



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

LEISURE & AMENITIES COMMITTEE

A meeting of this Committee was held at The Hub Community Centre, Cambourne on Tuesday 17th June 2014.

Present:

Cllr Mrs R Poulton
Cllr Mrs L Doidge
Cllr T Hudson

Cllr Dr G Mehboob
Cllr J Patel
Cllr Dr S Smith

In attendance: John Vickery Parish Clerk
 Liz Pinchen Deputy Parish Clerk

2 members of the Public were in attendance for the meeting.

1. APOLOGIES

Apologies for absence were received from Cllr Mrs L Selway and Cllr Mrs P Vaughan.

It was:

RESOLVED that the apologies for absence be approved.

2. MINUTES

It was:

RESOLVED that the Minutes of the meetings held on Tuesday 22nd April 2014 (M56) were a correct record and duly signed by the Chairman.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Cllr J Patel declared a disclosable pecuniary interest in item 5 as he is Treasurer of the CYP.

Cllr Dr S Smith declared a personal non disclosable interest in item 6.2 as she has an allotment.

4. CHAIRMAN'S ANNOUNCEMENTS

A request has been received from the Sports and Social Club to cancel bookings from regular hirers in order that the England World Cup football matches may be shown. The clubs concerned have been asked to contact the Sports and Social Club directly as the Parish Council will not cancel community group bookings in favour of a commercial enterprise.

Damage has been caused to the surface at Great Cambourne Green Play Area

Signed

Date 23rd September 2014

by vandals. This is very disappointing as the surface was only replaced last year at great cost. The damage has been repaired by the Parish Council Grounds staff.

8. BLUE SCHOOL

It was agreed to bring this item forward as Rev. Matthew Trick was in attendance for this item.

Rev. Matthew Trick presented a report to the Committee (report attached).

Rev. Matthew Trick reported that at present this is a speculative expression of interest in working with Cambourne Parish Council to secure the future of the Blue School for community use.

The Parish Clerk reported that Cambridgeshire County Council, who own the building, have yet to make a decision on its future. At present it is due to be removed by February 2016 and the Burial Ground reinstated.

Rev. Matthew Trick requested that the Church be formally included in any discussions regarding the future of the Blue School and that the opportunity be given to make a fuller presentation to the full Council.

The Chairman thanked Rev. Matthew Trick for his attendance.

It was:

RESOLVED that the Church proposal is referred to full Council once Cambridgeshire County Council have made a decision on the future of the Blue School and that the Parish Council will continue the dialogue with the Church to ensure the best provision for Cambourne

5. CYP

5.1 Update from the CYP Working Party

The minutes from the CYP Working Party held on 10th June 2014 had been circulated prior to the meeting (attached).

Cllr J Patel reported that the cheque signatories need to be changed.

Plans for the youth building are being progressed. The s106 funding for the youth building is to be transferred from South Cambs District Council and held by the Parish Council on behalf of the CYP. An indemnity form will need to be signed on behalf of the Parish Council.

It was:

RESOLVED that the report be received and that the Parish Chairman and Vice Chairman would sign the Indemnity form for the s106 youth contribution on behalf of Cambourne Parish Council.

5.2 Release of CYP Grant for 2014-15

The request for the release of the grant and the up to date accounts had not been received from the CYP

It was:

RESOLVED that this item be deferred to the Council meeting on 1st July 2014 pending receipt of the requested documents from the CYP

6. REPORT ON FACILITIES

Signed

Date 23rd September 2014
2-10

6.1 BURIAL GROUND

A discharge of conditions has been submitted to SCDC to enable work to commence. The schedule of charges for the Burial Ground needs to be agreed prior to the opening of the Burial Ground

It was:

RESOLVED that report be received.

6.2 ALLOTMENTS

6.2.1 General

The first inspection of the season has been carried out and a number of warning letters have been sent out. A number of complaints have been received regarding the weeds on the unlet plots at Brace Dein. The Parish Clerk reported that these will be sprayed in due course once manpower is available.

6.2.2 Crow Hill Wind Turbine

This has been chased up and is with the solicitors.

It was:

RESOLVED that the report be received.

6.3 PLAYGROUNDS, OPEN SPACES AND FOOTPATHS

6.3.1 Lower Cambourne Play Area

The play equipment has been reinstalled by the contractors working on behalf of Co-op including the additional piece of equipment. The additional equipment is proving popular and has extended the age range of users.

6.3.2 Eco Park Play Area

The safety surface has been replaced and the installation of the new equipment is to be programmed in once the Grounds staff have caught up. It is hoped this will be prior to the start of the school holidays.

6.3.3 Great Cambourne Green Play Area

The suspension bridge has been replaced and replacement parts for the scales have been received and these will be repaired imminently. There has been some damage to the safety surface but this has now been repaired.

6.3.4 Upper Cambourne Play Area Extension.

This is being progressed, but there has been a further delay by the HSE not accepting Tilbrooks H&S statement as it was for Cambourne as a whole and not site specific. This is being resolved and it is hoped work can re-commence on the 21st June 2014.

6.3.5 Upper Cambourne Village Green Car Park.

The gates have been reinstalled and they will be locked at night. We are awaiting Bovis to cease use of the car park when it will be resurfaced and the demarcation of the bays can then be carried out ready for the new school year.

6.3.6 Skatepark

The Deputy Parish Clerk reported that the Expression of Interest form for funding from AmeyCepasa community Fund was ready to be submitted but that in the last couple of days it had come to light that the quotes obtained did not include the tarmac for the area of the extension. Quotes have been obtained but

this now leaves a shortfall in the budget of £24,000.

It was:

RECOMMENDED that the full Council be requested to agree to vire the shortfall of £24,000 into the Repairs and Renewals fund for Open spaces.

It was:

RESOLVED that the report be received and that the Expression of Interest Form be submitted.

Cllr J Patel left the meeting at this point.

6.4 THE HUB

6.4.1 General

The Parish Clerk reported that that the lights in the Main Hall and toilets have now been replaced and that the wiring for the Meeting Room is complete. Once the lights in the Meeting Room are changed they will be banked in threes allowing for great flexibility in lighting levels. A PIR is to be fitted to the lights in the hallway so that they are no longer on constantly.

6.4.2 Furniture

The Deputy Parish Clerk reported that an audit of the furniture in the Parish Buildings had been carried out and that due to a quantity of chairs in the Hub reaching the end of their useful life there were no longer enough chairs to seat the maximum capacity of the building. New tables and chairs are also required to furnish the Bowls Pavilion. 84 new chairs and 5 new tables are needed to bring the number back up to the required amount and fit out the Bowls Pavilion. The Parish Clerk reported that the maximum weight capacity for the chairs is 115kg (18.1 Stone) and that this should be included in the lettings package for all buildings to ensure that the insurance policy is complied with.

6.4.3 Hub Extension

The planning application has been submitted and once approved the work can go out to tender. The application was recommended for approval by the Parish Council Planning Committee

It was:

RESOLVED that the reports be received and that 84 chairs would be ordered from ESPO and 5 tables from Gopak and that the Lettings Package for all buildings be amended to include the weight capacity of the chairs.

6.5 CAMBOURNE SPORTS FACILITIES

6.5.1 Sports Centre

Shane Railley from Everyone Active had sent his apologies for being unable to attend the meeting.

6.5.2 New Cricket Pavilion & Pitches

The planning application for the sports pitches, new tennis courts, ATP, wind turbine and new pavilion. The Parish Clerk presented a copy of the plans to the Committee. The plans for the new Pavilion were put before the Empowerment Committee at South Cambs District Council. The Committee made some suggestions regarding extending the gable on the Pavilion to create a covered seating area and having concertinaed doors.

Signed

Date 23rd September 2014
4-10

It was:
RESOLVED that report be received.

6.6 BOWLS CLUB

6.6.2 Bowls Green Gullies

The Parish Clerk reported that Randall Thorpe had approached Proscap to rectify the gullies to the Bowling Green.

It was:
RESOLVED that the report be received.

6.7 SPORT IN CAMBOURNE

The minutes from the Sport In Cambourne meeting held on 10th June 2014 had been circulated prior to the meeting (attached). There had been praise received at the meeting from the clubs present for the quality of the sports pitches in Cambourne.

The Fishing Club are having issues with dogs in the Country Park both with faeces and dogs not being controlled. At present South Cambs District Council are not providing Dog Warden training. It was felt that more discussions were needed with the Wildlife Trust.

It was:
RESOLVED that the report be received and that the Wildlife Trust be invited to the next Leisure and Amenities Committee meeting.

6.8 TRAILER PARK

There is a waiting list with the trailer park predominantly now Cambourne residents.

It was:
RESOLVED that the report be received.

7. BOWLS GREEN HIRE

The Parish Clerk reported that the Bowls Club have expressed concerns regarding the letting of the Bowls Green on a pay and play basis; that without proper training damage could occur to the green.

It was:
RESOLVED that a meeting would be arranged with the Bowls club the Chairman and Parish Clerk to discuss the issues.

9. CORRESPONDENCE

Howard Fall – email regarding under-age drinking on Parish land.

Concern was raised that the bench in question was also used by families during the day and by people using the tennis court and not just by youths in the evening.

It was:
RESOLVED that the PC Kevin Murphy and the youth workers would be asked to patrol the area in the evenings.

Liz Doidge – email regarding Charity BBQ on Great Cambourne Green.

Signed

Date 23rd September 2014
5-10

It was:

RESOLVED that the use of the Great Cambourne Green be approved subject to the sensitive siting of the various activities.

10. DATE OF NEXT MEETING – 23rd September 2014



CAMBOURNE CHURCH PROPOSAL TO LEASE THE BLUE SCHOOL BUILDING.

- 1) CAMBOURNE PARISH COUNCIL LEISURE AND AMENITIES COMMITTEE MEETING
- 2) TUESDAY 17TH JUNE

3) INTRODUCTION

Cambourne church has been steadily increasing the scope and scale of its community outreach activities in recent years. Originating with 19 the Coffee House which provides volunteering opportunities to local people, the church now has a desire to address local issues around food poverty and personal debt.

Crucial to being able to operate additional activities and projects for community benefit is the acquisition of additional physical space. For some time the church has been exploring a significant extension on the side of the current church centre. The possibility of the Blue School becoming available has brought with it the opportunity for Cambourne Church to work collaboratively with the Parish Council and others to operate the Blue School building for community benefit.

4) CAMBOURNE CHURCH:

Cambourne Church is committed to being a Christian community which serves the needs of the villages of Cambourne. All are welcome at church services and to participate in all our activities.



5) STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- The Cambourne Baptist Church and member of the Eastern Baptist Association
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia
- and the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body.

Locally the Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

6) COMMITTED TO CAMBOURNE

Cambourne Church is committed to serving the needs of its community and has been involved in community based projects and activities throughout its history. We are currently working in partnership with a wide range of organisations to meet local needs.

Examples of our activities and partnerships are detailed below:

7) CHILDREN AND YOUTH WORK:

In Cambourne, our demography means that children and young people, who make up one third of the population, are a particular focus. We provide:-

- an after school club, Gazebo, which continues to thrive and sees 24 children, the majority from a non-church background, attend each week. We have also introduced a more informal family time before the club starts properly when parents and siblings can use the foyer space, chat and engage in craft and game activities as a family.
- A Parent and toddler space also continues to thrive on a Friday lunchtime providing a space for parents and careers with pre-school children to share lunch, games and activities.
- Partnership working with The Vine School: we work in the school doing assemblies and running lunchtime, afterschool and parent drop in sessions.
- Partnership working with the Children's Centre: we continue to develop our relationship with the children's centre, the church now hosting an open access soft play session on a Monday morning and helping with a community run group hosted by Cambourne Youth Partnership for key stage 2 children on a Thursday afternoon.
- Our regular youth activities and clubs see the Church engaging with 70- 80 young people in Cambourne each month. Often these are some of the most hard to reach young people in our community and these activities provide for positive intervention.
- Activities include: Xtreme, a Sunday morning group, Chillax, a weekly open youth café that reaches out to many young people in the community and allows positive relationships to be built; Buffalo Nostrils, a fortnightly small group for older young people; Ignite and Thirst, a youth club and youth service which alternate every fortnight and are run in partnership with WCCYM (West Cambridge Christian Youth Ministries), giving young people space to express their view on different subjects such as injustice, slavery, war, online identity, relationships, etc.

- Our Youth Worker also provides weekly sessions in both secondary schools and works in assemblies and supports residential school and non- school trips.
- In the spring term we ran a street art project funded by Young Localism -Dragon's Den, where a group of young people created a piece of artwork that reflects a positive image of the community and the church. This was then painted onto the two large containers at the back of the church, with the support of a professional graffiti artist.
- We are also currently exploring more focussed work with school leavers, students and young adults and continuing to develop our work in the area of transitions between primary and secondary school.

8) PROVISION OF SERVICES FOR PEOPLE IN NEED IN CAMBOURNE:

- In December 2013 working in partnership with Cambourne Children's Centre we identified families in need and co-ordinated the collection and distribution of food hampers.
- We support Time bank and host their regular meetings in 19 the Coffee House.
- We provide the Advice Hub for the Citizens Advice Bureau and are exploring training a team of people to provide signposting advice to users of the advice hub.
- Currently working in partnership with Richmond Fellowship to provide a counselling space and employment orientated training to support their work in Cambourne.
- 19 the Coffee House provides an affordable and welcoming community space which is open every weekday morning and once per month on Saturdays.
- We provide a free monthly Dad's and Children's Breakfast to fathers and their children on a Saturday morning to support the development of positive relationships.

9) PROVISION OF COMMUNITY SPACE: THE CHURCH CENTRE AND THE ARK

10) CHURCH CENTRE

We hire out our two function rooms to 15 regular community groups each week and 10 weekly Church groups. The building also sees a number of one off private hires for parties etc.

11) THE ARK

Six community groups use the Ark each week and the ark is hired out for meetings and one off private hires for parties etc. In addition the Ark houses our new church office which was opened April 2014.

The planning consent and the lease expire in August 2015 on this building.

12) PROPOSAL FOR CAMBOURNE CHURCH TO MANAGE AND LEASE THE BLUE SCHOOL FROM CAMBOURNE PARISH COUNCIL.

Cambourne Church is growing and developing. We have plans to extend our outreach activities, building on the success and high demand for our Food Hampers we are working in partnership with the Children's Centre, Morrison's, South Cambridge District Council and others to develop a Food Bank collection and distribution point in Cambourne. This will require storage space and rooms to welcome users. We have plans to offer a Debt Advice Service which will require counselling rooms as well as expanding our Youth and Children's provision which will place further demands on space. Our staff team is expanding and we

Signed

Date 23rd September 2014

9-10

will require new and larger office space from August 2015 when our temporary planning expires on the Ark. We have the experience, structure and capacity to manage room bookings and provide an effective building management service.

Cambourne Church recognises fully that at the point of writing this paper, no decision on the future of the Blue School building has been made by Cambridgeshire County Council. Our intention in submitting this speculative paper is to express an interest in leasing the Blue School from the Parish Council should the building become available.

As a church we have always adopted a partnership approach to delivering community activities. We believe that model of collaborative working forms positive relationships between the church, Parish Council, Children's Centre, CYP and local schools for the benefit of the whole community.

Therefore we would be ask to be a part of ongoing discussions about the future of the Blue School building with a view to leasing the building from the Parish Council and using it as a base for community projects and at a future date to be invited to make this presentation to a meeting of the full parish council.