



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 15th March 2016

Present:

Cllr S Crocker (Chairman)
Cllr Ms R Betson
Cllr T Hudson
Cllr Dr G Mehboob

Cllr J Patel
Cllr Mrs R Poulton
Cllr Mrs J Sawford
Cllr G Thompson

In attendance:

John Vickery Parish Clerk
Liz Pinchen Deputy Parish Clerk

6 members of the public were in attendance who were all also members of the Parish Plan Steering Committee

1. APOLOGIES

Apologies for absence were received from, Cllr P Gavigan, Cllr J O'Dwyer and Cllr Dr S Smith

It was:

RESOLVED that the apologies for absence from Cllr P Gavigan, Cllr O'Dwyer and Cllr Dr S Smith be approved.

2. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Cllr S Crocker declared a personal non-disclosable interest in Items on the agenda as a District Councillor.

3. CHAIRMAN'S ANNOUNCEMENTS

- There will be a Police Cadet recruitment Open Day held on Friday 1st April in The Hub which will aim to recruit more young people into the new Police Cadet Unit. Advertising for the event will be distributed shortly.
- Thanks and congratulations are extended to the Parish Plan Steering Committee for the effort and work that has been put into producing the Parish Plan questionnaire.

4. PARISH PLAN QUESTIONNAIRE 4.1 Community-Wide Survey

Front cover, Introduction & Index & Section 1 – Living in Cambourne

Proposed amendments:

Front cover, Introduction & Index – Dates and links to be added as appropriate

Signed

Date 5th April 2016

Section 1- Living in Cambourne - Parish Plan Steering Committee to consider the addition of an additional question regarding how people perceive Cambourne, e.g. Village, Town, Settlement, Other

It was:

RESOLVED that the Front cover, Introduction, Index and Section 1- Living in Cambourne be adopted subject to the addition of an appropriate question the perception of Cambourne.

Section 2 - Childcare & Education

Proposed amendments:

Q.3 To be split up into two separate questions regarding Primary and Secondary education.

Q.4 Change to 'Tick all that apply'

Q.5 Take out 'Cambourne Village College' change to 'adult learning courses in Cambourne'

Q.6 Reword to ask if there is an adequate range of adult learning course in Cambourne.

It was:

RESOLVED that Section 2 - Childcare & Education be adopted subject to the above amendments.

Section 3 – Social & Community

Proposed amendments:

Q.5 Change 'Community Information Sessions' to 'Cambourne information Sessions'

Q.6 Change 'Community Information Sessions' to 'Cambourne information Sessions' and add (Cambourne Edition) after Cambridge News.

It was:

RESOLVED that Section 3 - Social & Community be adopted subject to the above amendments.

Section 4 – Facilities

Proposed amendments:

Q.1 Trailer Park to be added as a facility. A referenced link to the explanation of what the facilities are at the end of the survey needs to be included.

It was:

RESOLVED that Section 4 - Facilities be adopted subject to the above amendments.

Section 5 – Commerce & Leisure

Proposed amendments:

Q.1 Change '5' to 'FIVE'

It was:

RESOLVED that Section 5 – Commerce & Leisure be adopted subject to the above amendment.

Section 6 – Community Safety

Signed

Date 5th April 2016

There were no proposed amendments.

It was:

RESOLVED that Section 6 – Community Safety be adopted.

Section 7 – Health & Wellbeing

There were no proposed amendments; it was felt that this section was comprehensive and well put together.

It was:

RESOLVED that Section 7 – Health & Wellbeing be adopted.

Section 8 – Environment

Proposed amendments:

Q.1 (Parish Council) to be added under 'Children's play areas' and the extra bracket taken out of '(other(Wildlife Trust areas)

Q.2 The Skatepark to be added in.

Q.5 Take out the wording 'next to standard litter bins'.

It was:

RESOLVED that Section 8 - Environment be adopted subject to the above amendments.

Section 9 – Transport, Travel & Road Safety

Proposed amendments:

Q.11 Add 'Parking on or opposite junctions'

It was:

RESOLVED that Section 9 – Transport, Travel & Road Safety be adopted subject to the above amendment.

Section 10 – Arts & Entertainment

There were no proposed amendments.

It was:

RESOLVED that Section 10 – Arts & Entertainment be adopted.

Section 11 – Housing & Development

Proposed amendments:

Introduction – Add in links to the Local Plan and to the West Cambourne Planning Application. Change the likely planning decision date from April to May.

Q.1 Add a text box to enable answers to be expanded.

Q.2 A tick box is needed next to 'Self build'. Add 'Retirement Homes' as an option.

Q.3 Take out 'Employment Areas' and add examples next to other categories to clarify.

Q.4 Remove this question altogether.

It was:

RESOLVED that Section 11 – Housing & Development be adopted subject to the above amendments.

Section 12 – Anything We Have Missed?

There were no proposed amendments.

It was:

RESOLVED that Section 12 – Anything We Have Missed? be adopted.

Section 14 – About You

It was noted that this should be Section 13 not Section 14.

Proposed Amendments:

Q.3 Change to 'tick as applicable'

Q.4 Add 'Prefer not to say' option

Q.5 Add a statement to the effect that in Cambourne we celebrate our diverse multicultural society. Add an 'n' on 'White & Black Africa'

Add a question 'Where do you work?'

It was:

RESOLVED that Section 13 – About You be adopted subject to the above amendments.

Section 14 – Your Household Location

The four Xs be taken out and the statement be amended to the effect that the information will not held longer than the time required to complete the Parish Plan.

It was:

RESOLVED that Section 14 - Your Household Location be adopted subject to the above amendment.

Sections 15 – Free Cash Prize Draw, Section 16 – Find Out More or Get Involved and Section 17 - Details for Future Contact and final two pages.

Proposed Amendments:

Section 16 - Add in a General Volunteer option and a Youth Volunteer option.

Back Page – The Parish Council should be acknowledged.

The Parish Clerk to review Section 4 – Facilities on the final page and feedback.

It was:

RESOLVED that Sections 15 – Free Cash Prize Draw, Section 16 – Find Out More or Get Involved and Section 17 - Details for Future Contact and final two pages be adopted subject to the above amendments.

Cllr Dr G Mehboob, Cllr J Patel and Cllr Mrs R Poulton left the meeting at this point.

4.2 Young People Survey About Cambourne

Front cover, Introduction and Index and Section 1 – Facilities for Young People

Proposed amendments:

Front cover – Replace existing photo with more up to date photo of the Skatepark.

Introduction – Add dates and links as appropriate

Q.3 Take out 'Cricket Pitch(es)', 'Bowls Green' and 'Playing Fields' and replace with 'Sports Pitches'; take out 'Cambourne Social Club'; change 'The Church' to 'Church Centre'; take out 'The Ark'; add (MUGA) after 'Cambourne Multi Use Games Area'; add 'Pavilions'; PPSC to consider if 'Belfry Hotel Facilities' is relevant.

Q.4 Take out the options and leave the text box.

Q.6 The question needs to be reworded or split to identify if the sessions are frequent enough and of adequate duration.

It was:

RESOLVED that the Front Cover, Introduction, Index and Section 1 - Facilities for young People be adopted subject to the above amendments.

Section 2 – Litter & Recycling

Proposed amendments:

Q.1 Needs a 'No Opinion' option

Q.3 Needs a 'No Opinion' option

Q.5 Take out altogether

Q.6 Needs a 'No Opinion' option

Q.8 Take out 'next to standard bins'

Q.9 Needs a 'No Opinion' option

It was:

RESOLVED that Section 2 – Litter & Recycling be adopted subject to the above amendments.

Section 3 – Community Safety

Proposed amendments:

Q.3 Add a text box to enable expansion on a 'no' answer. Question – If you ticked NO what action could the Police take to make you feel safer?

Q.4 Remove the options and make a text box only.

Q.5 Change the question to 'Are there enough streetlights?'

Q.7 Split into two questions or reword.

PPSC to review the flow of the questions in this section.

It was:

RESOLVED that Section 3 – Community Safety be adopted subject to the above amendments.

Section 4 – Transport, Travel & Road Safety

Proposed amendments:

Q.6, 7 & 8. Repetition, take out Q.6

Q.10 Take out altogether.

It was:

RESOLVED that Section 4 – Transport, Travel & Road Safety be adopted subject to the above amendments.

Section 5 – Graffiti, Vandalism & Other Crime

Proposed amendments:

Q.8 & 9 Needs to be before Q.6 & 7

Q.7 Take out the options and make a text box only, question revised to read 'any specific areas'

Q.9 Combine 'Public' and 'Commercial' Buildings

Q.10 Take out altogether

PPSC to review the flow of questions in this section.

It was:

RESOLVED that Section 5 - Graffiti, Vandalism & Other Crime be adopted subject to the above amendments.

Section 6 – Future Developments

Proposed amendments:

Q.2 Add Snapchat and Instagram. Review the list of Social Media

It was:

RESOLVED that Section 6 – Future Developments be adopted subject to the above amendments.

Section 7 – Representation & Perception of Young People

Proposed amendments:

Q.8 Remove the text box and reword the question to address a direct question regarding improving collaboration between young people and the Parish Council
PPSC to review the flow of the questions in this section.

It was:

RESOLVED that Section 7 – Representation & Perception of Young People be adopted subject to the above amendments.

Section 8 – Anything We Have Missed?

There were no proposed amendments.

It was:

RESOLVED that Section 8 – Anything We Have Missed? be adopted.

Section 9 – About You

There were no proposed amendments.

It was:

RESOLVED that Section 9 – About you be adopted.

Section 10 – Your Household Location

Proposed amendments:

The four Xs be taken out and the statement be amended to the effect that the information will not held longer than the time required to complete the Parish Plan.

The wording needs to be revised to be more applicable to the Youth Survey.

It was:

RESOLVED that Section 10 – Your Household Location be adopted subject to the above amendments.

Sections 11 – Free Cash Prize Draw, Section 12 – Find Out More or Get

Involved and Section 13 - Details for Future Contact and final two pages.

Proposed Amendments:

Section 12 - Add in a General Volunteer option and a Youth Volunteer option.

Back Page – The Parish Council should be acknowledged.

It was:

RESOLVED that Sections 11 – Free Cash Prize Draw, Section 12 – Find Out More or Get Involved and Section 13 - Details for Future Contact and final two pages be adopted subject to the above amendments.

A data protection statement should be added to both surveys.

The Chairman thanked the Parish Plan Steering Committee for their work on the questionnaire so far.

It was:

RESOLVED that the Cambourne Community-Wide Survey and the Young People Survey About Cambourne be adopted subject to the proposed amendments and that the Chairman and Vice Chairman be delegated authority to approve the amended surveys.

5. DATE OF NEXT MEETING – 5th April 2016