



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 7th July 2015

Present:

Cllr S Crocker (Chairman)

Cllr Ms R Betson

Cllr T Hudson

Cllr S Masters

Cllr Dr G Mehboob

Cllr J Patel

Cllr Mrs R Poulton

Cllr Dr S Smith

In attendance:

John Vickery Parish Clerk

Liz Pinchen Deputy Parish Clerk

2 members of the Public were in attendance for the meeting.

1. APOLOGIES

Apologies for absence were received from Cllr G Cooper, Cllr Mrs L Doidge, Cllr P Gavigan, Cllr J O'Dwyer and Cllr Mrs L Selway.

It was:

RESOLVED that the apologies for absence from Cllr G Cooper, Cllr Mrs L Doidge, Cllr P Gavigan, Cllr J O'Dwyer and Cllr Mrs L Selway be approved.

2. MINUTES OF LAST MEETING

It was:

RESOLVED that the minutes of Council Meeting CPC M139, held on 2nd June 2015 were confirmed as a correct record and duly signed by the Chairman.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

There were no declarations of interest or requests for dispensation for items on the agenda.

4. POLICE MATTERS

PSCO David Jackson was in attendance.

PCSO presented a report to the Council (report attached).

PSCO Jackson showed the Council samples of shed and window alarms and smart water that are available to purchase by members of the public as part of

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Operation Oakland. These items are available from PCSO Jackson during his Police contact sessions in Morrisons.

Concern was raised regarding a parked lorry on the corner of Greenhaze Lane and Miller Way. PCSO Jackson will investigate.

Cllr Betson invited PCSO to attend the Resident's Meeting to be held on 26th September 2015.

The Chairman thanked PCSO Jackson for his attendance.

It was:

RESOLVED that the report be received.

5. CHAIRMAN'S ANNOUNCEMENTS

- We have been informed that Iceland are now not coming to Cambourne despite assurances from the developers of the retail site that they were. Newcrest Estates have now sold the investment on this particular development so they no longer own the site. Iceland have signed the lease and are paying but they are trying to sell the lease on to another retailer.
- The Chairman officiated at the opening of the Home Bargains Store on Saturday 6th July 2015. The Chairman was given a tour round the store and was impressed by the store and the range of products on offer.
- Plans for the Cambourne Community Fete are progressing well but volunteers are still needed on the day so all councillors are requested to consider volunteering to help out on the day and to send a note of their availability to the Deputy Parish Clerk.

Cllrs Ms R Betson and Cllr J Patel joined the meeting at this point.

6. CLERKS UPDATE

The Parish Clerk reported on the following activities since the last report on 2nd June 2015

1. Cambourne Village College; meeting with Clare Coates and Stephen Munday to discuss the phase 2 expansion of the college to cope with the growth in pupil numbers. Updating them on the progress of West Cambourne and impact on education. The college is being taken up to 7 forms of entry rather than 8. The big negative of this decision is that the County will not provide a 3g pitch which they would have if it was an 8 form entry school.
2. Meeting with Rob Lewis to progress his report to Adrian Loades. Subsequent meetings were held with Linda Henderson (Children's Centre, The Pre-school, Cambourne Church and Ruth joint Head of Hardwick School). Completion of report for Blue School showing the Community need for the building.
3. Parish Plan tour to show the Chairman and Secretary the extent of Facilities maintained by the Parish Council so they had a better understanding of the Council's work.
4. A meeting with Cambourne Crescent to update them on the Council's decision.
5. Meeting with the Cambourne Working group to try and develop better integration of adult learning to minimise duplication of provision so

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- resources can be better used.
6. Meeting of the Cambourne Project Team discussing pre apps and forthcoming sites etc.
 7. Meeting with Nigel Taylor, Neil Perry and Parish Chairman to discuss progress of the CYP building and what support the Parish could give.
 8. Meeting with Lee Webster Flagship Housing regarding SB02 and the LAP on Glebe Lane.
 9. Meeting with Cromwell Veterinary Group regarding working together on the dog mess issue.
 10. Attendance with the Chairman at a workshop to gather views and experiences of parish councils regarding recommendations from a 2007 South Cambs District Council Scrutiny and Overview committee review of the Orchard Park development and whether any lessons had been implemented. We were invited to explain how the process used for the 950 extra dwellings had impacted on the decision making process and the extent of involvement/interaction with the Parish Council.
 11. Contract meeting with Stuart Bremner and Tom Marriott of Timber works Europe.
 12. Contract Meeting with Coulson Builders and Stuart Bremner.
 13. Meeting with the mentor from Shuttleworth College regarding Sam Skitmore's Apprenticeship.
 14. Meeting with Mark Freeman of Cambridge Council for Voluntary Services so he can learn from the positive experiences of Cambourne and also avoid the negative points for the development of new communities.

It was:

RESOLVED that the report be received.

7. **HEALTHCARE IN CAMBOURNE**

An email had been received from Heidi Allen MP regarding her progress in tackling the issues regarding NHS funding of GP surgeries. It was felt that her involvement was encouraging.

It was:

RESOLVED that the report be received

Cllr Dr G Mehboob joined the meeting at this point.

8. **RESIDENTS CORRESPONDENCE**

Richard Greenwell – Email regarding Sterling Way

The mis-naming of Sterling Way has been looked at previously by South Cambs District Council and it was deemed to be too expensive to change the name as all deeds to the properties would need to be change as well as all there being numerous other implications.

It was:

RESOLVED that the Parish Clerk would respond appropriately to the resident.

9. **COMMITTEE REPORTS**

9.1 Planning Committee - reports from 2nd June 2015 PLN M224 & 23rd June 2015

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It was:

RESOLVED that the Planning Committee reports for 2nd June 2015 & 23rd June 2015 be received.

9.2 Leisure & Amenities Committee - report from 23rd June 2015 LA M62

It was:

RESOLVED that the Leisure & Amenities Committee report for 23rd June 2015 be received.

9.3 Festival Working Party – report from 9th June 2015 FWP M6

It was:

RESOLVED that the Festival Working Party report for 9th June 2015 be received.

10. COUNTY COUNCIL MATTERS

Apologies for absence had been received from County Cllr Mervyn Loynes.

It was:

RESOLVED that the apologies for absence be received.

11. DISTRICT COUNCIL MATTERS

District Cllr Des O'Brien was in attendance. Apologies for absence had been received from Cllr Mervyn Loynes.

Concern was raised that the black paper caddies from the blue bins are being taken by the bin men. Cllr O'Brien will feed this back to SCDC.

Cllr O'Brien reported that he is still trying to get the enforcement updates sent through to him for forwarding on to the Parish Office.

The Local Plan is due to be re-submitted in February 2016.

The City Deal is progressing but there has been a counter proposal to route the buses in a different way which needs to be considered.

The Chairman thanked Cllr O'Brien for his attendance.

It was:

RESOLVED that the report be received

12. FINANCIAL STATEMENT

12.1 Current Financial Statement

The Parish Clerk reported that spending is inline with expectations. Queries raised were clarified by the Parish Clerk.

It was noted that some of the date headings need to be changed.

It was:

RESOLVED that the report on the Finance Spreadsheet as at 01/07/15 be received

12.2 Schedule of Payments

Queries raised were clarified by the Parish Clerk.

It was:

RESOLVED that the schedule of payments be received and the payments approved.

12.3 Bank Reconciliation

It was:

RESOLVED that the report be received and the bank reconciliations at 1st May 2015, 1st June 2015 and 1st July 2015 be approved.

13. RESIDENT'S MEETING

Cllr Ms R Betson gave an update on the Resident's Meetings. These have not been heavily attended but different people have been attending each time which is encouraging. Some volunteers have come forward to help with the meetings and to tackle the issues raised. Any suggestions for topics or offers of guest speakers should be forwarded to Cllr Betson.

Concern was raised regarding the format of the meetings and that they should be more resident led and the concerns raised should be fed back to the Parish Council for discussion. It was reiterated that no individual Councillor may make any decisions or commitments on behalf of the Council but they can talk to residents.

It was:

RESOLVED that the report be received.

14. BOUNDARY REVIEW

The Parish Clerk reported that this is the County Council Boundary Review and that a request has been submitted for Cambourne to be a County Division in its own right with a dedicated County Councillor. There will be public consultation on this.

The Chairman thanked the Parish Clerk for the work he had put into the submission.

It was:

RESOLVED that the report be received.

15. GOVERNANCE REVIEW

The Parish Clerk reported that this is the review of the Parish boundary. Meetings have been held with South Cambs District Council and that the report has been submitted to the Civic Affairs Committee. A copy of the report has been sent to Caxton Parish Council for their comments.

It was:

RESOLVED that the report be received.

16. BLUE SCHOOL

The Parish Clerk reported that Rob Lewis, 0-19 Area Education Officer, Cambridgeshire County Council, had requested a report justifying the transfer of the Blue School to the Parish Council. A number interested groups have been consulted but there is still a great deal of work to be done. Discussions will be needed on guaranteed usage for the Pre-school and the Children's Centre. A

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further meeting is being held with the Church on Wednesday 8th July 2015.

A licence is being issued to enable to use of the School for 12 months to guarantee provision for the Pre-School while the transfer progresses.

It was:

RESOLVED that the report be received.

17. **LAND TRANSFERS**

The Parish Clerk presented a report to the Council (report attached).

The Transfer document for the GC23/GC26 Greenway has been received for signature. In the absence of the Vice Chairman a councillor will need to be delegated authority to sign the documents with the Chairman.

It was:

RESOLVED that the report be received and that Cllr Mrs R Poulton be delegated authority to sign the GC23/GC26 Greenway Transfer in addition to the Chairman.

18. **TRAFFIC MATTERS & ROAD SAFETY**

18.1 Residents meeting

A meeting has been scheduled for Tuesday 14th July 2015 at 7pm with the residents of High Street to discuss the proposed waiting restrictions.

18.2 Broad Street Junction Works

Taylor Wimpey have held a meeting with Vine Technical to agree contract documentation. They are awaiting a final tender but are still on course to commence work early in August with a 6 week completion subject to legal agreement with Cambridgeshire County Council. They will commence the zebra crossing including lighting as the first stage of construction work to ensure it is complete prior to the schools re-opening after the summer break.

18.3 Bus Hard Standings

D A Cant have been instructed by Taylor Wimpey to carry out the work. We are awaiting confirmation of a start date. Vine Technical will be supervising the work.

It was:

RESOLVED that the report be received.

19. **GENERAL CORRESPONDENCE**

Caroline Hunt – Planning Policy Manager, SCDC

Email regarding Local Plan Examinations – Council's response to the Inspector's preliminary conclusions.

It was:

RESOLVED that the email be received.

Caroline O'Donoghue – Resource Officer, SCDC

Email regarding Parish Planning Forum Agenda

It was:

RESOLVED that the email be received and that Cllr P Gavigan be made aware of the date.

Flood and Water Team – Cambridgeshire County Council

Email regarding consultation on the revision of Cambridgeshire’s Strategy for Flood Risk management.

It was felt that there was no need for a Parish response to the consultation.

It was:

RESOLVED that the email be received.

Clare Gibbons – SCDC

Email regarding Introducing Locality Working.

It was:

RESOLVED that the email be received.

Cambridge Gliding Centre

Newsletter

It was:

RESOLVED that the Newsletter be received

Mark Freeman – Interim Chief Executive Officer, Cambridge Council for Voluntary Service.

Email regarding Parish Clerk update June 2015.

It was:

RESOLVED that the email be received.

20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

21. STAFFING UPDATE

The Parish Clerk gave an update on current staffing matters.

It was:

RESOLVED that the report be received.

22. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

23. DATE OF NEXT MEETING – 4th August 2015