



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 3rd April 2018 – meeting commenced at 7.33pm.

Present:

Cllr J O'Dwyer (Chairman)	Cllr K McIntyre
Cllr Dr S Bhattacharya	Cllr Dr G Mehboob
Cllr P Gavigan	Cllr P Mills
Cllr Dr P Hedges	Cllr J Patel
Cllr T Hudson	Cllr G Thompson

In attendance: John Vickery - Parish Clerk
Heather Nigbur-Day – Deputy Parish Clerk

2 members of the Public were in attendance for the meeting.

1. APOLOGIES

Apologies for absence had been received from Cllr S Krintas and Cllr R Poulton. Acceptable reasons for absence had been given.

It was:

RESOLVED that the apologies from Cllr S Krintas and Cllr R Poulton for absence be received and approved.

2. MINUTES OF LAST MEETING

It was:

RESOLVED that the minutes of the Council Meeting M177 held on 6th March 2018 were confirmed as a correct record and duly signed by the Chairman.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION

No declarations were made.

4. POLICE MATTERS

A letter has been sent to Chief Inspector James Sutherland to invite Police to attend the next Council meeting.

Speed watch correspondence received and it was discussed. It was agreed, that the information would be shared on the Parish Council website and on the Parish Council Facebook page.

Email received regarding inconsiderate drivers in Cambourne. The correspondence was received.

It was:

RESOLVED that the correspondence be received.

5. CHAIRMAN'S ANNOUNCEMENT

- The Chairman, on behalf of the Parish Council wish to congratulate the Cambourne Air Cadets for being awarded the Marshal Trophy for Bedfordshire and Cambridgeshire and for being the first Squadron in 15 years in Cambridgeshire and Bedfordshire to become a Standalone Squadron. They will arrange a celebratory event and invite councillors.

The Chairman had had made an initial response.

It was:

RESOLVED that a letter of congratulations sent and we welcome the opportunity to attend the ceremony.

6. CLERKS UPDATE

The Parish Clerk presented a report to the Council. The Clerk listed a number of meetings he had attended this month. Report attached below.

It was:

RESOLVED that the report be received.

7. COUNTY COUNCIL MATTERS

Apologies have been received from County Cllr Mark Howell. No report was received.

It was:

RESOLVED that a short report be requested from County Cllr Howell.

8. DISTRICT COUNCIL MATTERS

District Cllr R Betson presented a report.

- Election has been called and the District Council are now in Purdah
- Cllr R Betson has raised crime reporting issues with Jason Ablewhite, the Police Crime Commissioner and has followed this up with an email and is awaiting a response.
- Cllr R Betson showed Mayor James Palmer round Cambourne and discussed Cambourne being apart of the first phase of the Cam Metro line.

- There has been no decision yet on the route of the East to West rail line between Cambridge and Oxford. South Cambs District Council and Huntingdon District Council are lobbying for it to follow the A428 corridor.

It was:

RESOLVED that the report be received.

9. PARISH PLAN

There have been no significant developments to the Parish Plan.

Air Broadband Ltd attended and gave information about the company, technology limitations and general costs for supplying wireless broadband to residents in Cambourne in relation to Parish Plan item **4.13**.

It was:

RESOLVED to receive the report and a meeting arranged to discuss further.

10. CALENDAR DATES

A list of the 2018/2019 Council and Committee meeting dates was presented

It was:

RESOLVED to approve the Calendar of dates for 2018 / 2019

11. PARISH COUNCIL POLICIES

The Parish Clerk presented a report. It was discussed and noted that the Data Protection Officer would need to be appointed before the next council meeting.

It was:

RESOLVED to delegate power to the Chairman, Vice Chairman with support from the Parish Clerk to appoint a Data Protection Officer.

12. LAND TRANSFERS

A report was received from Allison Hopkins from Mills and Reeve. Report attached below.

The Parish Clerk confirmed a meeting was being arranged to progress the elements being held up.

It was:

RESOLVED that the report be received.

13. TRAFFIC MATTERS AND ROAD SAFETY

The Parish Clerk has liaised with Taylor Wimpey regarding Back Lane and Broad Street and emphasised the urgency of the works that need to be done.

It was:

RESOLVED that the report be received and the necessary actions be taken.

14. CORRESPONDENCE

Correspondence received from Anne Worthington, Community Participant Officer, on behalf of the Summer reading challenge and Cambourne Library,

requesting a grant for the sum of £500 to help support the required staffing and activities for the challenge.

It was discussed that the Parish Council would support the grant application on receipt of a grant form being submitted.

It was:

RESOLVED that the grant application for £500 would be approved and the Parish Clerk delegated authority to release the grant, once a satisfactory application form had been received.

15. COMMITTEE REPORTS

15.1 PLANNING COMMITTEE - held on 20th February 2018 PLN M280.

It was:

RESOLVED that the Planning Committee report for 20th Feb 2018 PLN M280 be received.

15.2 FINANCE AND POLICY COMMITTEE – held on 20th March 2018 FIN M69

It was:

RESOLVED that the Finance and Policy Committee report for 20th March 2018 FIN M69 be received.

16. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

17. 17.1 STAFFING

The Parish Clerk presented a report on the current staffing matters.

It was:

RESOLVED that the reports be received and the necessary recommendations and actions be taken.

18. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

19. DATE OF NEXT MEETING – 15th May 2018 – The Meeting closed at 8.45pm

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Council Meeting 3rd April 2018

Clerks Report

Clerks report since 6th March 2018

1. Meeting with Owls bikes (Papworth Trust) and the Community Development Officer regarding a pop-up bicycle repair stall at The Hub as an extension to the work at Sawston. They are looking to start 14th May 2018.
2. Meeting with Cricket Club and the Community Development Officer regarding the next season and the club's development. There was a follow up meeting with Ed Durrant at South Cambs District Council Offices.
3. Meetings with District Council Officer and the Community Development Officer to agree the Community Action Day and other elements regarding the Cleaner Community Scheme. We are looking at holding the Community Action Day on the 19th May 2018.
4. Attended training by CaPALC and LCPAS on the General Data Protection Regulations.
5. Meeting with the site team regarding the location of sites and position of the new equipment prior to starting the installation of the Accessible Swings and Roundabout. A second meeting was held to set out the Gym equipment prior to installation.
6. Discussions David Alexander regarding works at and transfer of the Blue School.
7. Meeting with Community Archaeology Manager and the Community Development Officer regarding the work they carried out with Cambourne Village College and for the Developers of West Cambourne. **The meeting was to discuss the display boards for the school project and how we can work together to display the finds and information regarding the excavations in Cambourne.**

8. Meeting with Ben Hendry and The Head Groundsman to discuss and inspect the areas due for adoption. As a result of this some areas will be delayed as additional work is required.
9. Attended a funeral to ensure the coffin name was the same as the certificate.
10. Meeting with BT regarding the phone system and phone lines and subsequent discussions.
11. Meeting with Liza Logan and the Community Development Officer to discuss progress on the Sports Festival.
12. Meeting with Shane Railley, Cllr J O'Dwyer and Cllr G Thompson regarding operation of the Sports Centre.

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LAND TRANSFERS

Please find below an update on current matters involving the Parish Council.

1. Upper Cambourne Village Green and Turf Maize – MCA (53)

I remain in a position to complete this matter once MCA settle my costs and pay the commuted sums to the Parish Council. It has been confirmed that the commuted sums have been received by the Parish Council and Laytons have been instructed to liaise with Mills and Reave to finalise the transfer.

2. GC23/GC26, Greenway – MCA (58)

No change since my last report.

3. Upper Cambourne Northern Greenway SIP –MCA (59)

No change since my last report.

4. Cambourne Cricket Pavillion – MCA (62)

No change since my last report.

5. Cambourne Youth Centre – MCA (63)

No change since my last report.

6. Wind Turbine Site – MCA (64)

I remain in a position to complete this matter once MCA settle my costs.

7. Cambourne School Lease Variation – County Council (65)

No change since my last report.

8. POS – Persimmon Homes (67)

No change since my last report.

My contact at Persimmon (Ercan Mehmet) appears to have left the Company and I have no alternative point of contact.

Do you have a contact there I can send correspondence to?

9. Meadowsweet Close and Cherry Court – David Wilson Homes (68)

No change since my last report.

10. POS – Taylor Wimpey (69)

The Transfers remain with the Land Registry for registration purposes.

Requisitions have been raised by the Land Registry and dealt with, thus I anticipate that my applications will shortly be concluded.

11. POS – Bovis Homes (71)

Draft Transfers are still awaited from Bovis' in-house lawyer.

12. Land Parcels LC02, LC05, LC09 and LC14 – Taylor Wimpey

I am awaiting updated Transfers from Taylor Wimpey's legal team.

On the assumption that these are agreed, it will be necessary for each party to execute fresh engrossments.

I am awaiting confirmation that my costs in this matter will be met by TW and as to whether they have paid the relevant commuted sums to the Parish Council, however perhaps you could confirm the position on the latter point.

As you will see from the above, despite your conversation with your contact at MCA a month or so ago, nothing has come through from Laytons.

I will chase on all matters from here, but could you also chase your contact again, as I really would like to get some of these long outstanding matters over the line.

Kind regards,

Allison

Allison Hopkins
Senior Paralegal
for Mills & Reeve LLP

