



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 2nd February 2016

Present:

Cllr S Crocker (Chairman)

Cllr Mrs R Betson

Cllr P Gavigan

Cllr T Hudson

Cllr Dr G Mehboob

Cllr J O'Dwyer

Cllr J Patel

Cllr Mrs R Poulton

Cllr Mrs J Sawford

Cllr G Thompson

In attendance:

John Vickery Parish Clerk

Liz Pinchen Deputy Parish Clerk

2 members of the Public were in attendance for the meeting.

1. **APOLOGIES**

Apologies for absence were received from Cllr Dr S Smith.

It was:

RESOLVED that the apologies for absence from Cllr Dr S Smith be received and approved.

2. **MINUTES OF LAST MEETING**

It was:

RESOLVED that the minutes of Council Meeting M149 held on 2nd February 2016 were confirmed as a correct record and duly signed by the Chairman.

3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

Cllr S Crocker declared a personal non-disclosable interest in Items on the agenda as a District Councillor.

Cllr S Crocker and Cllr G Thompson declared a personal non-disclosable interest in Item 9 as members of Everyone Active.

4. **POLICE MATTERS**

4.1 PCSO Jackson had sent his apologies for being unable to attend the meeting; he had submitted a report to the Council (report attached).

It was noted that there had been an increase in the total incidents over the same period a last year.

Signed

Date 5th April 2016

1-14

Concern was raised regarding an abandoned car in Upper Cambourne. As the car is on private land and not adopted highway the police are limited in what action they can take.

It was:

RESOLVED that the report be received.

Cllr Mrs J Sawford joined the meeting at this point.

4.2 To consider the provision of a grant from the Cambourne Parish Energy Fund for the purchase of an electric bicycle for PCSO Jackson.

Cllr Crocker reported that following discussions it with PCSO Jackson it had been suggested that he would find an electric bicycle very useful for getting around Cambourne. The cost of an electric bicycle is in the region of £1,200 - £1,500 and it is suggested that a grant be made from the Cambourne Parish Energy Fund to enable the police to purchase a bike. An electric bicycle would reduce the need for PCSO Jackson to use a motor vehicle. The Cambourne Parish Energy Fund currently stands at approximately £385,000.

The Parish Clerk reported that there would be insurance implications with purchasing a bike for use by the police but this would be overcome by the awarding of a grant for the specific purchase of an electric bicycle. Concern was raised regarding the cost of the ongoing maintenance and this may prevent continued use of the bike. It would be a condition of the grant that the maintenance cost is borne by the police. The bicycle would only be for use within Cambourne

It was:

RESOLVED that a grant from the Cambourne Parish Energy Fund would be given to the Police for the purchase of an electric bicycle for the sole use of the incumbent PCSO within Cambourne and that the maintenance and insurance of the bicycle will be the responsibility of the Police.

5. CHAIRMAN'S ANNOUNCEMENTS

- Heidi Allen MP will be attending the Cambourne Information Session to be held in The Hub on Saturday 23rd April between 10am and 12pm. Councillors are requested to publicise the event to increase turnout. The session will focus on healthcare but is open to wider issues and questions can be submitted in advance. Volunteers are needed to help run the session on the day.

Cllr Dr G Mehboob joined the meeting at this point

- Heidi Allen MP is speaking at the Church on Friday 4th March 2016 at 8pm on the subject of refugees.
- George Cooper has resigned from the Parish Council. Due to the timing, the vacancy will not be filled until the election in May.
- Following the proposal by Cambridgeshire County Council to replace the heritage lanterns on School Lane with modern lights it was then agreed that this would not happen and we were assured that the heritage lanterns would remain. However, Balfour Beatty have changed some of the lights to modern ones. This is a temporary measure whilst the

heritage lanterns are taken away for refurbishment before being returned.

- A meeting is being held on Thursday 3rd March 2016 with Police and Crime Commissioner Sir Graham Bright to discuss the recruitment issues with the Police Cadet unit.
- A Special Council meeting is to be held on Tuesday 15th March 2016 to discuss the Parish Plan Questionnaire. This will be the only agenda item and agendas will be sent out in the usual time frame.

6. CLERKS UPDATE

The Parish Clerk presented a report to the Council (report attached)

Concern was raised regarding Item 6 that if there are safety issues with trees that appropriate action should be taken as necessary. The Parish Clerk reported that the trees concerned had been inspected by a qualified tree surgeon and that there was no immediate danger to the public.

It was:

RESOLVED that the report be received.

7. POLICE CADETS

Hannah Watson had sent her apologies for being unable to attend the meeting due to a prior commitment.

Hannah Watson had sent a report that so far there have only been three applications to join the cadets and that assistance was sought on ideas for further advertising and recruitment campaigns. It was suggested that Cambridge Regional College be targeted, especially those youngsters who are enrolled on the uniformed services course. Concern was raised that the advertising campaign has highlighted that fact that crime vulnerable youngsters are being targeted which is putting off others from joining.

Cllr Crocker reported that he is meeting with Police and Crime Commissioner Sir Graham Bright on Thursday 3rd March 2016.

It was:

RESOLVED that the report be received and that any suggestions for advertising be sent to Cllr Crocker prior to the meeting with Sir Graham Bright.

8. HEALTHCARE

Cllr Crocker reported that he had attended a meeting with Health Watch Cambridgeshire, the health service watchdog. At the meeting Cllr Crocker had spoken with the CEO of Health Watch regarding the issues with the health service in Cambourne and the expansion for West Cambourne. The CEO has agreed to attend a future Parish Council meeting to discuss health issues in Cambourne.

It was:

RESOLVED that the report be received

9. SPORTS CENTRE

Shane Railley had sent his apologies for being unable to attend the meeting.

The Parish Clerk reported that two requests for funding had been received from

Signed

Date 5th April 2016

the Sports Centre.

Defibrillator

Everyone Active are seeking to purchase a defibrillator to be kept in the Sport Centre for use by all those participating in sports and those in the local area. Nine sports clubs and Everyone Active are willing to fund 50% of the shortfall in cost if 50% match funding can be provided by the Parish Council. The total cost of the unit is £1,056.75

The Council was fully in support of the purchase of a defibrillator and the Parish Clerk confirmed that the necessary funds were available.

It was:

RESOLVED that the report be received and that the purchase of a defibrillator be supported and 50% of the shortfall in cost be funded by the Parish Council.

Sports Hall Lighting

The lighting in the sports hall has been replaced with energy efficient lighting. Everyone Active have requested that the cost of the installation be funded by the Parish Council; the sum of £1,538.98.

As the new lighting is energy efficient lighting and therefore is reducing the electricity consumption of the Sport Centre it was felt that this could be funded from the Cambourne Parish Energy Fund.

It was:

RESOLVED that the report be received and that the request to fund the cost of installing the energy efficient lighting be agreed and paid for from the Cambourne Parish Energy Fund.

Concern was raised regarding the recent increase in junior fees at the Sports Centre and lack of clarity in the reasoning for this.

It was:

RESOLVED that Shane Railley be invited to the next meeting to discuss the raising of fees.

10. RESIDENTS CORRESPONDENCE

There was no resident's correspondence received.

11. COUNTY AND DISTRICT COUNCIL MATTERS

County Councillor Mervyn Loynes was in attendance for this item.

District Councillors Simon Crocker, Mervyn Loynes and Des O'Brien were in attendance for this item.

County Councillor Loynes reported on the following County Council matters:

- The County Council are implementing a programme of turning off streetlights between the hours of 2am and 6am but not on major routes. It was reported that the County Council have proposed to turn off the lights on School Lane however the Council feel that School Lane is a major route within Cambourne. Cllr Loynes was requested to confirm what the County Council considers to be a 'major traffic route'.
-
- District Councillor Loynes reported on the following District Council

Signed

Date 5th April 2016

matters:

- SCDC quarterly news letters have been distributed to homes but unauthorised flyers have been inserted into some copies. This should not be happening and is being dealt with.
- Concern was expressed over the decision by the SCDC Planning Committee to approve the Wincanton proposal for a change of use on Bourn Airfield to external storage. Despite concerns being raised regarding the potential increased traffic movements and noise disruption for local residents and votes against the proposal from four local District Councillors the scheme was approved. Concerns were also expressed that there will be additional disruption when the A428 becomes the diversion route whilst works are carried out on the A14.
- Negotiations have been taking place with the manager of McDonalds regarding the provision of football kits for junior teams in Cambourne.

District Councillor O'Brien reported on the following District Council matters:

- The City Deal consultation on the location of the Madingley Park and Ride is opening and the discussions regarding the three proposed Madingley link routes are ongoing.
- The provision of the bus link from Upper Cambourne onto the Broadway will depend on the outcome of the West Cambourne application. There is still a perception in Bourn that there will never be a bus link out onto the Broadway. Concern was raised that the additional traffic from the storage facility on Bourn Airfield as well as buses exiting Cambourne would cause this to be a highly dangerous route for cyclists, many of whom use this route regularly to access the old A428.

Cllr O'Dwyer reported that the Post Office operate a mobile van service. A request for the service to come to Cambourne needs to be actioned by the District Councillors. The usage of a mobile service would help to justify the need for a permanent service in Cambourne.

It was:

RESOLVED that the reports be received and that District Cllr Crocker, District Cllr Loynes and District Cllr O'Brien request the provision of a mobile Post Office van service to come to Cambourne.

12. FINANCIAL STATEMENT

12.1 Schedule of Payments

Queries raised were clarified by the Parish Clerk.

It was:

RESOLVED that the schedule of payments be received and the payments approved.

12.2 Current Financial Statement

The Parish Clerk reported the Council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 26.02.16. It was also noted that the Festival budget for 2015/16 should be £3,000 as the unspent budget for 2014/15 had been vired forward. It was:

RESOLVED that the report on the Finance Spreadsheet as at 26.02.16 be

received subject to the Festival budget being amended.

12.3 Bank Reconciliation

It was:

RESOLVED that the report be received and the Bank Reconciliation at 1st February 2016 be approved and signed.

13. WEBSITE

Cllr Crocker reported that he is reviewing the current website with a view to upgrading and updating it. A full report will be presented at a future meeting.

It was:

RESOLVED that the report be received and this item be deferred to a future meeting.

14. ELECTORAL REVIEW OF CAMBRIDGESHIRE: FINAL RECOMMENDATIONS

The report recommends that Cambourne will become a single County division and as such have one County Councillor dedicated to Cambourne.

It was:

RESOLVED that the report be received.

15. LAND TRANSFERS

The Land Transfer report had been circulated prior to the meeting (Report attached)

It was:

RESOLVED that the report be received.

16. TRAFFIC MATTERS & ROAD SAFETY

16.1 Broad Street junction works

The embargo on consideration of anymore planning applications from MCA until the works are complete is still being enforced. Contractors have now been appointed and the final agreed paperwork is awaited.

It was:

RESOLVED that the report be received.

16.2 Hardstanding at bus stops.

The hardstandings at the bus stops that were requested are in the process of being installed by MCA.

It was:

RESOLVED that the report be received.

16.3 Sackville Way/High Street Junction

Concern was raised that the junction of Sackville Way and High Street is a dangerous crossing point in particular for the elderly or infirm. Some signage to warn drivers and enable safer crossing is needed.

RESOLVED that the report be received and that this will be raised with the MCA at the Special Council meeting on 12th April 2016.

17. GENERAL CORRESPONDENCE

Correspondence regarding Artificial Grass Surfaces and Rubber Crumb

Research into the risks is ongoing but concern was raised that all the evidence in the report cited by the FA supports their view that these surfaces are safe to use. It was questioned whether or not there are other studies that show the opposing view. The FA should be contacted to see if they are aware of any reports showing an adverse outcome of the use of rubber crumb surfaces. Concern was raised regarding the specification for the new 3g pitch. This information was not available at the meeting.

It was:

RESOLVED that the guidance should be taken from the FA and that current credible scientific research should be continued to be monitored.

Cllr Mrs R Poulton abstained from the vote pending the receipt of more data.

Cambridgeshire Hearing Help – Application for Financial Assistance

It was noted that the finance report shows a funds balance of £176,249.

It was:

RESOLVED that the request for funding be declined.

There were 3 abstentions to the vote.

Arts & Minds – Request for free use of the Sports Pavilion for the Arts & Minds Programme.

The Arts & Minds programme has previously been supported by the Parish Council. Testimony from residents suggests that the course has been very beneficial. Free use has been requested for a period of 3 years up to a value of £2,500.

It was:

RESOLVED that the request for free use of the Sports Pavilion over 3 years be approved subject to availability being confirmed by the Parish Office.

18. COMMITTEE REPORTS

18.1 Planning Committee - report from 2nd February 2016 PLN M238 and 16th February 2016 PLN M239

It was:

RESOLVED that the Planning Committee report for 2nd February 2016 PLN M238 and 16th February 2016 PLN M239 be received.

18.2 Leisure & Amenities Committee – report from 16th February 2016 LAM65

It was:

RESOLVED that the Leisure & Amenities Committee report for 16th February 2016 LA M65 be received.

19. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

20. 3G PITCH AND TENNIS COURTS

The Parish Clerk gave a report on the tender process.

It was:

RESOLVED that the report be received.

21. STAFFING

The Parish Clerk reported on the following staffing matters:

21.1 Groundsperson

It was:

RESOLVED that the report be received.

21.2 Caretaker

It was:

RESOLVED that the report be received.

22. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

23. DATE OF NEXT MEETING – 5th April 2016

Cambourne Parish Council
Police Report January 2016

Period 2nd February to 25th February

For this period there have been 122 Incidents for the area with 81 in Cambourne. For the same period last year there were a total of 98 incidents reported with 59 in Cambourne, the most frequent calls received were:-

13 Domestic disputes

4 Noise complaints

There have been 32 crimes reported for the area with 27 being in Cambourne, compared to 17 crimes for the same period last year, with 11 in Cambourne.

The most frequent being: -

4 common assaults

4 thefts from vehicles

At the time of writing two of the above have been detected, two have been 'no crimed' and enquiries are on-going for the others

The Police contact point in Morrison's supermarket is operating on Monday 29th February (Changed from previously advised), Tuesday 15th March and Thursday 31st March all between 10am and Midday

May I invite all councillors to take the bad-wolf-test = www.tinyurl.com/bad-wolf-test using code 7064

Signed

Date 5th April 2016
9-14

Clerks Report

Clerks report since the 2nd February 2016

1. I have also been chasing Michaela McMurtry and Ian Wilson regarding the licence to use the Blue School this is being held while they sort out a year's lease for Car parking.
2. Meeting of the Cambourne Project Team discussing pre apps and forthcoming sites etc.
3. 3G pitches and Tennis courts. Site meetings with the tenderers for the works confirming availability of the grants.
4. Numerous discussions and meetings regarding the construction of the Hub Extension and Cricket Pavilion including Contract meetings and handover of the Parish Office.
5. Discussions with Ed Durrant, Stephen Reid regarding correspondence on the outstanding variation of conditions application and the use of the square for a farmers market. Morrissons agents have requested some additional information following the response made after the last meeting.
6. Meeting with Cambridgeshire County Council Tree Officer regarding trees on Jeavons Lane.
7. Meeting With Claire Coates Cambourne Village college regarding sports facilities.
8. Meeting at South Cambs District Council with Officers from SCDC, CCC and the developers to progress discussions on viability.
9. Telephone conversation with Jane Durney regarding maintenance of open spaces and how Cambourne has worked well and is an example for others to follow. Copy of background information below.

Dick Longdin suggested that I contact you regarding a short project I am currently doing for the Ecosystems Knowledge Network (<http://ecosystemsknowledge.net/>). I worked with him on a project last year.

This project is to review the long-term management arrangements for 'green infrastructure' incorporated into new housing developments. The focus is on what arrangements give the best chance of local community engagement and that attract further investment / enhancement of the infrastructure for the benefit of all. The work will identify the factors that lead to successful stewardship and enhancement of green infrastructure within developments, as well as lessons learned.

It will include 4 case studies (one of which is Cambourne) of new housing development that has been built in the last 20 years. It will include a review of management arrangements, the ways in which local people have been involved in long term management and enhancement of the green infrastructure, and identification of the benefits of the green infrastructure for people. The goal of the management arrangements should not be simply nature conservation but other societal needs and aspirations such as health promotion, flood risk reduction, outdoor education, social cohesion, tourism, attracting business.

I understand that responsibilities for the green space at Cambourne are split between the local Wildlife Trust and the Parish Council and I'd like to understand more about how the management arrangements have evolved over time, what's worked well, what could have been differently and likely changes ahead as more development comes forward.

Signed

Date 5th April 2016
10-14

FINANCIAL STATEMENT

12.1 SCHEDULE OF PAYMENTS: to consider schedule of payments, copy attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved.

SCHEDULE OF PAYMENTS

Paid Accounts

Voucher No	Amount	Name	For	Budget Code	Freq.
DD	670.00	Scottish Power	Muga Electricity	1202	M
DD	488.10	SCDC	Maintenance Yard Bins Trade & Hub Recycling	1814	M
DD	47.64	SCDC	Hub Bin Trade waste	1422	M
DD	13.00	SCDC	Cricket Pavilion Bin	1814	M
DD	70.00	SCDC	Blue School Bins	1422	M
DD	310.00	SWALEC	Hub - Gas	1416	M
DD	193.98	Cambridge Water	Blue School	1414	½
DD	263.51	Cambridge Water	Crow Hill Allotments - Water	1011	½
DD	3702.72	Cambridge Water	Sports Pavilion Water	1811	½
DD	32.09	Cambridge Water	LC Cricket Wicket - Water	1210	½
DD	14.78	Cambridge Water	Burial Ground - water	905	½
DD	58.51	Cambridge Water	GC Green - Water	1108	½
DD	973.77	Cambridge Water	Hub - Water	1414	½
DD	176.63	Cambridge Water	Bowls Grn - Water	1210	½
DD	194.75	Orange	Mobile phones	403	M
DD	27.23	Eon	Grt Cambourne Green Feeder Pillar	1102	Q
B223	267.02	Amey Cespa	Skip hire	1107	
B224	372.00	Aspect Blinds	Blinds in Gym ®	2004	
B225	60.43	CBS	Stationery	405	
B226	257.64	CCL Supplies	Cleaning Materials	1411	
B227	1,721.09	Complete Cleaning	Hub, Blue Sch Sports Pav	1417	M
B228	18.96	Cooleraid	Water Cooler	1421	
B229	8.82	CPC	AV lead and Jack	1410	
B230	325.50	Edge IT Systems Ltd	Software contract	404	A
B231	34.92	Lincat	Filter for water boiler	1413	
B232	778.68	Newmarket Plant Hire	Cherry Picker Hire ®	1110	
B233	1,871.10	RLF	QS Services 3g pitch	2004	
B234	293.97	Screwfix	Panel heaters Bowls Pav	1807	
B234	189.46	Screwfix	Maintenance equipment	1105	
B235	828.00	St Ives Town Council	Christmas Trees	1110	
B236	190.00	Cassoa	annual membership	207	A
DD	14.10	Eon	Trailer Park	1705	M
DD	22.45	Barclays	Bank charges A/c 93936082	203	M
DD	75.24	SGW Payroll	Payroll processing	207	M
2482	1,761.54	Cheshire Nurseries	Hedging Plants	2004	

Signed

Date 5th April 2016

DD	29.05	Barclaycard	Merchant services	203	M
DD	152.63	Fuel Genie	Petrol & Diesel	1109	M
DD	291.31	Ricoh	Photocopier	407	
DD	1,155.17	Opus	Hub - Electricity	1407	M
B237	678.42	A J & R Scambler	Equipment maintenance	1104	
B238	36.00	Briar Security Systems	Remote reset Sports Pav	1812	
B239	102.00	Bright Visions	Laptop fault callout	404	
B240	212.19	Cambs Lock and Safe	Replace broken lock	1208	
B241	42.00	Camfire	Fire Equipment maintenance Trailer Park	1707	A
B241	42.00	Camfire	Fire Equipment maintenance Cricket Pav	1808	A
B242	41.98	CBS	Office stationery	405	
B243	4,682.31	Complete Cleaning	Cleaning Services	1417	M
B244	5,440.80	Concept fireworks	Fireworks	1111	
B245	37.92	Cooleraid	Water Cooler	1421	
B246	56,844.00	Coulsons	Hub extn payment 4	2003	
B246	1,742.82	Coulsons	External lighting at Sports Pav	1809	
B247	445.50	Lancaster Toyota	Van service	1104	
B248	14.16	Mackay	Maintenance equipment	1105	
B249	174.16	Munro	Repairs to Blue Sch heating	1410	
B250	478.56	Newmarket Plant Hire	Cherry Picker Hire ®	1110	
B251	183.59	Orona	Sports Pavilion lift contract	1808	A
B252	159.96	Screwfix	Safety boots	106	
B252	30.88	Screwfix	Maintenance equipment	1103	
B253	1,428.00	Bremner Partnership	QS Services Hub Exten	2003	
B253	1,668.00	Bremner Partnership	QS Services Cricket Pav	2005	
B254	11,001.71	Cambourne Youth Partnership	3rd Youth Worker Payment	302	
DD	558.02	Total Gas & Power	Blue Sch Gas	1416	M
DD	3,236.08	PAYE		102	M
DD	92.95	EE & T Mobile	Mobile Phones	403	M
DD	293.14	British Gas	Sports Pavilion - Electricity	1806	M
DD	4,333.77	Pension		103	M
DD	13,059.34	Payroll		101	M

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st February
2015**

Prepared by John Vickery Parish Clerk and RFO 25/02/2016

Total Receipts of the Council up to 31st January 2015		2,240,504.39
Total Receipts of the CPEF up to 31st January 2015		1,156,170.76
Total Payments by the Council up to 31st January 2015		979,678.11
Total Payments by the CPEF up to 31st January 2015		790,629.40
Balance	A	1,626,367.64

Barclays Bank PLC		
Account No		
93936082		
Statement from Bank dated 1st February 2015		1,395.25
Account No		
90496049		
Statement from Bank dated 1st February 2015	£	1,258,725.26
Account No 23365964 CPEF		
Statement from Bank dated 31st 1st February 2015	£	365,541.36
Total		1,625,661.87

Unpresented cheques at 31st January 2015		
Barclays		
	2480	30.60
	2481	25.53

	TOTAL	£	56.13
Unrecorded income at 31st January 2015			
	TOTAL		761.90
Balance	B	£	1,626,367.64
Check A-B			-0.00
Petty Cash	Total		246.97
Balance including Petty Cash	Total		1,626,614.61

Signed
Chairman Clerk Date

Independent Councillor Check Date

Signed

Date 5th April 2016
13-14

LAND TRANSFERS

Please find below a brief summary of the position on the ongoing transactions involving the Parish Council. Recently completed or long dormant matters are not included.

1. Taylor Wimpey - various POS parcels (0051)

In-House – The engrossments were executed by the Parish Council some time ago, however I still await an additional plan for one of the land parcels from TW and continue to chase for this.

Wragges – I have provided the engrossments for some further land parcels and await confirmation that Wragges are happy with these, following which I will issue engrossments to the Parish Council for signing.

2. Upper Cambourne Village Green and Turf Maize – MCA (53)

Laytons have no further instructions on the issue of the street works licence in respect of Brace Dein.

3. GC23/GC26, Greenway – MCA (58)

This matter is on hold at present.

As you are aware, I have been advised that, as the greenway technically forms part of the Wildlife Trust 2004 Management Agreement's potential managed areas, MCA are considering how this will be dealt with prior to the transfer to the Parish Council.

4. Upper Cambourne Northern Greenway SIP –MCA (59)

Engrossments are still awaited from Laytons, who need to conclude internal checks with MCA before they can be issued.

5. Cambourne Cricket Pavillion – MCA (62)

I have this morning chased Laytons once again as to the completion of this transaction, however I have had no response to date.

6. Cambourne Youth Centre – MCA (63)

The draft Transfer is with Laytons for confirmation of approval and the issuing of engrossments. My only required amendment was to the Approved Purpose, as per your instructions John.

7. Wind Turbine Site – MCA (64)

I have yet to receive a draft Transfer from Laytons, who await instructions before issuing.

8. Cambourne School Lease Variation – County Council (65)

The engrossments of the Deed of Variation have been issued and I await hearing from you as to the completion of the same.

Allison Hopkins

Paralegal
for Mills & Reeve LLP

Signed

Date 5th April 2016
14-14