



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

LEISURE & AMENITIES COMMITTEE

A meeting of this Committee was held at The Hub Community Centre, Cambourne on Tuesday 20th November 2018. Meeting commenced at 19:22pm

Present:

| | |
|----------------------------|---------------|
| Cllr G Thompson (Chairman) | Cllr J Patel |
| Cllr R Poulton | Cllr D Sharma |
| Cllr Dr S Bhattacharya | Cllr N Akhter |
| Cllr A Fisher | Cllr D Jones |

In attendance: John Vickery Parish Clerk
Kirsty Empson Office Administrator

0 members of the Public were in attendance for the meeting.

1. **APOLOGIES**

Apologies were received for Cllr A Ahmed, Cllr A Rana, and Cllr J O'Dwyer. Acceptable reasons were given.

It was:

RESOLVED that the apologies for absence from Cllr A Ahmed, Cllr A Rana, and Cllr J O'Dwyer be received and approved.

2. **MINUTES**

It was:

RESOLVED that the Minutes of the meetings held on Tuesday 19th June 2018 (M76) and Tuesday 18th September 2018 (M77) be confirmed as correct records and be duly signed by the Chairman.

3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

Cllr G Thompson declared a personal non-disclosable interest in items 6.5 & 11 as a gym member of Everyone Active.

Cllr J Patel declared a disclosable pecuniary interest in items 5 and 7 as Treasurer of the Cambourne Youth Partnership.

4. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made no announcements.

5. CYP

No report was received.

6. REPORT ON FACILITIES

6.1 BURIAL GROUND

No changes to be reported.

Cllr J Patel joined meeting at 19.26pm.

It was:

RESOLVED that the report be received.

6.2 ALLOTMENTS

All allotment renewals have now been returned. Any that were not returned are in the process of being re allocated. There are four vacant at Brace Dein and three vacant at Crow Hill. Residents on the waiting list have been contacted and we are awaiting response. The water at the allotments was turned off on 7th November 2018

It was:

RESOLVED that the report be received

6.3 PLAYGROUNDS, OPEN SPACES, SKATE PARK AND FOOTPATHS

Playgrounds

The playgrounds continue to be well used. The springer in Upper Cambourne play area has been replaced and the Grounds team have now completed all items on the RoSPA report. The replacement net bridge has now been installed in the Lower Cambourne playground. The repair works to the cross-beam scales are in progress at the playground next to the Eco park.

It was questioned whether the roundabout in Great Cambourne play park is fixed. The Parish Clerk confirmed that it has been roped off and the issue is due to be rectified by the manufacturer as soon as possible.

It was:

RESOLVED that the report be received

Open Spaces

The open spaces have recovered from the dry weather and are still being maintained even this late in the year. The ground staff will be carrying out some new hedge planting and maintenance in areas under our control.

The Wildlife Trust has requested permission to plant a hedge to the rear wall of the Manor House in order to prevent people from climbing over the wall. Correspondence attached.

The Parish Clerk confirmed that the hedge the Wildlife Trust want to plant would not impinge on the adjacent footpath.

It was:

RESOLVED that the report be received, and agreement be given for the Wildlife Trust to plant the hedge.

Cllr D Jones joined meeting at 19:30pm

Skate Park

A meeting was held which was well attended by users of the skate park and we had over 20 feedback sheets filled in. These are being collated and work is ongoing on bringing forward a new scheme and identifying what grants will be needed or are available.

It was asked as to whether the Skate Park could be completed and opened for Easter 2019. The Parish Clerk mentioned that applications for grants can take several months therefore they have not yet put a time scale on the project.

It was:

RESOLVED that the report be received.

6.4 PREMISES

Cleaning check lists for the Cleaners and Caretaker are now in place in every building. Since the deep clean carried out by Complete Cleaning we have not had any issues raised from hirers. The bookings document has now been updated, now named 'lettings package'. The Office Administrator is working on creating a lettings package for regular hirers.

PPL & PRS licenses have been obtained for The Hub, Sports Pavilion, the Blue School and both Cricket Pavilions.

It was:

RESOLVED that the report be received

Cllr A Fisher joined meeting at 19:35pm.

Hub

The Hub continues to be well used. The Community Development Officer has organized a Christmas Market which will take place on 24th November 2018, and along with the Parish Clerk have ordered a Christmas tree to go into the Main Hall. The tree will have barriers around it as part of the risk assessment outcome.

It was:

RESOLVED that the report be received.

Sports Pavilion

The Sports Pavilion continues to be well used by both private and regular hirers.

It was:

RESOLVED that the report be received.

Great Cambourne Cricket Pavilion

Is continuing to be well used

It was:

RESOLVED that the report be received.

6.5 CAMBOURNE SPORTS FACILITIES

No report was received.

6.6 BOWLS CLUB

No report was received.

6.7 SPORT IN CAMBOURNE

To receive a report.

The Parish Clerk confirmed that Sport in Cambourne had agreed to fund the basketball club's recent grant request.

The Parish Clerk will arrange a meeting between Sport in Cambourne, the Parish Clerk and the Committee Chairman for January or February 2019.

It was:

RESOLVED that the report be received, and the necessary actions taken.

6.8 TRAILER PARK

The trailer park continues to be used well. There are now only two vacant spaces. We have had several enquiries over the past few months from people in neighboring villages wanting to use the Tailor Park.

It was:

RESOLVED that the report be received.

7. BUDGET 2019 / 2020

To consider items for inclusion in the budget for 2019-2020.

Items planned for inclusion:

- Installation of further recycling bins as per Parish Plan action
- Replacement blinds for The Hub
- Table tennis tables
- Lower cricket pavilion refurbishment
- Money to be set aside for the new youth building (if funds are available)

Will there be any funds for the country park?

The Parish Clerk mentioned that work should be done, such as grass seeding

Will there be any buildings going on the country park?

The Parish Clerk responded that this would not be happening without planning permission and ownership of the land.

It was

RESOLVED that this would be confirmed as the list of planned items for inclusion on the 2019-20 budget.

8. PARISH PLAN

The Chairman gave an update on all actions related to the Leisure & Amenities Committee. The Chairman would ensure that the website be updated to reflect the current status of these actionable items.

The Chairman requested that the actions items related to the Committee be included in the agenda pack for each Committee meeting to enable an update to be provided and any necessary actions taken

It was:

RESOLVED that the report be received, and the necessary actions taken.

9. CORRESPONDENCE

To receive correspondence.

9.1 Enchanted Cinema

The idea was supported in principal and on the basis that further information is requested about the prices of tickets and fixed rate charges.

It was:

RESOLVED that the principle was agreed, and it be delegated to the Chairman and the Parish Clerk to obtain more detailed information for discussion at a future meeting.

10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

11. SPORTS CENTRE

To receive a report from The Parish Clerk on the Financial year 2017 - 2018.

It was:

RESOLVED that the report be received, and necessary actions be taken.

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

13. DATE OF NEXT MEETING – 19th February 2019

The meeting closed at 20:10pm