



## CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

### **FINANCE AND POLICY COMMITTEE**

A meeting of this Committee was held at The Hub Community Centre, Cambourne on Tuesday 19<sup>th</sup> December 2017. Meeting commenced at 19:36pm.

Present:

Cllr J O'Dwyer (Chairman)  
Cllr S Krintas  
Cllr J Patel

Cllr S Shivananjappa  
Cllr G Thompson

In attendance:

John Vickery Parish Clerk  
Heather Nigbur-Day– Deputy Parish Clerk

No member of the Public was in attendance for the meeting.

#### **1. APOLOGIES**

Apologies for absence had been received from Cllr P Gavigan and Cllr Mrs R Poulton. Acceptable reasons for absence had been given.

It was:

**RESOLVED** that the apologies for absence from Cllr P Gavigan and Cllr Mrs R Poulton be received and approved.

#### **2. MINUTES**

It was:

**RESOLVED** that the Minutes of the meetings held on Tuesday 18<sup>th</sup> July 2017 [FIN M67](#) were confirmed as being a correct record and duly signed by the Chairman.

#### **3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.**

Cllr J Patel declared Interest in Item 6 as a Treasurer of the Cambourne Youth Partnership.

#### **4. CHAIRMAN'S ANNOUNCEMENTS**

- The Chairman wished everyone a very happy Christmas and a Happy New Year.
- The Chairman wished to thank all the Ground Staff for all the hard work, gritting during the recent snowy and icy weather conditions
- Our application to the Community Chest Grant – on a match funding basis, was successful and has enabled us to replace the tennis and netball equipment that was lost in the portacabin fire.

Signed

Date 20<sup>th</sup> March 2018  
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**5. FINANCIAL STATEMENT**

**5.1** To receive the schedule of payments. There were no quires discussed.

It was:

**RESOLVED** to receive the schedule of payments.

**5.2** To receive a report on the current financial position.

Queries were raised and answers given by the Parish Clerk.

It was:

**RESOLVED** to receive the report on the current financial position.

**5.3** To receive the Bank Reconciliation.

No questions were raised

It was:

**RESOLVED** to receive the Bank Reconciliation.

**6. BUDGET 2017 - 2018**

The Parish Clerk presented the Budget and answered queries relating to it.

The Chairman requested that the Budget be considered by all Councillors and for it to be approved at the Full Council meeting in January 2018.

The Chairman wished to express the Councils thanks, for all the hard work the Clerk has put in to preparing the forthcoming Budget.

It was

**RESOLVED** that the Parish Clerk will carry out the necessary actions and present the Budget at the next full council meeting in January 2018.

**7. PARISH COUNCIL POLICIES**

The Parish Clerk confirmed that there had been a slight wording change to the financial regulations and the amendments made. Which will be presented at the next Council meeting

The Parish Clerk requested that Council considers the next stage for structural change to increase the number of councillors from 13 up to 19. In line with the expanding size of Cambourne. The quorum numbers will also need to be viewed for the committees.

It was

**RESOLVED** that the Parish Clerk would discuss the necessary actions with the Chairman, Vice Chairman and committee Chairman.

**8. CORRESPONDENCE**

**8.1** – Notification of external auditor appointment for 2018/19 financial year. It was confirmed that the same auditor as previous years will be carrying out the audit.

It was

**RESOLVED** to receive the correspondence.

Signed

Date 20<sup>th</sup> March 2018  
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**9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public are excluded from the Meeting.

**CONFIDENTIAL ITEMS**

**10. STAFFING**

The Parish Clerk reported on various staffing matters.

It was:

**RESOLVED** that the reports be received and the recommended actions be taken.

**11. SWIMMING POOL**

A report was received from the Parish Clerk.

It was:

**RESOLVED** that the reports be received and the recommended actions be taken.

**12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public.

**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

**13. DATE OF NEXT MEETING – 20<sup>th</sup> March 2018**

The meeting closed at 20.25pm.