



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 3rd March 2015

Present:

Cllr S Crocker (Chairman)
Cllr Ms R Betson
Cllr G Cooper
Cllr P Gavigan

Cllr T Hudson
Cllr J O'Dwyer
Cllr Mrs R Poulton

In attendance:

John Vickery Parish Clerk
Liz Pinchen Deputy Parish Clerk

4 members of the Public were in attendance for the meeting.

1. APOLOGIES

Apologies for absence were received from Cllr Mrs L Doidge, Cllr S Masters, Cllr Dr G Mehboob, Cllr J Patel, Cllr Mrs L Selway and Cllr Dr S Smith.
Cllr P Gavigan gave his apologies as he would have to leave the meeting early.

It was:

RESOLVED that the apologies for absence from Cllr Mrs L Doidge, Cllrs P Gavigan, Cllr S Masters, Cllr Dr G Mehboob, Cllr J Patel, Cllr Mrs L Selway and Cllr Dr S Smith be approved.

2. MINUTES OF LAST MEETING

It was requested that the wording to bullet point 4 on page 4 of the Minutes be re-worded to *'MCA confirmed that the percentage of affordable housing will be dictated by a viability assessment. Examples were raised where 30% has worked in Cambourne.'*

It was noted that there was a typing error in the last paragraph of page 2 *'consider'* will be amended to *'considered'*

It was:

RESOLVED that the minutes of Council Meeting M135, held on 3rd March 2015, as amended, were confirmed as correct and duly signed by the Chairman.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Cllrs Mrs R Poulton declared a personal non-disclosable interest in Item 8 as she knows the correspondent Mr H Fall.

Signed

Date 7th April 2015
1-18

4. POLICE MATTERS

PSCO David Jackson had sent his apologies for being unable to attend the meeting.

PCSO Jackson had sent a report to the Council (report attached).

It was noted that there are fewer crimes compared to the same period last year. Concern was raised regarding the lack of visible, frequent, patrols in Cambourne. Concern was also raised regarding an increase in domestic crime in Cambourne. It was felt that these issues should be raised with the Police and Crime Commissioner, Sir Graham Bright.

It was:

RESOLVED that the report be received and that Police and Crime Commissioner Sir Graham Bright be invited to the Annual Parish Meeting on 5th May 2015 to speak to the residents of Cambourne.

5. CHAIRMAN'S ANNOUNCEMENTS

- Thanks were extended to Simmons, the contractors constructing the new shop units, for their timely assistance in providing a scissor lift to enable emergency repairs to be carried out to the Sports Centre roof. Without the repairs the Sports Centre would have been closed for a much longer period

6. CLERKS UPDATE

The Parish Clerk reported on the following which are all activities in addition to the usual day to day activities:

Report since 13th January 2015.

1. Meeting with Cambourne Working Group to discuss Adult learning and other related issues affecting residents of Cambourne. In attendance are the Library manager, Children Centre Manager, Adult learning District Manager and Family Learning from the County Council, CVC and CVC Adult Learning, Job Centre, Richmond Fellowship and WEA.
2. Two meetings of the Cambourne Project Team discussing pre apps and forth coming sites etc.
3. Continued discussions with the County Council officers, Pre-school, Children's Centre, Church and Hardwick Blue School on a proposal that can be brought to the Council for consideration.
4. Meetings to resolving and inspecting works carried out to ready for transfer of LAP's, POS's and verges.
5. Meeting with Danny Brooks of Cambourne Eagles to discuss arrangements for an inter team tournament in Cambourne with Cambourne FC.
6. Walk around contract areas with Ben Hendry of Randall Thorp and Warren Bourne, Head Groundsman, to agree extent of work for McA.
7. Arranging the installation of the replacement and extended alarm at the Cambourne Soul building.
8. Meeting with the Site and contract Directors of Simmons contractors for the new shops to discuss phasing of the works and effect on neighbours and road users.
9. Showing the tenderers around the Hub and explaining the works.
10. Meeting with Andy Cole, Ed Durrant, Andrew Philips and David Hamilton

Signed

Date 7th April 2015
2-18

to confirm the extent of works to LAP's in Woodpecker Way.

11. Working with Jessica Lydon on the arrangements and count for the election of residents to the Cambourne Parish Plan Steering Committee. Assisting the Chairman with the arrangements for the first meeting of the Steering Committee.
12. Liaising with the Parish Chairman to arrange the inaugural meeting for the Parish Plan.
13. Meeting with RPS travel plan co-ordinator for the 950, SCDC, CCC, Sustrans, Stage Coach and McA to review the actions taken so far and agree the next steps for the effective implementation of the Travel Plan for the 950 extra dwellings in Upper Cambourne.
14. Liaising with Sports Centre management on emergency repairs to the Flashings to the roof and arranging for a safe zone to be cordoned off around the front of the building, confirming closure and reopening of the building once emergency repairs had been carried out.

It was:

RESOLVED that the report be received.

7. **HEALTHCARE IN CAMBOURNE**

No further updates had been received.

It was:

RESOLVED to invite Ian Burns, Area Strategic Estates Planner, NHS Property Services Ltd, to the Annual Parish Meeting on 5th May 2015 to address the residents of Cambourne.

8. **RESIDENTS CORRESPONDENCE**

Howard Fall – Email regarding various issues

Bus shelter Broad Street – The Parish Clerk reported that the site is partly adopted by the County Council and partly owned by residents. The County Council are investigating putting in a shelter but that there are constraints due to the size of the site and safety issues due to the proximity to the road. Services may also have to be relocated which will add a significant increase to the cost. It was felt that any shelter needs to be fit for purpose and that relocating another shelter would not be the most appropriate solution. Usage figures for the shelter in Lower Cambourne would need to be reviewed before considering a relocation.

Broad Street Road Junction – The Parish Clerk reported that the last two elements had been agreed last week; there had been an issue with the burning off of the existing white lines and an alternative method of removal must be used. The works are now in a position to go out to tender. The Parish Clerk will request a realistic time scale. This item will also be added to the Special Council agenda on the 17th March 2015.

20mph Village speed limit – This is on the agenda under Item 17 Yellow Line and 20mph consultation.

Public Service Vehicle Link Upper Cambourne/Bourn Broadway – A planning application has been submitted to turn the Greenway into a temporary cycleway. MCA cannot put in a bus link at present due to contractual and legal issues and

Signed

Date 7th April 2015
3-18

no further decisions will be made until the outcome of the Local Plan is known. It was felt that a condition for the approval of West Cambourne should be the provision of the bus link.

Replacement of the Hazel Tree – Concern had been raised by an electrical engineer who was carrying out a safety check on the electrical cabinet that the hazel tree could cause safety issues due to its proximity to the cabinet. Lindsay Cordall of Randall Thorp has confirmed that the tree was self-set and not part of the planting scheme.

Cllr P Gavigan left the meeting at this point.

A replacement tree could be planted in an alternative location.

It was:

RESOLVED that the email be received, that the Parish Clerk would respond to the resident and that it be delegated to the Leisure & Amenities Committee to discuss the placement of a replacement tree.

Michael Allen Goodchild – Letter regarding request for litter bin and ditch clearing.

Mr Goodchild congratulated the Parish Council on the work that is carried out in Cambourne but raised concern regarding rubbish in the ditches along Back Lane. The Parish Clerk reported that the ditch had already been cleared and was part of the regular litter picking schedule.

It was:

RESOLVED that the letter be received and that the Parish Clerk would respond to the resident thanking him for his compliments, ask him not to consider undertaking any such works himself and inform him that the ditches are part of the regular litter picking schedule.

Asad Rana – Email regarding request to use the Parish Logo in the Cambourne Crescent website

Cambourne Crescent have requested to use Cambourne logo on their website. There is a precedent for this as several of the sports clubs use the logo. A desire to see a proposed website design was expressed.

It was:

RESOLVED that the email be received and that it was agreed in principle that the logo could be used subject to approval of a mock-up of the website.

Beth Cope – Email regarding Meet the Neighbours event for the opening of the Upper Cambourne water park.

A request had been made to use the Upper Cambourne Green to host a 'Meet the Neighbours' event to coincide with the opening of the water park. A request was also made to operate the event 'in association with Cambourne Parish Council' in order that it would be covered by the Council's public liability insurance. Concern was raised that the event has already been advertised as being 'in association with' prior to any consultation with the Council. A suitable risk assessment will need to be produced and agreed with the Parish Clerk. It was requested that Matthew Trick, who will be present and listening to

resident's concerns, is asked to feed back to the Parish Plan Steering Committee. Cllr Ms R Betson will also make Beth Cope aware of the Resident's meeting that is taking place on Saturday 7th March 2015.

It was:

RESOLVED that the email be received and that the Council will allow the use of the land subject to due process being followed, the Parish Clerk will reply to the resident requesting that events are not advertised as being 'in association with Cambourne Parish Council' until consultation has taken place. The resident will also be requested to network with the Parish Plan Steering Committee and the Resident's meeting.

9. COMMITTEE REPORTS

9.1 Planning Committee - reports from 3rd February 2015 PLN M216 and 17th February 2015 PLN M217.

It was:

RESOLVED that the Planning Committee reports for 3rd February 2015 and 17th February 2015 be received.

9.2 Leisure & Amenities Committee – report from 17th February 2015 LA M60

It was:

RESOLVED that the Leisure & Amenities Committee report for 17th February 2015 be received.

9.3 Festival Working Party – report from 10th February 2015 FWP M2

It was:

RESOLVED that the Festival Working Party report for 10th February 2015 be received.

10. COUNTY COUNCIL MATTERS

No County Councillor was present and no apologies had been received

11. DISTRICT COUNCIL MATTERS

No District Councillors were present and no apologies had been received.

Two emails had been received regarding Local Council Tax Support Grants and from a resident expressing concerns regarding the waiting time when calling the SCDC call centre and response times to emails from District Councillors. Both issues were to be raised with the District Councillors.

Disappointment was expressed at the attendance record of some of the District Councillors at the Parish Council meetings

It was:

RESOLVED that the correspondence will be passed on to all District Councillors for comment.

12. FINANCIAL STATEMENT

12.1 Schedule of Payments

Queries raised were clarified by the Parish Clerk.

Signed

Date 7th April 2015
5-18

It was:

RESOLVED that the schedule of payments be received and the payments approved.

12.2 Current Financial Statement

The Parish Clerk reported that spending is inline with expectations. Queries raised were clarified by the Parish Clerk.

It was:

RESOLVED that the report on the Finance Spreadsheet as at 26/02/15 be received

12.3 Bank Reconciliation

The Parish Clerk reported that the independent check had been carried out by Cllr J O'Dwyer who had confirmed a selection of items against the daybook.

It was:

RESOLVED that the report be received and the bank reconciliations at 2nd February 2015 be approved.

13. PARISH PLAN

The Chairman reported that the first meeting of the Steering Committee had been successful and that he was pleased with the level of involvement from the residents. Ian Bavin had been elected as Chairman and John Panrucker as Secretary. Cllr Ms R Betson reported that she will feedback from the Resident's meeting on Saturday 7th March to the Steering Committee. The Parish Clerk reported that the Minutes of the meeting contained a recommendation that the remaining Community Development budget from 2014-2015, £4,000, be vired forward and added to the 2015-2016 budget.

It was:

RESOLVED that the report be received and that the remaining Community Development budget be vired forward to be added to the 2015-2016 budget.

14. COMMITTEE MEMBERSHIP

Due to the low attendance at the meeting it was agreed to defer this item.

It was:

RESOLVED that Committee Membership be deferred until the Annual Council meeting on 19th May 2015.

15. INSURANCE

The Parish Clerk reported that the Parish Council's insurance policy was renewed as part of the 3 year long term agreement. At the point of renewal the schedule was checked to ensure that all the Council's assets were fully insured and the fidelity insurance is appropriate for the level of anticipated bank holdings. Came and Co are informed immediately of any assets purchased to ensure adequate insurance cover is in place.

It was:

RESOLVED that the report be received and the actions confirmed.

16. FINANCIAL REGULATIONS

The Parish Clerk reported that the Parish Council is in the process of migrating to Electronic Banking so it is appropriate to ensure that the adopted Financial Regulations ensure that the Council has the correct financial management in place to ensure the appropriate management of risk.

Therefore the current Financial Regulations (copy attached) have been reviewed and it is Section 5 and 6 that covers Banking arrangements and the instructions for making payments. Amendments to the sections are proposed below.

- 6.16 the number of Councillors mandated has been indicated,
- 6.19 and 6.21 the Deputy Clerk has been added in line with previous agreement,
- Appendix A has been added to outline the procedure for electronic payments.

It was:

RESOLVED that the report be received, that the amendments be agreed and the amended Financial Regulations be adopted.

17. YELLOW LINE AND 20MPH CONSULTATION

The need for further yellow lines and a 20mph speed limit has been discussed previously. This is now at the stage of a settlement wide consultation. The Parish Clerk reported that the map circulated with the agenda will be enlarged prior to distribution. The date for return will be put in bold type in the letter.

An account with Survey Monkey will be set up to allow electronic responses. Responses will be limited to one per person. Links to the electronic survey will put on the Facebook page, on the website and in the letter. It will also be advertised in the Cambourne Crier and via posters around the villages. Printed copies will be available in the Parish Office and will be put in the library and doctors, the church, the schools, the retirement homes and any other suitable locations. Printed copies will also be delivered to all homes on the roads included in the consultation.

It was:

RESOLVED that the consultation documents are agreed as amended and the consultation period will begin on 23rd March 2015 and will run for 6 weeks, the consultation will be via electronic survey and paper copies as discussed.

18. LAND TRANSFERS

The Land Transfer report had been circulated prior to the meeting (report attached).

It was:

RESOLVED that the report be received.

19. TRAFFIC MATTERS & ROAD SAFETY

19.1 Stagecoach

MCA have written to Stagecoach briefly outlining the Parish Council's concerns regarding the bus services in Cambourne with the aim of arranging a face to face meeting to discuss the situation further.

It was:

RESOLVED that the report be received and that an update be requested from MCA at the next Special Council meeting on 17th March 2015.

19.2 Bus Services west of Cambourne/link to St Neots

The Chairman reported that information on local bus services had been received from a resident with a suggestion that Whippet are approached with a view to providing a service between Cambourne and St Neots.

It was:

RESOLVED that the Parish Clerk would write to Whippet requesting a meeting to be attended by the Chairman and Vice Chairman.

19.3 Greater Cambridge City Deal - Transport priority schemes

It was:

RESOLVED that the email be received.

19.4 Yellow lines at the Vine School

The Parish Clerk reported that all signs indicating restrictions have now been installed and Cambourne Police Station have been informed that the restrictions can now be policed.

It was:

RESOLVED that the report be received.

19.5 Consortium Signage

The Parish Clerk reported that the Consortium signage has been repositioned outside the highway margin and the signage updated. An additional sign has been sited at the bottom of Sterling Way on Brace Dein with arrows to the Village Green Car Park and allotments.

It was:

RESOLVED that the report be received.

20. GENERAL CORRESPONDANCE

Over Day Centre – Application for financial assistance

It was noted that only 2 Cambourne residents attend the Centre and that it is some distance from Cambourne. It was felt that priority should be given to Cambourne residents when allocating grant funding. Concern was also raised that the Centre was showing large reserves in their accounts, showing unrestricted fund of approximately £111,000.

It was:

RESOLVED that no grant would be given as there is not enough benefit to Cambourne residents.

Cllr T Hudson voted against the resolution.

Shirley Simpson – Trust Manager, Cambridgeshire Police Shrievally Trust

Letter regarding Cambridgeshire Bobby Scheme

The letter contained a request for publicising the Bobby Scheme

It was:

RESOLVED that the letter be received and that the scheme would be advertised on the website and Facebook page.

Deborah Tomlin

Email regarding inflatable fun days

This was a request to use/or rent space on the village greens for the purpose of running commercial inflatable fun days. Concern was raised that events of this kind could take business away from community events. It was felt that the contact details should be retained for future reference.

It was:

RESOLVED that the email be received and the request refused but that the details contact details be kept on file.

Laura Papanikolaou – Timebank co-ordinator

Letter regarding Timebanking.

The letter contained a suggestion that the Parish Council join the Timebank as a community member so that the volunteer litter pickers are able to earn credits. It was felt that the litter pickers are donating their time to the whole community and it would complicate matters as members of the Timebank donate to individuals. It was also suggested that the Council could donate room space to the Timebank.

It was:

RESOLVED that the letter be received, that the Council would decline the invitation to become a member of the Timebank and that a room would be made available to the Timebank for their AGM.

21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

22. NEW PARISH COUNCIL BUILDINGS

The Parish Clerk gave an update on the progress of the tender process.

It was:

RESOLVED that that the report be received and the actions confirmed.

23. STAFFING UPDATE

The Parish Clerk gave an update on current staffing issues.

It was:

RESOLVED that that the report be received and the actions confirmed.

24. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RE-ADMITTANCE OF THE PRESS AND THE PUBLIC.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

25. DATE OF NEXT MEETING – 7th April 2015

Cambourne Parish Council

Police Report January 2015

Period 13 January to 3 February

Since the last council meeting there have been 133 Incidents for the area with 86 in Cambourne. For the same period last year there were a total of 188 incidents reported with 123 in Cambourne, the most frequent calls received were:-

9 Domestic disputes

8 Violence against person

2 Rowdy / nuisance

There have been 12 crimes reported for the area with 7 in Cambourne, compared to 26 crimes for the same period last year, with 22 in Cambourne.

3 Common assaults

Theft from person

Theft from motor vehicle

Theft from shops or stalls

At the time of writing none of the above has been detected, however enquiries are continuing.

We have held our regular 'Cuppa with a Copper' session in Greens and are planning to run a session on Friday 30th January between 10.30 and 11.30

Operation Oakland is up and running, this is where all teams in South Cambridgeshire are visiting a village a week to refresh residents awareness on security and offer battery powered shed alarms and "Smartwater" this is an invisible liquid to the naked eye put on your valuable items, but it glows under ultra violet light, both these products are available currently for £10 each

Signed

Date 7th April 2015
11-18

Cambourne Parish Council

Police Report February 2015

Period 3 February to 27 February

Since the last council meeting there have been 99 Incidents for the area with 60 in Cambourne. For the same period last year there were a total of 140 incidents reported with 83 in Cambourne, the most frequent calls received were:-

9 Domestic disputes

7 Advice messages

5 Suspicious circumstances - car hit no note left, person looking into bins, glass on driveway (broken windscreen?) Persons looking into cars in Morrisons car park, drunks shouting in the street

There have been 15 crimes reported for the area with 9 in Cambourne, compared to 34 crimes for the same period last year, with 27 in Cambourne.

2 Common assaults

Theft from person

Theft from motor vehicle

Theft from shops or stalls

Grievous Bodily Harm

Burglary to a shed or garage

Burglary other – on the construction site

Other criminal damage

Criminal damage to a vehicle

At the time of writing none of the above has been detected, however enquiries are continuing.

We have held our regular 'Cuppa with a Copper' session in Greens and are planning to run a crime prevention session on Monday 16th March between 10am and 1pm and also on Wednesday 18th March between 6.30pm and 9pm the idea to refresh residents awareness on security and offer battery powered alarms which can be put on garage or shed doors and "Smartwater" this is an invisible liquid to the naked eye put on your valuable items, but it glows under ultra violet light, both these products are available currently for £10 each

Signed

Date 7th April 2015
12-18

FINANCIAL STATEMENT

12.1 SCHEDULE OF PAYMENTS: to consider schedule of payments, copy attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved.

SCHEDULE OF PAYMENTS

Paid Accounts

Voucher No	Amount	Name	For	Budget Code	Freq.
DD	310.80	SCDC	Maintenance Yard Bins	1814	M
DD	12.26	SCDC	Maintenance Yard Recycling Bin	1814	M
DD	55.92	SCDC	Hub Bin & Recycling	1422	M
DD	8.99	SCDC	Cricket Pavilion Bin	1814	M
DD	8.90	SCDC	Additional collection	1814	M
DD	467.00	SWALEC	Hub - Gas	1416	M
DD	391.00	SCDC	Rates - MUGA	1206	M
DD	483.00	SCDC	Rates - Hub	1415	M
DD	108.00	SCDC	Rates - Trailer Park	1711	M
DD	98.00	SCDC	Rates - LC Cricket Pavilion	1811	M
DD	542.00	SCDC	Rates - Sports Pavilion	1811	M
DD	171.50	Eon	Cricket Pavilion	1806	M
DD	48.55	Barclays	Bank charges A/c 93936082	203	M
DD	78.96	SGW Payroll	Payroll processing	207	M
DD	25.18	Barclaycard	Merchant services	203	M
DD	18.51	Eon	Trailer Park	1705	Q
DD	232.88	Fuel Genie	Petrol & Diesel	1109	M
2387	160.00	CCL supplies	Cleaning supplies	1411	
2388	41.63	Ibbetts	Maintenance equipment	1103	
2389	483.59	Lancaster Toyota	Van service & repair	1109	
2390	52.51	Lovewell Blakes	Air Filters	1413	
2391	67.77	QVS	light bulbs	1413	
2392	146.77	SCDC	KR	101	
2393	190.00	Caravan Security Storage Ltd	CaSSOA Membership	207	A
2394	11,028.90	CYP	2nd Youth Worker s106 payment inc indexation	302	
2395	103.44	John Vickery	Drinks for Parish Plan event	1412	
2395	41.33	John Vickery	Drinks for Volunteer event	413	
	981.10	Opus	Hub - Electricity	1407	M
2396	482.96	Eyre Building Services	External Lighting Works MUGA	1208	
2397	5.60	Collings Bros	Thinners	1105	
2398	200.00	Carole Day	Catering for Parish Plan launch	1412	
2399	366.90	Cheshire nurseries	Plants & rabbit guards	1105	
DD	36.00	CPRE	Subscription	207	A
DD	3,229.57	PAYE		102	M
DD	303.85	British Gas	Sports Pavilion -	1806	

Signed

Date 7th April 2015
13-18

			Electricity		
DD	12,807.94	Pension	Pension payment January	103	M
DD	3,370.49	Payroll	Salaries January	101	M
DD	840.74	BT	Hub Telephones	403	Q
DD	150.00	Scottish Power	MUGA - Electricity	1202	M
2400	168.08	A J & R Scambler & sons Ltd	Equipment repairs	1104	
2401	400.80	Technical Surfaces	Power Sweep Muga	1201	6wk
2461	348.00	Abbey Roofing	Repairs to Cambourne Soul Roof	1413	
2462	60.48	Abbey Tyre Co	Puncture Repair	1104	
2463	17.82	Badgemaster	Cllr Name badges	106	
2464	402.00	beco Ltd	repairs to library roof (recharge)	1413	
2465	124.92	Cambridge Outdoor Living	Fence and tree posts	1107	
2466	63.45	CBS Office solutions	Stationery	405	
2467	23.70	Cooleraid	Water cooler	1421	M
2468	192.54	Hedges Direct Ltd	Plants	1107	
2469	162.58	Ibbetts	Maintenance equipment	1103	
2470	88.17	Madingley Mulch	Maintenance equipment	1107	
2471	51.06	Mr K Howlett	No use of trailer park	1713	
2472	266.17	Munro Building Services	Repairs to air conditioning	1413	
2473	1,086.75	Newmarket Plant Hire	Cherry Picker Hire	1110	
2474	178.24	Orona	Sports pavilion lift maintenance contract	1808	
2475	681.45	SLM Ltd	Pitch management fee	1207	Q
DD	310.80	SCDC	Sports Pavilion Bins Trade Waste	1814	M
DD	12.26	SCDC	Sports & Social Club (Recharged)	1814	M
DD	55.92	SCDC	Hub Bin & Recycling	1422	M
DD	8.99	SCDC	Cricket Pavilion Bin	1814	M
DD	467.00	SWALEC	Hub - Gas	1416	M
DD	1055.93	Cambridge Water	Water - Hub	1414	½
DD	69.84	Cambridge Water	Water - Bowling Green	1210	½
DD	25.76	Cambridge Water	Water Great Cambourne Green	1108	½
DD	14.74	Cambridge Water	Water - Burial Ground	905	½
DD	2904.55	Cambridge Water	Water Sports Pavilion	1810	½
DD	112.11	Cambridge Water	Water - GC Cricket Wicket	1210	½
DD	157.95	Cambridge Water	Water - Brace Dein Allotments	1011	½
DD	248.93	Orange	Mobile phones	403	M
DD	312.78	Eon	Cricket Pavilion	1806	M
DD	40.87	Barclays	Bank charges A/c 93936082	203	M
DD	25.12	Eon	Trailer Park	1705	M
DD	25.33	Barclaycard	Merchant services	203	M
DD	78.96	SGW Payroll	Payroll processing	207	M
DD	230.32	Fuel Genie	Petrol & Diesel	1109	M
DD	990.58	Opus	Hub - Electricity	1407	M
DD	57.44	Eon	Greenhaze Lane Feeder Pillar	1102	½
2402	779.93	Cater-Kwik Ltd	BBQ & Microwave	1412	

Signed

Date 7th April 2015
14-18

2403	69.76	CCL supplies	Cleaning equipment	1411	
2404	714.58	Collings Bros	Maintenance equipment	1103	
2404	50.00	Collings Bros	Protective Equipment	106	
2405	115.00	E J Pinchen	Postage	406	
2406	406.32	I G Electrical & data Contracting	Lighting works at sports Centre (recharged)	2004	
2407	34.92	Lincat	Filter for water boiler	1413	
2408	367.20	Newmarket Plant hire	Cherry Picker hire	1110	
2408	42.00	Newmarket Plant Hire	Hireguard	1110	
2409	99.80	Numatic International	Henry hoover and bags	1413	
2410	141.00	Sherriff Amenity	Eco plugs	1107	
2411	300.00	SLCC	Cemetery Legal Compliance	501	
DD	2,985.20	PAYE		102	M
DD	12,518.21	Pension	Pension payment January	103	M
DD	3,296.63	Payroll	Salaries January	101	M
DD	150.00	Scottish Power	MUGA - Electricity	1202	M

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 2nd February 2015**

Prepared by John Vickery Parish Clerk and RFO 10/02/2015

Total Receipts of the Council up to 30th January 2015		1,791,142.57
Total Receipts of the CPEF up to 15th January 2015		1,109,017.48
Total Payments by the Council up to 30th January 2015		577,132.59
Total Payments by the CPEF up to 15th January 2015		<u>776,424.93</u>
Balance	A	1,546,602.53

Barclays Bank PLC		
Account No 93936082		
Statement from Bank dated 2nd February 2015		1,024.19
Account No 90496049		
Statement from Bank dated 2nd February 2015	£	1,231,676.04
Account No 23365964 CPEF		
Statement from Bank dated 15th January 2015	£	<u>332,592.55</u>
Total		1,565,292.78

Un-presented cheques at 30th January 2015

Barclays

2378	4,500.00	
2390	52.51	
2394	11,028.90	
2396	482.96	
2398	200.00	
2399	366.90	
2400	168.08	
2401	400.80	
2461	348.00	
2462	60.48	
2463	17.82	
2464	402.00	
2465	124.92	
2466	63.45	
2467	23.70	
2468	192.54	
2469	162.58	
2470	88.17	
2471	51.06	
2472	266.17	
2473	1,086.75	
2474	178.24	
2475	681.45	
TOTAL		£ 20,947.48

Unrecorded income at 30th January 2015

TOTAL 2,257.23

Balance **B** **£ 1,546,602.53**

Check A-B **0.00**

Petty Cash Total 195.66

Balance including Petty Cash Total **1,546,798.19**

Signed

Date 7th April 2015
16-18

Signed
Chairman

Clerk

Date

Independent Councillor Check

Date

Signed

Date 7th April 2015
17-18

LAND TRANSFERS

Please find set out below details of the current position on the ongoing transactions involving the Parish Council:-

1. Smithy Way LAP - Persimmon Homes (0052)

I am still awaiting a Land Registry compliant plan from Daryl Kirkland (Persimmon Homes) before issuing engrossments of the agreed form of Transfer.

2. GC26 LAP - Metropolitan Housing Trust (0056)

We remain in a position to complete this transaction, subject to the Housing Trust paying the commuted sum or placing its solicitors in funds to do so.

The Indemnity was recently signed and monies should be released by SCDC to allow the transfer to be completed.

3. Taylor Wimpey - various POS parcels (0051)

In-House – The engrossments have been executed by the Parish Council.

I await details of the various commuted sums from you please, but also await an additional plan for one of the land parcels from TW.

Wragges – I have sent out engrossments to Wragges and will send on the Parish Council's parts once Wragges have confirmed that they are happy with the same.

Bpha – The engrossment has been executed by the Parish Council.

I await confirmation of the commuted sum.

4. Upper Cambourne Village Green and Turf Maize – MCA (53)

The Transfer is agreed and I await an engrossment.

5. Transfer of Community Hub Extension Land – MCA (57)

The Transfer is agreed and I await an engrossment.

6. GC23/GC26, Greenway – MCA (58)

I have returned the Transfer to Laytons and await approval of the amendments proposed.

7. Upper Cambourne Northern Greenway SIP –MCA (59)

The Transfer is agreed and I await an engrossment.

8. Licence – DRT Layby (Bus Shelter) – (55)

A draft Licence has not been received and I will be in touch once I have had an opportunity to review the same.

9. Great Cambourne Cricket Pavilion Site

MCA have been chased regarding transfer of the site to enable construction of the Pavilion.

If you have any queries on any of the above, do let me know.

Kind regards,

Allison Hopkins

Paralegal for Mills & Reeve LLP

Signed

Date 7th April 2015
18-18