

**CAMBOURNE PARISH COUNCIL**  
 District of South Cambridgeshire

COUNCIL MEETING 06<sup>th</sup> February 2018

**CORRESPONDENCE**

|             | <b>FROM</b>                            | <b>SUBJECT</b>                          |
|-------------|--|---|
| <b>17.1</b> | Hana Loftus – Special Projects Officer | Invitation to Village Design Statements |
| <b>17.2</b> | The Communications Team                | May 2018 Parish e - Bulletin            |
| <b>17.3</b> | Donna Lynas                            | Wysing Arts Centre                      |

**John Vickery**

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**From:** Loftus Hana <Hana.Loftus@scambs.gov.uk>  
**Sent:** 24 May 2018 14:44  
**Subject:** Village Design Statements funding - find out more  
**Attachments:** VDS\_LaunchInvite\_ParishCouncillors.pdf

Dear Parish Clerk,

SCDC have been awarded funding from central government to work with around 6-8 villages in the district to develop new and forward-looking Village Design Statements. I'm writing to invite your parish council to an event on the **26th June, 6-8pm, at South Cambridgeshire Hall**, where you can find out more about what will be involved, and speak to our team about how you could apply.

The aim is to help your community influence the design of future developments in and around your village, through identifying your priorities and articulating them in a clear, visually led document which can be adopted as supplementary planning guidance. We will be pairing selected villages with expert design consultants who will work with you, and I will be helping you to involve a wide range of voices within your community in the process.

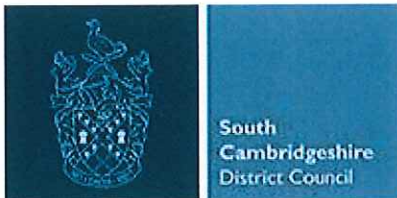
Please see the attached invitation for more detail, and please do forward this through your networks - we would like to involve a wide range of local groups with the project. Space for the event is limited so please do RSVP.

Do get in touch if you, or any of your councillors or colleagues, would like an informal discussion at this stage as I would be happy to answer any queries you may have.

Very best wishes,

Hana

**Hana Loftus** | Special Projects Officer



South Cambridgeshire Hall | Cambourne Business Park | Cambourne | Cambridge | CB23 6EA  
**e:** [hana.loftus@scambs.gov.uk](mailto:hana.loftus@scambs.gov.uk) | **m.** 07811 385893 | **t:** 01954 713310  
[www.scambs.gov.uk](http://www.scambs.gov.uk) | [facebook.com/south-cambridgeshire](https://facebook.com/south-cambridgeshire) | [twitter.com/SouthCambs](https://twitter.com/SouthCambs)

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Dear Parish Councillor,

**Invitation to launch of Village Design Statements project  
Tuesday 26<sup>th</sup> June, 6-8pm, South Cambridgeshire Hall, Council Chamber**

South Cambridgeshire District Council has won funding from central government, to **help 6-8 villages prepare community-led Village Design Statements**. We will use this funding to:

- Run workshops with your community, led by expert facilitators and design consultants.
- Capture your community design priorities in a well-written, visually led document with maps and graphics.
- Work with you to review and finalise this document.
- Adopt your Village Design Statement as a Supplementary Planning Document.

The aim is to help village communities capture what is distinctive about their physical environment, and how they would like the design of new developments to respond to local character.

**Village design statements can:**

- Give your community the words and drawings to describe what is special about where you live.
- Ensure that SCDC's planners understand your priorities correctly.
- Help you respond more confidently to new development proposals, and to assess if they fit your priorities.
- Involve all parts of your community in exploring how you would like your village to look in the future.
- Become adopted policy as part of SCDC's new Local Plan, ensuring that they have legal weight.

**Village Design Statements and Neighbourhood Plans**

Village Design Statements can form part of a Neighbourhood Plan, if that is something that your community is already developing. They can help your Neighbourhood Plan team map and analyse both the existing character of your village, and what future development might look like.

**Find out more**

We want to tell you more about this project, how you can apply for your village to participate, and the benefits it can bring to your community. Come to our launch event to:

- Hear from other villages who have developed similar guidance, and learn from their experiences
- Find out how your community can participate in this project
- Learn what is involved in developing a Village Design Statement
- Meet the team who are running the project and ask any questions you may have

We hope you can come to the launch event on:

**Tuesday 26<sup>th</sup> June, 6-8pm, South Cambridgeshire District Council.**

**Please RSVP to Hana Loftus, Special Projects Officer, [hana.loftus@scamb.gov.uk](mailto:hana.loftus@scamb.gov.uk) as space is limited.**

If you would like to find out more about the project in the mean time, please get in touch as we would be glad to answer any questions you may have.

## John Vickery

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**From:** Communications <Communications@scambs.gov.uk>  
**Sent:** 25 May 2018 12:44  
**To:** Communications  
**Subject:** May 2018 Parish e-bulletin  
**Attachments:** May 2018 parish ebuletin.docx; May 2018 parish ebuletin.pdf

Dear Parish Council colleagues

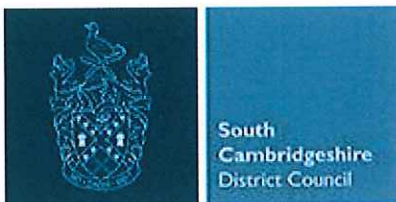
Please find attached the May 2018 edition of our Parish e-bulletin.

This instalment includes:

- Details of our new Grants Advisory Committee
- An update on our five year housing land supply
- Information about free advice sessions for new and growing businesses
- An invite to the launch event for our Village Design Statements programme
- An invite to Parklife, our free family fun day, on Sunday 1 July
- Information about the Community right to challenge
- Election results
- Cabinet and parish council liaison meeting dates for 2018
- Guidance on how to leave extra recycling next to the blue bin
- Help navigating the Council
- South Cambs Magazine delivery information
- Details of our upcoming Planning Roadshow
- A message from Cambridgeshire Police about Speedwatch

Best wishes,

**The Communications Team**



South Cambridgeshire Hall | Cambourne Business Park | Cambourne | Cambridge | CB23 6EA  
e: [communications@scambs.gov.uk](mailto:communications@scambs.gov.uk) | t: 01954 713025  
[www.scambs.gov.uk](http://www.scambs.gov.uk) | [facebook.com/south-cambridgeshire](https://www.facebook.com/south-cambridgeshire) | [twitter.com/SouthCambs](https://twitter.com/SouthCambs)

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## May 2018 parish e-bulletin – news and information from South Cambridgeshire District Council

Welcome to the latest parish e-bulletin. As in every edition, this one includes information that parish councils may want to discuss, important notices we want you to be aware of, as well as news from around the district.

### 1) New Grants Advisory Committee

A new Grants Advisory Committee is being established by the Council, to review all grant-giving schemes. This is to ensure they are meeting the needs of residents and targeting the groups that are most in need of help. We will keep you informed throughout the process.

As a result, the Community Chest and Community Energy Grant schemes won't be accepting new applications after 31 May 2018. All applications received on or before this date will be assessed against the existing scheme criteria.

Full details, guidance on current eligibility and the existing application forms are on our website:

Community Chest: [www.scambs.gov.uk/communitychest](http://www.scambs.gov.uk/communitychest)

Community Energy Grant: [www.scambs.gov.uk/community-energy-grant](http://www.scambs.gov.uk/community-energy-grant)

**Contact:** Ryan Coetsee on [ryan.coetsee@scambs.gov.uk](mailto:ryan.coetsee@scambs.gov.uk) or 01954 713461

### 2) Five-year housing land supply update

South Cambridgeshire District Council has now confirmed that it considers it can meet Government requirements for the provision of new housing land.

As a result of an updated assessment of where homes are expected to be built over the next five years, there is enough suitable land readily available to meet the number of homes that need to be built.

Planning applications will now be assessed against all the Council's local policies as well as those set nationally. For more details, see [www.scambs.gov.uk/news/council-confirms-greater-protection-for-villages-from-speculative-development](http://www.scambs.gov.uk/news/council-confirms-greater-protection-for-villages-from-speculative-development)

**Contact:** [ldf@scambs.gov.uk](mailto:ldf@scambs.gov.uk) or call 01954 713 183



### **3) Free advice sessions for new and growing businesses**

Would you like free advice and support to help start a new business?

Do you own or manage an existing business and think you'd benefit from advice and support to help it to grow?

If so, from Monday 4 June 2018, you could attend free one-to-one drop-in advice sessions and free practical workshops at South Cambridgeshire District Council's offices in Cambourne, all designed to help to increase your chance of business success.

The advice and support will be provided by experts from Nwes, the UK's largest not-for-profit enterprise agency. Find out more details, including how to sign-up, at [www.scambs.gov.uk/content/latest-news-workshops-events-support-awards-funding-and-grants-0](http://www.scambs.gov.uk/content/latest-news-workshops-events-support-awards-funding-and-grants-0)

**Contact:** Johanna Davies on [johanna.davies@scambs.gov.uk](mailto:johanna.davies@scambs.gov.uk) or 01954 713465

### **4) Village Design Statements – launch event on Tuesday 26 June**

The Council has won funding to work with six to eight villages to develop forward-looking, community-led design guidance. We want to help your community influence the design of future developments in and around your village, and we will be pairing selected villages with expert design consultants who will work with you, funded by us.

To find out more and apply to be involved, come to our launch event for this project on Tuesday 26 June, from 6pm to 8pm, in the Council Chamber at South Cambs Hall. See [www.scambs.gov.uk/events/2018/06/26/launch-of-village-design-statements-project](http://www.scambs.gov.uk/events/2018/06/26/launch-of-village-design-statements-project) for full details

**Contact:** Hana Loftus on [hana.loftus@scambs.gov.uk](mailto:hana.loftus@scambs.gov.uk) or 01954 713310



### 5) Parklife - free family fun day

Parklife, our free family fun day at Milton Country Park, is taking place on Sunday 1 July 2018. We have pre-booked the sun so please spread the word, come along and enjoy a variety of outdoor activities on the house! For more information please visit our website - [www.scambs.gov.uk/parklife](http://www.scambs.gov.uk/parklife). Advanced bookings for water sports will be available soon - please keep an eye on the Milton Country Park website [here](#) for further details.

**Contact:** Ryan Coetsee on [ryan.coetsee@scambs.gov.uk](mailto:ryan.coetsee@scambs.gov.uk) or 01954 713461

### 6) Community Right to Challenge

A national initiative called Community Right to Challenge was introduced under the Government's Localism Act and gives voluntary and community groups, charities and parish councils the opportunity to make formal expressions of interest in running Council services if they believe they can provide them in a more efficient, responsive or cost-effective way. The period to put forward an expression of interest is now open and local groups have got until the end of July to challenge for the running of our services.

Visit [www.scambs.gov.uk/content/community-right-challenge](http://www.scambs.gov.uk/content/community-right-challenge) for more information.

**Contact:** Elizabeth Davy on [Elizabeth.Davy@scambs.gov.uk](mailto:Elizabeth.Davy@scambs.gov.uk) or 01954 713111

### 7) Election results

The results of South Cambridgeshire District Council's elections were announced after residents went to polling stations across the district on Thursday 3 May.

All 45 seats on the Council were up for election. This was a reduction from the previous number of 57, after new wards were established by the independent Local Government Boundary Commission for England. The number of seats held by each party following the election is:

Liberal Democrats: 30

Conservative: 11

Independent: 2

Labour: 2

For details about the new make-up of the Council, and contact details for Councillors, visit

<http://scambs.moderngov.co.uk/mgMemberIndex.aspx?bcr=1>



### 8) Cabinet and parish councils liaison meetings 2018

Come and meet the new Cabinet and share your views with them. The Cabinet and parish council liaison meetings will be held from 6.30pm to 8pm at South Cambridgeshire Hall on:

- Wednesday 20 June
- Tuesday 27 November

**Contact:** Gemma Barron on [gemma.barron@scambs.gov.uk](mailto:gemma.barron@scambs.gov.uk) or 01954 713340

### 9) Extra blue bin recycling?

We have recently posted a video on social media to highlight how residents should leave occasional extra recycling next to their blue bin. We have introduced new guidelines because our new collection vehicles have higher openings than our old trucks, so we needed to change the way we collect extra recycling.

You can view / share the video by watching it on YouTube here: <https://youtu.be/qRLckclhwG4>

For more information, see [www.scambs.gov.uk/changes-to-the-way-we-collect-extra-recycling](http://www.scambs.gov.uk/changes-to-the-way-we-collect-extra-recycling)

Residents who regularly have extra recycling can order a free additional blue bin by requesting one at [www.scambs.gov.uk/recycling](http://www.scambs.gov.uk/recycling)

**Contact:** [waste@scambs.gov.uk](mailto:waste@scambs.gov.uk) or 03450 450063

### 10) Navigating the Council

If you have a query and you are not sure who to speak to at the Council, your patch-based Development Officer will be able to help you. They work on anything from community rights, phone box adoption and community-led planning, to community transport and a variety of grants. However, they can also point you toward the right person in other teams too. A map showing the contact for your area of the district is on our website - [www.scambs.gov.uk/content/locality-working](http://www.scambs.gov.uk/content/locality-working)

**Contact:** Siobhan Mellon on [South.East@scambs.gov.uk](mailto:South.East@scambs.gov.uk) or 01954 713395, Cecilia Murphy-Roads on [South.West@scambs.gov.uk](mailto:South.West@scambs.gov.uk) or 01954 713344 and Liz Davy on [North@scambs.gov.uk](mailto:North@scambs.gov.uk) or 01954 713111





### **11) South Cambs Magazine**

The summer edition of South Cambs Magazine is now being delivered to residents. Thank you to parishes who have provided helpful information when delivery issues have been identified in the past. Please continue to encourage residents to flag any issues to Smart Distribution as soon as possible after the delivery window, which for this edition closes on 10 June.

You can view an online edition of the latest edition of South Cambs Magazine here:

[www.scambs.gov.uk/news](http://www.scambs.gov.uk/news)

**Contact:** [scdc@smartdistribution.co.uk](mailto:scdc@smartdistribution.co.uk) or 0800 6444 011

### **12) Planning roadshow**

Our planners are hitting the road again shortly, with the next in their series of planning roadshows.

Their next stop is Whitesford Memorial Hall, Mill Lane, CB22 4NE on Saturday 9 June from 10am to 2pm.

The event will include talks on understanding the planning journey, the importance of pre-planning advice, how to submit a planning application and get it right first time, listed building and conservation advice, works to trees and building control.

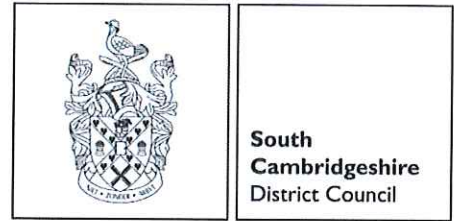
For more information, see [www.scambs.gov.uk/events/2018/06/09/planning-roadshow](http://www.scambs.gov.uk/events/2018/06/09/planning-roadshow)

**Contact:** Katherine Habib on [Katherine.Habib@scambs.gov.uk](mailto:Katherine.Habib@scambs.gov.uk) or 01954 713 195

### **13) Speedwatch**

*A message from Mike Brooks, Forcewide Watch Coordination Officer – Speed Watch & Neighbourhood Watch at Cambridgeshire Police:*

Do you want to volunteer for a local Speedwatch scheme? Volunteers are trained to use speed indicator devices which display vehicle speeds. The registered owner of any vehicle seen exceeding the speed limit is sent an advisory letter by the Constabulary, explaining that speeding is unacceptable to the local community and asking them to be more considerate.



The Community Speedwatch scheme trains volunteers from members of the community to get actively involved in monitoring the speed of vehicles travelling through their neighbourhood. Community Speedwatch is operated by Cambridgeshire Constabulary in partnership with local councils and other agencies.

There is no expected time commitment, volunteers offer as much time as they would like to.

Further details can be gained by e-mailing [speedwatch@cambs.pnn.police.uk](mailto:speedwatch@cambs.pnn.police.uk)

RECEIVED

24 MAY 2018

WYSING ARTS CENTRE  
FOX ROAD, BOURN  
CAMBRIDGE, CB23 2TX  
WWW.WYSINGARTSCENTRE.ORG

May 2018

Hello from Wysing!

We have reduced the amount of postage we send out from Wysing over recent years, but we'd love to be able to occasionally send you information about the events and activities taking place at Wysing through the mail. However, in light of new GDPR (General Data Protection Regulation) coming into force on 25th May we have to make you aware of a couple of things:

The legal basis by which we send you these mailouts is 'legitimate interest', i.e. we have collected your name and mailing address because you have attended an event in the past, we have come into contact with you whilst conducting Wysing business, or we think you would be interested in our events based on your job role and we believe that you would be interested in hearing about our activities and events.

Please visit our website to view our privacy policy for more information on why we collect personal information about individuals and how we use that information:

[http://www.wysingartscentre.org/images/uploads/PDFs/Wysing\\_privacy\\_policy\\_2018.pdf](http://www.wysingartscentre.org/images/uploads/PDFs/Wysing_privacy_policy_2018.pdf)

You can contact us at any time ask us to stop sending mailouts by emailing [info@wysingartscentre.org](mailto:info@wysingartscentre.org) or calling 01954 718881 and we will delete you from our mailing list.

In the meantime, we also wanted to let you know about some events coming up over the summer:

MAKING EVERYDAY EXHIBITION: 16 June to 15 July, Study Day: 7 July

We are working with Grizedale Arts to deliver a project that will include our gallery being transformed into making space, working with UK and Korean artists, culminating in a Study Day with invited contributors.

ANNUAL OPEN DAY EVENT, 14 July

Wysing based artists open their studios across the site, which coincides with the final weekend of the *Making Everyday* exhibition.

WYSING POLYPHONIC MUSIC FESTIVAL, 1 September

The ninth edition of our annual festival of art and music, which has received 5-star reviews in The Guardian for the past two years, returns for twelve hours of live music curated in collaboration with Camae Ayewa (Moor Mother) and Paul Purgas (Emptyset).

Please check our website [www.wysingartscentre.org](http://www.wysingartscentre.org) for further details and to sign up to receive our e-bulletin.

We hope to see you at Wysing soon.

Donna Lynas  
Director

