



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 7th February 2017

Present:

Cllr S Crocker (Chairman)
Cllr Dr S Bhattacharya
Cllr P Gavigan
Cllr P Hedges
Cllr T Hudson
Cllr S Krintas

Cllr K McIntyre
Cllr J O'Dwyer (Vice-Chairman)
Cllr J Patel
Cllr Mrs R Poulton
Cllr Mrs J Sawford
Cllr G Thompson

In attendance:

John Vickery Parish Clerk
Liz Pinchen Deputy Parish Clerk

No members of the Public were in attendance for the meeting.

1. APOLOGIES

Apologies for absence were received from Cllr Dr G Mehboob. An acceptable reason for absence had been given.

It was:

RESOLVED that the apologies for absence from Cllr Dr G Mehboob be received and approved.

2. MINUTES OF LAST MEETING

It was:

RESOLVED that the minutes of the Council Meeting CPC M162 held on 17th January 2017 were confirmed as a correct record and duly signed by the Chairman.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Cllr S Crocker declared a personal non-disclosable interest in Items on the agenda as a South Cambs District Councillor.

Cllr J Patel declared a disclosable pecuniary interest in Item 10 as Treasurer of the Cambourne Youth Partnership, however there was no financial discussions related to the CYP.

4. POLICE MATTERS

Signed

Dated 7th March 2017 1-17

No Police Officer was present and no report had been submitted.

5. CHAIRMAN'S ANNOUNCEMENTS

- The Chairman and Cllr G Thompson have met with various website suppliers and quotations will be presented to the Council in March for approval.
- The Parish Clerk has been asked to include two new standing items on the Council agendas; West Cambourne and Parish Plan Update (from next month).
- The Parish Plan Steering Committee are holding a workshop on Friday 10th February 2017 to agree the draft wording of the actions in preparation for the Special Council meeting on 28th February 2017.
- The City Deal Workshop is to be held on 14th March 2017 at 7pm, councillors are invited to attend and to bring suggestions to the table.

6. CLERKS UPDATE

The Parish Clerk presented a report to the Council (report attached)

The following comments and queries were raised:

Item 1 – The Parish Clerk reported that the work on additional supporting documents should be substantive enough for the Inspector to designate all the proposed tracts of land as Local Green Spaces; this is due to the special nature of Cambourne. An LGS designation gives similar protection to that of a green belt. It was noted that the responses given by residents to the Parish Plan have proved very useful in providing evidence to support to request.

Item 2 – It was noted that the proposed 250 dwellings on the Business Park were part of the Local Plan.

It was:

RESOLVED that the report be received

7. WEST CAMBOURNE

This is a new standing item.

The Parish Clerk reported that he had attended an s106 meeting last week which sought to agree who within the various organisations would be responsible for taking the lead on each item. Both the District and County Councils have several officers involved however the Parish has just the one. There will be a considerable workload over the next five months with fortnightly meetings and the preparation of paperwork in between. Some elements may need to be referred to the Council or Planning Committee for approval to proceed, however there will not be any deviation from the Heads of Terms. The Parish Council needs to appoint a solicitor to act on its behalf to review the s106 agreements. SCDC are in the process of confirming that the Parish's current solicitors, Mills and Reeve, do not have any conflict of interest.

It was:

RESOLVED that the report be received and that the Parish Clerk be delegated authority to confirm the appointment of Mills and Reeve or an alternative solicitor should the need arise.

8. RESIDENTS CORRESPONDENCE

Signed

Dated 7th March 2017 2-17

No resident's correspondence had been received.

9. COUNTY AND DISTRICT COUNCIL MATTERS

District Councillor S Crocker was in attendance for this item.

County Council matters:

No County councillor was present at the meeting.

District Councillor Crocker reported that County Councillor Mervyn Loynes will not be seeking re-election in May 2017.

District Council matters:

District Councillor Crocker reported that District Councillor Mervyn Loynes is also standing down as District Councillor and that a by-election will be called.

District Councillor Crocker reported that at the most recent District Council meeting there were no items relating to Cambourne.

It was:

RESOLVED that the report be received.

10. FINANCIAL STATEMENT

10.1 Schedule of Payments

Queries raised were clarified by the Parish Clerk.

It was:

RESOLVED that the schedule of payments be received and the payments approved.

10.2 Current Financial Statement

The Parish Clerk reported the Council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, Queries raised were clarified by the Parish Clerk.

RESOLVED that the report on the Finance Spreadsheet as at 01/02/17 be received.

10.3 Bank Reconciliation

It was:

RESOLVED that the report be received and the Bank Reconciliation at 3rd January 2017 and 1st February 2017 be approved as amended and signed.

10.4 Update on Audit Procedure

The Parish Clerk reported that this year the audit procedure has not changed. As from 2017/2018 external auditors for specific areas have been appointed by the SAAA. The appointed external auditor for Cambridgeshire is PKF Littlejohn who are the Parish Council's current external auditor so there will be no impact.

It was:

RESOLVED that the report be received.

11. LOCAL LIAISON FORUM

Cllr Mrs J Sawford presented a report to the Council (report attached).

Concern was raised regarding the deadline of 18th February 2017 for responding to Option 6 especially as details of Option 6 have not yet been received by the Parish Office.

The Chairman thanked Cllr Mrs J Sawford for attending the meeting and for producing the report.

It was:

RESOLVED that the report be received.

12. LAND TRANSFERS

The Parish Clerk presented a report to the Council (Report Attached)

The Parish Clerk clarified why the licence with Newcrest had been progressed when planning consent had not been issued. It was confirmed that there was a covenant in the transfer that meant that we could not block access to infrastructure land and we had taken legal advice to confirm this.

It was:

RESOLVED that the report be received.

13. TRAFFIC MATTERS & ROAD SAFETY

The Parish Clerk reported that additional email correspondence had been received regarding the Broad Street junction works. As a result minor adjustments have been made to the signage at the site to ensure its safety as a building site.

It was:

RESOLVED that the report be received.

14. GENERAL CORRESPONDENCE

14.1 Steve Jones, Bourn Parish Council – Regarding the Coalition of Parish Councils.

An invitation had been received to join the Coalition of Parish Councils. The Parish Council had declined to join the Coalition as it disagreed with Coalition's original Statement of Purpose. Since this time the Coalition has broadened its approach and as such has revised its Statement of Purpose to read '*The Coalition of Parish Councils exists to voice our concerns on key strategic transport and planning issues affecting our communities.*'

Cambourne Parish Council is opposed to the proposed development at Bourn Airfield in line with the Coalition's position.

It was:

RESOLVED to join the Coalition of Parish Councils and that Cllr S Crocker be delegated to attend the meetings.

Cllr DR S Bhattacharya voted against the resolution as she did not feel there

was any benefit to Cambourne.
Cllr Mrs R Poulton abstained from the vote.

14.2 Passenger Transport Team – Regarding Changes to Local Bus Services.

Cllr G Thompson reported that the information had been shared on the Facebook page.

It was:
RESOLVED to receive the update.

14.3 Richard Young, Community Participation Manager (Children and Young People), Cambridgeshire Libraries – Regarding Summer Reading Challenge at Cambourne Library.

This is an annual request that the Parish Council has supported since it began.

It was:
RESOLVED to delegate authority to the Chairman and Vice Chairman to approve a grant of up to £500 subject to the receipt of a completed Grant Aid Form. Any request above this amount will be referred back to Council.

14.4 SCDC – Notes from Cabinet & Parish Councils Liaison Meeting 30th November 2016.

It was:
RESOLVED to receive the Notes from the Cabinet & Parish Liaison Meeting.

15. COMMITTEE REPORTS

15.1 Planning Committee – reports from 17th January 2017 PLN M258

It was:
RESOLVED that the Planning Committee report for 17th January 2017 be received.

16. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

17. MAINTENANCE EQUIPMENT

The Parish Clerk presented a report on maintenance equipment.

It was:
RESOLVED that the Chairman and Vice-Chairman in discussion with the Parish Clerk be delegated to accept the best value quotation subject to not exceeding £32,000.00

18. STAFFING

The Chairman gave a report on staffing matters.

It was:

RESOLVED that the report be received and the recommended actions be taken.

19. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

20. DATE OF NEXT MEETING – 7th March 2017

Clerks Report

Clerks report since the 17th January 2017

1. Attended SCDC for examination of the Local Plan in relation to Local Green Spaces. This was particularly frustrating as I had to sit through the whole day only to be called and it be requested for SCDC and myself to go away and submit additional information to justify why such extensive tracts of land were put forward as LGS which could be contrary to the NPPFG. I subsequently had a number of discussions with SCDC officers on the preparation of the additional supporting documents. The documents took over 4 days to prepare and I was able to use the draft information from the Parish Plan to support or assertions that the land should be designated as LGS.
2. Meeting with Lesley Scobell and Matt Sampson at the Business Park to meet up with the new head at the Business Park and to understand how they would be working to make the 250 dwellings on the Business Park viable.
3. Meeting with Ben Hendry from Randall Thorpe and Jenny Mackay from the Wildlife Trust to review the edge of Lake Lambert in relation to clearance work so that the legal transfer for the pub site can be progressed.
4. Cambourne West s106 – There have been two meetings so far to develop the s106 and conditions for the site. The process is going to take at least five months and involve fortnightly meetings and a lot of work in between.

Signed

Dated 7th March 2017 7-17

SCHEDULE OF PAYMENTS

Paid Accounts

| Date | Voucher No | Amount | VAT | Total | Name | For | Budget Code | Freq. |
|-----------|------------|----------|--------|----------|--------------------|----------------------------------|-------------|-------|
| 01-Dec-16 | DD | 59.29 | | 59.29 | SCDC | Hub Bin Trade waste | 1422 | |
| 01-Dec-16 | DD | 13.00 | | 13.00 | SCDC | Cricket Pavilion Bin | 1814 | |
| 01-Dec-16 | DD | 368.64 | | 368.64 | SCDC | Sports Pavilion Bins | 1814 | |
| 01-Dec-16 | DD | 55.40 | | 55.40 | SCDC | Blue School Bins | 1422 | |
| 01-Dec-16 | DD | 27.60 | | 27.60 | SCDC | New Cricket Pavilion Bin | 1814 | |
| 01-Dec-16 | DD | 295.24 | 14.76 | 310.00 | SWALEC | Hub - Gas | 1416 | |
| 01-Dec-16 | DD | 402.00 | | 402.00 | SCDC | Rates - MUGA | 1206 | |
| 01-Dec-16 | DD | 572.00 | | 572.00 | SCDC | Rates - Hub | 1415 | |
| 01-Dec-16 | DD | 581.00 | | 581.00 | SCDC | Rates - Trailer Park | 1711 | |
| 01-Dec-16 | DD | 100.00 | | 100.00 | SCDC | Rates - LC Cricket Pavilion | 1811 | |
| 01-Dec-16 | DD | 557.00 | | 557.00 | SCDC | Rates - Sports Pavilion | 1811 | |
| 01-Dec-16 | DD | 180.00 | | 180.00 | SCDC | Sports Pav Licence | 1420 | |
| 01-Dec-16 | DD | 768.00 | | 768.00 | South Staffs Water | Blue School | 1414 | |
| 05-Dec-16 | DD | 12.51 | 0.63 | 13.14 | Eon | Trailer Park | 1705 | |
| 05-Dec-16 | DD | 130.15 | | 130.15 | Barclays | Bank charges A/c 93936082 | 203 | |
| 07-Dec-16 | DD | 74.30 | 14.86 | 89.16 | SGW Payroll | Payroll Processing | 207 | |
| 12-Dec-16 | DD | 148.00 | 7.40 | 155.40 | Eon | LC Cricket Pavilion | 1806 | |
| 10-Dec-16 | DD | 30.04 | 3.08 | 33.12 | Barclaycard | Merchant services | 203 | |
| 12-Dec-16 | DD | 124.76 | 24.95 | 149.71 | Fuel Genie | Petrol & Diesel | 1109 | |
| 16-Dec-16 | DD | 805.19 | 161.04 | 966.23 | Opus | Hub - Electricity | 1407 | |
| 16-Dec-16 | DD | 144.28 | 28.86 | 173.14 | Opus | New Cricket Pavilion Electricity | 1806 | |
| 16-Dec-16 | DD | 1,315.00 | 263.00 | 1,578.00 | Barclacard | Recruitment Advertising | 108 | |
| 16-Dec-16 | DD | 65.68 | | 65.68 | Barclaycard | Post Office - Stamps | 406 | |
| 16-Dec-16 | DD | 441.56 | 7.99 | 449.55 | Barclaycard | Christmas Lights | 1110 | |
| 16-Dec-16 | DD | 31.24 | | 31.24 | Barclaycard | Refreshment for Volunteers event | 413 | |
| 16-Dec-16 | DD | 43.32 | 8.66 | 51.98 | Barclaycard | Leg weights for gazebos | 1107 | |
| 16-Dec-16 | DD | 9.20 | | 9.20 | Barclaycard | Refreshments for fireworks | 413 | |

Signed

Dated 7th March 2017 8-17

| | | | | | | | |
|-----------|------|------------|-----------|------------|--------------------------|---|------|
| 17-Dec-16 | DD | 275.05 | 13.75 | 288.80 | Total Gas & Power | Blue Sch Gas | 1416 |
| 19-Dec-16 | DD | 1,051.47 | 210.29 | 1,261.76 | SSE | Blue School electricity | 1407 |
| 21-Dec-16 | DD | 222.63 | 44.53 | 267.16 | EE & T Mobile | Mobile Phones | 403 |
| 21-Dec-16 | DD | 11.25 | | 11.25 | Barclays | International bank charges | 203 |
| 21-Dec-16 | B514 | 151.74 | 30.35 | 182.09 | A J & R Scambler & sons | Maintenance Equipment | 1104 |
| 21-Dec-16 | B515 | 84.50 | 16.90 | 101.40 | Briar Security | Enigneer callout Hub | 1419 |
| 21-Dec-16 | B516 | 315.00 | 63.00 | 378.00 | British Red Cross | First aid cover for fireworks [R] | 1111 |
| 21-Dec-16 | B517 | 421.81 | | 421.81 | C G Electrical Services | Lighting Works at Sports Centre [R] | 2004 |
| 21-Dec-16 | B518 | 13.37 | 2.68 | 16.05 | CBS Office Solutions Ltd | Stationery | 405 |
| 21-Dec-16 | B519 | 50.20 | 10.04 | 60.24 | CCL Supplies | Cleaning Materials | 1411 |
| 21-Dec-16 | B520 | 1,600.00 | 320.00 | 1,920.00 | Complete Cleaning | Cleaning Services | 1417 |
| 21-Dec-16 | B520 | 1,645.00 | 329.00 | 1,974.00 | Complete Cleaning | Cleaning services | 1820 |
| 21-Dec-16 | B521 | 65.65 | 13.13 | 78.78 | Cooleraid | Water cooler | 1421 |
| 21-Dec-16 | B522 | 479.35 | 95.87 | 575.22 | Coulsons | Hub boiler & Lighting repairs | 1410 |
| 21-Dec-16 | B523 | 460.40 | 92.08 | 552.48 | ESPO | Litter Pickers and hoops | 1103 |
| 21-Dec-16 | B524 | 59.61 | 11.93 | 71.54 | lbbetts | Maintenance Equipment | 1107 |
| 21-Dec-16 | B525 | 500.00 | 100.00 | 600.00 | JezO's Events | Stage Hire [R] | 1110 |
| 21-Dec-16 | B526 | 30.85 | 6.17 | 37.02 | Lincat | Water filter | 1410 |
| 21-Dec-16 | B527 | 1,110.74 | 193.72 | 1,304.46 | Newmarket Plant hire | Cherry Picker Hire [R] | 1110 |
| 21-Dec-16 | B528 | 157.58 | 31.52 | 189.10 | Orona | Sports Pavilion lift maintenance contract | 1808 |
| 21-Dec-16 | B529 | 87.00 | 17.40 | 104.40 | Premier Logos | Switch on Banners [R] | 1110 |
| 21-Dec-16 | B530 | 4,773.38 | 954.68 | 5,728.06 | RLF | QS Services - 3g | 2004 |
| 21-Dec-16 | B531 | 49.08 | 9.81 | 58.89 | Screwfix | Maintenance Equipment | 1107 |
| 21-Dec-16 | B532 | 1,009.12 | 201.83 | 1,210.95 | Sherriff Amenity | Line Marking Paint | 2004 |
| 21-Dec-16 | B533 | 300.00 | 60.00 | 360.00 | Technical Surfaces | Match fit service | 1201 |
| 21-Dec-16 | B534 | 95.02 | 19.00 | 114.02 | Walters | RC clocks for Hub | 1409 |
| 21-Dec-16 | B535 | 39.46 | 7.89 | 47.35 | Walters | Stationery | 405 |
| 21-Dec-16 | B536 | 387,208.86 | 77,441.77 | 464,650.63 | Field Turf | 3G pitch & tennis courts 3rd & 4th Payments | 2004 |
| 22-Dec-16 | DD | 4,417.76 | | 4,417.76 | PAYE | | 102 |

Signed

Dated 7th March 2017 9-17

| | | | | | | | |
|-----------|----|-----------|--------|-----------|--------------------|----------------------------------|------|
| 22-Dec-16 | DD | 230.36 | 46.07 | 276.43 | British Gas | Sports Pavilion - Electricity | 1806 |
| 23-Dec-16 | DD | 6,646.48 | | 6,646.48 | Pension | | 103 |
| 23-Dec-16 | DD | 13,918.71 | | 13,918.71 | Payroll | | 101 |
| 28-Dec-16 | DD | 368.33 | 73.67 | 442.00 | Scottish Power | Muga Electricity | 1202 |
| 03-Jan-17 | DD | 59.29 | | 59.29 | SCDC | Hub Bin Trade waste | 1422 |
| 03-Jan-17 | DD | 13.00 | | 13.00 | SCDC | Cricket Pavilion Bin | 1814 |
| 03-Jan-17 | DD | 368.64 | | 368.64 | SCDC | Sports Pavilion Bins | 1814 |
| 03-Jan-17 | DD | 55.40 | | 55.40 | SCDC | Blue School Bins | 1422 |
| 03-Jan-17 | DD | 27.60 | | 27.60 | SCDC | New Cricket Pavilion Bin | 1814 |
| 03-Jan-17 | DD | 295.24 | 14.76 | 310.00 | SWALEC | Hub - Gas | 1416 |
| 03-Jan-17 | DD | 402.00 | | 402.00 | SCDC | Rates - MUGA | 1206 |
| 03-Jan-17 | DD | 572.00 | | 572.00 | SCDC | Rates - Hub | 1415 |
| 03-Jan-17 | DD | 581.00 | | 581.00 | SCDC | Rates - Trailer Park | 1711 |
| 03-Jan-17 | DD | 100.00 | | 100.00 | SCDC | Rates - LC Cricket Pavilion | 1811 |
| 03-Jan-17 | DD | 557.00 | | 557.00 | SCDC | Rates - Sports Pavilion | 1811 |
| 03-Jan-17 | DD | 180.00 | | 180.00 | SCDC | Rates - New Cricket Pavilion | 1811 |
| 03-Jan-17 | DD | 768.00 | | 768.00 | South Staffs Water | Blue School | 1414 |
| 06-Jan-17 | DD | 12.13 | 0.61 | 12.74 | Eon | Trailer Park | 1705 |
| 09-Jan-17 | DD | 57.73 | | 57.73 | Barclays | Bank charges A/c 93936082 | 203 |
| 09-Jan-17 | DD | 163.18 | 32.64 | 195.82 | Eon | Cricket Pavilion | 1806 |
| 10-Jan-17 | DD | 29.43 | 3.08 | 32.51 | Barclaycard | Merchant services | 203 |
| 09-Jan-17 | DD | 74.30 | 14.86 | 89.16 | SGW Payroll | Payroll Processing | 207 |
| | DD | 183.47 | 36.70 | 220.17 | Barclaycard | Bookers (Lights Switch on) [R] | 1110 |
| | DD | 250.00 | | 250.00 | Barclaycard | Survey Monkey | 411 |
| | DD | 86.84 | | 86.84 | Barclaycard | Radios | 407 |
| | DD | 86.64 | 17.32 | 103.96 | Barclaycard | Leg weights for gazebos | 1107 |
| | DD | 280.15 | 15.39 | 295.54 | Barclaycard | Hospitality | 413 |
| 03-Jan-17 | DD | 103.49 | 20.69 | 124.18 | Fuel Genie | Petrol & Diesel | 1109 |
| 16-Jan-17 | DD | 697.83 | 139.57 | 837.40 | Opus | Hub - Electricity | 1407 |
| 16-Jan-17 | DD | 166.44 | 33.29 | 199.73 | Opus | New Cricket Pavilion Electricity | 1806 |
| | DD | 583.54 | 116.71 | 700.25 | Ricoh | Photocopier | 407 |

Signed

Dated 7th March 2017 10-17

| | | | | | | | |
|-----------|------|-----------|----------|-----------|----------------------|--------------------------------------|------|
| | DD | 284.46 | 14.22 | 298.68 | Total Gas & Power | Blue Sch Gas | 1416 |
| 20-Jan-17 | B537 | 87.04 | 17.41 | 104.45 | Badgemaster | Cllr, staff & volunteer name badges | 106 |
| 20-Jan-17 | B538 | 261.00 | 52.20 | 313.20 | C & J Supplies | Tennis Court keys & padlock (part R) | 1208 |
| 20-Jan-17 | B539 | 478.20 | | 478.20 | C G Electrical | Lighting works to Sports Centre [R] | 2004 |
| 20-Jan-17 | B540 | 158.33 | | 158.33 | CASSOA | Membership renewal | 207 |
| 20-Jan-17 | B541 | 36.85 | 7.37 | 44.22 | CCL Supplies | Paper goods | 1411 |
| 20-Jan-17 | B541 | 290.85 | 58.17 | 349.02 | CCL Supplies | Compactor Sacks | 1105 |
| 20-Jan-17 | B524 | 1,600.00 | 320.00 | 1,920.00 | Complete Cleaning | Cleaning services | 1417 |
| 20-Jan-17 | B542 | 1,645.00 | 329.00 | 1,974.00 | Complete Cleaning | Cleaning services | 1820 |
| 20-Jan-17 | B543 | 23.70 | 4.74 | 28.44 | Cooleraid | Water cooler | 1421 |
| 20-Jan-17 | B544 | 7,317.36 | | 7,317.36 | CYP | 4th Youth Worker Payment (TW) | 302 |
| 20-Jan-17 | B545 | 569.35 | 113.87 | 683.22 | Lancaster Toyota | Van service | 1109 |
| 20-Jan-17 | B546 | 12.02 | 2.40 | 14.42 | McVeigh Parker | Slotted concrete post | 2004 |
| 20-Jan-17 | B547 | 568.56 | 98.88 | 667.44 | Newmarket plant hire | Cherry Picker Hire [R] | 1110 |
| 20-Jan-17 | B548 | 145.00 | 29.00 | 174.00 | Orona | Repairs to SP Lift | 1808 |
| 20-Jan-17 | B549 | 641.95 | 128.39 | 770.34 | Premier Logos | Staff uniform | 106 |
| 20-Jan-17 | B550 | 38.31 | 7.66 | 45.97 | Screwfix | Portable heaters | 1409 |
| 20-Jan-17 | B550 | 38.32 | 7.67 | 45.99 | Screwfix | Portable heaters | 1807 |
| 20-Jan-17 | B550 | 181.20 | 6.65 | 187.85 | Screwfix | Safety footwear & hi vis | 106 |
| 20-Jan-17 | B551 | 2,878.43 | | 2,878.43 | SLM | Pitch management fee | 1207 |
| 20-Jan-17 | B552 | 300.00 | 60.00 | 360.00 | Technical Surfaces | Matchfit service | 1208 |
| 20-Jan-17 | DD | 3,867.98 | | 3,867.98 | PAYE | | 102 |
| 23-Jan-17 | DD | 36.00 | | 36.00 | CPRE | Membership renewal | 207 |
| 23-Jan-17 | DD | 222.80 | 44.56 | 267.36 | EE & T Mobile | Mobile Phones | 403 |
| 23-Jan-17 | DD | 253.36 | 50.67 | 304.03 | British Gas | Sports Pavilion - Electricity | 1806 |
| 24-Jan-17 | DD | 5,894.35 | | 5,894.35 | Pension | | 103 |
| 24-Jan-17 | DD | 14,461.10 | | 14,461.10 | Payroll | | 101 |
| 27-Jan-16 | DD | 1,122.61 | 224.52 | 1,347.13 | BT | Phones & internet | 403 |
| | DD | 368.33 | 73.67 | 442.00 | Scottish Power | Muga Electricity | 1202 |
| 26-Jan-17 | DD | 37.11 | 7.42 | 44.53 | Eon | Feeder Pillar Gt Cambourne Gn | 1102 |
| 26-Jan-17 | B553 | 7,335.00 | 1,467.00 | 8,802.00 | Briar Security | Security Camera at SP | 2004 |

Signed

Dated 7th March 2017 11-17

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 3rd January 2017**

Prepared by John Vickery Parish Clerk and RFO

03/08/2016

| | | |
|--|----------|-------------------|
| Total Receipts of the Council up to 30th December 2016 | | 1,976,275.38 |
| Total Receipts of the CPEF up to 30th December 2016 | | 1,178,565.12 |
| Total Payments by the Council up to 30th December 2016 | | 1,603,208.19 |
| Total Payments by the CPEF up to 30th December 2016 | | 850,758.93 |
| Balance | A | 700,873.38 |

Barclays Bank PLC
Account No 93936082

| | | |
|--|---|-------------------|
| Statement from Bank dated 3rd January 2017 Account No 90496049 | | 1,000.00 |
| Statement from Bank dated 3rd January 2017 Account No 23365964 CPEF | £ | 372,050.39 |
| | | £ |
| Statement from Bank dated 3rd January 2017 | | 327,806.19 |
| Total | | 700,856.58 |

Unpresented cheques at 30th December 2016
Barclays

| | | | |
|---|--------------|---|-------------------|
| | TOTAL | £ | - |
| Unrecorded income at 30th December 2016 | TOTAL | | 16.80 |
| Balance | B | £ | 700,873.38 |
| Check A-B | | | -0.00 |
| Petty Cash | Total | | 314.37 |
| Balance including Petty Cash | Total | | 701,187.75 |

Signed
Chairman

Clerk

Date

Signed

Dated 7th March 2017 12-17

Independent Councillor Check

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st February
2017**

Prepared by John Vickery Parish Clerk and RFO 03/08/2016

Total Receipts of the Council up to 31st January 2017 2,064,415.51

Total Receipts of the CPEF up to 31st January 2017 1,178,568.06

Total Payments by the Council up to 31st January 2017 1,664,688.19

Total Payments by the CPEF up to 31st January 2017 850,766.28

Balance **A** **727,529.10**

Barclays Bank PLC
Account No 93936082

Statement from Bank dated 1st February 2017 1,000.00

Account No 90496049

Statement from Bank dated 1st February 2017 £ 396,386.44

Account No 23365964 CPEF

Statement from Bank dated 1st February 2017 £ 327,801.78

Total **725,188.22**

Unpresented cheques at 31st January
2017

Barclays

TOTAL £ -
Unrecorded income at 31st January 2017

TOTAL 2,340.88

Balance **B** £ 727,529.10

Check A-B **-0.00**

Petty Cash Total **314.37**

Balance including Petty Cash Total **727,843.47**

Signed
Chairman Clerk Date

Independent Councillor Check Date

Signed Dated 7th March 2017 13-17

Report from Cambourne to Cambridge & Western Orbital Local Liaison Forum (LLF)
– Thursday 2nd February.

1) Tim Watkins and Adrian Shepherd (CCC) presented an update on the progress of the Cambourne to Cambridge & Western Orbital Schemes. Members of the public and members of the LLF were invited to comment on the update. Questions were raised about the accuracy of the journey time figures, similar to those raised by the Parish Council when the City Deal made their presentation. As requested by the LLF at their last meeting, they presented their working up of a 2-way busway scheme down Madingley Road. They concluded that all permeations of the suggestion are too expensive, and in some cases, impractical and dangerous. The LLF noted they had asked for modelling of a bus lane, not a busway, but were informed the costs and issues were similar. This was questioned by various attendees. They did confirm there was room for a single busway or bus lane. They then presented the possible options for a Western Orbital Route from Trumpington Park and Ride, and the potential for a larger P&R in or near Trumpington, and one at Barton. Various queries were raised about additional traffic through the villages near the proposed sites. The City Deal acknowledged this would be considered.

2) Gabriel Fox (Coton PC), Steve Jones (Bourn PC), and Rod Cantrill (Newnham City Councillor) presented the route proposed by the LLF, named Option 6. This is an online solution, with an improved bus service from Cambourne to Madingley Mulch via either the A428 or St Neots Road. Then a tidal bus lane down Madingley Road up to the M11 bridge and beyond. It also includes a justification for a P&R being situated at Scotland Farm, rather than Madingley Mulch. The Cambourne to Madingley Mulch section had originally been a busway in the same vein as the City Deal Option 3/3a, but with last minute input from Cambourne, Hardwick, Bourn and Caxton parish councils, they removed the busway in favour of an on-line route as per above. In the meeting there was minimal discussion on this section. Bev Edwards (Barton PC) and Steve Jones (Bourn PC) both noted the need for a better bus service for Cambourne. However, most of the discussion centred around the sections from Madingley Mulch to the M11 junction, and then into Cambridge. More than one council noted the short amount of time they had to discuss the proposal. It was agreed that the Option 6 proposal would be moved forward, but with the input of all the councils. Informally I have been told that councils have until 18th February to discuss the proposals and suggest any changes.

3) Penny Heath from the North Newnham Residents' Association discussed their concerns regarding the busway access to the city centre – saying that Option 3/3a would heavily impact residents in Cambridge. For example – over 4,000 bikes go through Adams Road daily, making it unsuitable as a bus route.

4) Lucy Nethsingha (Newham County Councillor) made a request that the LLF ask the City Deal to provide full reasons for rejecting Option 4 (round the American Cemetery), as she felt the reasons given originally were flimsy. After some reservations were given about the route, it was agreed that a request would be sent asking for the reasons.

5) Alasdair Cant (Independent Facilitator appointed by the CCC to run workshops)

Signed

Dated 7th March 2017 14-17

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CPC M163

spoke about the benefits of the LLF attending a variety of workshops to enable the CD to find the optimum route for Option 3/3a. Those opposed to attending the workshops argued that it would imply they were supporting Option 3/3a, when they had strongly opposed it. Both Cambridge Cycling Campaign (who attended the Milton LLF workshops) and Histon PC spoke to say they able to participate in the workshops, whilst still maintaining their opposition – and that they found their input welcome and productive. The LLF resolved to refuse to participate in in the workshops unless the CD agreed to fully explore Option 6. I abstained from this vote, as Cambourne PC has already agreed to participate in the workshops, and has already set up its first one.

Signed

Dated 7th March 2017 15-17

LAND TRANSFERS

Please find below an update on the current matters involving the Parish Council.

1. Taylor Wimpey - various POS parcels (0051)

In-House – No change since my last report.

Given the position below, I am intending to close and store this file, with a view to re-opening the same should TW ever respond.

Wragges – All of my applications have now been concluded by the Land Registry.

2. Upper Cambourne Village Green and Turf Maize – MCA (53)

No change since my last report.

3. GC23/GC26, Greenway – MCA (58)

No change since my last report.

4. Upper Cambourne Northern Greenway SIP –MCA (59)

Following our discussions earlier in the week, I have reverted to Laytons on the draft Transfer, the outstanding issue being the maintenance, repair etc., of the access routes/footpaths crossing the site.

As agreed, I have indicated that the Parish Council will clean, repair and maintain any such footpaths/access routes until they are adopted, but only to the same standard as exists at the date the Transfer is concluded.

5. Cambourne Cricket Pavillion – MCA (62)

No change since my last report.

6. Cambourne Youth Centre – MCA (63)

No change since my last report.

7. Wind Turbine Site – MCA (64)

Laytons have produced a revised draft of the Transfer and I am currently considering their proposed amendments.

I will report to you separately on the same.

8. Cambourne School Lease Variation – County Council (65)

As per our conversation earlier this week, I have requested a copy of the draft Transfer from the Council, but, in the meantime, will commence a review of the proposed draft Lease.

9. Brace Dein Deed of Easement – Newcrest (66)

Signed

Dated 7th March 2017 16-17

The Access Licence and Deed of Easement are complete.

I await confirmation that Newcrest has paid the requested contribution of £2,000 towards the play equipment.

10. POS – Persimmon Homes (67)

No papers received to-date.

11. Meadowsweet Close and Cherry Court – David Wilson Homes (68)

No papers received to-date, but contact has been made with David Wilson's lawyer and a costs estimate has been provided.

If you have any queries on any of the above, do let me know.

Kind regards,

Allison

Allison Hopkins
Paralegal
for Mills & Reeve LLP

Signed

Dated 7th March 2017 17-17