



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

APPLICATION FOR FINANCIAL ASSISTANCE

1 Name of Organisation:

Cambourne Community Car Scheme

2 Name, address and telephone number of correspondent (and office held):

Paul Belo, joint co-ordinator

Eric Cawkill, joint co-ordinator

3 What are the objectives of your organisation?

To provide a safe, easier and more convenient access for mainly elderly local residents who would otherwise find it difficult to get to medical appointments or to get out and about.

To some residents with limited mobility this service represents a 'lifeline'.

4 Is membership/support open to any resident of Cambourne, regardless of sex, age, ethnic origin, religion, disability or sexual orientation? If not, please give reason:

Yes

5 Amount of grant applied for is £100 p.a. First year includes a 3 month trial so cost is £100 for 15 months. Cost also includes support for data entry in setting up the system.

6 Purpose for which the money will be used. Please explain clearly and simply the reason for your request. (a separate sheet can be used if required)

To subscribe to an online software booking system that will allow:

- calculates distance, time and cost of journeys from post codes
- easier booking for car journeys by co-ordinators
- better reporting of accounting
- easier use for multi users
- simultaneous online access and use for both co-ordinators
- easier monitoring and control of bookings

- easier navigation for information around the system
- better analysis of use by type of journey, location, village, No. of requests etc
- does not require Excel skills by user i.e. simpler to use
- avoids multiple spreadsheets ...keeps it simple
- holds information on driver details e.g. MOT expiry, DBS renewal date insurance and driver details etc.

This year to date (Jan1 to 13 Mar) there have been 113 requests for transport. These journeys are mainly to hospitals, GP surgery and dentist. Social appointments include visiting partners in Care Home, attending Day Centre, etc. The profile of the user consists mainly of local residents 70 to 95 years of age with some requiring walking aids or accompaniment from door to door.

The Cambourne Car Scheme covers Cambourne, Caxton, Papworth, Knapwell and Elsworth. 20% of requests this year have been from the latter 4 villages.

The admin of the current Excel based booking system has become much more time consuming as demand has grown over the past 6 months. As there are only 3 drivers this has added to the time pressure of driving as well as administrating the voluntary scheme.

The scheme has provided support to the elderly local residents by undertaking journeys covering over 2,000 miles to date in just 10 weeks.

7 Have you applied for grant aid to any other organisation (including local authorities)? If so, to whom (please give details of the decision on your application): (a separate sheet can be used if required)

No

8 Is there anything else you wish the Parish Council to take into account when considering this application? (a separate sheet can be used if required)

Attached is an email (27 Feb 2018) from Martin Cassey who is offering the software. The system was written by his son as a result of driving with the Hardwick Car Scheme.

Hi Paul,

I'm pleased to be able to provide confirmation of the key points of our discussion.

1. As previously stated, we are pleased to offer you a free 3 month trial of the VIA service, after which, based on the scale of the Cambourne Community Car Scheme, the proposed annual cost for the VIA service will be £100 pa. We believe that this represents good value for money compared with solution from Care Network that you previously trialled. I hope that you will agree that VIA has a much more intuitive user interface and includes really useful features such as the automatic calculation of trip distances and costs that should significantly reduce the time needed to plan journeys. Similarly, other inbuilt features such as notification of expiring DBS, Insurance and MOTs will significantly reduce administrative overheads once you have a significant number of drivers in your scheme (I appreciate that with your current tally of 3 drivers, this is something of a moot point). The VIA service is a web application that is continually being updated and upgraded to include new features

(I'm not aware of there having been any arrangement to maintain or support the Care Network solution after delivery.)

2. The Hardwick scheme has successfully secured funding from two Parish Councils in the villages that the scheme covers, in both cases the Parish Councils donated £200. I'm optimistic that if the Cambourne scheme was to approach the Cambourne, Caxton, Papworth, Knapwell or Elsworth parish councils with a request for funding, this would be favourably received, particularly if supported by a statement summarising the number of passengers and journeys delivered to residents of their respective villages. (We hope to soon be able to add a feature to VIA that will make it easier to extract this information from the database for inclusion in funding requests.)
3. You expressed concern about the time that you will need to invest in transferring passenger and driver data from your existing spreadsheet into VIA. We believe that this can be completed relatively quickly and as a gesture of goodwill, we will be happy to undertake this task for you free of charge upon receipt of a copy of your data. If you wish to avail yourself of this service, let me know and I will be happy to pop round to collect the data file from you using one of our encrypted USB storage devices.

I hope that this will allay your concerns and convince you to try the VIA system – we believe that it offers good value for money and already delivers some innovative and really useful functionality – with more to come. We also believe that having you on board as a user will provide us with valuable feedback which will help us to further improve the service that we deliver.

Best Regards

Martin

Community Sparx

Technology for Community Benefit

01223 969459

<http://communitysparx.org.uk>

9 Please ensure that you have attached up to date examined accounts in support of this application.

No

If no please explain why not.

The attached spreadsheet is the current list of journeys from 1st Jan. 2018. This info is submitted to CCC quarterly to allow payment of expenses and the County Council's contribution of 15p per mile to drivers.

There are just 3 drivers now. Paul Belo, Eric Cawkill and Bob Thompson.

10 Bank Details If Grant approved can be paid directly.

Requested info today (13/3) from Pam Hume who has CCS bank details

Bank Name:

Account Number:

Sort Code:

Account Name:

Supporting Documents to be supplied with this Application.

Constitution Does not exist

Committee Membership Only 3 drivers involved - includes 2 co-ordinators
(PB & EC)

Financial Information See spreadsheet submitted