

CAMBOURNE PARISH COUNCIL
District of South Cambridgeshire

Council Meeting 6th February 2018

FINANCIAL STATEMENT

- 9.1 SCHEDULE OF PAYMENTS:** to consider schedule of payments, copy attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved.

SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
12-Dec-17	B830	15.00	3.00	18.00	Briar Security	Remote reset	1812	
12-Dec-17	B831	85.00	17.00	102.00	BrightVisions	IT Solutions	404	
12-Dec-17	B832	158.33	31.67	190.00	Cassoa	Caravan storage site owner's association	207	A
12-Dec-17	B833	469.45	93.89	563.34	CCL Supplies	Toilet rolls and bin bags	1411	
12-Dec-17	B833	51.80	10.36	62.16	CCL Supplies	Kitchen Roll and Toilet roll	1411	
12-Dec-17	B834	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning	1417	
12-Dec-17	B834	1,755.00	351.00	2,106.00	Complete Cleaning	Cleaning	1820	
12-Dec-17	B835	72.60	14.52	87.12	Cooleraid	Hub water bottles and cups	1414	M
12-Dec-17	B836	981.85	167.97	1,149.82	NPH	Maintenance equipment	1107	
12-Dec-17	B836	1,158.12	201.96	1,360.08	NPH	Platform Lift Hire [R]	1107	
12-Dec-17	B836	25.00		25.00	NPH	Hireguard Insurance excess	1107	
12-Dec-17	B837	162.31	32.46	194.77	Orona Limited	Lift maintenance - Leisure Centre [R]	1808	A
12-Dec-17	B838	210.10	42.02	252.12	Premier Logos	Staff Uniform	106	
12-Dec-17	B838	260.85	52.17	313.02	Premier Logos	Staff Uniform	106	
12-Dec-17	B839	239.02	47.81	286.83	Ridgeons	Aggregate	1107	
12-Dec-17	B840	359.09	71.80	430.89	Scamblers	Tractor Service	1104	
12-Dec-17	B840	331.90	66.38	398.28	Scamblers	Service	1104	
12-Dec-17	B841	68.60	13.70	82.30	Screwfix	Maintenance equipment	1107	
12-Dec-17	B841	50.79	10.16	60.95	Screwfix	Maintenance equipment	1107	
12-Dec-17	B841	50.79	10.16	60.95	Screwfix	Maintenance equipment	1107	
12-Dec-17	B842	325.86		325.86	Tennis Club	Replacement equipment	1208	
13-Dec-17	DD	193.16	38.62	231.78	Fuel Genie	Petrol & Diesel	1109	M
18-Dec-17	DD	159.41	31.88	191.29	Opus	New Cricket Pavilion Electricity	1806	M
18-Dec-17	DD	19.22	3.71	22.93	Barclaycard	BadgeMaster	106	
18-Dec-17	DD	2.49	0.50	2.99	Barclaycard	Amazon phone case	405	

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18-Dec-17	DD	144.29	28.86	173.15	Barclaycard	Glowsticks [R]	1110
18-Dec-17	DD	37.38		37.38	Barclaycard	Event refreshments	413
18-Dec-17	DD	543.41	108.68	652.09	SSE	Blue School Electric	1407
18-Dec-17	DD	2,859.12	571.82	3,430.94	SSE	Cricket Pavilion (Lower Cambourne)	1806
19-Dec-17	B843	421.20	84.24	505.44	Gibbs and Dandy	Paint and Cement	1413
19-Dec-17	B844	47.94	9.58	57.52	Screwfix	Toilet seat, filler	1809
19-Dec-17	B844	51.19	10.23	61.42	Screwfix	Oil filled heater, gloves, cutting discs	1107
19-Dec-17	B845	370.00	74.00	444.00	Technical Surfaces Ltd	MatchFit Service	1208
21-Dec-17	DD	264.22	52.24	316.46	EE & T Mobile	Mobile Phones	403
22-Dec-17	DD	5,853.74		5,853.74	PAYE		102
22-Dec-17	DD	8,279.40		8,279.40	Pension		103
22-Dec-17	DD	19,246.64		19,246.64	Payroll		101
28-Dec-17	DD	274.17	54.83	329.00	SSE	Cambourne Leisure Centre Electricity	1407
28-Dec-17	DD	609.16	121.84	731.00	Scottish Power	Muga Electricity	1202
28-Dec-17	DD	939.08	187.81	1,126.89	SSE	Hub electricity	1407
02-Jan-18	DD	72.00		72.00	SCDC	Rates - Cemetery - 01/04/17 - 31/03/18	901
02-Jan-18	DD	97.00		97.00	SCDC	Rates - LC Cricket Pavilion	1811
02-Jan-18	DD	156.00		156.00	SCDC	Rates - New Cricket Pavilion	1811
02-Jan-18	DD	294.50		294.50	Pennon Water Services	Blue School	1414
02-Jan-18	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416
02-Jan-18	DD	401.00		401.00	SCDC	Rates - MUGA	1206
02-Jan-18	DD	536.00		536.00	SCDC	Rates - Sports Pavilion	1811
02-Jan-18	DD	559.00		559.00	SCDC	Rates - Trailer Park	1711
02-Jan-18	DD	596.00		596.00	SCDC	Rates - Hub	1415
02-Jan-18	DD	58.33		58.33	SCDC	Hub Bin Trade waste	1422
02-Jan-18	DD	23.37		23.37	SCDC	New Cricket Pavilion Recycling	1814
02-Jan-18	DD	374.40		374.40	SCDC	Sports Pavilion Trade Waste	1114
02-Jan-18	DD	13.00		13.00	SCDC	LC Cricket Pavilion Bin	1814
02-Jan-18	DD	49.83		49.83	SCDC	Blue School Bins	1422
02-Jan-18	DD	10.92		10.92	SCDC	Hub recycling	1422
02-Jan-18	DD	24.92		24.92	SCDC	New Cricket Pavilion Bin	1814

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02-Jan-18	DD	83.50	83.50	SCDC	Extra bin lift Back Lane	1422
08-Jan-18	DD	20.74	1.04	Eon	Trailer Park	1705 Q
08-Jan-18	DD	82.50	16.50	SGW Payroll	Payroll Processing	207 M
09-Jan-18	DD	71.80	71.80	Barclays	Bank charges A/c 93936082	203 M
10-Jan-18	DD	25.40	3.08	Barclaycard	Merchant services	203 M
12-Jan-18	DD	661.17	132.23	Ricoh	Printer	407 Q
15-Jan-18	DD	170.81	34.16	Fuel Genie	Petrol & Diesel	1109 M
15-Jan-18	DD	738.57	738.57	Barclaycard	Event refreshments and Survey Monkey	413
16-Jan-18	B846	80.00	16.00	ah Electrical	Replace faulty motion sensor Blue School.	1419
16-Jan-18	B846	320.00	64.00	ah Electrical	Automatic door fittings and outside lamps replaced	1406
16-Jan-18	B847	55.30	11.06	BrightVisions Limited	It Maintenance	404
16-Jan-18	B848	807.40	807.40	Cambourne Tennis Club	Replacement equipment	1205
16-Jan-18	B849	89.18	17.83	CBS	Stationary supplies	405
16-Jan-18	B850	215.94	43.19	CCL Supplies	Cleaning supplies	1411
16-Jan-18	B851	315.13	63.03	Coulson	Repairs @ Blue School	1413
16-Jan-18	B851	4,565.17	913.00	Coulson	Boiler replacement and under floor heating repair	1413
16-Jan-18	B852	53.12	53.12	Mackays of Cambridge	Aluminium Plate Bar tread	1406
16-Jan-18	B853	2,561.47	512.29	Morleys	Chairs	1409
16-Jan-18	B854	2,000.00	400.00	PKF Account & Business Advisers	Annual Return	201 A
16-Jan-18	B855	19.00	3.80	Premier Logo	Staff Clothing	106
16-Jan-18	B856	726.25	145.25	St Ives Town Council	Christmas Trees	1110 A
16-Jan-18	B857	15,862.00	3,172.40	Taylor Wimpy	Zipline installation	1101
22-Jan-18	DD	35.00	35.00	CPRE	Annual Membership	207 A
22-Jan-18	DD	263.00	52.00	EE & T Mobile	Mobile Phones	403 M
22-Jan-18	DD	286.96	57.39	SSE	Cambourne Leisure Centre Electricity	1407 M
22-Jan-18	DD	4,597.89	4,597.89	PAYE		102 M
26-Jan-18	DD	17,787.66	17,787.66	Payroll		101 M

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26-Jan-18	DD	8,138.48	8,138.48	Pension							103	M
29-Jan-18	DD	609.16	121.84	Scottish Power	Muga Electricity						1202	M
29-Jan-18	DD	776.25	155.25	SSE	The Hub Electricity						1407	M
29-Jan-18	DD	1,501.36	300.27	British Telecoms	Phoneline and Broadband						403	Q
31-Jan-18	B858	545.00	109.00	Briar	Repairs to keypad.						1413	
31-Jan-18	B858	161.50	32.30	Briar	Adjust door armature/maglock						1413	
31-Jan-18	B858	76.50	15.30	Briar	Intruder alarm maintenance						1419	
31-Jan-18	B859	95.00	19.00	Brightvision Limited	New monitor						404	
31-Jan-18	B860	48.50	9.70	C&J Supplies LTD	Keys						1107	
31-Jan-18	B861	140.00	28.00	Cambridge Security Services Ltd	Call out charges						1812	
31-Jan-18	B862	500.00	500.00	Cambourne Basketball Club	Grant						1209	
31-Jan-18	B863	441.29	88.24	CBS	Desk and stationary supplies						408	
31-Jan-18	B863	759.44	151.89	CBS	2x metal cupboards 2 x office chairs						408	
31-Jan-18	B864	380.21	76.04	CCL	Toilet rolls, bin bags and cleaning materials						1411	
31-Jan-18	B865	1,600.00	320.00	Complete Cleaning	Cleaning of Hub and Blue school						1417	M
31-Jan-18	B865	1,330.00	266.00	Complete Cleaning	Cleaning of Sports buildings						1820	M
31-Jan-18	B866	26.54	6.64	CoolerAid	Water Bottles						1421	M
31-Jan-18	B867	112.20	22.44	Coulson	Sports Pavillion Call out						1812	
31-Jan-18	B868	25.08	5.02	CPC	Gloves						106	
31-Jan-18	B869	5,268.88	1,053.78	Dormakaba	Swing door fittings						1406	
31-Jan-18	B870	994.98	173.04	Newmarket Plant Hire	Platform hire.						1107	
31-Jan-18	B871	186.44	37.29	Ridgeons	Maintenance materials.						1107	
31-Jan-18	B872	84.02	16.80	Screwfix	Drill bits, glue and fixings.						1413	
31-Jan-18	B873	20.00	20.00	SLCC	Data Protection Training						501	
31-Jan-18	B874	2,219.59	2,219.59	SLM	Pitch Management Fee						1209	Q

9.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 1.2.18.

RECOMMENDATIONS:

That the report on the Finance Spreadsheet as at 1.2.18 be received.

ESTIMATES OF EXPENDITURE 2017/2018

ADMINISTRATION

	Code		2015/16	2015/16	2016/17	2016/17	2017/18	2017/18	2017/18	
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance	Power
EMPLOYEES										
Salaries 86.3%	101	Admin	176,104.29	163,774.50	189,493.69	179,719.46	196,693.82	167,834.44	28,859.38	LGA 1972 s111
National Insurance 86.3%	102	Admin	18,057.50	10,649.42	20,758.59	15,950.86	21,513.17	16,158.90	5,354.27	LGA 1972 s111
Pension LGPS 86.3%	103	Admin	44,019.13	34,052.67	49,652.00	55,022.19	48,159.72	49,227.45	-1,067.73	LGA 1972 s111
Mileage & travel	104	Admin	55.00	0.00	55.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Misc	105	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Protective clothing & uniform	106	Admin	2,000.00	3,352.61	2,000.00	2,000.00	2,000.00	2,304.37	-304.37	LGA 1972 s111
Office allowance	107	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Advertising (Staff)	108	Admin	500.00	0.00	500.00	500.00	1,000.00	0.00	1,000.00	LGA 1972 s111
Advertising (Admin)	109	Admin	500.00	200.45	500.00	500.00	1,000.00	165.00	835.00	LGA 1972 s111
Payroll Processing	110	Admin	0.00		0.00	0.00	1,100.00	0.00	1,100.00	LGA 1972 s111
FINANCIAL										
Audit Fee	201	Admin	2,200.00	2,000.00	2,200.00	2,000.00	2,200.00	0.00	2,200.00	LGA 1972 s111
Internal Audit Fee	202	Admin	250.00	175.00	250.00	175.00	250.00	0.00	250.00	LGA 1972 s111
Bank charges/costs	203	Admin	750.00	1,469.02	1,000.00	1,671.82	1,750.00	1,235.16	514.84	LGA 1972 s111
Petty Cash (recharged)	204	Admin	500.00	250.00	500.00	350.00	500.00	0.00	500.00	LGA 1972 s111
Insurances	205	Admin	19,500.00	17,431.88	19,500.00	20,490.77	33,650.00	23,764.69	9,885.31	LGA 1972 s111
Election contributions	206	Admin	2,000.00	0.00	4,000.00	195.00	2,000.00	0.00	2,000.00	
Fees/subscriptions	207	Admin	2,170.00	2,564.13	2,170.00	2,982.31	2,000.00	8,467.22	-6,467.22	LGA 1972 s111 & s143
Legal fees	208	Admin	1,000.00	1,625.50	1,000.00	1,000.00	1,000.00	3,213.45	-2,213.45	LG (Misc Prov) 1976
GRANT SUPPORT										
To organisations 137	301	Parish	1,000.00	400.00	1,000.00	0.00	1,000.00	0.00	1,000.00	LGA 1972 s137
Cambourne Youth Partnership	302	Parish	20,000.00	31,026.70	20,000.00	31,000.00	30,000.00	20,029.34	9,970.66	Part youth worker payment s106
Other Grant Aid	303	Parish	2,000.00	500.00	2,000.00	1,550.00	2,000.00	300.00	1,700.00	
Sports Development	1209	R&L	1,000.00	944.10	1,000.00	1,000.00	19,000.00	0.00	19,000.00	
Community Devt	1412	Comm	7,300.00	3,130.59	10,000.00	10,000.00	15,000.00	11,297.48	3,702.52	
PARISH										
Rent	401	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Maintenance	402	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Telephone/Internet	403	Parish	5,000.00	6,201.65	5,500.00	6,495.95	6,500.00	8,373.64	-1,873.64	
Computer services	404	Parish	1,000.00	1,470.78	1,000.00	1,245.00	1,000.00	3,388.39	-2,388.39	
Stationery/printing	405	Parish	1,500.00	1,659.50	2,000.00	1,210.00	2,000.00	591.83	1,408.17	
Postages	406	Parish	300.00	402.55	300.00	270.00	300.00	136.50	163.50	
Photocopying	407	Parish	2,000.00	1,937.86	2,000.00	2,357.00	2,500.00	2,558.47	-58.47	
Equipment	408	Parish	737.00	1,483.98	737.00	783.00	1,000.00	1,950.48	-950.48	
Repairs and renewals	409	Parish	0.00	388.25	0.00	0.00	0.00	0.00	0.00	
Data Protection/FOI	410	Parish	35.00	35.00	35.00	35.00	35.00	35.00	0.00	
Web Site	411	Parish	500.00	0.00	500.00	500.00	5,000.00	1,320.00	3,680.00	LGA 1972 s142
Newsletter/Annual rep't	412	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s142
Hospitality	413	Parish	150.00	48.65	150.00	150.00	150.00	1,003.60	-853.60	LG (Misc Prov) 1976
Festivals	414	Parish	4,000.00	3,994.76	2,000.00	2,581.00	2,000.00	3,623.97	-1,623.97	LGA 1972 s145 Donation in 100
Chairman's Allowance	415	Parish	280.00	167.74	280.00	280.00	300.00	0.00	300.00	LGA 1972 ss15(5)
Youth Council	416	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Winter Gritting	417	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
School Crossing Patrol	418	Parish	0.00	0.00	0.00	0.00	5,000.00	4,485.00	515.00	
HEALTH & SAFETY, TRAINING and CONFERENCES										
Staff training	501	Parish	2,000.00	1,195.00	2,000.00	2,000.00	2,000.00	1,576.00	424.00	
Members training	502	Parish	500.00	0.00	500.00	120.00	500.00	1,250.00	-750.00	
Staff & Members conf	503	Parish	500.00	0.00	500.00	138.00	500.00	0.00	500.00	
Health & Safety	504	Parish	1,000.00	0.00	1,000.00	100.00	500.00	0.00	500.00	
TOTAL			320,407.92	292,532.29	346,081.28	344,372.36	411,101.71	334,290.38	76,811.33	
INCOME	100	Parish	25,000.00	238,071.65	25,000.00	161,784.52	40,000.00	100,600.92	-60,600.92	
NET EXPENDITURE			295,407.92	54,460.64	321,081.28	182,587.84	371,101.71	233,689.46	137,412.25	

SERVICES			Code	2015/16 Estimate	2015/16 Actual	2016/17 Estimate	2016/17 Projected	2017/18 Estimate	2017/18 Spent	2017/18 Balance	
CEMETERIES											
Maintenance	901	Cem	0.00	0.00	0.00	0.00	0.00	1,028.47	-1,028.47	LGA 1972 s214	
Electricity	902	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Repairs and renewals	903	Cem	1,000.00	0.00	1,000.00	200.00	1,000.00	0.00	1,000.00		
Tree and hedge Maint.	904		200.00	0.00	200.00	0.00	200.00	0.00	200.00		
Water	905	Cem	145.00	29.55	145.00	25.00	145.00	0.00	145.00		
ALLOTMENTS											
Salaries 1.3%	1001	Allots	2,598.82	3,227.34	2,866.23	2,099.54	3,004.20	1,951.38	1,052.82		
National Insurance 1.3%	1002	Allots	394.56	196.46	524.22	190.63	554.42	202.71	351.71		
Pension LGPS 1.3%	1003	Allots	490.14	685.86	557.41	651.06	544.76	514.58	30.18		
Maintenance	1004	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Electricity	1005	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Plant & equipment	1006	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Plant maintenance	1007	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Materials	1008	Allots	300.00	0.00	300.00	0.00	300.00	0.00	300.00		
Tree and hedge Maint.	1009	Allots	100.00	0.00	100.00	0.00	0.00	0.00	0.00		
Repairs and renewals	1010	Allots	1,000.00	0.00	1,000.00	500.00	500.00	0.00	500.00		
water	1011	Allots	735.00	965.13	1,250.00	800.00	1,000.00	877.48	122.52		
PUBLIC OPEN SPACES & PLAY AREAS											
Maintenance	1101	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Electricity	1102	R&L	255.00	150.51	255.00	250.00	255.00	236.97	18.03		
Plant & equipment	1103	R&L	17,000.00	29,388.18	25,000.00	34,950.00	39,000.00	41,115.74	-2,115.74	Note part exchange shown in income £9,275	
Plant maintenance	1104	R&L	2,200.00	4,883.52	2,200.00	2,200.00	2,200.00	3,917.86	-1,717.86		
Materials	1105	R&L	6,600.00	893.63	3,000.00	1,000.00	2,000.00	219.30	1,780.70		
RoSPA Fees	1106	R&L	800.00	501.00	800.00	591.50	800.00	556.50	243.50		
Repairs & Renewals	1107	R&L	10,000.00	7,639.72	30,000.00	30,000.00	10,000.00	22,398.48	-12,398.48	reccharge elements in 100 and 1100	
Water	1108	R&L	125.00	73.28	125.00	95.00	125.00	0.00	125.00		
Diesel/Service etc	1109	R&L	10,000.00	5,540.14	10,000.00	7,000.00	10,000.00	6,594.98	3,405.02		
Christmas Trees/Lights	1110	R&L	1,000.00	8,695.26	1,000.00	1,000.00	1,000.00	7,068.74	-6,068.74	Donation in 100	
Fireworks	1111	R&L	2,660.00	4,784.00	2,660.00	5,340.00	2,660.00	5,715.00	-3,055.00	Donation in 100	
Farmers Markets	1112	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Bus Shelter Purchase	1113	R&L	0.00	0.00	8,500.00	8,500.00	0.00	0.00	0.00	LG (Misc Prov) 1953 s4	
Refuse collection	1114	R&L	0.00	0.00	0.00	0.00	4,500.00	3,421.84	1,078.16		
SPORTS SERVICES											
Maintenance	1201	R&L	2,700.00	4,580.75	6,000.00	3,600.00	6,000.00	23.57	5,976.43	LG (Misc Prov) 1976	
Electricity	1202	R&L	2,500.00	5,049.53	5,000.00	4,500.00	5,000.00	6,213.45	-1,213.45	LG (Misc Prov) 1976	
Plant & equipment	1203	R&L	600.00	62.85	600.00	50.00	600.00	0.00	600.00	LG (Misc Prov) 1976	
Plant maintenance	1204	R&L	660.00	380.49	660.00	300.00	660.00	0.00	660.00	LG (Misc Prov) 1976	
Materials	1205	R&L	10,000.00	15,776.32	7,500.00	8,130.00	7,500.00	7,475.76	24.24	LG (Misc Prov) 1976	
Rates MUGA	1206	R&L	4,350.00	3,984.00	4,350.00	4,017.20	4,350.00	4,007.60	342.40	LG (Misc Prov) 1976	
Fees	1207	R&L	0.00	1,713.03	0.00	1,840.00	4,000.00	6,027.14	-2,027.14	LG (Misc Prov) 1976	
Repairs and renewals	1208	R&L	7,500.00	2,410.73	5,000.00	5,000.00	5,000.00	11,773.50	-6,773.50	LG (Misc Prov) 1976	
Pitch Management	1209	R&L			1,500.00		0.00	0.00	0.00		
Water	1210	R&L	1,000.00	456.72	1,000.00	140.00	1,000.00	230.96	769.04	LG (Misc Prov) 1976	
TOTAL EXPENDITURE		R&L	86,913.52	102,068.00	123,092.86	122,969.93	113,898.38	131,572.01	-17,673.63		
INCOME											
Interment fees	900	Cem	0.00	0.00	0.00	750.00	0.00	0.00	0.00		
Memorial fees	920	Cem	0.00	0.00	0.00	0.00	0.00	120.00	-120.00		
Exclusive Rights fees	930	Cem	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00		
Cemeteries Other	940	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Allotment fees	1000	Allots	2,400.00	2,633.41	2,400.00	2,105.00	2,400.00	2,113.04	286.96		
Other income	1100		75,000.00	67,557.04	92,000.00	92,000.00	101,775.00	126,534.07	-24,759.07		
Muga and Pitches	1200	R&L	15,000.00	13,695.53	15,000.00	27,044.83	40,000.00	29,799.09	10,200.91		
TOTAL INCOME			92,400.00	83,885.98	109,400.00	123,899.83	144,175.00	158,566.20	-14,391.20		
NET EXPENDITURE		R&L	-5,486.48	18,182.02	13,692.86	-929.90	-30,276.62	-26,994.19	-3,282.43		

COMMUNITY SERVICES			2015/16	2015/16	2016/17	2016/17	2017/18	2017/18	2017/18	
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance	
Community Centres										
Salaries 7.5%	1401	Comm	21,140.99	23,417.76	16,403.05	16,036.26	17,030.63	4,421.51	12,609.12	LG (Misc Prov) 1976
National Insurance 7.5%	1402	Comm	995.97	721.46	1,122.04	539.75	1,203.15	338.97	864.18	LG (Misc Prov) 1976
Pension LGPS 7.5%	1403	Comm	5,922.18	4,495.39	4,496.71	2,788.01	4,637.22	197.74	4,439.48	LG (Misc Prov) 1976
Training	1404	Comm	300.00	0.00	300.00	0.00	300.00	0.00	300.00	LG (Misc Prov) 1976
Insurance	1405	Comm	8,000.00	4,235.00	8,000.00	6,000.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Maintenance	1406	Comm	1,000.00	0.00	1,000.00	0.00	1,000.00	5,772.00	-4,772.00	LG (Misc Prov) 1976
Electricity	1407	Comm	10,000.00	10,098.39	12,000.00	7,671.12	12,000.00	8,069.17	3,930.83	LG (Misc Prov) 1976
Telephone	1408	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Plant & equipment	1409	Comm	900.00	988.87	900.00	900.00	900.00	0.00	900.00	LG (Misc Prov) 1976
Plant maintenance	1410	Comm	1,500.00	4,055.63	2,000.00	2,000.00	2,000.00	2,450.79	-450.79	LG (Misc Prov) 1976
Materials	1411	Comm	1,500.00	2,122.27	2,000.00	1,775.00	2,000.00	2,460.64	-460.64	LG (Misc Prov) 1976
Repairs and renewals	1413	Comm	4,500.00	9,396.51	4,500.00	4,500.00	4,500.00	10,888.36	-6,388.36	LG (Misc Prov) 1976
Water	1414	Comm	3,600.00	2,881.99	3,600.00	6,957.79	7,000.00	6,390.35	609.65	LG (Misc Prov) 1976
Rates	1415	Comm	10,000.00	4,920.00	23,000.00	5,493.00	23,000.00	5,961.19	17,038.81	LG (Misc Prov) 1976
Gas	1416	Comm	9,000.00	6,312.10	9,000.00	6,300.00	7,500.00	13,149.97	-5,649.97	LG (Misc Prov) 1976
Cleaning	1417	Comm	1,400.00	10,972.90	21,660.00	22,400.00	22,500.00	16,892.57	5,607.43	LG (Misc Prov) 1976
Window Cleaning	1418	Comm	150.00	0.00	150.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Security	1419	Comm	250.00	691.50	250.00	70.00	250.00	709.50	-459.50	LG (Misc Prov) 1976
Entertainments licence	1420	Comm	300.00	540.00	360.00	360.00	180.00	429.50	-249.50	LG (Misc Prov) 1976
Water Cooler & supplies	1421	Comm	750.00	705.60	750.00	650.00	750.00	364.94	385.06	LG (Misc Prov) 1976
Refuse collection	1422	Comm	1,200.00	1,967.82	2,000.00	2,314.63	2,500.00	1,363.71	1,136.29	LG (Misc Prov) 1976
Re-payment of deposits	1423	Comm	0.00	231.22	0.00	80.00	0.00	0.00	0.00	
TOTAL			82,409.14	88,754.41	113,491.80	86,835.56	109,251.00	79,860.91	29,390.09	
INCOME	1400	Comm	39,000.00	32,403.62	39,000.00	40,000.00	45,000.00	40,562.82	4,437.18	
NET EXPENDITURE			43,409.14	56,350.79	74,491.80	46,835.56	64,251.00	39,298.10	24,952.90	
TRAILER PARK										
Salaries 0.9%	1701	Tra	3,767.60	5,090.34	3,060.97	3,858.12	2,033.85	2,874.15	-840.30	LGA 1972 s137
National Insurance 0.9%	1702	Tra	260.00	196.46	247.35	176.58	74.47	84.31	-9.84	LGA 1972 s137
Pension LGPS 0.9%	1703	Tra	459.83	685.86	275.94	322.83	58.04	251.95	-193.91	LGA 1972 s137
Insurance	1704	Tra	360.00	360.00	360.00	360.00	0.00	0.00	0.00	LGA 1972 s137
Electricity	1705	Tra	805.00	174.99	805.00	156.77	200.00	159.34	40.66	LGA 1972 s137
Plant & equipment	1706	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Plant maintenance	1707	Tra	145.00	35.00	145.00	0.00	145.00	0.00	145.00	LGA 1972 s137
Repairs and renewals	1708	Tra	500.00	0.00	500.00	0.00	500.00	1,777.12	-1,277.12	LGA 1972 s137
Vermis Control	1709	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
water	1710	Tra	330.00	67.87	330.00	89.00	100.00	47.60	52.40	LGA 1972 s137
Rates	1711	Tra	1,080.00	5,760.00	6,000.00	5,808.00	6,000.00	5,592.00	408.00	LGA 1972 s137
Security	1712	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Re-payment of deposits	1713	Tra	0.00	96.28	0.00	196.56	0.00	207.20	-207.20	
Refuse collection	1714	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL			7,707.43	12,466.80	11,724.26	10,967.86	9,111.36	10,993.67	-1,882.31	
INCOME	1700	Tra	7,000.00	8,005.61	8,600.00	7,980.17	9,000.00	6,529.29	2,470.71	
NET EXPENDITURE			707.43	4,461.19	3,124.26	2,987.69	111.36	4,464.38	-4,353.02	
Sports Buildings										
Salaries 4.0%	1801	SP	12,137.30	6,084.02	8,588.74	7,145.85	9,043.970	2,152.66	6,891.31	LG (Misc Prov) 1976
National Insurance 4.0%	1802	SP	991.92	363.76	1,191.20	441.64	1,278.680	246.03	1,032.65	LG (Misc Prov) 1976
Pension LGPS 4.0%	1803	SP	3,065.91	1,231.67	1,911.83	1,048.79	1,990.920	197.74	1,793.18	LG (Misc Prov) 1976
Insurance	1804	SP	390.00	390.00	390.00	390.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Electricity	1806	SP	7,795.50	3,495.06	7,500.00	3,505.58	5,000.00	8,935.48	-3,935.48	LG (Misc Prov) 1976
Plant & equipment	1807	SP	0.00	1,519.11	0.00	0.00	500.00	0.00	500.00	LG (Misc Prov) 1976
Plant maintenance	1808	SP	3,000.00	1,256.12	3,000.00	1,900.00	2,000.00	2,416.32	-416.32	LG (Misc Prov) 1976
Repairs and renewals	1809	SP	2,250.00	2,919.61	2,250.00	1,430.00	2,000.00	2,732.94	-732.94	LG (Misc Prov) 1976
Water	1810	SP	5,000.00	2,796.82	5,000.00	2,600.00	3,000.00	5,232.04	-2,232.04	LG (Misc Prov) 1976
Rates	1811	SP	9,000.00	10,244.43	9,000.00	7,533.21	9,000.00	7,887.05	1,112.95	LG (Misc Prov) 1976
Security	1812	SP	150.00	342.50	150.00	164.50	150.00	2,554.70	-2,404.70	LG (Misc Prov) 1976
Re-payment of deposits	1813	SP	0.00	0.00	0.00	49.00	0.00	0.00	0.00	
Refuse collection	1814	SP	4,000.00	4,110.32	4,500.00	4,771.06	0.00	1,103.12		
Entertainments licence	1819	SP	0.00	0.00	0.00	0.00	200.00	180.00		
Cleaning	1820	SP	0.00	0.00	4,780.00	23,030.00	23,030.00	16,759.24	6,270.76	
TOTAL			47,780.63	34,753.42	48,261.77	54,009.63	57,193.57	50,397.32	7,879.37	
INCOME	1800		9,000.00	7,998.48	9,000.00	9,000.00	10,000.00	13,405.25	-3,405.25	
NET EXPENDITURE			38,780.63	26,754.94	39,261.77	45,009.63	47,193.57	36,992.07	11,284.62	

SUMMARY		Code	2015/16	2015/16	2016/17	2016/17	2017/18	2017/18	2017/18
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
Administration			295,407.92	54,460.64	321,081.28	182,587.84	371,101.71	233,689.46	137,412.25
Services			-5,486.48	18,182.02	13,692.86	-929.90	-30,276.62	-26,994.19	-3,282.43
Community Services			43,409.14	56,350.79	74,491.80	46,835.56	64,251.00	39,298.10	24,952.90
Trailer Park			707.43	4,461.19	3,124.26	2,987.69	111.36	4,464.38	-4,353.02
Sports Buildings			38,780.63	26,754.94	39,261.77	45,009.63	47,193.57	36,992.07	10,201.50
TOTAL			372,818.64	160,209.58	451,651.97	276,490.82	452,381.02	287,449.82	164,931.20
CAPITAL SCHEMES									
Scheme									
Cemetery path, fees and landscaping	2001		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Allotments Hut / maintenance building.	2002		0.00	0.00	0.00	0.00	0.00	882.87	-882.87
Community Centre	2003		204,706.00	194,086.50	5,000.00	5,000.00	15,000.00	16,003.04	-1,003.04
Sports Facilities	2004		34,000.00	156,592.18	687,896.32	806,403.18	34,000.00	69,353.69	-35,353.69
Cricket Pavilion	2005		363,309.00	175,812.97	4,000.00	90,121.15	4,000.00	9,036.74	-5,036.74
Renewables works	2006		0.00	0.00	0.00		0.00	0.00	0.00
Env. Improvements	2007		2,000.00	0.00	2,000.00	48,160.54	2,000.00	0.00	2,000.00
Capital Reserve	2008		5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00
Trailer Park	2009		0.00	0.00			0.00	0.00	0.00
Of site play	2010		0.00	0.00			60,000.00	18,032.40	41,967.60
TOTAL			609,015.00	526,491.65	703,896.32	949,684.87	115,000.00	113,308.74	1,691.26
Income	2000			411.10	39,000.00	233,701.99	70,000.00	0.00	70,000.00
NET EXPENDITURE			609,015.00	526,080.55	664,896.32	715,982.88	45,000.00	113,308.74	-68,308.74
FUNDING SYSTEM									
TOTAL Revenue budget			372,818.64	160,209.58	451,651.97	276,490.82	452,381.02	287,449.82	164,931.20
TOTAL Capital Schemes			609,015.00	526,080.55	664,896.32	715,982.88	45,000.00	113,308.74	-68,308.74
TOTAL VAT				129,111.35				68,339.49	-68,339.49
Vat Payments				22,853.89				24,446.97	-24,446.97
Grant from SCDC									
Total Est. Expenditure			981,833.64	792,547.59	1,116,548.29	992,473.70	497,381.02	493,545.02	3,836.00
Less contribution from balances			565,245.64	375,959.59	683,818.29	559,743.70	46,276.02	42,440.02	3,836.00
Net Precept on SCDC			416,588.00	416,588.00	432,730.00	432,730.00	451,105.00	451,105.00	0.00
Income from SCDC			416,588.00	416,588.00	432,730.00	432,730.00	451,105.00	451,105.00	0.00
Balances remaining			-565,245.64	-375,959.59	-683,818.29	-559,743.70	-46,276.02	-42,440.02	
Allocated Reserves			0.00	0.00	285,953.18	891,688.96	285,953.18	0.00	
Balances remaining			-565,245.64	-375,959.59	-969,771.47	-1,451,432.66	-332,229.20	-42,440.02	
Balance from last year			201,664.13	201,664.13	1,660,156.20	1,660,156.20	1,100,412.50	1,100,412.50	
Balance			-363,581.51	-174,295.46	690,384.73	1,100,412.50	768,183.30	1,057,972.48	
Estimated Tax Base									
Average Band D	3450	3450	2015/16						
Average Band D	133.7	3583.7	2016/17		120.75				
Average Band D	115.4	3699.1	2017/18				121.95		

- 9.3 Bank Reconciliations:** to consider approving the Bank reconciliations as at the 1st January 2018.

RECOMMENDATIONS:

That the bank reconciliation attached be received and approved.

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 2nd January 2018**

Prepared by John Vickery Parish Clerk and RFO 16/01/2018

Total Receipts of the Council up to 29th December 2017		1,217,108.56
Total Receipts of the CPEF up to 29th December 2017		1,193,714.98
Total Payments by the Council up to 29th December 2017		772,330.47
Total Payments by the CPEF up to 29th December 2017		851,994.42
Balance	A	786,498.65

Barclays Bank PLC Account No 93936082 Statement from Bank dated 2nd January 2018		13,217.13
Account No 90496049 Statement from Bank dated 2nd January 2018	£	430,469.22
Account No 23365964 CPEF Statement from Bank dated 2nd January 2018	£	341,720.56
Total		785,406.91

Unpresented cheques at 29th December 2018
Barclays

	TOTAL	£	-
Unrecorded income at 29th December 2017	TOTAL		1,091.74
Balance	B	£	786,498.65
Check A-B			-0.00
Petty Cash	Total		210.19
Balance including Petty Cash	Total		786,708.84

Signed
Chairman Clerk Date

Independent Councillor Check Date