

CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

Council Meeting 5th June 2018

FINANCIAL STATEMENT

5.1 SCHEDULE OF PAYMENTS: to consider schedule of payments, copy attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved.

SCHEDULE OF PAYMENTS**Paid Accounts**

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
16-Mar-18	DD	246.71	49.34	296.05	Opus Energy	New Cricket Pavilion Electricity	1806	M
19-Mar-18	DD	1,799.76		1,799.76	Barclaycard	Keys, Planning application fees, badges	413	
19-Mar-18	DD	2,702.85	540.57	3,243.42	SSE	Lower Cambourne Cricket Pavilion	1806	
20-Mar-18	B920	437.50	87.50	525.00	Barcham	Trees	904	
20-Mar-18	B921	15.80	3.16	18.96	Cambridge Outdoor Living	Postmix x 4	1107	
20-Mar-18	B922	146.75	29.35	176.10	CBS	Stationary supplies	408	
20-Mar-18	B923	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning of Hub and Blue school	1417	M
20-Mar-18	B923	1,330.00	266.00	1,596.00	Complete Cleaning	Cleaning of Sports buildings	1820	M
20-Mar-18	B924	19.75	3.95	23.70	Cooleraid	5 x water bottles	1421	M
20-Mar-18	B925	272.40	54.48	326.88	Coulsons	Boiler service and appliance service	1410	
20-Mar-18	B926	221.00	44.20	265.20	Dormakaba	Maintenance Contract	1410	A
20-Mar-18	B927	20.64	4.13	24.77	GR8 Hire	Petrol Mixer	2003	
20-Mar-18	B928	102.18	20.43	122.61	Ridgeons	Paint rollers, dust sheets, paint	1107	
20-Mar-18	B929	48.50	9.70	58.20	Scamblers	Pressure washer hose	1103	
20-Mar-18	B929	69.07	13.81	82.88	Scamblers	John Deere Cable	1103	
20-Mar-18	B930	3,836.21	767.24	4,603.45	Sherriff Amenity	Round up, ground maintenance products	1205	
20-Mar-18	B931	72.00		72.00	Staff	Eye test and glasses contribution	504	
21-Mar-18	DD	263.30	52.06	315.36	EE & T Mobile	Mobile Phones	403	M
22-Mar-18	DD	5,080.30		5,080.30	PAYE		102	M
23-Mar-18	DD	263.19		263.19	SSE	Cambourne Leisure Centre Electricity	1407	M
26-Mar-18	DD	2,104.33		2,104.33	Scottish Power	Muga Electricity	1202	M
26-Mar-18	DD	18,087.67		18,087.67	Payroll		101	M
26-Mar-18	DD	8,095.53		8,095.53	Pension		103	M
	DD	609.16	121.84	731.00	SSE	The Hub Electricity	1407	M
	DD	5,450.39		5,450.39	PAYE	March	102	M
03-Apr-18	DD	69.45		69.45	SCDC	Rates - Cemetery	906	M

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03-Apr-18	DD	96.00		96.00	SCDC	Rates - LC Cricket Pavilion	1811	M
03-Apr-18	DD	119.60		119.60	Anglian Water (Wave)	Sewerage - Cambourne fitness Centre	1810	½
03-Apr-18	DD	159.00		159.00	SCDC	Rates - New Cricket Pavilion	1811	M
03-Apr-18	DD	294.50		294.50	Pennon Water Services	Blue School	1414	M
03-Apr-18	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
03-Apr-18	DD	54.13		54.13	SCDC	Hub Bin Trade waste	1422	M
03-Apr-18	DD	18.38		18.38	SCDC	New Cricket Pavilion Recycling	1422	M
03-Apr-18	DD	14.12		14.12	SCDC	LC Cricket Pavilion Bin	1422	M
03-Apr-18	DD	54.13		54.13	SCDC	Blue School Bins	1422	M
03-Apr-18	DD	18.38		18.38	SCDC	Hub recycling	1422	M
03-Apr-18	DD	27.12		27.12	SCDC	New Cricket Pavilion Bin Trade waste	1422	M
03-Apr-18	DD	180.00		180.00	SCDC	Premises License	1420	A
03-Apr-18	DD	411.00		411.00	SCDC	Rates - MUGA	1206	M
03-Apr-18	DD	552.00		552.00	SCDC	Rates - Sports Pavilion	1811	M
03-Apr-18	DD	556.93		556.93	Anglian Water (Wave)	Sewerage - The Hub	1414	½
03-Apr-18	DD	576.00		576.00	SCDC	Rates - Trailer Park	1711	M
03-Apr-18	DD	624.00		624.00	SCDC	Rates - Hub	1415	M
06-Apr-18	DD	18.57	0.93	19.50	Eon	Trailer Park	1705	M
06-Apr-18	DD	80.69		80.69	Barclays	Bank charges A/c 93936082	203	M
10-Apr-18	DD	26.02	3.08	29.10	Barclaycard	Merchant services	203	M
12-Apr-18	DD	80.90	16.18	97.08	SGW Payroll	Payroll Processing	207	M
13-Apr-18	DD	380.50	76.09	456.59	Fuel Genie	Petrol & Diesel	1109	M
13-Apr-18	DD	509.27	101.85	611.12	Ricoh	Printer	407	Q
16-Apr-18	DD	233.57	46.71	280.28	Opus Energy	New Cricket Pavilion Electricity	1806	M
16-Apr-18	DD	14.10		14.10	Barclaycard	Refreshments for training	413	
16-Apr-18	DD	240.91		240.91	Barclaycard	Event Refreshment 10K [R]	1412	
16-Apr-18	DD	6.98		6.98	Barclaycard	Diary	405	
16-Apr-18	DD	482.35		482.35	Barclaycard	Van MOT and Tax	1109	
17-Apr-18	B932	55.30	11.06	66.36	BrightVisions	IT agreement	404	M
17-Apr-18	B933	220.00	0.00	220.00	C G Electrical	Light replacement [Recharge]	1809	

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17-Apr-18	B934	450.50	90.10	540.60	C&J Supplies LTD	Bolts, padlocks and keys	1107	
17-Apr-18	B935	175.00	0.00	175.00	Capalc	GDPR Training	501	
17-Apr-18	B936	448.81	89.75	538.56	CBS	Stationary	405	
17-Apr-18	B937	25.00	5.00	30.00	CoolerAid	Cooler Maintenance	1421	A
17-Apr-18	B938	673.20	134.64	807.84	Coulsons	Air conditioning fault	1410	
17-Apr-18	B939	622.80	124.56	747.36	Edge IT Systems Ltd	Online 5 year contract	404	A
17-Apr-18	B940	475.00	95.00	570.00	JezOs	Stage for Fete [Recharge]	414	
17-Apr-18	B941	268.00	53.60	321.60	Landsmans Limited	Toilet Hire Fete [Recharge]	414	
17-Apr-18	B942	525.00	0.00	525.00	Med-PTS Ambulance Services Ltd	10k Event Medical Cover [recharge]	1412	
17-Apr-18	B943	52.90	10.58	63.48	qvs Electrical Supplies	Osram	1809	
17-Apr-18	B944	49.98	10.00	59.98	Ridgeons	Paint	1809	
17-Apr-18	B945	658.40	0.00	658.40	Wave (Anglian Water)	Cemetery	905	½
17-Apr-18	B945	183.07	0.00	183.07	Wave (Anglian Water)	New Cricket Pavilion	1810	½
17-Apr-18	B945	1,734.59	0.00	1,734.59	Wave (Anglian Water)	Sports Pavilion	1810	½
17-Apr-18	B946	900.00	180.00	1,080.00	Bremner Partnership	Soul building prep of construction fee	208	
17-Apr-18	B947	157.50	31.50	189.00	Cambridge Outdoor Living	Posts	1107	
17-Apr-18	B948	800.00	160.00	960.00	Cambridge Security Services Ltd	Annual Keyholding Charge	207	A
17-Apr-18	B949	4,279.69		4,279.69	Came & Company	Motor Insurance	205	A
17-Apr-18	B950	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning of Hub and Blue school	1417	M
17-Apr-18	B950	1,330.00	266.00	1,596.00	Complete Cleaning	Cleaning of Sports buildings	1820	M
17-Apr-18	B951	80.50	16.10	96.60	CoolerAid	Water bottles and cups	1421	M
17-Apr-18	B952	261.50	52.30	313.80	Espo	Trolley for Gopak Tables	1409	
17-Apr-18	B953	90.00		90.00	ICCM	Cemetery management membership	207	M
17-Apr-18	B954	52.90	10.58	63.48	Ryness Electrical Supplies	Electrical supplies	1413	
17-Apr-18	B955	79.40	15.88	95.28	Scamblers	Plastic bush	1107	
17-Apr-18	B956	34.04	1.70	35.74	Scottish Power	Brace Dein Feeder Pillar	1005	
20-Apr-18	DD	5,450.39		5,450.39	PAYE		102	M
23-Apr-18	DD	263.00	52.12	315.12	EE & T Mobile	Mobile Phones	403	M
24-Apr-18	DD	947.55		947.55	Total Gas and Power	Blue School Gas	1416	M

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24-Apr-18	B957	47,589.60	9,517.92	57,107.52	AllPlay	Play and Fitness Area	2010	
26-Apr-18	DD	19,916.69		19,916.69	Payroll	April	101	M
26-Apr-18	DD	9,413.67		9,413.67	Pension	April	103	M
26-Apr-18	DD	87.30	17.46	104.76	SGW Payroll	Year end payroll processing	207	A
27-Apr-18	DD	205.28	41.05	246.33	SSE	Sports Pavilion Electricity	1407	M
27-Apr-18	DD	1,486.04	297.20	1,783.24	British Telecoms	Phoneline and Broadband	403	Q
30-Apr-18	DD	45.07	2.25	47.32	E.On	Feeder Pillar Greenhaze Lane	1102	½
30-Apr-18	DD	732.00	20.00	752.00	Scottish Power	Muga Electricity	1202	M
30-Apr-18	DD	1,866.49	373.29	2,239.78	SSE	The Hub Electricity	1407	M
01-May-18	DD	72.00		72.00	SCDC	Rates - Cemetery	906	M
01-May-18	DD	100.00		100.00	SCDC	Rates - LC Cricket Pavilion	1811	M
01-May-18	DD	161.00		161.00	SCDC	Rates - New Cricket Pavilion	1415	M
01-May-18	DD	54.17		54.17	SCDC	Hub Bin Trade waste	1422	M
01-May-18	DD	18.42		18.42	SCDC	New Cricket Pavilion Recycling	1422	M
01-May-18	DD	14.08		14.08	SCDC	LC Cricket Pavilion Bin	1422	M
01-May-18	DD	54.17		54.17	SCDC	Blue School Bins	1422	M
01-May-18	DD	18.42		18.42	SCDC	Hub recycling	1422	M
01-May-18	DD	27.08		27.08	SCDC	New Cricket Pavilion Bin Trade waste	1422	M
01-May-18	DD	294.50		294.50	Pennon Water Services	Blue School	1414	M
01-May-18	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
01-May-18	DD	413.00		413.00	SCDC	Rates - MUGA	1206	M
01-May-18	DD	552.00		552.00	SCDC	Rates - Sports Pavilion	1811	M
01-May-18	DD	576.00		576.00	SCDC	Rates - Trailer Park	1711	M
01-May-18	DD	624.00		624.00	SCDC	Rates - Hub	1415	M
01-May-18	DD	4,517.28		4,517.28	Anglian Water (Wave)	Sewerage - The Hub	1415	½
03-May-18	B961	55.30	11.06	66.36	BrightVisions	IT Agreement	404	M
03-May-18	B962	500.00		500.00	Cambridgeshire Libraries	Grant funding - Summer Reading Challenge	303	
03-May-18	B963	36.55	1.83	38.38	Eon	Caravan Park.	1705	M
03-May-18	B964	72.00	14.40	86.40	ESPO	Notice boards x 2	408	
03-May-18	B964	207.35	41.47	248.82	ESPO	Tennis equipment	1208	

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03-May-18	B965	12,950.00	2,590.00	15,540.00	Scamblers	Flail	1103	
03-May-18	B965	18,500.00	3,700.00	22,200.00	Scamblers	Spearhead Chipper	1103	
03-May-18	B965	11.78	2.36	14.14	Scamblers	Mirror Bracket	1107	
03-May-18	B966	2,566.90		2,566.90	SLM Limited	Outdoor Pitch Admin fee	1209	
03-May-18	B967	370.00	74.00	444.00	Technical Services	MatchFit Service	1201	6wk
03-May-18	B968	905.00	181.00	1,086.00	Traffic Management Services LTD [R]	Road Licence for 10K Race	414	
03-May-18	B969	249.17	49.83	299.00	Survey Monkey	Subscription renewal 2017	207	A
03-May-18	B969	280.00	56.00	336.00	Survey Monkey	Subscription renewal 2018	207	A
08-May-18	DD	20.52	1.03	21.55	Eon	Trailer Park	1705	M
08-May-18	DD	70.63		70.63	Barclays	Bank charges A/c 93936082	203	M
09-May-18	B970	105.00	21.00	126.00	Briar Security	Passive access token	1413	
09-May-18	B970	1,455.00	291.00	1,746.00	Briar Security	Maintenance Charges Hub	1410	A
09-May-18	B971	43.20		43.20	C G Electrical [R]	UV Lamps	1809	
09-May-18	B972	100.00		100.00	Cambourne Community Car Scheme	Grant funding - Software for Transport bookings	303	
09-May-18	B973	93.60		93.60	Cambridge Cycling Club	Refund for over charge of hub hire	1423	
09-May-18	B974	120.79	24.16	144.95	CBS	Stationary	405	
09-May-18	B975	147.12		147.12	CCL Supplies	Cleaning supplies	1411	
09-May-18	B976	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning of Hub and Blue school	1417	M
09-May-18	B976	1,330.00	266.00	1,596.00	Complete Cleaning	Cleaning of Sports buildings	1820	M
09-May-18	B977	47.40	9.48	56.88	Cooleraid	Water bottles	1421	M
09-May-18	B978	504.00	49.80	553.80	Dalrod	Pump repair and empty pump pit	1807	
09-May-18	B979	260.40	52.08	312.48	GB Sport and Leisure	Fast cure Resin	1107	
09-May-18	B980	296.90	52.29	349.19	NPH	2.5 Tonne Mini Plant Trailer	1107	
09-May-18	B981	87.00	17.40	104.40	Premier Logos	3 Banners	1112	
09-May-18	B982	578.00	115.60	693.60	Principle Furniture	Folding chair trolley	1413	
09-May-18	B983	19.79	3.96	23.75	Ridgeons	Paint and masking tape	1107	
09-May-18	B984	166.17	33.23	199.40	Scamblers	Multitrac tyre, sealant	1107	
09-May-18	B985	43.14	8.62	51.76	Screwfix	Mortice latch and masks	1107	
09-May-18	B986	190.00	38.00	228.00	SLCC	Training	501	

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09-May-18	B987	1,405.25	281.05	1,686.30	Timber Play	Installation of Zip wire	1107	
09-May-18	B988	37.90	7.58	45.48	Tudor Environmental	Stihl Square Trimmer Line	1107	
09-May-18	B988	40.38	8.08	48.46	Tudor Environmental	Graffiti remover	1107	
10-May-18	DD	28.03	0.45	28.48	Barclaycard	Merchant services	203	
11-May-18	DD	80.90	16.18	97.08	SGW Payroll	Payroll Processing	207	M
15-May-18	DD	720.79	144.12	864.91	Fuel Genie	Petrol & Diesel	1109	M
16-May-18	DD	145.07	7.25	152.32	Opus Energy	New Cricket Pavilion Electricity	1806	M
16-May-18	DD	171.25		171.25	Barclaycard	Postage stamps supplies	406	
16-May-18	DD	27.90		27.90	Barclaycard	Audio Cables for Hub		
21-May-18	DD	163.34	32.66	196.00	SSE	Sports Pavilion Electricity	1407	
21-May-18	DD	291.48	58.30	349.78	EE & T Mobile	Mobile Phones	403	M
22-May-18	DD	6,404.03		6,404.03	PAYE		102	M
25-May-18	DD	19,322.82		19,322.82	Payroll		101	M
25-May-18	DD	9,130.50		9,130.50	Pension		103	M
29-May-18	DD	732.00	20.00	752.00	Scottish Power	Muga Electricity	1202	M
29-May-18	DD	766.69	153.34	920.03	Total Gas and Power	Blue School Gas	1416	M
29-May-18	DD	1,643.20	328.64	1,971.84	SSE	The Hub Electricity	1407	M
31-May-18	DD	16,952.86		16,952.86	Public Works Loan	Loan payment for sports equipment	2004	½

5.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 31.5.18.

RECOMMENDATIONS:

That the report on the Finance Spreadsheet as at 31.5.18 be received.

- 5.3 Bank Reconciliations:** to consider approving the Bank reconciliations as at the 1st May 2018.

RECOMMENDATIONS:

That the bank reconciliation attached be received and approved.

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st May 2018**

Prepared by John Vickery Parish Clerk and RFO

16/05/2018

Total Receipts of the Council up to 30th April 2018		265,984.39
		1,308,593.72
Total Receipts of the CPEF up to 30th April 2018		1,199,221.58
Total Payments by the Council up to 30th April 2018		117,288.85
		1,004,232.03
Total Payments by the CPEF up to 30th April 2018		852,020.42
Balance	A	800,258.39

Barclays Bank PLC		
Account No 93936082		
Statement from Bank dated 1st May 2018		1,000.00
Account No 90496049		
Statement from Bank dated 1st May 2018	£	438,298.54
Account No 23365964 CPEF		
Statement from Bank dated 1st May 2018	£	347,201.16
Total		786,499.70

Unpresented cheques at 30th April 2018

Barclays

Unrecorded income at 30th April 2018	TOTAL	£	-
	TOTAL		13,758.69
Balance	B	£	800,258.39
Check	A-B		-0.00
Petty Cash	Total		147.24
Balance including Petty Cash	Total		800,405.63

Signed
Chairman

Clerk

Date

Independent Councillor Check

Date