



## CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

### **FINANCE AND POLICY COMMITTEE**

A meeting of this Committee was held at The Hub Community Centre, Cambourne on Tuesday 18<sup>th</sup> July 2017. Meeting commenced at 19:20pm.

Present:

Cllr J O'Dwyer (Chairman)

Cllr Mrs R Poulton

Cllr J Patel

Cllr G Thompson

In attendance:

John Vickery Parish Clerk

Shauna Roberts – Deputy Parish Clerk

No member of the Public was in attendance for the meeting.

#### **1. APOLOGIES**

Apologies for absence had been received from Cllr S Krintas and Cllr P Gavigan. Acceptable reasons for absence had been given.

It was:

**RESOLVED** that the apologies for absence from Cllr S Krintas and Cllr P Gavigan be received and approved.

#### **2. MINUTES**

It was:

**RESOLVED** that the Minutes of the meetings held on Tuesday 21<sup>st</sup> March 2017 ([M66](#)) were confirmed as being a correct record and duly signed by the Chairman.

#### **3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

There were no Declarations of Interests or Requests for Dispensation.

#### **4. CHAIRMAN'S ANNOUNCEMENTS**

- The Chairman announced that the Police Crime Commissioner Jason Ablewhite is conducting a consultation review on whether they should have joint governance of Cambridgeshire Police, Fire and Rescue Services. The Consultation period ends on 4<sup>th</sup> September 2017.
- The Chairman reported that the Community Development Officer, Liz Pinchen, has confirmed that the Community Events Page is up and running and suggested that a link be published on the Parish Council Website.

Signed

Date 17<sup>th</sup> October 2017  
1-2

**5. PARISH COUNCIL POLICIES**

The Parish Clerk reported that some of the Cambourne Parish Council Policies would need to be revised to ensure the Policies are updated. The Parish Clerk recommended that a review of the Policies be carried out and a report be drawn up for consideration at a future meeting and draw up a schedule for regular updating of policies. (report attached).

It was:

**RESOLVED** that the reports be received and the agreed actions be taken.

**6. MOBILE POST OFFICE**

The Parish Clerk reported that he can confirm that the mobile post office will be in Cambourne every Wednesday starting from Wednesday 6<sup>th</sup> September 2017 between 12:15pm and 16:15pm. There will be a review of this service to see whether the take-up justifies extending the service.

A press release would be prepared by the Post Office and circulated on the Parish Council Website and Facebook Page. The consultation notices will be put on the Community Noticeboards.

It was:

**RESOLVED** that the reports be received and a press release would be prepared by the Post Office and circulated on the Parish Council Website and Facebook Page. The consultation notices will be put on the Community Noticeboards.

**7. CORRESPONDENCE**

No correspondence had been received.

**8. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public are excluded from the Meeting.

**CONFIDENTIAL ITEMS**

**9. STAFFING**

The Parish Clerk reported on various staffing matters.

It was:

**RESOLVED** that the reports be received and the recommended actions be taken.

**10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public.

**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

**11. DATE OF NEXT MEETING – 17<sup>th</sup> October 2017**

The meeting closed at 19.50pm.