



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

LEISURE & AMENITIES COMMITTEE

A meeting of this Committee was held at The Hub Community Centre, Cambourne on Tuesday 19th April 2016

Present:

Cllr Mrs R Poulton (Chairman)

Cllr S Crocker

Cllr T Hudson

Cllr Dr G Mehboob

Cllr G Thompson

In attendance:

John Vickery Parish Clerk

Liz Pinchen Deputy Parish Clerk

2 members of the Public were in attendance for the meeting.

1. APOLOGIES

Apologies for absence were received from Cllr J Patel and Cllr Dr S Smith.

It was:

RESOLVED that the apologies for absence from Cllr J Patel and Cllr Dr Smith be approved.

2. MINUTES

It was:

RESOLVED that the Minutes of the meetings held on Tuesday 16th February 2016 (M65) were a correct record and duly signed by the Chairman.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Cllr S Crocker declared a personal non-disclosable interest in items on the agenda as a District Councillor

Cllr S Crocker and Cllr G Thompson declared a personal non-disclosable interest in item 8.5 as a member of Everyone Active.

4. CHAIRMAN'S ANNOUNCEMENTS

- The Chairman reported that she has recently visited many of the playgrounds and that they are all looking to be in good order apart from the bridge in Great Cambourne Play area which is already being dealt with.
- The Lower Cambourne Cricket Pavilion is looking in need of attention and sprucing up.

Signed

Date 21st June 2016

- Apologies are extended for not calling a Sport in Cambourne meeting prior to this Leisure and Amenities Committee meeting. A date for a Sport in Cambourne meeting has now been set for 14th June 2016 and invitations will be issued shortly.

5. **BLUE SCHOOL**

The Parish Clerk reported that the lease has now been signed by the Parish Chairman and Vice Chairman and has been sent back to the County Council for countersigning. Confirmation that it is now in place is awaited.

It was:

RESOLVED that the report be received.

6. **CYP**

Nigel Taylor, Chairman of the CYP Trustees, was in attendance for this item and had submitted a report prior to the meeting. (Report attached).

Concern was raised as to why excess numbers had caused the closing of the Chillax group and why the numbers weren't just capped. Nigel Taylor confirmed that this was due to the availability of the adult leaders and to other Church projects.

It was:

RESOLVED that the report be received.

9. **CAMBOURNE EVENT REPORT**

It was agreed that this item be brought forward on the agenda as it relates to the CYP. Nigel Taylor was in attendance for this item

The Chairman reported that she and the Parish Clerk had recently attended the Cambourne Event Meeting with the Locality team. An issue was raised at the meeting regarding the lack of suitable places for young people to hangout and that there is little in the way of play equipment for over 14s.

The Chairman requested that the Committee consider spending part of this year's playground budget on this age group and provide more in the way of hangout shelters.

Nigel Taylor reported that the youth leaders had suggested that a covered area be built adjacent or near to the youth building to enable some informal monitoring and youth work to take place.

Some feedback on this type of youth provision may be received as a result to the youth Parish Plan questionnaire. Copies of the questionnaire will be given to the youth leaders to promote.

It was suggested that a hangout area be designed in as part of the new youth building but this will depend on the outcome of the West Cambourne application and s106 negotiations. The Parish Clerk will attend the next CYP Trustees meeting to update on the current s106 position.

Councillors are requested to feedback any ideas on teenage hangout options to the Parish Clerk.

The Chairman thanked Nigel Taylor for his attendance.

It was:

RESOLVED that the report be received and that the Parish Clerk would

attend the next CYP Trustees meeting.

7. SKATEPARK GRAFFITI ART

The Chairman reported that there had been no further progress on this. The Parish Clerk reported that he would be able to raise this with the youth leaders at the next CYP Trustees meeting. Cllr Dr G Mehboob reported that she had contacts in the art department at Cambourne Village College and would follow this up as well.

It was:

RESOLVED that the report be received

8. REPORT ON FACILITIES

8.1 BURIAL GROUND

An announcement regarding the opening of the Burial Ground was placed in the April edition of the Cambourne Crier. The Exclusive Rights of Burial to the first plot has been sold and we have received an enquiry from a family wish to purchase the Exclusive Rights to several plots. A noticeboard is to be purchased.

It was:

RESOLVED that the report be received.

8.2 ALLOTMENTS

The allotments at both Crow Hill and Brace Dein are almost fully let. The waiting list is being worked down currently and residents are regularly being added to the waiting list for both sites.

It was:

RESOLVED that that the report be received.

8.3 PLAYGROUNDS, OPEN SPACES AND FOOTPATHS

Great Cambourne Play Area

The timber bridge is showing signs of unexpected wear on some of the fixings and a meeting has been arranged with the manufacturers to resolve this issue. At the moment there is no safety issue.

Concern was raised regarding the amount of litter in the play area and at the Skatepark. The Parish Clerk confirmed that both areas are visited at least three times a week and the bins emptied and the area litter picked.

Upper Cambourne LEAP

The water has now been turned back on in the water park. The concrete to the wet play area has had some remedial works carried out with movement joints being incorporated where the movement cracks had appeared during the defects period.

Open Spaces

Concern was raised regarding the mowing of the daffodils. The Parish Clerk reported that he had spoken to the member of staff concerned. It was felt that there is a lack of flowers in general around Cambourne and that more bulbs and/or bedding plants should be planted. Suggested locations for this should be forwarded to the Parish Clerk who will seek guidance from Warren Bourne.

It was:

RESOLVED that the reports be received and that £300 would be spent on assorted bedding plants and flowers to be planted around Cambourne under the guidance of Warren Bourne, Head Groundsman.

8.4 THE HUB

Various remedial works to the Parish Office have been carried out including the making good to the doorway through from the old office.

The Hub continues to be well used by a variety of groups, classes and private functions.

It was:

RESOLVED that the report be received.

8.5 CAMBOURNE SPORTS FACILITIES

Shane Railley was in attendance and presented a report to the Committee

Shane Railley reported on the following:

- The floodlights at the rear of the building have now been repaired. There are not so many cars in the area in the evenings now but more people on bikes and on foot. The CCTV cameras have been reinstated so the area is now under surveillance. Discussions are being held with the Parish Clerk regarding the upgrading of the CCTV system. Caging for the floodlights is still required. The Parish Clerk confirmed he needed the dimensions of the floodlights as they will need to be made to measure.
- Information regarding the required lollipop signs for the accessible parking bays has been given to the Parish Clerk. The Parish Clerk reported that as these will need to be installed in the car parks at all Parish Council facilities, alternative quotes are being sought. The quotations will be on a future agenda for consideration.
- The end of year accounts are being finalised prior to submitting to the Parish Clerk. Gym membership has become static at around 1,500 members, but there was concern that membership by Cambourne residents has dropped by 6% from 75% to 69%. Membership in the 11-15 age group has increased and wristbands have been introduced to control the numbers attending some sessions.
- Concerns have been raised that, with the advent of the West Cambourne proposed development, there will be increased pressure on already insufficient parking and there is concern for the safety of pedestrians. Concern was raised that some spaces are being taken up by permanently parked vehicles. One of these is the Air Cadets van which had suffered repeated vandalism whilst parked at the rear of the building.

The Chairman thanked Shane for his attendance.

It was:

RESOLVED that the report be received and that Shane Railley would attend the Sport in Cambourne meeting on 14th June 2016.

8.6 BOWLS CLUB

The Bowls Club have started their new season and are currently conducting a recruitment drive.

**It was:
RESOLVED that report be received.**

8.7 SPORT IN CAMBOURNE

The Chairman reported that the next meeting will take place on 14th June 2016 and invitations will shortly be sent out to all sports clubs.

**It was:
RESOLVED that report be received.**

8.8 TRAILER PARK

The trailer park has one space available which is likely to be filled soon with numerous enquiries over the last few months. There have been no objections to the new storage fee so far.

**It was:
RESOLVED that the report be received.**

10. PROPOSALS FOR THE BUDGE FOR 2017-2018

Proposed items for inclusion in the playground budget are:

Outdoor Table Tennis tables

Teenage Hangouts

Outdoor Gym Equipment

At present there are no plans for the 2016-2017 playground budget.

**It was:
RESOLVED that the report be received and that the Parish Clerk will provide a written report on the playground budget for 2016 – 2017.**

11. RECYCLING BINS

The Parish Clerk reported that further to the report to the Parish Council on the provision of recycling bins. The proposal is to consider installing twin bins with normal landfill and recycling. Earth Anchors who currently manufacture the bins have introduced a twin bin that matches our bins and also uses the same key. The Parish Clerk confirmed that he had spoken to South Cambs District Council regarding the emptying on the bins and this is possible. Concern was raised that we will encounter the same issues with the recycling bins that we are currently experiencing with the collection of normal bins by South Cambs.

It was felt that the bins should be placed, initially, in targeted areas such as next to the bus stops, near the sports pitches and the play areas as most of the rubbish in these bins is recyclable.

The Parish Clerk reported that the cost per bin is £599 and that there is a small amount left in the s106 fund for bins. The bins are supplied by a specialist supplier and therefore there is no requirement for alternative quotations.

**It was:
RESOLVED that the report be received, that 10 twin litter and recycling bins be purchased and that the location of the bins be added to the agenda for the next suitable meeting.**

12. GRAFFITTI VOLUNTEERS

Cllr G Thompson reported that he has been keeping the group of volunteers up to date with progress and they are ready to start cleaning. It was felt that early

on a Sunday morning would be a good time for the clean up to take place. The Parish Clerk reported that some of the materials have arrived and that the risk assessments and protocol have been prepared.

It was:

RESOLVED that the report be received and that the risk assessment and protocol be approved.

13. TRAFFIC MATTERS

13.1 Cycleways

The Parish Clerk reported that there some cycleways that are in existence which are not shown on the current map.

It was agreed that the gaps in the current network were as follows:

- Along the whole of the High Street
- The top end of Swansley Lane
- Greenhaze Lane between Monkfield Lane and Foxhollow
- The Greenway between Lancaster Gate and Sterling Way
- East side of Sterling Way
- South side of Eastgate.

It was:

RESOLVED that this information will be fed back to the developers.

13.2 Pedestrian Crossings

Locations for the request of a temporary pedestrian crossing were identified as follows, in order of priority:

- School Lane /Swansley Lane junction, east side
- Near the Wildlife Trust building and roundabout.
- Monkfield Lane by Priory Walk
- Eastgate/Jeavons Lane junction
- Outside the Sports Centre on Back Lane
- Lancaster Gate/Eastgate junction

Cllr S Crocker left the meeting at this point.

It was:

RESOLVED that the prioritised list will be sent to the developers for consideration.

14. CORRESPONDENCE

No correspondence had been received.

15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

16. HYGIENE SERVICES

The Deputy Parish Clerk presented a report to the Committee

It was:

Signed

Date 21st June 2016

RESOLVED that the report be received and that the recommended actions are taken.

17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

18. DATE OF NEXT MEETING – 21st June 2016