



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A Meeting of Cambourne Parish Council was held in The Hub Community Centre, Cambourne on Tuesday 1st December 2009.

Present

Cllr D Tilley Chairman	Cllr T Hudson
Cllr I Booth	Cllr R Hume
Cllr Mrs R Clements	Cllr J O'Dwyer
Cllr P Drake	Cllr Mrs R Poulton
Cllr Mrs S Germundsson	Cllr D Plunkett
Cllr C Hudson	

Also present John Vickery Parish Clerk

There were two members of the public in attendance.

1. **APOLOGIES FOR ABSENCE**

No apologies for absence were received.

2. **MINUTES**

The Minutes of the meetings CPC/M63 held on Tuesday 3rd November 2009 were confirmed as a correct record and were then duly signed by the Chairman subject to the removal of "and would lack electoral legitimacy" from the eleventh line of the Youth Council minute item 10

3. **MEMBERS DECLARATION OF INTEREST**

Cllr R Hume declared a personal interest in item 10 and 16 as a trustee and treasurer of Cambourne Youth Partnership.

4. **CHAIRMAN'S ANNOUNCEMENTS**

Chairman made the following announcements:

- Parish Councillors should be careful on the language and statements made as it should be appropriate to the public body on which they serve.
- Stepping Stones Unveiling is on Saturday 5th December 2009 this

Signed

Dated 12th January 2010

is at Great Cambourne Cricket Field.

- Tuesday 8th December 2009 there is a special meeting of the Parish Council to receive a pre planning briefing about the Secondary and Fourth Primary School from the County Council and Atkins.
- Saturday 9th January 2009 there will be a meeting re fireworks for Saturday 6th November 2010.

5. COMMITTEE REPORTS

To receive minutes of meetings of the following Committees and consider any recommendations contained therein:

5.1 Planning Committee held on 3rd November 2009.

It was:

Resolved: that the report be received.

5.2 Finance & Policy Committee held on 17th November 2009.

It was:

Resolved: that the report be received.

6. PARISH COUNCIL

The Parish Clerk to report on election of new Parish Councillors to fill the vacancies.

It was:

Resolved that the report be received.

7. POLICE MATTERS

No police representatives were able to attend.

Councillors raised concern about the lack of report and requested that a representative of the police should attend at least every 2 months. An e-mail report would help if they can't attend.

A question was raised about the helicopter regularly hovering over Cambourne.

It was:

Resolved that the report be received and necessary actions be taken.

8. COUNTY COUNCIL MATTERS

County Councillor Lister Wilson for Cambourne reported that:

The HCV map circulated was actually for consultation. The HCV routes did not come through Cambourne.

Concern was raised about HCV using Cambourne as a short cut when the Caxton roundabout was closed.

The settlement from Central Government is for a 2.2% increase the lowest in the Country. The County is working on the budget now, but the

Signed

Dated 12th January 2010

settlement makes it very tight.

Secondary and Fourth Primary School work is on going with negotiations on the land progressing.

Third Primary School, the County Council is wary of Compulsorily purchasing the site for the School Lister is putting pressure on the County and they are aware of the problems and how urgently the permanent school is needed.

Healthcare issues residents are waiting a long time for appointments, the situation appears to be getting worse.

It was:

Resolved that the report be received.

9. DISTRICT COUNCIL MATTERS

District Councillor D Morgan reported that.

The District Council draft budgets for next year had not been accepted and would be going back before the Council in January 2010.

The revised s106 for the Sports Centre is being considered at the planning Meeting on the 2nd December 2009.

The consultation on the SPD Affordable Housing is due to finish on Friday 4th December 2009.

It was:

Resolved that the report be received.

10. BUDGETS 2010-2011

To consider draft Budgets for 2010-2011 copy attached considered by the Finance and Policy Committee on the 17th November 2009.

It was:

Resolved: that Cambourne Parish Council levy a precept of £256,000.00 on South Cambridgeshire District Council for the Period 2010-2011 and set the budget as listed in Option B

Cllr I Booth and Cllr R Hume requested their vote against be recorded.

Cllr C Hudson requested his vote against be recorded as he was concerned that the allowance for staffing had increased.

Cllr Mrs R Poulton left the meeting at this point.

11. FINANCIAL STATEMENT

11.1 **CURRENT FINANCIAL STATEMENT:** the council has been keeping within its agreed revised budgets and spending in accordance with the Financial Regulations. A copy of Finance Spreadsheet as at 26.11.09 was scrutinised.

Signed

Dated 12th January 2010

It was:

Resolved That the report on the Finance Spreadsheet as at 26.11.09 be received.

11.2 TO RECEIVE A SCHEDULE OF PAYMENTS.

It was:

Resolved That the schedule of payments as attached be received and the payments be approved.

12. TRANSFER MEETING

To consider a report from the Parish Clerk

It was:

Resolved that the report be received and the Council should write to Stage Coach expressing concern at the change.

13. TRAFFIC MATTERS

To consider traffic issues in Cambourne.

Consideration was given to an e-mail from a resident.

It was also:

Resolved that the Parish Council write to the County Council to place 20mph limits on the roads in Cambourne. The Council also to be asked about the speed survey they were going to carry out.

14. BANNERS IN CAMBOURNE

To consider an approach to banners in Cambourne. After a debate:

It was:

Resolved that banners be allowed on a temporary bases. The decision to be reviewed in six months.

R Hume requested that his vote against be recorded.

15. SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL DEVELOPMENT FRAMEWORK PUBLIC PARTICIPATION STATEMENT OF COMMUNITY INVOLVEMENT AND SUPPLEMENTARY PLANNING DOCUMENTS.

The District Council is consulting on the following documents:

- Statement of Community involvement
- Affordable Housing SPD
- District Design Guide SPD
- Landscape in New Developments SPD

The consultation period is from Friday 23rd October 2009 to Friday 4th December 2009

Signed

Dated 12th January 2010

It was:

Resolved that the Parish Council respond expressing concern about the 40% of Affordable Housing and the affect on the infrastructure in Cambourne.

16. CORRESPONDENCE

Parish Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)

Andrew Lansley

Letter regarding youth provision.

There was a general discussion on Youth provision. The Parish Council is very satisfied with the work of the community and Cambourne Youth Partnership. The Council was concerned at the unsatisfactory level of support from the County Council.

The Parish Council continues to support the CYP with funding and has a close working relationship with them.

It was:

Resolved that the letter be received and the Parish Council respond appropriately.

Army Cadets

E-Mail regarding a request for Grant Funding towards supporting development of the Army Cadets in Cambourne.

It was:

Resolved that the Parish Council agree to support the Army Cadets in Cambourne if there is no other funding available to them.

Laura Parkinson

E-Mail regarding Citi 4 service.

This covered the same issue that came out of the Transfer Meeting report.

Cambridgeshire County Council

E-Mail regarding Cambridge Core Traffic Scheme.

It was:

Resolved that the e-mail be received

Cambourne Youth Partnership

Letter regarding use of playing fields.

It was:

Signed

Dated 12th January 2010
5-11

Resolved that the Parish Council agree to the request subject to the normal conditions.

Cambridgeshire County Council

Letter regarding Parish Path Partnerships.

It was:

Resolved that the letter be received.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
EXCLUSION OF THE PRESS AND THE PUBLIC**

it was:

Resolved that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

CONFIDENTIAL ITEMS

Lesley Barden

Letter regarding The Hub. There was a discussion on the contents of the letter and reports.

It was:

Resolved that Parish Chairman speak to Lesley Barden.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**

it was:

Resolved that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

17. **TO CONFIRM DATE OF NEXT MEETING** –12th January 2010.

Agenda Item 11.2

SCHEDULE OF PAYMENTS

Paid Accounts

Voucher No	Amount	Name	For	Budget Code	Freq.
DD	325.39	BT	BT All phones	403	Q
DD	217.50	Scottish Power	MUGA Electric	1202	M
852	263.04	ESPO	Cleaning materials	1411	
	1,434.98	ESPO	Goal Posts	1208	
	260.82	ESPO	White Wash	1201	
853	13.64	E-on	Elec Gt Cambourne Green	1102	Q
854	23.94	E-on	Elec Trailer Park	1705	Q
DD	35.00	Information Commission	FOC registration	410	A
DD	27.90	Orange	Peter Mobile	403	M
DD	180.00	SCDC	Entertainment Licence renewal	1420	A
DD	56.90	SCDC	The MUGA Bins	1422	M
DD	409.00	Swalec	The Hub Gas	1416	M
DD	58.00	SCDC	Caravan Park Rates	1711	M
DD	101.00	SCDC	Cricket Ground and Pavilion Rates	1811	M
DD	451.00	SCDC	MUGA Rates	1206	M
DD	497.00	SCDC	The Hub Rates	1415	M
DD	65.32	SGW Payroll	Salaries	207	M
DD	44.37	ARVAL	Diesel/Servicing etc	1109	M
DD	270.97	FuelGenie	Diesel/Servicing etc	1109	M
855	89.47	Gibbs and Dandy	Paint, ply and lock	1105	
856	50.60	Cooler Aid	Water	1421	
857	569.54	Premier Logos Limited		106	
858	134.59	A Reynolds	Trailer Park Refund	1708	
859	80.21	Briar Security Systems	Works to DVR	1413	
860	231.86	Cambs Locks and Safe	MUGA locks	1208	
861	63.99	Tindalls	Stationary	405	
862	35.00	Cambs ACRE	Membership	207	
863	80.21	Briar Security Systems	Works to DVR	1413	
DD	2,440.30	Southern Electric	The Hub Electric	1407	Q
DD	3,203.51	PAYE	October income tax	102	
864	157.26	CCL	cleaning materials	1411	
865	168.77	E.on	Cricket pavilion electricity	1806	Q
866	131.37	E.on	Muga Changing room	1202	Q
867	80.21	Briar Security	Call out for sensor	1413	

Signed

Dated 12th January 2010

DRAFT
CPC/M64

Systems					
868	1,062.00	C & J Supplies Ltd	Padlocks for playing fields	1208	
869	28.74	Cambs Locks and Safe	MUGA Toilet locks	1208	
870	348.45	Dickerson	Compost	1201	
871	100.00	Jane Barker	Gentile Keep Fit	1412	
DD	1,577.40	Pension Service	Pension payment November	103	M
DD	8,061.69	Payroll	Salaries November	101	M

Signed

Dated 12th January 2010
8-11

CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

COUNCIL MEETING 1st December 2009

Transfer meeting: 26th November 2009.

Present Neville Stebbing
 Maurice Gordon
 Cllr David Tilley
 Cllr Roger Hume
 Cllr Ruth Poulton
 John Vickery Parish Clerk

- Sports Centre:** Negotiations are ongoing between McA and an operator for the sports the aim is to jointly devise a design that meets the s106/Sport England/ Parish Council. McA will then commission the build of the centre, to be managed by the operator. The design currently includes external changing and a club room overlooking the pitches.
The end date for provision will be at the end of 2011 allowing for Legal, Planning, Building Control, tendering, construction, fitting out and training the staff for the Centre.
Nick Smith is working hard on the sports centre.
McA has entered into a guarantee with South Cambs District Council to give reassurance on delivery of the Sports Centre.
- Pavilion:** It is difficult to progress this independently of the Sports Centre as some of the provision may be offset by that in the Sports Centre. McA consider that there is one pot of money for sport from which the Sports Centre and Pavilion comes.
It was raised that due to the delay in delivery of the Sports Centre and uncertainty over the Pavilion that McA should look at the provision of temporary changing facility asap Neville agreed to look into this. The Parish Clerk to liaise with the sports clubs and Neville on the exact requirements.
- Permanent Third Primary School:** the Jeavons Lane site is subject to the viability study for the additional 950 homes. The site is not an obligation, but is a sensible gift. McA are discussing options with the LEA re use of the site. There is a pressing need as there is limited space on

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Dated 12th January 2010

- the site to fit all the year groups on the site. The viability study should be submitted shortly.
4. **Secondary and Forth Primary Schools:** At a meeting between McA and the LEA, it was reported that funding is not yet certain. The Parish Council has a meeting with the LEA and Architects on the 8th December 2009 to discuss the new school
 5. **Allotments Phase 2:** the water main has finally been located; Cambridge Water did not have a record of its location. McA are working towards transferring the Allotments by the end of the year.
 6. **Cricket Pitch and Square.** McA are aiming for this to be transferred January/February.
 7. **Scout Hut Land.** McA are aiming for this to be transferred January/February. Outstanding issues are being chased up.
 8. **High Street** Nick Smith is working on this and as part of the review they are looking at re-siting the Care home to the site opposite the Library/Medical Centre. This will make the rest of the High Street more attractive. The planning application for the Fire Station is due early next year.
 9. **Verges adjacent to School Lane:** At the moment this is going to be maintained by McA within the new Tilbrook contract to keep it a reasonable size for them.
 10. **Entrance Island:** At the moment this is going to be maintained by McA within the new Tilbrook contract to keep it a reasonable size for them.
 11. **950 Additional Homes and s106:** the Viability model is ready for submission by McA.
 12. **Adoption of Roads:** McA are working with the County Council to get Broad Street/High Street adopted in January 2010. Morrisons have agreed to dedicating part of their path as Highway.
Then it will be
 - Monkfield Lane and part Jeavons Lane
 - Swansley Lane and Woodfield Lane
 - Greenhaze Lane
 13. **Drains in Cambourne:** Smelly drains they believe they have resolved the problem after a meeting with Environmental Health. It stems from the pumping station at Upper Cambourne being not used as regularly as others the foul water is sitting in the pump chamber for longer than other

Signed

Dated 12th January 2010

areas which means that stale air is being pushed ahead of the foul water. The manholes have been greased to seal them to minimise the air escaping.

Pumping Station: A lot of work has been carried including the installation of flow meters to identify high flow points when it rains so the problem areas can be isolated. This takes time as the flow rates during dry periods have to be compared to high rain fall periods.

14. **Busses:** McA have stopped paying the subsidy for the Citi 4 bus (they were paying £2,000/month this was increased to £4,000/month about 18months ago after some complaints). McA had carried on paying longer than required.
15. **Date of next meeting** T.B.A

John Vickery Cambourne Parish Clerk

Signed

Dated 12th January 2010
11-11