



## CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 05<sup>th</sup> December 2017 – meeting commenced at 19.25pm.

Present:

Cllr J O'Dwyer (Chairman)	Cllr Dr G Mehboob
Cllr Mrs R Poulton (Vice-Chairman)	Cllr P Mills
Cllr Dr S Bhattacharya	Cllr J Patel
Cllr Dr P Hedges	Cllr S Shivananjappa
Cllr T Hudson	Cllr G Thompson
Cllr S Krintas	

In attendance: John Vickery - Parish Clerk  
Heather Nigbur-Day – Deputy Parish Clerk

0 members of the Public were in attendance for the meeting.

### 1. APOLOGIES

Apologies for absence had been received from Cllr P Gavigan and Cllr K McIntyre. Acceptable reasons for absence had been given.

It was:

**RESOLVED** that the apologies for absence from Cllr P Gavigan and Cllr K McIntyre be received and approved.

### 2. MINUTES OF LAST MEETING

It was:

**RESOLVED** that the minutes of the Council Meeting M172 held on 05<sup>th</sup> November 2017 and M173 held on 21<sup>st</sup> November 2017 were confirmed as a correct record and duly signed by the Chairman.

### 3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION

Cllr J Patel declared a disclosable pecuniary interest in Item 17 as Treasurer of the Cambourne Youth Partnership.

### 4. POLICE MATTERS

**4.1 Police Report** from PCSO John Coppard who sent the report before the meeting. (Report attached)

It was:

**RESOLVED** that the report not be received as it was felt that it lacked content and detail for yearly crime figures and trends in the Parish.

4.2 Update from the office of the Police and Crime Commissioner November 2017 by the Chief Constable.

It was:

**RESOLVED** that the report be received and the local Inspector should be invited to a future meeting to discuss issues in Cambourne.

**5. CHAIRMAN'S ANNOUNCEMENTS**

- The Chairman thanked everyone involved in the Christmas lights, especially the light up Cambourne Volunteers, Parish council staff, Army Cadets and Police Cadets for all the work in making the switch on a success.

It was:

**RESOLVED** to give a vote of thanks to all involved in the Christmas lights.

**6. CLERKS UPDATE**

The Parish Clerk presented a report to the Council. The Clerk answered questions on the report.

It was:

**RESOLVED** that the report be received.

**7. COUNTY COUNCIL MATTERS**

County Cllr Mark Howell was not present but had sent his report prior to the meeting and covered key points from his report. (report available on the website).

It was:

**RESOLVED** that the report be recorded and a request be sent to Cllr Howell for a Cambourne specific report, rather than a full County report.

**8. DISTRICT COUNCIL MATTERS**

District Cllr Ruth Betson sent her apologies and a report had been supplied. No other District Councillors were present.

It was:

**RESOLVED** that the report be read and any questions be directed to District Cllr Betson.

**9. PARISH PLAN**

The Parish Chairman presented the report. Time would be set aside for further discussions at the January meeting.

It was:

**RESOLVED** that the report be received and Councillors should contact the Parish Clerk if there is an area they would like to lead on.

**10. FINANCE – Appoint an independent Councillor**

A brief description of the role was given and Cllr P Hedges put himself forward for the role.

It was:

**RESOLVED** that the Cllr Dr Hedges be appointed as the Independent Councillor.

**11. BLUE SCHOOL**

The Parish Clerk presented a report concerning repairs and improvement work to the Council. It was discussed that the Parish Clerk and Linda Henderson would work together to get the alterations in place, in readiness for the transfer of the property to the Parish Council.

It was:

**RESOLVED** that the report be received and the Parish Chairman, Vice Chairman in consultation with the Parish Clerk be delegated authority to agree the necessary actions.

**12. LAND TRANSFERS**

The Parish Clerk presented a report to the Council (Report attached).

It was:

**RESOLVED** that the report be received.

**13. TRAFFIC MATTERS & ROAD SAFETY**

**13.1 Great Cambourne Partnership – Better bus scheme.** The consultation period has been extended until 29<sup>th</sup> January 2018.

It was:

**RECOMMENDED** that that the correspondence be received.

**13.2 Taxi Consultation Letter.** The changes were discussed.

It was:

**RECOMMENDED** that the Clerk would respond in support of the changes.

**13.3 Highways England – A428 Black Cat to Caxton Gibbet Improvement.**

It was:

**RECOMMENDED** that that the correspondence be received.

The Parish Clerk gave an update in regards to a meeting held with Derek Crosby, the Traffic Management Officer from the Police, to go through the 20mph speed limit with Cambourne and the outstanding yellow lines. The initial visit was positive and he is currently supportive of the changes, subject to design and final consultation.

It was:

**RECOMMENDED** that the Clerk progress the application further.

**14. CORRESPONDENCE**

**14.1 Cambridge Gliding Centre – Consultative Committee Meeting invite.**

It was:

**RESOLVED** that the correspondence be received.

**14.2 Capalc – The local council development plan**

[local council development plan.pdf](#) Document to be emailed to all Councillors.

It was:

**Recommended** that the report be received.

**15. COMMITTEE REPORTS**

**15.1 PLANNING COMMITTEE** - held on 07th November 2017 PLN M273 and 21<sup>st</sup> November 2017 PLN M274.

It was:

**RESOLVED** that the Planning Committee reports for 07<sup>th</sup> November and 21<sup>st</sup> November 2017 be received.

**15.2 LEISURE & AMENITIES COMMITTEE** – held on 21<sup>st</sup> November 2017 LM73.

It was:

**RESOLVED** that the Leisure & Amenities Committee report for 21<sup>st</sup> November 2017 LM73 be received.

**16. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

**17. CAMBOURNE YOUTH PARTNERSHIP**

The Parish Clerk presented a report.

It was:

**RESOLVED** that the reports be received and the recommended action be taken.

**18. STAFFING**

The Parish Clerk presented a report on the current staffing matters.

It was:

**RESOLVED** that the reports be received and the necessary recommendations and actions be taken.

**19. COMMUNITY NEEDS**

The Parish Clerk presented a report

It was:

**RESOLVED** that the reports be received and the necessary recommendations and actions be taken.

**20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public.

**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

21. **DATE OF NEXT MEETING** – 16<sup>th</sup> January 2018 – The Meeting closed at 21.00pm

## **Cambourne Police report for 5th November 2017 to 1<sup>st</sup> December 2017**

Crimes recorded for above period total 22

I have totalled up some of these as individual crimes recorded so you get an overall picture of what the Police are being called to;-

Common assault (4 x at one address) 7

Theft if not classified elsewhere 2

Theft from a motor vehicle 1

Distraction Burglary 1

Robbery / Threats to kill (4 x at one address) 6

Dangerous driving x1 / Harassment x2 / Theft from shops x1 / possession of controlled substances (drugs) x1.

3 x Rowdy nuisance calls for above period, 1 – was a warrant being executed / another was verbal dispute between parties re graded as domestic / last one was 4-5 youths banging on doors at around 6pm left shortly afterwards no police attendance was required.

Reminder next Police Surgery is Saturday 16<sup>th</sup> December between 2 – 4 pm, Crime Prevention advice around this time of year.

Have a safe Christmas and thank you for your continued support.

Regards PCSO John Coppard

## CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire  
Council Meeting 5<sup>th</sup> December 2017

### Clerks Report

#### Clerks report since 7<sup>th</sup> November 2017

1. Meeting with Barclays Account Manager to introduce the new Deputy Clerk and clarify banking arrangements.
2. Meeting with Insurance company to inspect Sports Centre as largest listed asset.
3. Meetings with District Council Officers to agree format of the Forum meeting. Attending the forum meeting and presenting the pre-application drawings and slide show.
4. Cambourne West s106 – A further meeting has been held to finalise the s106 document and associated planning conditions. This work is almost complete we are just waiting for the County Council. There have been a number of revised draft to be reviewed over the month in discussion with our solicitor. The District Council is working to resolve this so the s106 can be signed at the end of December.
5. Meeting with Brian McKee of Huck All-play regarding the inspection of sites prior to start for the Informal MUGA, Accessible Swings and Gym installation in the new year.
6. Meeting with Phil Evans Comberton Village College, regarding use of the Blue School.
7. Presentation by the Architects of the Pre-application drawings for Cambourne Soul attended by Parish Chairman, Vice Chairman, Neil Perry, Jonathan Buwert and Mike Farrington.
8. Attended **Local Council Conference with the Deputy Clerk this was run by CaPALC and CACRE and was informative.**
9. Interviews and subsequent meeting with the successful candidates to carry out induction and agree start date fuller information in staffing report.
10. Meeting with the Internal Auditor to carry out interim audit visit. No issues were raised.
11. Meeting with Dereck Crosby Traffic Management Officer regarding 20mph speed limits and yellow lines. This was very positive as we have to have their support prior to the County Council considering an application.

CAMBOURNE PARISH COUNCIL  
District of South Cambridgeshire

Council Meeting 5<sup>th</sup> December 2017

**LAND TRANSFERS**

Please find below an update on current matters involving the Parish Council.

1. Upper Cambourne Village Green and Turf Maize – MCA (53)

I am in a position to complete this matter once MCA settle my costs and pay the Commuted Sums to the Parish Council.

2. GC23/GC26, Greenway – MCA (58)

No change since my last report.

3. Upper Cambourne Northern Greenway SIP –MCA (59)

No change since my last report.

4. Cambourne Cricket Pavilion – MCA (62)

No change since my last report.

5. Cambourne Youth Centre – MCA (63)

No change since my last report.

6. Wind Turbine Site – MCA (64)

I am in a position to complete this matter once MCA settle my costs.

7. Cambourne School Lease Variation – County Council (65)

No change since my last report.

8. POS – Persimmon Homes (67)

No change since my last report.

9. Meadowsweet Close and Cherry Court – David Wilson Homes (68)

No change since my last report.

10. POS – Taylor Wimpey (69)

This matter is now complete.

If you have any queries on any of the above, do let me know.

Kind regards,

Allison

**Allison Hopkins**

Paralegal

for Mills & Reeve LLP

Signed

Dated 16<sup>th</sup> January 2018