

CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

Finance and Policy Meeting 18th December 2018

FINANCIAL STATEMENT

5.1 SCHEDULE OF PAYMENTS: to consider schedule of payments, copy attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved

SCHEDULE OF PAYMENTS**Paid Accounts**

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
01-Nov-18		54.17		54.17	SCDC	Hub trade bin waste	1422	M
01-Nov-18		18.42		18.42	SCDC	New Cricket Pavilion Recycling	1422	M
01-Nov-18		14.08		14.08	SCDC	LC Cricket Pavilion Bin	1422	M
01-Nov-18		54.17		54.17	SCDC	Blue School Bins	1422	M
01-Nov-18		18.42		18.42	SCDC	Hub recycling	1422	A
01-Nov-18		27.08		27.08	SCDC	New Cricket Pavilion Bin Trade waste	1422	M
01-Nov-18		17.00		17.00	SCDC	Hub Trade waste	1422	M
01-Nov-18		72.00		72.00	SCDC	Rates - Cemetery	906	M
01-Nov-18		100.00		100.00	SCDC	Rates - LC Cricket Pavilion	1811	M
01-Nov-18		161.00		161.00	SCDC	Rates - New Cricket Pavilion	1811	M
01-Nov-18		258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
01-Nov-18		413.00		413.00	SCDC	Rates - MUGA	1206	M
01-Nov-18		552.00		552.00	SCDC	Rates - Sports Pavilion	1811	M
01-Nov-18		576.00		576.00	SCDC	Rates - Trailer Park	1711	M
01-Nov-18		624.00		624.00	SCDC	Rates - Hub	1415	M
01-Nov-18		712.50		712.50	Pennon Water Services	Water - Blue School	1414	M
05-Nov-18		33.17		33.17	Eon	Trailer Park	1705	M
05-Nov-18		115.66		115.66	Barclaycard	Bank Charges A/C 93936082	203	M
06-Nov-18		170.50	34.10	204.60	Briar Security	Blue School - Maglock and emergency door release	1410	
	B1115							
06-Nov-18	B1116	139.00	27.80	166.80	Brightvision	Laptop repair	404	
06-Nov-18	B1116	55.30	11.06	66.36	Brightvision	IT agreement - July	404	M
06-Nov-18	B1116	55.30	11.06	66.36	Brightvision	IT agreement - August	404	M
06-Nov-18	B1116	55.30	11.06	66.36	Brightvision	IT agreement - November	404	M
06-Nov-18	B1117	123.05	24.62	147.67	CBS	Stationary	405	
06-Nov-18	B1118	15.80	3.16	18.96	CoolerAid	Hub water	1421	M

Agenda Item 5

06-Nov-18	B1119	320.50	64.10	384.60	Huck Nets UK Ltd	Replacement parts, springs etc.	1107	
06-Nov-18	B1120	33.88	6.78	40.66	Ibbetts	Screws and wood treatment	1107	
06-Nov-18	B1121	18.55	3.71	22.26	Mackay	Aluminium Square	1107	
06-Nov-18	B1122	100.00		100.00	Nicholas Parry	Excess charge smashed window and cost of safety tape	1107	
06-Nov-18	B1123	22.50	4.50	27.00	QVS	Lamps x 5	1411	
06-Nov-18	B1124	1,417.50	283.50	1,701.00	Real Christmas Trees	Lights and extensions [R]	1110	
06-Nov-18	B1125	821.32		821.32	Romsey Mill	Cambourne Shine Course 2018	303	
06-Nov-18	B1126	200.00	40.00	240.00	Scamblers	1 Day hires of Vredo Seeder	1103	
06-Nov-18	B1127	370.00	74.00	444.00	Technical Surfaces Ltd	Matchfit Services	1201	6wk
09-Nov-18		77.60	15.52	93.12	SGW Payroll	Payroll Processing	207	M
12-Nov-18		62.42		62.42	Barclaycard	Merchant services	203	M
13-Nov-18		882.38		882.38	Fuel Genie	Petrol & Diesel	1109	M
15-Nov-18		6.67		6.67	Barclay Credit Card	Stationary	405	
15-Nov-18		58.00		58.00	Barclay Credit Card	Postage	406	
15-Nov-18		60.00		60.00	Barclay Credit Card	Key cutting	408	
16-Nov-18		220.63		220.63	Opus Energy	New Cricket Pavilion Electricity	1806	M
21-Nov-18		312.55		312.55	EE & T Mobile	Mobile Phones	403	M
22-Nov-18		4,577.92		4,577.92	PAYE		102	M
26-Nov-18		222.67	44.53	267.20	Southern Electric	Electricity - Leisure Centre	1407	M
26-Nov-18		543.61	108.72	652.33	Southern Electric	Electricity - The Hub	1407	M
16-Nov-18	B1128	300.00		300.00	1st Cambourne Scouts	Fete Donation	1412	
16-Nov-18	B1129	100.00		100.00	Air Cadets (105 Cambourne SQN)	Fete Donation	1412	
16-Nov-18	B1130	127.59	25.52	153.11	CCL Supplies	Black bags and paper towels	1411	
16-Nov-18	B1130	24.86	4.97	29.83	CCL Supplies	Hand towels	1411	
16-Nov-18	B1131	55.00		55.00	Collings Brothers	Safety helmet	106	
16-Nov-18	B1132	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning of Hub and Blue school	1417	M
16-Nov-18	B1132	1,330.00	266.00	1,596.00	Complete Cleaning	Cleaning of Sports buildings	1820	M
16-Nov-18	B1133	92.80	18.56	111.36	Cooleraid	Hub water and cups	1421	M
16-Nov-18	B1134	7.49	1.50	8.99	Madingley Mulch	Small weeder claw	1100	

Agenda Item 5

16-Nov-18	B1135	28.95		28.95	Mr D Williams	Trailer park overpayment	1700	
26-Nov-18		20,521.74		20,521.74	Payroll		101	M
26-Nov-18		10,394.94		10,394.94	Pension		103	M
28-Nov-18		790.69	158.15	948.84	Total Gas & Power	Gas - Blue School	1416	M
28-Nov-18		845.23	211.31	1,056.54	Scottish Power	Muga Electricity	1202	M
30-Nov-18		16,952.86		16,952.86	PWLB	Loan repayment	2004	½

5.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 31.10.18.

RECOMMENDATIONS: That the report on the Finance Spreadsheet as at 31.10.18 be received

- 5.3 Bank Reconciliations:** to consider approving the Bank reconciliations as at the 1st November 2018. and 1st December 2018

RECOMMENDATIONS:

That the bank reconciliation attached be received and approved.

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st November 2018**

Prepared by John Vickery Parish Clerk and RFO 16/11/2018

Total Receipts of the Council up to 31st October 2018		979,064.01
Total Receipts of the CPEF up to 31st October 2018		1,202,732.39
Total Payments by the Council up to 31st October 2018		586,979.07
Total Payments by the CPEF up to 31st October 2018		925,836.89
Balance	A	668,980.44

Barclays Bank PLC		
Account No ****082		
Statement from Bank dated 1st November 2018		1,000.00
Account No ****049		
Statement from Bank dated 1st November 2018	£	390,744.44
Account No ****964 CPEF		
Statement from Bank dated 1st November 2018	£	276,895.50
Total		668,639.94

Unpresented cheques at 31st October 2018
Barclays

	TOTAL	£	-
Unrecorded income at 31st October 2018	TOTAL		340.50
Balance	B	£	668,980.44
Check A-B			0.00
Petty Cash	Total		264.00
Balance including Petty Cash	Total		669,244.44

Signed Chairman Clerk Date

Independent Councillor Check Date

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st December 2018**

Prepared by John Vickery Parish Clerk and RFO

07/12/2018

Total Receipts of the Council up to 30th November 2018		1,045,223.75
Total Receipts of the CPEF up to 30th November 2018		1,217,887.81
Total Payments by the Council up to 30th November 2018		656,741.07
Total Payments by the CPEF up to 30th November 2018		925,842.89
Balance	A	680,527.60

Barclays Bank PLC		
Account No *****082		
Statement from Bank dated 1st December 2018		1,131.80
Account No *****049		
Statement from Bank dated 1st December 2018	£	386,597.58
Account No *****964 CPEF		
Statement from Bank dated 1st December 2018	£	292,044.92
Total		679,774.30

Unpresented cheques at 30th November 2018
Barclays

	TOTAL	£	-
Unrecorded income at 30th November 2018			
	TOTAL		753.30
Balance	B	£	680,527.60
Check	A-B		0.00
Petty Cash	Total		247.55
Key Deposits	Total		
Balance including Petty Cash	Total		680,775.15

Signed
Chairman Clerk Date

Independent Councillor Check Date