



## CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 5<sup>th</sup> April 2016

Present:

Cllr S Crocker (Chairman)

Cllr Mrs R Betson

Cllr T Hudson

Cllr Dr G Mehboob

Cllr J O'Dwyer

Cllr J Patel

Cllr Mrs R Poulton

Cllr Mrs J Sawford

Cllr Dr S Smith

Cllr G Thompson

In attendance:

John Vickery Parish Clerk

Liz Pinchen Deputy Parish Clerk

0 members of the Public were in attendance for the meeting.

### 1. APOLOGIES

Apologies for absence were received from Cllr P Gavigan.

It was:

**RESOLVED** that the apologies for absence from Cllr P Gavigan be received and approved.

### 2. MINUTES OF LAST MEETING

It was noted that the date of the meeting M150 was incorrectly recorded on the minutes.

It was:

**RESOLVED** that the minutes of Council Meeting M150 held on 1<sup>st</sup> March 2016 be amended to show the correct date and were confirmed as a correct record and duly signed by the Chairman. The minutes of Special Council Meeting M151 held on 15<sup>th</sup> March 2016 were confirmed as a correct record and duly signed by the Chairman.

### 3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Cllr S Crocker declared a personal non-disclosable interest in Items on the agenda as a District Councillor.

Cllr Ms R Betson declared a personal non-disclosable interest in item 10 Cambourne Information Sessions as an organiser of the group.

Signed

Date 17<sup>th</sup> May 2016

**4. POLICE MATTERS**

**4.1** PCSO Jackson had sent his apologies for being unable to attend the meeting; he had submitted a report to the Council (report attached).

It was:

**RESOLVED** that the report be received.

**4.2 Update from the Office of the Police and Crime Commissioner**

It was noted that Sir Graham Bright is standing down as Police and Crime Commissioner at the election in May.

It was:

**RESOLVED** that the newsletter be received.

**4.3 Police Cadet Unit.**

The Chairman reported that the recent open day had been a success and had been well attended. Sir Graham Bright had been in attendance along with serving officers, and cadets from Wisbech.

The response from the families that attended was very positive and several signed up on the day. Confirmation is awaited from Hannah Watson that the minimum number required to commence the unit has now been reached.

It was:

**RESOLVED** that the report be received and that a letter of thanks for his support and engagement be written to Sir Graham Bright; the letter is to be drafted by Cllr Mrs R Poulton.

**5. CHAIRMAN'S ANNOUNCEMENTS**

- The deadline for receipt of nomination forms for the forthcoming Parish election is 4pm on Thursday 7<sup>th</sup> April 2016.
- Cllr Ms R Betson and Cllr Dr S Smith will be standing down in May. The Council extend their thanks and appreciation for their work for the Council.

**6. CLERKS UPDATE**

The Parish Clerk presented a report to the Council (report attached)

Item 10 Adoption Works – Cllr Poulton wished it to be noted that she had found the contractors conducting the adoption works to be working to a high standard and with courtesy.

It was:

**RESOLVED** that the report be received.

**7. HEALTHCARE**

The Deputy Parish Clerk reported that representatives from the dentist surgery had been invited but had declined the invitation.

The Chairman will contact Clare Gibbons to find out when the next healthcare meeting is scheduled for and ensure that the Parish Clerk is invited to attend.

It was:

**RESOLVED** that the report be received

**8. RESIDENTS CORRESPONDENCE**

There was no resident's correspondence received.

**9. COUNTY AND DISTRICT COUNCIL MATTERS**

District Councillor Simon Crocker was in attendance for this item.

District Councillor Crocker reported on the following District Council matters:

- An extraordinary meeting of the Council had been held regarding the Local Plan. The extra work will be sent to the Inspector but it is anticipated that it will take 16 months before it is complete.
- Any emails or enquiries regarding BT Infinity to be forwarded to District Cllr Crocker.
- Concern was raised regarding overflowing bins that should be emptied by South Cambs District Council. District Cllr Crocker will follow this up.

It was:

**RESOLVED** that the report be received.

**10. CAMBOURNE INFORMATION SESSIONS**

Cllr Ms R Betson reported on the following:

- Help is needed to publicise the Cambourne Information Session on 23<sup>rd</sup> April 2016 which is being attended by Heidi Allen MP. There is an email address for people to submit questions before the day. Heidi Allen will be present for a 1 hour session and this will be hosted by the Chairman.
- The Cambourne Information Session on 23<sup>rd</sup> April will be the last one for Cllr Betson. There are 3 volunteers who assist Cllr Betson in the organisation of the meetings but it needs someone to take on the role of overall organiser. Cllr Betson is happy to continue to liaise and facilitate.

It was requested that a regular report continue to be submitted to the Council.

It was:

**RESOLVED** that the report be received and that Cllr Betson be thanked for her contribution to the community.

**11. TRADE FAIR**

The Deputy Parish Clerk reported that preparations for the trade fair, 'A Celebration of Business in Cambourne' on Saturday 16<sup>th</sup> April are progressing well. There are a diverse range of 23 businesses attending. All businesses attending are providing some sort of free sample. Discount voucher, free taster session or free prize draw and there activities taking place such as practicing reverse bay parking with an driving instructor and sample portrait photos in a pop up studio.

Refreshments are being provided by the Timebank team and will be available for a small charge or donation to the Timebank funds.

Councillors are requested to help to promote the event to ensure a good public turnout.

The event will run from 11am to 3pm.

It was:

**RESOLVED** that the report be received.

Signed

Date 17<sup>th</sup> May 2016

**12. CALENDAR OF MEETINGS**

The draft Calendar of Meetings for 2016 – 2017 was reviewed and amended. (Amended Calendar attached).

It was:

**RESOLVED** that the amended Calendar of Meetings for 2016 - 2017 be approved and adopted.

**13. LAND TRANSFERS**

The Land Transfer report had been circulated prior to the meeting (Report attached)

It was:

**RESOLVED** that the report be received.

**14. TRAFFIC MATTERS & ROAD SAFETY**

**14.1 Broad Street junction works**

The Parish Clerk reported that documents have had to be changed as the land is owned by MCA but the work is being carried out by Taylor Wimpey. Martin Rodzian has asked for confirmation of the start date for the works. E J Taylor have been confirmed as the contractor for the works. The site compound will be on the land next to the vets.

The works will also include the pedestrian crossing outside Monkfield School on School Lane.

Concerns were raised regarding speeds on Cambourne Road and the connectivity of cycle paths around Cambourne.

It was:

**RESOLVED** that the report be received and that traffic speeds and cycle path connectivity will be raised with MCA at the Special Council meeting on 12<sup>th</sup> April 2016.

**15. GENERAL CORRESPONDENCE**

**Cambridgeshire & Peterborough Association of Local Councils – E-bulletin**

Councillor training will be organised for after the forthcoming election and all councillors and staff will be invited to attend. The training session will also be offered to neighbouring parishes to help with the cost.

It was:

**RESOLVED** that the E-bulletin be received.

**Cambridge Gliding Centre – invitation to Consultative Committee Meeting.**

It was:

**RESOLVED** that the invitation be received.

**Sati Ubhi, Chief Pharmacist, Cambridgeshire & Peterborough Clinical Commissioning Group - Email regarding consultation on future model for Pharmacy Services in Cambridgeshire & Peterborough.**

It was felt that more information was needed on services currently provided in Cambourne.

It was:

**RESOLVED** that the email be received and that representative of the pharmacy in Cambourne be invited to the Annual Parish Meeting.

## 16. COMMITTEE REPORTS

**16.1 Planning Committee** - report from 1<sup>st</sup> March 2016 PLN M240 and 22<sup>nd</sup> March 2016 PLN M241

It was:

**RESOLVED** that the Planning Committee report for 1<sup>st</sup> March 2016 PLN M240 and 22<sup>nd</sup> March 2016 PLN M241 be received.

**16.2 Finance & Policy Committee** – report from 22<sup>nd</sup> March 2016 FIN M64

It was:

**RESOLVED** that the Finance & Policy Committee report for 22<sup>nd</sup> March 2016 FIN M64 be received.

## 17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

## 18. 3G PITCH AND TENNIS COURTS

The Parish Clerk gave a report on the tender process.

It was:

**RESOLVED** that the report be received and the actions of the Parish Chairman and chairman of Leisure & Amenities Committee be confirmed.

## 19. STAFFING

The Chairman gave an update on the Clerk's appraisal process.

It was:

**RESOLVED** that the report be received.

## 20. EQUIPMENT FOR NEW CRICKET PAVILION

Quotations for equipment for the new cricket pavilion were considered.

It was:

**RESOLVED** that the recommended actions are taken.

## 21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

22. **DATE OF NEXT MEETING** – 12<sup>th</sup> April 2016