



# CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 2<sup>nd</sup> October 2018 – meeting commenced at 7.03pm.

Present:

Cllr R Poulton (Vice Chair)	Cllr D Jones
Cllr A Ahmed	Cllr S Krintas
Cllr N Akhter	Cllr K McIntyre
Cllr D Beck	Cllr J Patel
Cllr S Bhattacharya	Cllr A Rana
Cllr P Gavigan	Cllr D Sharma
Cllr P Hedges	Cllr E Spanner
Cllr T Hudson	Cllr G Thompson

In attendance: John Vickery - Parish Clerk  
Heather Nigbur-Day – Deputy Parish Clerk

9 members of the Public were in attendance for the meeting.

## 1. APOLOGIES

Apologies for absence had been received from Cllr J O'Dwyer, Cllr A Fisher and Cllr P Mills. Acceptable reasons for absence had been given.

It was:

**RESOLVED** that the apologies from Cllr J O'Dwyer, Cllr A Fisher and Cllr P Mills for absence be received and approved.

## 2. MINUTES OF LAST MEETING

It was:

**RESOLVED** that the minutes of the Council Meeting M181 held on 4<sup>th</sup> September 2018 were confirmed as a correct record and was duly signed by the Chairman.

## 3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION

Cllr S Krintas disclosed a non - disclosable interest in Agenda Item 4 as a Governor at CVC and Agenda Item 11, as a member of the flying club.

**4. CAMBOURNE VILLAGE COLLEAGE**

A presentation showing the new proposed extension block, was received from Norman Patterson;- Frank Shaw Architects – Lead project Architect, John Hayles; - Kier Eastern – Contract Manager, Ian Withey; - Kier Eastern – Design Manager and Robert Moy, Associate Project Manager UK & Europe, Faithful and Gould.

The Vice chairman thanked the presenters, on behalf of the Parish Council.

It was:

**RESOLVED** that the presentation be received

**5. POLICE MATTERS**

PCSO John Coppard attended the meeting and gave a verbal report.

The Vice Chairman thanked PCSO Coppard, on behalf of the Parish Council, for attending the meeting and for all the hard work, in recently catching and arresting an offender in relation to the recent car crimes.

It was:

**RESOLVED** that the report be received.

**6. CHAIRMAN'S ANNOUNCEMENT**

The Vice Chairman, on behalf of the Parish Council wished Cllr J O'Dwyer well and that he has a speedy recover.

**7. CLERKS UPDATE**

The Parish Clerk presented a report to the Council. The Clerk listed a number of meetings he had attended since the last meeting. Report attached below.

It was:

**RESOLVED** that the report be received.

**8. COUNTY COUNCIL MATTERS**

County Cllr Howell gave his apologies for absence.

It was:

**RESOLVED** that Cllr Howell's apologies be accepted .

**9. DISTRICT COUNCIL MATTERS**

District Cllr R Betson gave her apologies.

District Cllr S Bhattacharya gave a short verbal report.

District Cllr G Clayton gave his apologies.

It was:

**RESOLVED** that the apologies be accepted and the report be received.

**10. PARISH PLAN**

There have been no significant developments to the Parish Plan.

It was:

**RESOLVED** that the progress of the Parish Plan would be discussed at a future meeting.

**11. BOURN AIRFIELD**

The Bourn Airfield Planning application was discussed. Queries were raised regarding the lack of planned facilities such as Doctors/Dental surgery's. It was requested that a presentation on the development be given to the Parish Council.

It was:

**RESOLVED** to receive the planning application and the necessary actions be taken.

**12. FINANCIAL STATEMENT**

**12.1 Schedule of payments**

Queries raised were clarified by the Parish Clerk.

It was

**RESOLVED** that the schedule of payments be received and the payments approved. (Attached)

**12.2 Current Financial Position**

It was:

**RESOLVED** that the report on the Financial Spreadsheet be received.

**12.3 Bank Reconciliation.**

Bank Reconciliations was deferred until the next meeting, which will be the Finance and Policy meeting on the 16<sup>th</sup> October 2018

It was:

**RESOLVED** that the Bank reconciliations be deferred until the Finance and Policy Committee meeting in October.

**13. ANNUAL RETURN**

Following receipt of the Annual Governance and Accountability Return for year ending 31<sup>st</sup> March 2018, the Council is required to consider any items raised within the external auditor's report in Section 3. Note, the External Auditors raised no issues with the accounts and confirmed that everything was correct. The only issue was, that as the previous report was received during the 2017-18 year we should have marked Section 1 Assertion 4 as a no rather than a yes because of the previous issue with dates for the Annual Return for the year ending 31<sup>st</sup> March 2017.

The Notice of Conclusion of Audit has been placed on the web site and notice boards and will be displayed for the required notice period.

It was:

**RESOLVED** that the Annual Return be received and that the exception be noted, and no further action is required be taken.

**14. WEST CAMBOURNE**

The Parish Clerk gave a verbal report. The final design guide will be submitted on Thursday 11<sup>th</sup> October 2018 and will be presented at a future meeting. Responses from previous meetings have been forwarded on to the developers and the Parish Council can expect to receive strategies and reserved matters in the future.

It was:

**RESOLVED** to receive the report.

**15. CBRR**

To consider supporting in principle the proposal from CBRR to have a road rail corridor following the route of the A428 upgrade between the Black Cat Roundabout and Caxton Gibbet.

14 Councillors were in agreement.

2 Councillors wished to abstain

It was:

**RESOLVED** to support the CBRR proposal.

**16. HIGH STREET**

A verbal report was given by the Parish Clerk, that SCDC was working on the High Street proposal and would report to the Council and would give a presentation on the next stage.

Queries were raised in regards to the Units that are currently empty in the retail park and the question of viability of the High Street. A further presentation was requested once plans have been reconsidered and before the final plans are submitted.

It was

**RESOLVED** that the report be received and the necessary actions taken.

**17. LAND TRANSFERS**

A report was received from Allison Hopkins. Report attached below.

It was

**RESOLVED** that the report be received.

**18. UPPER CAMBOURNE TRANSPORT**

A verbal report was received from Cllr Bhattacharya.

The Parish Chairman has been liaising with different County transport groups to establish if transport can be made viable at this time.

It was

**RESOLVED** that the report be received and further information gathered.

**19. TRAFFIC MATTERS AND ROAD SAFETY**

The Parish Clerk gave a verbal report. There has been weekly communication in regards to moving the issues forward.

County Councillor Howell had a meeting with the Parish Clerk and was able to re establish contact with John Finney, who has emailed possible meeting dates. The Parish Clerk has been emailing on a weekly basis prior to receiving the dates.

It was:

**RESOLVED** that the report be received.

**20. CORRESPONDENCE**

20.1 Cambridge Energy Switch. Correspondence was received regarding how residents can sign up to save money on switching energy companies.

It was agreed that the information be shared on our Facebook page and website.

It was:

**RESOLVED** that correspondence be received and the necessary actions taken.

**21. COMMITTEE REPORTS**

**21.1 PLANNING COMMITTEE** held on 4<sup>th</sup> September 2018 and 18<sup>th</sup> September 2018

**21.2 LEISURE & AMENITIES COMMITTEE** held on 18<sup>TH</sup> September 2018

It was:

**RESOLVED** that the Planning Committee reports and the Leisure & Amenities report be received.

**22. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

**23. STAFFING**

A report was received from the Parish Clerk

It was

**RESOLVED** that the report be received and the necessary actions taken.

**24. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public.

**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

**25. DATE OF NEXT MEETING – 6<sup>th</sup> November 2018 – The Meeting closed at 8.45pm**

## CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire  
Council Meeting 2<sup>nd</sup> October 2018

### **Clerks Report**

#### Clerks report since 4<sup>th</sup> September 2018

1. Further discussions with David Alexander and Alison Hopkins regarding works to the Blue School and transfer off it to the Parish Council work appears to be progressing albeit slowly.
2. Meeting with Liviu Obancea from Complete Cleaning to discuss issues with cleaning in the buildings.
3. SCDC meeting with Anita Goddard, Head of Housing and Property Services, on closer working relationships and the level of Council Housing in Cambourne.
4. Meeting with Graham Page from BT regarding upgrading of the office phone system.
5. Meeting with Stephen Munday regarding Zebra Crossings outside of Jeavons Wood School and future development of Cambourne.
6. Meeting with Michael Huntingdon, Planning Officer at SCDC, regarding Cambourne and to receive Bourn Airfield planning application.
7. Meeting with Stephen Reid, Planning Lawyer, 3C Shared Services regarding Parish Energy Fund and the Eastern Valley Country Park.
8. Meeting with Bonnie Kwole, Urban Design, regarding a review of the sustainability of Cambourne
9. Meeting with District Councillor Gavin Clayton and managers at Morrisons regarding issues in the Cambourne store. Locally they are going to try and

work closer with the community and improve communication. Some decisions are taken centrally, and they find out at the same time as the Community. An example is the recent play application, which the first thing the store knew was the play notice being received.

10. Meeting with Ben Hendry to review commuted sums for the transfers of open spaces and green ways. We also reviewed dates of the transfer of the Eastern Valley Country Park, including commuted sums.
11. Meeting with Ben Hendry, Barry of J F Lindsay, Warren Bourne, Head Groundsmen, to agree how the entrance bund should be finished and access points and location of bollards. A single section was prepared and agreed and subsequently approved.
12. Meeting with the project team for Cambourne to discuss aspects of completion of Cambourne and the transfers of the Eastern Valley Country Park.
13. Meeting with Simon Clasby, EveryOne Active Centre Manager and Dan Hicks, Regional Manager for the Sports Centre and Councillor Greg Thompson, Chair of the Leisure and Amenities Committee, to discuss exercise class changes and communication issues. A process was put in place for future review process and the reintroduction of some of the classes.  
The chance was taken to raise the request to hold a joint meeting with the football clubs, sports centre management and the Parish Council regarding parking during matches, especially Sunday mornings.
14. Meeting with Carla Greenwood regarding setting up a children's magazine for Cambourne parents. A report will be presented to the Finance and Policy Committee on the 16<sup>th</sup> October 2018.
15. A meeting was held earlier in the day to agree the way forward on the further phases of the secondary school provision including the five form entry school and sixth form. It was a fruitful meeting and the consensus was reached on how the school could be developed to meet the educational and community needs for Cambourne.

**CAMBOURNE PARISH COUNCIL**  
District of South Cambridgeshire

Finance and Policy Meeting 2<sup>nd</sup> October 2018

**FINANCIAL STATEMENT**

**12.1 SCHEDULE OF PAYMENTS:** to consider schedule of payments, copy attached.

**RECOMMENDATIONS:**

That the schedule of payments attached be received and the payments be approved.





**SCHEDULE OF PAYMENTS**

**Paid Accounts**

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
02-Jul-18	DD	72.00		72.00	SCDC	Rates - Cemetery	901	M
02-Jul-18	DD	100.00		100.00	SCDC	Rates - LC Cricket Pavilion	1811	M
02-Jul-18	DD	161.00		161.00	SCDC	Rates - New Cricket Pavilion	1415	M
02-Jul-18	DD	54.17		54.17	SCDC	Hub Bin Trade waste	1422	M
02-Jul-18	DD	18.42		18.42	SCDC	New Cricket Pavilion Recycling	1814	M
02-Jul-18	DD	14.08		14.08	SCDC	LC Cricket Pavilion Bin	1814	M
02-Jul-18	DD	54.17		54.17	SCDC	Blue School Bins	1422	M
02-Jul-18	DD	18.42		18.42	SCDC	Hub recycling	1422	M
02-Jul-18	DD	27.08		27.08	SCDC	New Cricket Pavilion Bin Trade waste	1814	M
02-Jul-18	DD	294.50		294.50	Pennon Water Services	Woodfield Lane	1414	½
02-Jul-18	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
02-Jul-18	DD	413.00		413.00	SCDC	Rates - MUGA	1206	M
02-Jul-18	DD	552.00		552.00	SCDC	Rates - Sports Pavilion	1811	M
02-Jul-18	DD	576.00		576.00	SCDC	Rates - Trailer Park	1711	M
02-Jul-18	DD	624.00		624.00	SCDC	Rates - Hub	1415	M
05-Jul-18	DD	32.26	1.61	33.87	Eon	Trailer Park	1705	M
05-Jul-18	DD	68.90		68.90	Barclays	Merchant Charges	203	M
06-Jul-18	DD	865.53	173.11	1,038.64	Ricohuk	Photocopier rental	407	½
09-Jul-18	DD	77.60	15.52	93.12	SGW Payroll	Payroll Processing	207	M
10-Jul-18	DD	31.57	3.08	34.65	Barclaycard	Merchant services	203	M
13-Jul-18	DD	987.42	197.46	1,184.88	Fuel Genie	Petrol & Diesel	1109	M
16-Jul-18	DD	109.73	5.49	115.22	Opus Energy	New Cricket Pavilion Electricity	1806	M
16-Jul-18		10.10		10.10	Barclaycard Credit Card	Refreshments	413	
16-Jul-18		67.80		67.80	Barclaycard Credit Card	Key cutting	408	
16-Jul-18		111.35	22.27	133.62	Barclaycard Credit Card	Cllr Badges	408	
16-Jul-18		3.95		3.95	Barclaycard Credit Card	Stamps	406	
16-Jul-18		187.00		187.00	Barclaycard Credit Card	Staff eye test	504	

16-Jul-18		54.20		54.20	Barclaycard Credit Card	Tractor Fuel	1100	
16-Jul-18		27.40		27.40	Barclaycard Credit Card	Refreshments	413	
16-Jul-18		349.96	69.99	419.95	Barclaycard Credit Card	Replacement Marquee	408	
17-Jul-18	B1014	76.50	15.30	91.80	Briar Security	re-enable password	1812	
17-Jul-18	B1015	345.00	69.00	414.00	British Sugar	sport 10	1100	
17-Jul-18	B1016	49.00	9.80	58.80	C&J Supplies	Scout container keys	1100	
17-Jul-18	B1017	60.00		60.00	CAPALC	Staff Training	501	
17-Jul-18	B1018	24.09	4.82	28.91	Collings Brothers	Parts	1100	
17-Jul-18	B1019	47.40	9.48	56.88	Cooler Aid	Water - The Hub	1414	M
17-Jul-18	B1020	39.70	7.94	47.64	CPC	Fish Key and AV cable	1409	
17-Jul-18	B1021	186.00	37.20	223.20	ESPO	Mini tennis posts	1107	
17-Jul-18	B1021	233.00	46.60	279.60	ESPO	Tennis Rackets	1107	
17-Jul-18	B1021	256.00	51.20	307.20	ESPO	Upright chair truck	1807	
17-Jul-18	B1022	16.67	3.33	20.00	Fatima Rasool	Refund for regular booking key	1423	
17-Jul-18	B1023	113.56	22.71	136.27	Fleet	Battery conversion kit	1104	
17-Jul-18	B1024	85.90	17.18	103.08	GB Sport & Leisure	Rubber crumb green and black	1100	
17-Jul-18	B1024	167.00	33.41	200.41	GB Sport & Leisure	Inserts and rubber crumb mix	1100	
17-Jul-18	B1025	105.00	0.00	105.00	Histon & Impington Parish Council	Ground Staff Training	501	
17-Jul-18	B1026	60.00		60.00	MMC Pest Control	Wasp nest treatment near tennis courts	1709	
17-Jul-18	B1027	33.10	6.62	39.72	Ridgeons	Ronseal wood preserver	1100	
17-Jul-18	B1027	25.00	5.00	30.00	Ridgeons	Metal drainpipe cover	1100	
17-Jul-18	B1027	175.38	35.08	210.46	Ridgeons	3 x marine Plywood	1100	
17-Jul-18	B1028	28.92	1.45	30.37	Scottish power	Brace Dein Feeder Pillar	1005	
17-Jul-18	B1029	156.59	7.33	163.92	Screwfix	Bungee cord, safety boots	106	
17-Jul-18	B1029	51.94	10.38	62.32	Screwfix	Hazard and barrier tape	1100	
20-Jul-18	DD	6,675.24		6,675.24	PAYE		102	M
23-Jul-18	DD	133.82	6.69	140.51	SSE	Cambourne Leisure Centre Electricity	1407	M
23-Jul-18	DD	260.70	52.14	312.84	EE & T Mobile	Mobile Phones	403	M
26-Jul-18	DD	18,756.15		18,756.15	Payroll		101	M
26-Jul-18	DD	9,558.89		9,558.89	Pension		103	M

27-Jul-18	DD	74.79	3.74	78.53	Eon	Feeder pillar Greenhaze Lane	1102	M
27-Jul-18	DD	1,607.74	321.54	1,929.28	BT	Phone service and broadband	403	Q
30-Jul-18	DD	732.00	20.00	752.00	Scottish Power	Muga Electricity	1202	M
01-Aug-18	DD	32.85		32.85	Pennon Water Services	New Cricket Pavilion - Water	1810	½
01-Aug-18	DD	39.59		39.59	Pennon Water Services	Trailer Park - Water	1710	½
01-Aug-18	DD	72.00		72.00	SCDC	Rates - Cemetery	901	M
01-Aug-18	DD	100.00		100.00	SCDC	Rates - LC Cricket Pavilion	1811	M
01-Aug-18	DD	161.00		161.00	SCDC	Rates - New Cricket Pavilion	1415	M
01-Aug-18	DD	230.16		230.16	Pennon Water Services	Lower Cricket Pavilion - Water	1414	½
01-Aug-18	DD	294.50		294.50	Pennon Water Services	Woodfield Lane	1414	½
01-Aug-18	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
01-Aug-18	DD	413.00		413.00	SCDC	Rates - MUGA	1206	M
01-Aug-18	DD	552.00		552.00	SCDC	Rates - Sports Pavilion	1811	M
01-Aug-17	DD	576.00		576.00	SCDC	Rates - Trailer Park	1711	M
01-Aug-18	DD	624.00		624.00	SCDC	Rates - Hub	1415	M
01-Aug-18	DD	54.17		54.17	SCDC	Hub Bin Trade waste	1422	M
01-Aug-18	DD	18.42		18.42	SCDC	New Cricket Pavilion Recycling	1814	M
01-Aug-18	DD	14.08		14.08	SCDC	LC Cricket Pavilion Bin	1814	M
01-Aug-18	DD	54.17		54.17	SCDC	Blue School Bins	1422	M
01-Aug-18	DD	18.42		18.42	SCDC	Hub recycling	1422	M
01-Aug-18	DD	27.08		27.08	SCDC	New Cricket Pavilion Bin Trade waste	1814	M
01-Aug-18	DD	10,638.88		10,638.88	SCDC	Election Costs	206	
03-Aug-18	DD	766.69	153.34	920.03	Total Gas & Power	Blue School – Gas July Payment	1416	M
06-Aug-18	DD	31.01	1.55	32.56	Eon	Trailer Park	1705	M
06-Aug-18	DD	94.71		94.71	Barclaycard	e-payment plan charges	203	M
08-Aug-18	DD	77.60	15.52	93.12	SGW Payroll	Payroll Processing	207	M
07-Aug-18	B1030	160.00	32.00	192.00	Briar Security	CCTV Maintenance - Sports centre	1419	A
07-Aug-18	B1030	95.00	19.00	114.00	Briar Security	Replace failed RBC battery	1419	
07-Aug-18	B1030	15.00	3.00	18.00	Briar Security	Reset alarm (R)	1419	
07-Aug-18	B1031	55.30	11.06	66.36	Brightvisions	IT agreement	404	M
07-Aug-18	B1032	35.00	7.00	42.00	Cambridge Security	Alarm activation	1419	

07-Aug-18	B1033	218.83	43.77	262.60	CBS	Steel cupboard and stationary	405	
07-Aug-18	B1033	141.05	28.21	169.26	CBS	Stationary supplies	405	
07-Aug-18	B1033	249.10	49.83	298.93	CBS	Stationary supplies	405	
07-Aug-18	B1034	157.29	31.46	188.75	CCL Supplies	Cleaning Supplies	1411	
07-Aug-18	B1034	80.70	16.14	96.84	CCL Supplies	Toilet rolls and cleaning fluid.	1411	
07-Aug-18	B1035	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning of Hub and Blue school	1417	
07-Aug-18	B1035	1,330.00	266.00	1,596.00	Complete Cleaning	Cleaning of Sports buildings	1820	
07-Aug-18	B1036	25.00	5.00	30.00	Cooleraid	Annual Cooler Maintenance	1414	A
07-Aug-18	B1037	248.40	49.68	298.08	Coulson	Replace faulty relay	1413	
07-Aug-18	B1038	169.59	33.92	203.51	ESPO	computer cleaning items, bag hoops	408	
07-Aug-18	B1039	991.50	198.30	1,189.80	GB Sport & Leisure	Combination rope bridge + plastic connectors	1107	
07-Aug-18	B1040	1,150.00	230.00	1,380.00	Landsmans	Toilets for 10k	414	
07-Aug-18	B1041	21.80	4.37	26.17	Madingley Mulch	Plastikote gloss aerosol, Rustins black gloss	1100	
07-Aug-18	B1042	225.00	45.00	270.00	Pear Technology	Technical support and software updates	404	A
07-Aug-18	B1043	50.00		50.00	Prafull Mistry	Hub key deposit	1423	
07-Aug-18	B1044	153.68	30.74	184.42	Scamblers	Mower blades	1103	
07-Aug-18	B1044	227.82	45.57	273.39	Scamblers	Gator repairs	1103	
07-Aug-18	B1044	81.20	16.24	97.44	Scamblers	Gas Ram	1100	
07-Aug-18	B1044	6,995.00	1,399.00	8,394.00	Scamblers	McConnell rotar roller	1103	
07-Aug-18	B1044	19.51	3.90	23.41	Scamblers	Distilled water	1100	
07-Aug-18	B1044	57.50	11.50	69.00	Scamblers	Repair puncture	1100	
07-Aug-18	B1044	220.00	44.00	264.00	Scamblers	Fit new blade dennis cassette	1103	
07-Aug-18	B1044	26.50	5.30	31.80	Scamblers	Puncture repair Tyre Mushroom	1100	
07-Aug-18	B1044	314.94	62.99	377.93	Scamblers	Paddle flail	1103	
07-Aug-18	B1044	246.58	49.33	295.91	Scamblers	Tractor service	1104	
07-Aug-18	B1044	294.02	58.81	352.83	Scamblers	Tractor Service - john Deere Z997R	1104	
07-Aug-18	B1044	115.05	23.01	138.06	Scamblers	Engine oil	1104	
07-Aug-18	B1044	332.42	66.49	398.91	Scamblers	Tractor service - John Deere 4520	1104	
07-Aug-18	B1044	294.02	58.81	352.83	Scamblers	Tractor Service - John Deere 997	1104	

07-Aug-18	B1045	115.47	7.08	122.55	Screwfix	Safety boots, hose clips and broom	106	
07-Aug-18	B1046	413.52	82.70	496.22	Sheriff Amenities	Synthetic red paint	1100	
07-Aug-18	B1047	43.54	8.71	52.25	Tudor Environmental	Sprinkler hose, and couplings	1100	
07-Aug-18	B1047	53.44	10.69	64.13	Tudor Environmental	Flat sprinkler hose	1100	
07-Aug-18	B1047	33.37	6.67	40.04	Tudor Environmental	Flat sprinkler hose	1100	
10-Aug-18	DD	39.66		39.66	Barclaycard	Merchant Services	203	M
14-Aug-18	DD	626.05	125.20	751.25	Fuel Genie	Petrol & Diesel	1109	
15-Aug-18	DD	6.50		6.50	Barclaycard	Stamps	203	
15-Aug-18		21.00		21.00	Barclaycard	Temporary event notice	1100	
15-Aug-18		25.00		25.00	Barclaycard	Amazon gift card	105	
16-Aug-18		107.84	5.39	113.23	Opus Energy	New Cricket Pavilion Electricity	1806	M
21-Aug-18	DD	262.71	52.54	315.25	EE & T Mobile	Mobile Phones	403	M
21-Aug-18	DD	950.86		950.86	Total Gas & Power	Blue School – Gas August payment	1416	M
22-Aug-18	DD	5,608.72		5,608.72	PAYE		102	M
23-Aug-18	DD	119.51	29.85	149.36	SSE	Cambourne Leisure Centre Electricity	1407	M
24-Aug-18	DD	18,873.84		18,873.84	Payroll		102	M
24-Aug-18	DD	9,506.44		9,506.44	Pension		103	M
28-Aug-18	DD	672.03		672.03	Southern Electric	Hub - Electricity	1407	M
28-Aug-19	DD	732.00	20.00	752.00	Scottish Power	Muga Electricity	1202	M
03-Sep-18	DD	17.65		17.65	Pennon Water Services	Water - LC Cricket Pavilion	1810	½
03-Sep-18	DD	18.10		18.10	Pennon Water Services	Water - Cemetery	905	½
03-Sep-18	DD	48.35		48.35	Pennon Water Services	Water - UC Cricket Pavilion	1810	½
03-Sep-18	DD	56.71		56.71	Pennon Water Services	Water - New cricket field	1810	½
03-Sep-18	DD	72.00		72.00	SCDC	Rates - Cemetery	901	M
03-Sep-18	DD	91.20		91.20	Anglian Water	Sewerage - Fitness and Sports Centre	1810	M
03-Sep-18	DD	100.00		100.00	SCDC	Rates - LC Cricket Pavilion	1811	M
03-Sep-18	DD	116.16		116.16	Pennon Water Services	Water - Bowling Green	1810	½
03-Sep-18	DD	130.66		130.66	South Staffs Water	Water - Trailer Park	1810	M
03-Sep-18	DD	161.00		161.00	SCDC	Rates - New Cricket Pavilion	1811	M
03-Sep-18	DD	246.99		346.99	Pennon Water Services	Lower Cricket Pavilion - Woodfield Lane	1414	½
03-Sep-18	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M

03-Sep-18	DD	54.17		54.17	SCDC	Hub Bin Trade waste	1422	M
03-Sep-18	DD	18.42		18.42	SCDC	New Cricket Pavilion Recycling	1814	M
03-Sep-18	DD	14.08		14.08	SCDC	LC Cricket Pavilion Bin	1814	M
03-Sep-18	DD	54.17		54.17	SCDC	Blue School Bins	1422	M
03-Sep-18	DD	18.42		18.42	SCDC	Hub recycling	1422	M
03-Sep-18	DD	27.08		27.08	SCDC	New Cricket Pavilion Bin Trade waste	1814	M
03-Sep-18	DD	17.00		17.00	SCDC	Hub Trade waste	1422	M
03-Sep-18	DD	180.00		180.00	SCDC	Sports Pavilion Premises Licence	1819	M
03-Sep-18	DD	413.00		413.00	SCDC	Rates - MUGA	1206	M
03-Sep-18	DD	423.45		423.45	Pennon Water Services	Water - The Hub	1414	½
03-Sep-18	DD	552.00		552.00	SCDC	Rates - Sports Pavilion	1811	M
03-Sep-18	DD	576.00		576.00	SCDC	Rates - Trailer Park	1711	M
03-Sep-18	DD	624.00		624.00	SCDC	Rates - Hub	1415	M
03-Sep-18	DD	712.50		712.50	Pennon Water Services	Water - Blue School	1414	½
03-Sep-18	DD	1,161.91		1,161.91	Pennon Water Services	Water - Sports Pavilion	1810	½
04-Sep-18	DD	243.53		243.53	Barclaycard	Bank Charges – A/C 93936082	203	
04-Sep-18	B1048	900.00	180.00	1,080.00	Briar Security	Sports Pavilion alarm maintenance	1419	A
04-Sep-18	B1048	15.00	3.00	18.00	Briar Security	Sports Pavilion Remote rest	1419	
04-Sep-18	B1049	125.50	25.10	150.60	C&J Supplies	Keys	1712	
04-Sep-18	B1050	250.00		250.00	Cambridgeshire Building Society	Fete Float	1412	
04-Sep-18	B1051	1,290.00		1,290.00	Cambridgeshire Building Society	Key deposit money - Transfer	1713	
04-Aug-19	B1052	205.00	41.00	246.00	CamFire	Maintenance to fire equipment - Sports Pavilion	1809	A
04-Sep-18	B1053	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning of Hub and Blue school	1417	M
04-Sep-18	B1053	1,330.00	266.00	1,596.00	Complete Cleaning	Cleaning of Sports buildings	1820	M
04-Sep-18	B1054	107.10	21.42	128.52	Cooleraid	Water and cups	1421	M
04-Aug-19	B1054	66.80	13.36	80.16	Cooleraid	Annual maintenance	1421	A
04-Sep-18	B1055	167.00	33.41	200.41	GB Sport & leisure	Square inserts and rubber crumb base	1100	
04-Sep-18	B1056	50.00		50.00	Hilary's Wholesale Limited	Coconuts	1209	

04-Sep-18	B1057	33.50	6.70	40.20	Ibbetts	Gate/Door spring and thinners	1100	
04-Sep-18	B1058	1,787.85	357.57	2,145.42	Initial	Sanitary bins and nappy bins	1413	A
04-Aug-19	B1059	7.12	1.42	8.54	Madingley Mulch	Sanding blocks, grit	1100	
04-Sep-18	B1060	310.85	11.80	322.65	Maxwell Amenity	Line marking paint, grass seed.	1100	
04-Sep-18	B1060	111.85		111.85	Maxwell Amenity	Grass seed	1100	
04-Sep-18	B1061	50.00		50.00	MMC Pest Control	Wasp nest treatment	1100	
04-Aug-19	B1062	232.00	46.40	278.40	Premier Logos	8 Banners. Food market and fete.	414	
04-Sep-18	B1063	247.50	49.50	297.00	Scamblers	Puncture repair	1100	
04-Sep-18	B1063	8.39	1.68	10.07	Scamblers	Spark plug and filter	1100	
04-Sep-18	B1064	54.39	10.88	65.27	Screwfix	Safety masks, screws and tap connector	1100	
04-Sep-18	B1065	1,095.20	219.04	1,314.24	Sheriff Amenity	soil / sand	1100	
04-Aug-19	B1066	370.00	74.00	444.00	Technical Surfaces Ltd	Matchfit Service	1201	6wk
04-Sep-18	B1067	1.62	0.32	1.94	Watertight Plumbing and Heating	Pipe	1100	
04-Sep-18	B1068	96.60		96.60	Aneta Karwowska-Bielak	Hub Booking over payment	1423	
05-Sep-18	DD	34.08		34.08	Eon	Trailer Park	1705	M
10-Sep-18	DD	31.36		31.36	Barclaycard	Merchant services	203	M
10-Sep-18	DD	522.87	104.57	627.44	Southern Electric	Elec Blue School	1407	M
11-Sep-18	DD	77.60	15.52	93.12	SGW Payroll	Payroll Processing	207	M
13-Sep-18	DD	849.53	169.88	1,019.41	Fuel Genie	Petrol & Diesel	1109	M
17-Sep-18		169.11	8.46	177.57	Opus Energy	New Cricket Pavilion Electricity	1806	M
17-Sep-18		230.43		230.43	Barclay Credit Card	fete supplies	413	
17-Sep-18		90.66		90.66	Barclay Credit Card	Hot water machine filters	1411	
17-Sep-18		61.85		61.85	Barclay Credit Card	Fete Supplies	414	
17-Sep-18		64.00		64.00	Barclay Credit Card	Card Fee	207	
18-Sep-18	B1069	76.50	15.30	91.80	Briar Security	The Hub - door not closing properly	1413	
18-Sep-18	B1070	55.30	11.06	66.36	BrightVisions Limited	IT agreement	404	M
18-Sep-18	B1071	101.00	20.20	121.20	C&J Supplies	keys	1712	
18-Sep-18	B1072	200.00	40.00	240.00	Cambridge Security Services Ltd	Overnight Security - Fete	414	



18-Sep-18		500.00		500.00	Cambridgeshire County Council	Application fee - Funded highway improvement 20mph	207	
	B1073							
18-Sep-18	B1074	60.97	12.19	73.16	CBS	Stationary supplies	405	
18-Sep-18	B1075	139.55	27.91	167.46	CCL Supplies	Toilet rolls, cleaning products, bin bags	1411	
18-Sep-18	B1076	1.00	0.20	1.20	Collings Brothers	Grease Nipple	1100	
18-Sep-18	B1077	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning of Hub and Blue school	1417	M
18-Sep-18	B1077	1,330.00	266.00	1,596.00	Complete Cleaning	Cleaning of Sports buildings	1820	M
18-Sep-18	B1078	31.60	6.32	37.92	Cooleraid	Hub - Water bottles	1421	M
18-Sep-18	B1079	39.58	7.92	47.50	lbbetts	Door handles	1100	
18-Sep-18	B1080	18.75	3.75	22.50	Jason K Caskin	Cancelled booking half of deposit	1423	
18-Sep-18	B1081	82.00	4.10	86.10	Mark Weatherhead	19Kg Propane	1100	
18-Sep-18		500.00		500.00	Off The Chart Promotions	PA and Technician Hire: Cambourne Fete	414	
	B1082							
18-Sep-18	B1083	106.04	21.21	127.25	Ridgeons	Paint and brushes	1100	
18-Sep-18	B1084	37.49	7.50	44.99	Scamblers	New inner tube for tyre.	1100	
18-Sep-18	B1084	198.43	39.69	238.12	Scamblers	New tyre and bearing	1100	
18-Sep-18	B1085	25.49	1.27	26.76	Scottish Power	Feeder Pillar Brace Dein	1005	
18-Sep-18	B1086	44.64	8.92	53.56	Screwfix	Handles, water pump pliers	1100	
18-Sep-18	B1086	71.86	14.37	86.23	Screwfix	Gloves, screws, nylon nuts	1100	
18-Sep-18	B1087	3,370.40	674.08	4,044.48	Sheriff Amenity	Fine grade sand, paint and weed killer	1100	
18-Sep-18	B1087	1,095.20	219.04	1,314.24	Sheriff Amenity	Soil	1100	
18-Sep-18	B1088	208.00		208.00	SLCC membership	Staff membership	207	A
18-Sep-18	B1088	308.00		308.00	SLCC membership	Staff membership	207	A
18-Sep-18	B1089	39.00		39.00	Timedrop	Full page fete advert	414	
18-Sep-18	B1090	33.37	6.67	40.04	Tudor Environmental	Flat sprinkler hose coupling	1100	
18-Sep-18	B1090	53.44	10.69	64.13	Tudor Environmental	2 flat sprinkler hose couplings	1100	
18-Sep-18	B1091	588.91		588.91	Wave	Sports Pavilion - Sewerage	1810	½
18-Sep-18	B1092	80.98		80.98	Wave	New Cricket Field & Buildings - sewerage	1810	½
21-Sep-18		260.48	52.10	312.58	EE & T Mobile	Mobile Phones	403	M
21-Sep-18		793.20	158.61	951.63	Total Gas & Power	Gas - Blue School	1416	M
21-Sep-18		5,679.01		5,679.01	PAYE		102	M

24-Sep-18	166.69	166.69	SSE	Cambourne Leisure Centre Electricity	1407	M
26-Sep-18	21,060.25	21,060.25	Payroll		101	M
26-Sep-18	11,029.95	11,029.95	Pension		103	M

## LAND TRANSFERS

Please find below my status report on current matters involving the Parish Council.

1. Upper Cambourne Village Green and Turf Maize – MCA (53)

The Parish Council's title has now been registered at HM Land Registry.

2. GC23/GC26, Greenway – MCA (58)

Nothing new to report.

3. Upper Cambourne Northern Greenway SIP –MCA (59)

I have chased Laytons again on this matter, as I have been ready to complete for some months now.

4. Cambourne Cricket Pavillion – MCA (62)

I am chasing Laytons, who, when I last heard from them, were awaiting instructions on a couple of issues.

5. Cambourne Youth Centre – MCA (63)

I am chasing Laytons who, when I last heard from them, were awaiting the executed transfer from MCA, the original engrossment having been lost.

6. Wind Turbine Site – MCA (64)

My application to register the Parish Council's title to the site remains with the Land Registry.

7. Cambourne School Lease Variation – County Council (65)

I await hearing further on this matter.

8. POS – Persimmon Homes (67)

Do you have a contact at Persimmon you can speak to John, as the person I was initially dealing with has left and I don't have an alternative.

9. Meadowsweet Close and Cherry Court – David Wilson Homes (68)

I am still awaiting a revised plan for the transfer and am chasing Shoosmiths in this regard.

10. POS – Bovis Homes (71)

Gateley's have provided a costs undertaking, however they have not produced a draft transfer for me to review (despite my providing a copy of the transfer previously agreed with Bovis as a base).

I have chased on this and will continue to do so.

Signed

Date 6<sup>th</sup> November 2018

11. Land Parcels LC02, LC05, LC09 and LC14 – Taylor Wimpey (51)

I have just received some further drafts from TW, thus will be reviewing and commenting on the same shortly.

Allison Hopkins

Signed

Date 6<sup>th</sup> November 2018

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