896.32	486,066.77	178,829.55
TOTAL VAT				49,756.55		58,945.59		124,568.40	-124,568.40
Vat Payments				22,117.89		20,742.19		20,862.05	-20,862.05
Grant from SCDC									
Total Est. Expenditure			384,803.00	-498,968.74	981,833.64	809,992.33	1,116,548.29	804,270.00	312,278.29
Less contribution from balances			-885.00	-884,656.74	565,245.64	393,404.33	683,818.29	371,540.00	312,278.29
Net Precept on SCDC			385,688.00	385,688.00	416,588.00	416,588.00	432,730.00	432,730.00	0.00
Income from SCDC			385,688.00	385,688.00	416,588.00	416,588.00	432,730.00	432,730.00	0.00
Balances remaining			885.00	884,656.74	-565,245.64	-393,404.33	-683,818.29	-371,540.00	
Allocated Reserves			0.00	0.00	285,953.18	891,688.96	285,953.18	0.00	
Balances remaining			885.00	884,656.74	-851,198.82	-1,285,093.29	-969,771.47	-371,540.00	
Balance from last year			201,664.13	201,664.13	1,660,156.20	1,660,156.20	1,266,751.87	1,266,751.87	
Balance			202,549.13	1,086,320.87	808,957.38	1,266,751.87	296,980.40	895,211.87	
Estimated Tax Base									
Average Band D	2014/15	3194.1	120.75						
Average Band D	2015/16	3450		120.75					
Average Band D	2016/17	3583.7				120.75			

inc 33,905.72 loan repayment contract payments from 15-16

- 9.3 Bank Reconciliations:** to consider approving the Bank reconciliations as at the 1st November 2016 and 1st December 2016.

RECOMMENDATIONS:

That the bank reconciliation attached be received and approved.

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st November 2016**

Prepared by John Vickery Parish Clerk and RFO 11/11/2016

Total Receipts of the Council up to 31st October 2016	1,862,103.33
Total Receipts of the CPEF up to 31st October 2016	1,171,812.89
Total Payments by the Council up to 31st October 2016	1,017,497.12
Total Payments by the CPEF up to 31st October 2016	<u>832,693.80</u>
Balance	A
	1,183,725.30

Barclays Bank PLC	
Account No 93936082	
Statement from Bank dated 1st November 2016	716.29
Account No 90496049	
Statement from Bank dated 1st November 2016	£ 857,439.87
Account No 23365964 CPEF	
Statement from Bank dated 1st November 2016	<u>£ 339,119.09</u>
Total	1,197,275.25

Unpresented cheques at 31st October 2016

Barclays

B471	246.00
B472	72.00
B473	44.40
B473	80.40
B474	79.80
B474	17.16
B474	198.00
B475	160.49
B475	1,856.79
B476	39.80
B477	258.48
B478	1,920.00
B478	1,974.00
B479	18.96
B480	22.80
B481	1,080.00
B482	25.37
B483	215.00
B484	2,599.50
B485	83.55
B486	4,207.29
B487	360.00
B489	116.48
B490	2,400.00

TOTAL £ 18,076.27

Unrecorded income at 31st October 2016

TOTAL 4,526.32

Balance **B** £ 1,183,725.30

Check A-B -0.00

Agenda Item 9

Petty Cash	Total	318.37
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Balance including Petty Cash	Total	<u><u>1,184,043.67</u></u>
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Signed Chairman	Clerk	Date
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Independent Councillor Check		Date
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**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st December 2016**

Prepared by John Vickery Parish Clerk and RFO

03/08/2016

Total Receipts of the Council up to 30 th November 2016	1,967,885.73
Total Receipts of the CPEF up to 30 th November 2016	1,178,562.32
Total Payments by the Council up to 30 th November 2016	1,080,371.04
Total Payments by the CPEF up to 30 th November 2016	<u>843,107.93</u>

Balance **A** **1,222,969.08**

Barclays Bank PLC	
Account No 93936082	
Statement from Bank dated 1st December 2016	12,388.82
Account No 90496049	
Statement from Bank dated 1st December 2016	£ 874,663.57
Account No 23365964 CPEF	
Statement from Bank dated 1st December 2016	<u>£ 335,454.39</u>
Total	1,222,506.78

Unpresented cheques at 30th November 2016
Barclays

	TOTAL	£	-
Unrecorded income at 30 th November 2016	TOTAL		462.30
Balance	B	£	1,222,969.08
Check A-B			-0.00
Petty Cash	Total		314.37
Balance including Petty Cash	Total		1,223,283.45

Signed
Chairman Clerk Date

Independent Councillor Check Date