



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 07th November 2017 – meeting commenced at 19.35pm pm

Present:

Cllr J O'Dwyer (Chairman)	Cllr K McIntyre
Cllr Mrs R Poulton (Vice-Chairman)	Cllr Dr G Mehboob
Cllr Dr S Bhattacharya	Cllr P Mills
Cllr P Gavigan	Cllr J Patel
Cllr P Hedges	Cllr S Shivananjappa
Cllr T Hudson	Cllr G Thompson
Cllr S Krintas	

In attendance: John Vickery - Parish Clerk
Heather Nigbur-Day – Deputy Parish Clerk

2 members of the Public were in attendance for the meeting.

1. APOLOGIES

No apologies for absence where received. All Councillor's where in attendance.

2. MINUTES OF LAST MEETING

It was:

RESOLVED that the minutes of the Council Meeting M171 held on 3rd October 2017 were confirmed as a correct record and duly signed by the Chairman.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION

Cllr J Patel declared a disclosable pecuniary interest in Item 12 as Treasurer of the Cambourne Youth Partnership.

4. POLICE MATTERS

4.1 Police Report from PCSO John Coppard who sent the report before the meeting. (Report attached)

It was:

RESOLVED that the report be received.

Signed

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4.2 Residents Correspondence regarding Anti - social behaviour

It was:

RESOLVED that the concerns be passed on to the Neighbourhood Police Officer.

4.3 Feedback regarding Sawston and Cambourne Panel Community Meetings 17th & 18th October 2017. Issues raised about the slow response to crimes reported by 101 and also issues with people being dissuaded from reporting possible crimes through the Police call centre.

It was:

RESOLVED by a new link on the website, for reporting crimes. This link will be circulated and when speaking to reporting persons, to encourage them to still continue to report crimes.

4.4 Letter from PC Ed Allison regarding the arson attack on the Brehney Hut.

It was:

RESOLVED that the letter be received.

4.5 Update from the office of the Police and Crime Commissioner October 2017.

It was:

RESOLVED that the report be received.

5. CHAIRMAN'S ANNOUNCEMENTS

- The Chairman wished to convey the Councils deepest sympathies and condolences to the families of the young man who was recently killed and the man who was injured during the incident.
- The Chairman welcomed the new Deputy Parish Clerk, Heather Nigbur-Day.

6. CLERKS UPDATE

The Parish Clerk presented a report to the Council, which included the work of the CDO (report attached). The Clerk answered queries on the report.

It was:

RESOLVED that the report be received.

7. COUNTY COUNCIL MATTERS

County Cllr Mark Howell was present and covered key points from his report. (report available on the website, [item-7-county-council-matters/](#)).

It was:

RESOLVED that the report be received.

Signed

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8. DISTRICT COUNCIL MATTERS

District Cllr Ruth Betson sent her apologies. No other District Councillors were present.

9. FINANCIAL STATEMENT

9.1 Schedule of Payments

Queries raised were clarified by the Parish Clerk.

It was:

RESOLVED that the schedule of payments be received and the payments approved. (Attached)

9.2 Current Financial Statement

The Parish Clerk reported that the Council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 02.10.17

Queries raised were clarified by the Parish Clerk.

It was:

RESOLVED that the report on the Financial Spreadsheet as at 02.10.17 be received.

9.3 Bank Reconciliation

Bank Reconciliations from 01st September 2017 and 01st October 2017 (Attached)

It was

RESOLVED that the Bank reconciliations be received.

10. EXTERNAL AUDIT

The Parish Clerk presented the report.

It was:

RESOLVED that that the recommendation be followed and that Council ensure the date is adhered to on the next Audit.

11. PARISH PLAN

The Parish Clerk presented the report.

It was:

RESOLVED that the report be received.

12. CAMBOURNE YOUTH PARTNERSHIP

DT Architects have presented 2 different designs. Option 1 was the preferred option of the two. The Parish Chairman, Vice Chairman and Parish Clerk are attending a meeting on 08th November to discuss these and the plans should be on time for the December Planning submission deadline.

It was:

RESOLVED that the plans and report be received.

13. USE OF THE SUNDIAL LOGO

The Chairman gave a statement. MCA own the logo and Council have permission to use it.

It was:

RESOLVED that Council will not permit any one to use the logo until the correct permissions and compliance policy is in place.

14. LAND TRANSFERS

The Parish Clerk presented a report to the Council (Report attached).

It was:

RESOLVED that the report be received.

15. TRAFFIC MATTERS & ROAD SAFETY

15.1

Temporary Road Closure At School Lane.

Correspondence received informing Council of a pre-planned temporary road closure to Broad street to facilitate manhole repair works.

It was:

RECOMMENDED that the correspondence be received.

15.2 Parking Issues on Broad Street.

Correspondence received raising concerns with parking off Broad Street, on the service road and requesting double yellow lines be placed on the service road in the appropriate place.

It was:

RECOMMENDED that this request be sent to the County Council, as this is now an adopted road.

16. CORRESPONDENCE

16.1 Cambridge Gliding Centre – Consultative Committee Meeting invite.

It was:

RESOLVED that the correspondence be received.

16.2 Capalc – Capalc AGM invite

It was:

RESOLVED that the correspondence be received.

16.3 John Lawson return visit next year (2018)

It was:

RESOLVED that the correspondence be received and be delegated to the Leisure and Amenities Committee.

Signed

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16.4 Came & Company Council Insurance – Council Matters

The Chairman noted the item about updates to the asset register. The Parish Clerk confirmed the asset register is updated regularly and notifications sent to Came and Company as soon as there is an action..

It was:

RESOLVED that the report be received.

17. COMMITTEE REPORTS

17.1 PLANNING COMMITTEE - held on 03rd October 2017 [PLN M271](#) and 17th October 2017 [PLN M272](#) .

It was:

RESOLVED that the Planning Committee reports for 03rd October and 17th October 2017 be received.

18. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

19. STAFFING

The Parish Clerk presented a report on the current staffing matters.

It was:

RESOLVED that the reports be received and the necessary recommendations and actions be taken.

20. FREEDOM OF INFORMATION REQUEST – FYI

A freedom of information request had been received by the Clerk.

It was:

RESOLVED that the report be received and the necessary recommendations and actions be taken.

21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

22. DATE OF NEXT MEETING – 05TH December 2017 – The Meeting closed at 21.00pm

Signed

Dated 05th December 2017 5-17

Agenda item 4.1

Cambourne Police report for 1st September to 1st October 2017

Crimes recorded for above period total 37

I have totalled up some of these as individual crimes recorded so you get an overall picture of what the Police are being called to;-

Common assault	11
Theft if not classified elsewhere	3
Theft from a motor vehicle	4
Burglary in a dwelling business	2
Nuisance causing alarm /distress	4
Criminal damage to a vehicle	2
Theft from shops/stalls/empty sites	2
Making off without payment	2
Theft of a pedal cycle	3
Fear of provocation of violence	4

All of which are either under investigation or have been concluded

Total calls for ASB –Anti-social behaviour are 28

Ranging from neighbour disputes to noise complaints, motocross riders around lakes and rowdy nuisance youths at the church.

Action being taken currently is an increase in visibility patrols in the area as and when possible due to calls for service across south Cambs.

Signed

Dated 05th December 2017 6-17

Clerks Report

Clerks report since 3rd October 2017

1. Meetings with Andrew Cole regarding the adoption of phase 2 of Taylor Wimpey public open spaces, LAP's and verges.
2. Cambourne West s106 – A further meeting has been held to progress the s106 document with a page turning exercise for the s106 and associated planning conditions. This work is almost complete with mainly the bus link element to be resolved with the County Council. We thought this had been resolved, but the County Council has changed its position. There have been a number of revised draft to be reviewed over the month in discussion with our solicitor. The District Council is working to resolve this so the s106 can be signed at the end of November.
3. Meeting with Tony Few of Huck All-play regarding the order for the Informal MUGA, Accessible Swings and Gym.
4. Meeting with Greg Thompson Chairman of Leisure and Amenities Committee regarding Graffiti removal and works in Jeavons Wood.
5. Attended Flag Ship Opening to take the chance of chasing the s106 Contributions due prior 1st Occupation.
6. Meeting with Mark Lawson Production Manager Taylor Wimpey East Anglia regarding maintenance of various open spaces in Upper Cambourne.
7. Tour of Cambourne Hayden Dobly Managing Director and Thomas Wadsworth Senior Quantity Surveyor Taylor Wimpey East Anglia. The opportunity was taken it highlight issues faced and those to be faced.
8. Meeting with Cambourne Village College Vice Principal, Ian Trafford regarding vehicular access, pedestrians walking and cycling to the school in relation to the provision of a second campus.
9. Meeting with Ian Wilson regarding the defects at the Blue School asking for them to be rectified prior to transfer. Mills and Reeve have chased the transfer.
10. Meeting with Turfcare, S&C Slatter and RFL for end of defects inspection.
11. Meeting with two potential candidates for the Deputy Clerks Position to explain the role and what is expected.
12. Presentation by the Architects for Cambourne Soul attended by Parish Chairman, Vice Chairman, Nigel Taylor, Neil Perry, Jonathan Buwert and Mike Farrington.
13. Deputy Clerk interviews and subsequent meeting with the successful candidate to carry out induction and agree start date.
14. Meeting with Dame Kate Barker one of Taylor Wimpey's Nonexecutive Directors and has been very influential regarding housing supply needs nationally. She was accompanied by Bryn Maidman, Divisional Managing Director – Eastern and Central Regions, Hayden Dobly Managing Director – East Anglia, Mark Chapman Design & Planning Manager and Andrew Garnham Taylor Wimpey East Anglia. Taylor Wimpey thought it would be

Signed

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beneficial for her to meet with me to hear about the relationship the CPC has with Taylor Wimpey and Bovis with the ongoing development of Cambourne. She was very impressed at what the Parish Council had achieved in Cambourne.

15. Meeting with Sgt Tim Cleary, PCSO John Coppard, District Councillor Ruth Betson Michelle Wood was also in attendance. There was an update on events over the weekend and actions being taken. The subject was raised about the Graffiti that had been painted on the walls of the Monkfield Arms. PCSO John Coppard confirmed he had contacted South Cambs District Council, Environmental Services regarding the removal of the Graffiti and were awaiting a response. It was asked what could be done. I said it would not work using a graffiti remover as it would leave a clean patch behind the best would be to repaint it. I stated we could help by painting it for Michelle as we could divert some groundsmen to help. It was agreed that we would paint it for the Monkfield Arms. At this point the Enforcement Officer from South Cambs District Council briefly joined the meeting and said it would have to be removed or he would take action to get it removed. The Head Groundsman confirmed with the Pub it was alright to paint their wall prior to carrying out the work. The meeting then reverted back to the original reason the meeting had been arranged two weeks ago. We looked at the areas where there had been anti-social behaviour there were no major concentrations, a number were neighbour or domestic issues. A number related to a group of youngsters that were going around. And some isolated incidents. Some initiatives will be investigated and brought back to the Council.
16. Visit to Cambourne Village College with the Deputy Clerk and Community Development Officer to see the new Community facilities and 3g and preliminary discussions to ensure there was no poaching of our bookings.
17. Pre-application meeting with McCarthy & Stone and their Architects at South Cambs for the site to the South of the W2 building. They are hoping to submit an application early January. McCarthy & Stone will arrange to carry out a preapplication presentation to the Council prior to a public consultation.
18. Meeting with Ed Durant, Cllr Des O'Brian, Cllr Ruth Betson and regarding the Bus link between Sterling way and the Broadway and how it can be policed.
19. Meeting with Ed Durant, Julie Fletcher and Cllr Ruth Betson and Steve Jones regarding the development of the High Street and the grant application submitted. It is anticipated that a presentation will be made at the December Council meeting.
20. Stephen Munday came to the office to discuss various issues in relation to the development of West Cambourne and the provision of secondary and primary education. Further information is to be provided including information on Sixth Form education in Cambourne

Community Development Report

- **Cambourne Community Fete.**
In spite of the weather the event was a great success and well attended. The total raised for Light Up Cambourne was £2,972.40.
- **Remembrance Day**
The Remembrance Day parade and service will be held on Sunday 12th November 2017. The Parade will commence from the New Cricket Pavilion at 10.30am and will proceed along Eastgate to the open-air service at the rear of the Church commencing at 10.45am. The congregation will then return to the New Cricket Pavilion for refreshments.
- **Volunteers Fair**
A reminder that the Volunteers Fair will be held on Saturday 18th November 2017 in The Hub between 10am and 12pm. Please spread the word to family, friends and colleagues and come along to support the event. A wide range of community groups and organisations will be represented with a variety of volunteering opportunities.
- **Christmas Lights Switch On**
The Light Up Cambourne team are progressing well with their preparations for the Christmas lights switch on event on Saturday 25th November 2017 between 5pm and 7pm on the Market Square. The lights are currently being installed/checked by the grounds team and this year the whole of Broad Street will be lit.
- **Volunteer Litter Pick**
A litter pick event with existing volunteers and newly recruited volunteer litter pickers is to be held on Sunday 3rd December 2017, meeting at the New Cricket Pavilion. Details are still being finalised in conjunction with Cllr G Thompson.
- **Other**
Support is currently being given to the Cambourne 10k committee, the Christmas Market at the Business Park and a resident who is setting up a pop up vintage café in the Lower Cambourne Cricket Pavilion.
- **Social Media**
The Cambourne Community Events Facebook page has acquired 139 followers since its launch in July and the Timedrop page has 17 followers (this has been slow to start but is now gaining momentum).

SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
01-Sep-17		58.33		58.33	SCDC	Hub Bin Trade waste	1422	M
01-Sep-17		80.00		80.00	SCDC	Sports Pavilion bins additional collection	1114	M
01-Sep-17		13.00		13.00	SCDC	Cricket Pavilion Bin	1814	M
01-Sep-17		49.83		49.83	SCDC	Blue School Bins	1422	M
01-Sep-17		24.92		24.92	SCDC	New Cricket Pavilion Bin	1814	M
01-Sep-17		374.40		374.40	SCDC	Sports Pavilion Bins	1114	M
01-Sep-17		23.41		23.37	SCDC	NCP Recycling bin	1814	M
01-Sep-17		10.98		10.98	SCDC	Hub Recyling	1422	M
01-Sep-17		180.00		180.00	SCDC	SP Licence	1819	A
01-Sep-17		258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
01-Sep-17		401.00		401.00	SCDC	Rates - MUGA	1206	M
01-Sep-17		596.00		596.00	SCDC	Rates - Hub	1415	M
01-Sep-17		559.00		559.00	SCDC	Rates - Trailer Park	1711	M
01-Sep-17		97.00		97.00	SCDC	Rates - LC Cricket Pavilion	1811	M
01-Sep-17		536.00		536.00	SCDC	Rates - Sports Pavilion	1811	M
01-Sep-17		156.00		156.00	SCDC	Rates - New Cricket Pavilion	1811	M
01-Sep-17		72.00		72.00	SCDC	Rates - Cemetery - 01/04/17 - 31/03/18	901	M
01-Sep-17		47.60		47.60	South Staffs Water	Trailer Park Water	1710	½
01-Sep-17		50.16		50.16	SSWB	GC Cricket Wicket Water	1210	½
01-Sep-17		255.85		255.85	SSWB	Brace Dein Allotments Water	1011	½
01-Sep-17		294.50		294.50	South Staffs Water	Blue School	1414	½
05-Sep-17		18.59	0.93	19.52	Eon	Trailer Park	1705	M
05-Sep-17		76.09		76.09	Barclays	Bank charges A/c 93936082	203	M

Signed

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05-Sep-17		108.55	21.71	130.26	British Gas	Sports Pavilion - Electricity	1806	
05-Sep-17	B735	369.00	73.80	442.80	A J & R Scambler & Sons	Equipment repairs	1104	
05-Sep-17	B736	76.50	15.30	91.80	Briar Security Services	Site call out - Hub	1419	
05-Sep-17	B736	226.50	45.30	271.80	Briar Security Systems	CCTV Maintenance- SLM [R]	2004	A
05-Sep-17	B736	91.50	18.30	109.80	Briar Security systems	Remote rest & call out - Sports Pavilion	1812	
05-Sep-17	B737	70.00	14.00	84.00	Cambridge Security Services	Alarm call outs Sports Pavilion	1812	
05-Sep-17	B738	147.50	29.50	177.00	CamFire	Maintenance Fire Equipment SP	1808	
05-Sep-17	B739	102.37	20.47	122.84	CCL Supplies	Cleaning supplies	1411	
05-Sep-17	B740	1,320.00	264.00	1,584.00	Coastline Graphics Ltd	Parish Council Website Design	404	A
05-Sep-17	B741	1,600.00	320.00	1,920.00	Complete Cleaning	Hub And Blue School Cleaning	1417	M
05-Sep-17	B741	1,645.00	329.00	1,974.00	Complete Cleaning	Pavilions Cleaning	1820	M
05-Sep-17	B742	513.45	1.99	515.44	ECom Communications	Printing Parish Plan-Large Print	1412	
05-Sep-17	B743	375.12		375.12	John Panrucker	Parish Plan thank you event.	1412	
05-Sep-17	B744	346.00		346.00	Med-PTS	First Aid for Fete	414	
05-Sep-17	B745	19.90	3.98	23.88	Premier Logos	Hi Viz Jacket	106	
05-Sep-17	B745	622.00	124.40	746.40	Premier Logos	Fete Banners 2016 & 2017	414	
05-Sep-17	B746	115.50	23.10	138.60	Ridgeons	Repairs & Maintenance- Manhole Covers	1809	
05-Sep-17	B747	187.20	37.44	224.64	Mr K Fordham	Trailer Park refund	1713	
11-Sep-17		82.50	16.50	99.00	SGW Payroll	Payroll Processing	207	M
10-Sep-17		25.91	3.08	28.99	Barclaycard	Merchant services	203	M
11-Sep-17		522.26	104.45	626.71	SSE	Blue Sch Electric	1407	M
11-Sep-17		528.91	105.78	634.69	SSE	Hub Electric	1407	M
11-Sep-17		2,421.76	484.35	2,906.11	SSE	LC Cricket Pavilion Electricity	1806	M
13-Sep-17		756.45	151.27	907.72	Fuel Genie	Petrol & Diesel	1109	M
13-Sep-17	B748	3,010.00	602.00	3,612.00	Adaptainer	2 containers	1107	
13-Sep-17	B749	100.00		100.00	Edna Hurn	Payment for lawnmower	1103	
13-Sep-17	B750	590.00	118.00	708.00	Sports Equip	Netball posts	1208	
18-Sep-17		100.90	5.05	105.95	Opus	New Cricket Pavilion Electricity	1806	M
15-Sep-17		349.98	69.98	419.96	Barclaycard	Amazon Gazebos	1107	

Signed

Dated 05th December 2017 11-17

15-Sep-17		7.49		7.49	Barclaycard	Amazon Food Temperature probe	414	
15-Sep-17		64.00		64.00	Barclaycard	Annual Card Fee	203	
15-Sep-17		165.00	33.00	198.00	Barclaycard	Advertising of NCP Licence Application	109	
07-Sep-17		584.83	116.97	701.80	Ricoh	Photocopier	407	Q
22-Sep-17		4,691.09		4,691.09	PAYE		102	M
21-Sep-17		267.18	52.84	320.02	EE & T Mobile	Mobile Phones	403	M
25-Sep-17		394.62	78.92	473.54	Southern Electric	Hub- Electric	1407	M
26-Sep-17		8,814.44		8,814.44	Pension		103	M
26-Sep-17		17,404.15		17,404.15	Payroll		101	M
26-Sep-17	B751	3,773.21		3,773.21	Anglian Water	Sports Pavilion Sewerage	1810	½
26-Sep-17	B752	220.00	44.00	264.00	AmeyCespa	Skip Hire [R]	2004	
26-Sep-17	B753	1,713.45	342.69	2,056.14	Brian Lecoche Ltd	Traveller Eviction	208	
26-Sep-17	B754	76.50	15.30	91.80	Briar Security Systems	Call out pir at NCP	1812	
26-Sep-17	B754	15.00	3.00	18.00	Briar Security Systems	Remote Reset SP	1812	
26-Sep-17	B754	76.50	15.30	91.80	Briar Security Systems	Call out to Hub alarm	1419	
26-Sep-17	B754	171.50	34.30	205.80	Briar Security Systems	Replacement monitor at Sports Centre	2004	
26-Sep-17	B754	86.50	17.30	103.80	Briar Security Systems	Call out for SP Fire Alarm	1812	
26-Sep-17	B755	55.3	11.06	66.36	Bright Visions	Office 365 Monthly cloud agreement	404	M
26-Sep-17	B756	200.00	40.00	240.00	Cambridge Security Services	Overnight security for Fete	414	
26-Sep-17	B757	167.84		167.84	CG Electrical	Electrical works at Sports Centre [R]	2004	
26-Sep-17	B758	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning	1417	M
26-Sep-17	B758	1,645.00	329.00	1,974.00	Complete Cleaning	Cleaning	1820	M
26-Sep-17	B759	11.85	2.37	14.22	Cooleraid	Water cooler	1421	M
26-Sep-17	B760	537.45	107.49	644.94	Coulson Building Group	Electrical works Hub and MUGA	1413	
26-Sep-17	B760	908.00	181.60	1,089.60	Coulson Building Group	Replacement flood lights at Trailer Park	1708	
26-Sep-17	B761	256.44	51.28	307.72	CPC	Trailer Park CCTV	1708	
26-Sep-17	B761	12.19	2.44	14.63	CPC	Battery & Gloves	1107	
26-Sep-17	B761	110.00	22.00	132.00	CPC	Santa Hats for Switch On [R]	1110	
26-Sep-17	B762	234.26		234.26	Dominic Plunkett	Cabling for Fete	414	

Signed

Dated 05th December 2017 12-17

DRAFT
CPC/M172

26-Sep-17	B763	214.00	42.80	256.80	Edge IT Systems	Additional Bookings capacity	404	
26-Sep-17	B764	57.78	11.56	69.34	ESPO	Goal post hooks	1208	
26-Sep-17	B765	100.87	20.17	121.04	Initial	Nappy bin service at Blue School	1422	M
26-Sep-17	B766	500.00		500.00	Off the Chart	Sound & lighting at Fete	414	
26-Sep-17	B767	12.30	2.46	14.76	QVS	Lightbulbs	1413	
26-Sep-17	B768	500.00		500.00	Recycling Cambridge	Removal of fire damaged hut	1107	
26-Sep-17	B769	686.48	137.30	823.78	Scramblers	Vehicle Repairs	1104	
26-Sep-17	B770	141.20	28.23	169.43	Screwfix	Maintenance Equipment	1107	
26-Sep-17	B771	477.00		477.00	SLCC	Membership JV & LP	207	
26-Sep-17	B772	9,036.74	1,807.35	10,844.09	Timberworks Europe	Retention on New Cricket Pavilion.	2005	
26-Sep-17	B773	340.20	68.04	408.24	Window Services UK Ltd	Repair broken window at Soul building	1413	
26-Sep-17	B773	1,971.76	394.35	2,366.11	Window Services UK Ltd	New door at SP	1809	
29-Sep-17		609.16	121.84	731.00	Scottish Power	Muga Electricity	1202	M

Signed

Dated 05th December 2017 13-17

CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st September 2017

Prepared by John Vickery Parish Clerk and RFO 14/09/2017

Total Receipts of the Council up to 31st August 2017	796,790.88
Total Receipts of the CPEF up to 31st August 2017	1,189,580.00
Total Payments by the Council up to 31st August 2017	377,267.29
Total Payments by the CPEF up to 31st August 2017	850,811.78
Balance	A
	758,291.81

Barclays Bank PLC	
Account No 93936082	
Statement from Bank dated 1st August 2017	1,240.44
Account No 90496049	
Statement from Bank dated 1st August 2017	£ 416,571.45
Account No 23365964 CPEF	
Statement from Bank dated 1st August 2017	£ 338,768.22
Total	756,580.11

Unpresented cheques at 31st August 2017
Barclays

	TOTAL	£	-
Unrecorded income at 31st August 2017	TOTAL		1,711.70
Balance	B	£	758,291.81
Check	A-B		-0.00

Signed

Dated 05th December 2017 14-17

Petty Cash	Total	263.75
Balance including Petty Cash	Total	758,555.56
Signed Chairman	Clerk	Date
Independent Councillor Check		Date

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st September 2017**

Prepared by John Vickery Parish Clerk and RFO 03/10/2017

Total Receipts of the Council up to 29th September 2017	1,052,131.69
Total Receipts of the CPEF up to 29th September 2017	1,189,581.75
Total Payments by the Council up to 29th September 2017	464,970.47
Total Payments by the CPEF up to 29th September 2017	850,818.78
Balance	A 925,924.19

Barclays Bank PLC	
Account No 93936082	
Statement from Bank dated 1st September 2017	552.56
Account No 90496049	
Statement from Bank dated 1st September 2017	£ 614,696.17
Account No 23365964 CPEF	
Statement from Bank dated 1st September 2017	£ 338,762.97
Total	954,011.70

Unpresented cheques at 29th September 2017

Barclays

B751	3,773.21
B752	264.00
B753	2,056.14
B754	91.80
B754	18.00
B754	91.80
B754	205.80
B754	103.80
B755	66.36
B756	240.00
B757	167.84
B758	1,920.00
B758	1,974.00
B759	14.22
B760	644.94

Signed

Dated 05th December 2017 15-17

B760	1,089.60
B761	307.72
B761	14.63
B761	132.00
B762	234.26
B763	256.80
B764	69.34
B765	121.04
B766	500.00
B767	14.76
B768	500.00
B769	823.78
B770	169.43
B771	477.00
B772	10,844.09
B773	408.24
B773	2,366.11
TOTAL	£ 29,960.71

Unrecorded income at 29th September
2017

TOTAL 1,873.20

Balance	B	£ 925,924.19
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Check	A-B	-0.00
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Petty Cash	Total	217.19
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Balance including Petty Cash	Total	926,141.38
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Signed Chairman	Clerk	Date
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Independent Councillor Check	Date
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Signed

Dated 05th December 2017 16-17

LAND TRANSFERS

Please find below an update on current matters involving the Parish Council.

1. Upper Cambourne Village Green and Turf Maize – MCA (53)

The engrossment of the Transfer has been signed by the Parish Council and is on its way back to me I understand.

On receipt, I will make arrangements for completion.

2. GC23/GC26, Greenway – MCA (58)

No change since my last report.

3. Upper Cambourne Northern Greenway SIP –MCA (59)

No change since my last report.

4. Cambourne Cricket Pavilion – MCA (62)

No change since my last report.

5. Cambourne Youth Centre – MCA (63)

No change since my last report.

6. Wind Turbine Site – MCA (64)

The engrossment of the Transfer has been signed by the Parish Council and is on its way back to me I understand.

On receipt, I will make arrangements for completion.

7. Cambourne School Lease Variation – County Council (65)

I have chased the County Council, but have had no response.

8. POS – Persimmon Homes (67)

No change since my last report.

9. Meadowsweet Close and Cherry Court – David Wilson Homes (68)

No change since my last report.

10. POS – Taylor Wimpey (69)

The engrossments of the Transfer have been signed by the Parish Council and are on their way back to me I understand.

On receipt, I will make arrangements for completion.

If you have any queries on any of the above, do let me know.

Kind regards,

Allison

Allison Hopkins

Paralegal

for Mills & Reeve LLP

Signed

Dated 05th December 2017 17-17