



# CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

## **FINANCE AND POLICY COMMITTEE**

NOTICE IS HEREBY GIVEN that a meeting of this Committee will be held in **The Hub Community Centre**, Cambourne on **17<sup>th</sup> July 2018, following the Planning Committee Meeting**, to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

*John Vickery, Parish Clerk*

11<sup>th</sup> July 2018

### **AGENDA**

#### **PUBLIC ADDRESS TO COUNCIL**

"Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman)."

**Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. Please Note: Councillors will not be able to respond on items on the agenda but will take notice of the views put forward.**

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF LAST MEETINGS**  
To approve as a correct record the minutes of the Meeting [FIN M69 minutes](#) held on 20<sup>th</sup> March 2018.
3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.  
**Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.**
4. **CHAIRMAN'S ANNOUNCEMENTS**
5. **FINANCIAL STATEMENT**
  - 5.1. To receive the schedule of payments attached.
  - 5.2. To receive a report on the current financial position.
  - 5.3. To receive the Bank Reconciliation.
6. **POLICIES**  
To consider the Communication Policy.

7. **GRANTS**  
To consider the Grant application policy.
8. **CORRESPONDENCE**  
Parish Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith).
9. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
Exclusion of the press and the public.  
**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
10. **MAINTENANCE EQUIPMENT**  
To receive a report from the Head Groundsman.
11. **TRAFFIC COUNTS**  
To consider quotations received.
12. **STAFFING**  
To receive a report from the Parish Clerk.
13. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
Re-admittance of the press and the public.  
**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
14. **DATE OF NEXT MEETING – 16<sup>th</sup> October 2018**

*John Vickery, Clerk to Cambourne Parish Council. Parish Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW.  
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