



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 2nd December 2014

Present:

Cllr S Crocker (Chairman)

Cllr Mrs L Doidge

Cllr P Gavigan

Cllr T Hudson

Cllr Dr G Mehboob

Cllr J Patel

Cllr Mrs R Poulton

Cllr Mrs L Selway

In attendance:

John Vickery Parish Clerk

Liz Pinchen Deputy Parish Clerk

5 members of the Public were in attendance for the meeting.

1. **APOLOGIES**

Apologies for absence were received from, Cllr J O'Dwyer, Cllr S Masters and Cllr Dr S Smith.

It was:

RESOLVED that the apologies for absence from Cllr J O'Dwyer, Cllr S Masters and Cllr Dr S Smith be approved.

2. **MINUTES OF LAST MEETING**

It was:

RESOLVED that the minutes of Council Meeting M130 held on 4th November 2014 and Special Council Meeting M131 held on 11th November 2014 were confirmed as correct and duly signed by the Chairman.

3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

There were no declarations of interest or requests for dispensation.

4. **COUNCIL VACANCIES**

4.1 **Co-option of two new councillors**

Candidate Sarah Lewis had sent her apologies for being unable to attend due to a long standing prior engagement.

The two candidates present each gave a short introductory speech and the

Signed

Date 13th January 2014
1-10

Councillors were given the opportunity to ask questions of the candidates.

First Vacancy

A ballot was held and George Cooper was duly co-opted to fill the first vacancy and signed his Declaration of Acceptance of Office and joined the meeting.

Second Vacancy

A second ballot was held and Ruth Betson was duly co-opted to fill the second vacancy and signed her Declaration of Acceptance of Office and joined the meeting.

5. POLICE MATTERS

PSCO David Jackson was in attendance for this item.

PCSO Jackson presented a report to the Council (report attached).

PCSO Jackson warned of the risk of purse thefts from open handbags and to be extra vigilant at this time of year with regard to home security and leaving goods visible in cars.

PCSO Jackson reported that there may be changes to the Cuppa with Copper sessions in the new year. It was requested that there be an evening session as well as the Saturday ones for those that work full time. It was felt it was important to try to ensure that the sessions continue.

PCSO Jackson reported that the enquiry office at the Police Station has now closed. Concerns were raised that we had previously been assured by the Deputy Police and Crime Commissioner Brian Ashton that the enquiry desk would remain open.

It was:

RESOLVED that the report be received and that the Parish Clerk would write to Chief inspector James Sutherland regarding the status of the enquiry desk with a copy sent to PCC Sir Graham Bright

6. CHAIRMAN'S ANNOUNCEMENTS

- The additional dog bin has now been installed close to the Upper Cambourne post box and the post office have confirmed just prior to the meeting that the post box has been unsealed.
- Thanks and congratulations are extended to all the staff and volunteers that helped organise and run both the fireworks and the Christmas lights switch on events.
- As this is the last full council meeting before Christmas all members are invited for a drink afterwards at the Monkfield Arms.

7. CLERKS UPDATE

This is a new standing agenda item whereby the Parish Clerk will give a brief update on his activities during the previous month.

The Parish Clerk reported on the following which are all activities in addition to the usual day to day activities:

- Attending meetings with the Church and representatives of the uniformed groups to agree arrangements for the Remembrance Day Parade and obtaining an Order of Service from a local branch of the Royal British Legion.

Signed

Date 13th January 2014
2-10

- Attending meetings and discussions regarding the Cambourne fireworks and the vetting of all documentation to ensure that the event can run safely under the Parish Council insurance. Working with the staff to set up and clear up for the event and giving the signal for the fireworks to start.
- Assisting with the risk assessment etc. for the Christmas Lights switch on event to ensure that the event could go ahead safely under the Parish Council insurance. Assisting with the setting up and clearing up on the day including being one of the team flicking the switches to turn the lights on.
- Attending meetings of the management committee for the 10K race. This will be held on 12th April next year. Entries for the race have now opened.
- Attending a meeting with Stephen Munday and Claire Coates regarding the development of sports facilities in Cambourne and the effect of West Cambourne on the school.
- Attending a meeting with the Wildlife Trust, Randall Thorpe, MCA and Andrew Cole to agree the extent of land to be transferred to the Wildlife Trust and the Parish Council.
- Attending a meeting with Ben Hendry of Randall Thorpe and Warren Bourne to agree the extent of tree replacements and remedial work in Upper Cambourne.

It was:

RESOLVED that the report be received.

8. **HEALTHCARE IN CAMBOURNE**

No further updates had been received.

Concern was raised that the building work was causing some disruption in the medical centre. A report is still awaited from Ian Burns regarding the justification for the amount of expenditure.

It was:

RESOLVED that the report be received and the Parish Clerk would request further information from Ian Burns.

8. **RESIDENTS CORRESPONDENCE**

Robbie Cave – Email regarding pathways to Cambourne Village College.

The resident had raised concern regarding the number of streetlights not working along the pathways to the secondary school citing concerns over the children's safety. The Parish Clerk reported that the developers have been informed of the issues and that the maintenance of the area is being discussed with Andrew Cole.

It was:

RESOLVED that the email be received and that the Parish Clerk would follow up the maintenance and respond to the resident.

10. **COMMITTEE REPORTS**

10.1 Planning Committee - reports from 4th November 2014 PLN M211 and 18th November 2014 PLN M212.

It was:

RESOLVED that the Planning Committee reports for 4th November 2014 and 18th November 2014 be received.

10.2 Leisure & Amenities Committee – reports from 23rd September 2014 LA M58 and 18th November 2014 LA M59.

It was noted that issue of litter bins on Crow Hill had not been resolved.

RESOLVED that the Leisure & Amenities Committee reports for 23rd September 2014 and 18th November 2014 be received and that the issue of the installation of litter bins on Crow Hill be put on a full Council agenda in the new year.

11. COUNTY COUNCIL MATTERS

No apologies for absence had been received.

Concern was raised that Cllr Mervyn Loynes had agreed at the previous meeting to request that Cllr Mandy Smith attend in his absence.

It was:

RESOLVED that Cllr Mandy Smith be sent a calendar of meetings.

12. DISTRICT COUNCIL MATTERS

District Cllr Alison Elcox was in attendance.

Cllr Elcox reported that Cllr John Reynolds had recently passed away quite suddenly. He will be greatly missed especially as he used to produce the District & County reports.

Cllr Elcox reported that she will check that Cllr Loynes has requested that Cllr Smith attend the Parish Council meetings.

Work is still progressing to try to stop the Local Plan being adopted as the developments at West Cambourne and Bourn Airfield are not sustainable. It has just been announced that the A248 upgrade has been included in the Government's Road Investment Strategy and will now have to be funded as it becomes a legal requirement. The improvements should be brought forward within 5 years and this road infrastructure is needed before there can be additional housing built.

The District Council are reviewing their council housing services and sheltered housing to ensure that tenants needs are being met.

SCDC have been buying properties to rent out at market rates; this is to help the Council balance to books. Of the 22 properties purchased 16 or 17 are in Cambourne. They are let on an initial 6 month let and then the tenants are given a longer let if appropriate.

Concern was raised regarding the new bin collection rotas and the reduction in the number of green bin collections. The changes have come at a time when the leaves have all dropped from the trees but there is no collection to remove them. Concern was also raised that the workforce were not consulted about the changes and are demoralised and that collections are being missed in some areas, in particular in Upper Cambourne. The bins on the highway that are due to be emptied by SCDC are not always emptied regularly. Cllr Elcox will report the Council's concerns to SCDC.

It was:

Signed

Date 13th January 2014
4-10

RESOLVED that the report be received and that Cllr Elcox would relay the Council's concerns regarding bin collections to SDC and will contact Cllr Mandy Smith regarding attending Cambourne Parish Council meetings in Cllr Loynes absence.

13. CHRISTMAS LIGHTS

Warren Bourne was in attendance for this item.

Warren Bourne reported that this year thanks to the fundraising efforts of the Light Up Cambourne team and the work of the Parish Council Grounds staff we have been able to install lights in 27 trees at the junction of Broad Street and High Street as well as the provision of the three village Christmas trees.

Last Saturday saw the first Christmas Lights Switch On event held in Cambourne. The event started with a procession of carol singing from the Hub, down the High Street to the Market Square. On the Market Square around 500 people joined in more carol singing to music provided by Eversden Brass Band and festive music provided by Shane Railley. We provided free mulled wine and mince pies and biscuits in the run up to the lights being switched on at 6pm.

Overall we feel the event was a great success and we feel very proud of what we have achieved. The support of the Parish Council is invaluable and we could not achieve what we have without it. It is the teamwork, dedication and enthusiasm of the Light Up Cambourne volunteers and the Parish Council staff that has made the project such a success.

We will soon be looking ahead to next year and are planning another Afternoon Tea event in March as our first fundraiser. We will also be reviewing the event on Saturday to ensure that next year's Switch On is even better.

Concern was raised that the cost of the man hours involved in the installation of the Christmas lights should be considered. The Parish Clerk reported that two companies had been requested to provide quotations for installing the lights but the cost involved did not represent a saving on the cost of using the in house staff. The Chairman reported that the installation of the Christmas lights provides a highly visible aspect to the work of the Parish Council that has resulted in very positive public relations. This raising of the profile of the Parish Council should be taken into account when considering the costs involved.

It was felt that the Light Up Cambourne volunteers should be invited to the Volunteer Evening on December 9th.

It was:

RESOLVED that a vote of thanks be recorded for the Light Up Cambourne Committee.

It was:

RESOLVED that the report be received and that an analysis of the costs involved be undertaken.

14. LAND TRANSFERS

The Land Transfer report had been circulated prior to the meeting (report attached) and queries were answered by the Parish Clerk.

It was:

RESOLVED that the report be received.

15. TRAFFIC MATTERS & ROAD SAFETY

The Parish Clerk reported that there had been a delay in erecting the signage for the yellow lines in Brace Dein as there are services buried in the verges so clarification on safe sites to install the signs was being sought.

A letter had been received from a resident concerned about speeding in Lower Cambourne, in particular past stationery buses.

Concerns were raised that children are not taught road safety in schools and that this needs to be addressed. It was proposed that a 20mph limit should be put in place and the Parish Clerk confirmed that the roads had been designed for a 20mph limit. It was felt that a blanket 20mph limit was needed throughout Cambourne and that that costs associated with imposing this should be investigated.

The Parish Clerk reported that the certificate for the Broad Street junction works had been received and that tenders were being sought. Concern was raised that proper crossings are still needed in some places where there are informal crossing points. The Parish Clerk reported that these areas do not meet the strict criteria needed in order to have a crossing installed.

It was:

RESOLVED that the report be received and that the Highways department at Cambridgeshire County Council would be consulted regarding the request for a 20mph speed limit throughout Cambourne.

It was:

RESOLVED that the Parish Clerk would write to the secondary schools regarding the provision of road safety education.

It was:

RESOLVED that the Parish Chairman and the Chairman of the Planning Committee would arrange a meeting with Sharon Maloney of the Highways Department regarding potential crossing sites.

16. GENERAL CORRESPONDANCE

Ian Senior – Democratic Services Officer, SCDC

Letter regarding SCDC Planning Committee meeting on Wednesday 5th November.

Thanks were expressed to all staff involved in making the event a success.

It was:

RESOLVED that the letter be received.

John Lawson – John Lawson’s Circus

Email regarding return visit for 2015.

The circus requested dates of Monday 5th October to Wednesday 7th October 2015.

It was:

RESOLVED that the dates for a return visit of John Lawson’s circus be agreed.

Laura Papanikolaou – Timebank co-ordinator
Email regarding Timebank news

It was:

RESOLVED that the email be received.

SCDC – November Parish E-bulletin

The E-bulletin contained details of the South Cambs Community Awards 2014/15.

It was:

RESOLVED that the E-bulletin be received and any nomination forwarded to the Parish Office before the Christmas break.

17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

18. STAFFING ISSUES

No update was available.

19. NATIONAL PAY REVIEW

The Parish Clerk gave a report on the National Pay Review

It was:

RESOLVED that that the report be received and the recommended actions are confirmed.

20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RE-ADMITTANCE OF THE PRESS AND THE PUBLIC.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

21. DATE OF NEXT MEETING – 13th January 2015

Cambourne Parish Council
Police Report November 2014

Since the last council meeting there have been 87 Incidents for the Bourn ward with 61 in Cambourne and 26 in the rest of the ward. For the same period last year there were a total of 112 incidents reported with 80 in Cambourne and 32 in the rest of the ward, the most frequent calls received were:-

6 Rowdy / nuisance

4 Road offences – complaints about parking and vehicle registration marks

4 Neighbour disputes

4 Domestic disputes

There were two incidents that involved firearms being handed in as part of this month's amnesty, and in relation to the road offences I have issued one fixed penalty and given words of advice to four drivers.

There have been 11 crimes reported with 4 in Cambourne and 7 in the rest of the ward, compared to 20 crimes for the same period last year, with 13 in Cambourne and 7 in the rest of the ward.

The four reported were:-

Theft from person

Theft

Making off without payment

Exposure

At the time of writing none of the above has been detected, however enquiries are continuing, it was noted that there have been an increase in burglaries across South Cambridgeshire which also happened at this time last year.

We have held our regular 'Cuppa with a Copper' session in Greens and the next and last for this year will be held on 29th November 2014, I appreciate this date is before the

Signed

Date 13th January 2014
8-10

council meeting, and I need to check with Greens Coffee shop before I would be able to inform councillors of the session in January 2015

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District of South Cambridgeshire

Council Meeting 2nd November 2014

LAND TRANSFERS

Please find below details of the current position on the ongoing transactions involving the Parish Council:-

1. Smithy Way LAP - Persimmon Homes (0052)

The form of Transfer is agreed, however I await a Land Registry compliant plan from Daryl Kirkland before issuing engrossments.

2. GC26 LAP - Metropolitan Housing Trust (0056)

We remain in a position to complete this transaction, subject to the Housing Trust paying the commuted sum or placing its solicitors in funds to do so.

3. Taylor Wimpey - various POS parcels (0051)

Great and part Upper Cambourne POS's

In-House – I have agreed the form of Transfer and will be sending you the engrossments for signing next week.

Lower Cambourne POS's

Wragges – I am awaiting confirmation that the form of Transfer is approved.

4. Upper Cambourne Village Green and Turf Maize – MCA (53)

I have responded to Laytons on the draft Transfer and await their confirmation that my amendments, which are limited, are agreed.

5. Transfer of Community Hub Extension Land – MCA (57)

You have provided your instructions on the draft Transfer, thus I will be reverting to Laytons on the same shortly.

6. GC23/GC26, Greenway – MCA (58)

I remain without a draft Transfer from Laytons.

7. Upper Cambourne Northern Greenway SIP –MCA (59)

Signed

Date 13th January 2014
9-10

You have commented on the draft Transfer and I will, therefore, be responding to Laytons on the same shortly.

Kind regards,

Allison Hopkins
Paralegal
for Mills & Reeve LLP

Signed

Date 13th January 2014
10-10