



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A Meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 6th November 2018. Meeting commenced at 7.34pm.

Present:

Cllr R Poulton (Chairman)
Cllr G Thompson
Cllr P Gavigan
Cllr A Fisher
Cllr T Hudson
Cllr P Hedges

Cllr D Jones
Cllr S Krintas
Cllr J Patel
Cllr A Rana
Cllr D Sharma

In attendance:

John Vickery Parish Clerk
Heather Nigbur-Day – Deputy Parish Clerk

members of the public were in attendance.

1. **APOLOGIES**

Apologies for absence had been received from Cllr O'Dwyer, Cllr N Akhter, Cllr Dr S Bhattacharya, Cllr A Fisher, Cllr K McIntyre, Cllr P Mills and Cllr E Spanner

Acceptable reasons for absence had been given.

It was:

RESOLVED that the apologies from Cllr O'Dwyer, Cllr N Akhter, Cllr Dr S Bhattacharya, Cllr A Fisher, Cllr K McIntyre, Cllr P Mills and Cllr E Spanner absence be received and approved.

2. **MINUTES OF LAST MEETING**

It was:

RESOLVED that the minutes of the Council Meeting M182 held on 2nd October, Special Council meeting M183 held on 9th October and Special Council Meeting M184 held on 30th October 2018, were confirmed as a correct record and were duly signed by the Chairman.

3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

Cllr S Krintas declared a non-pecuniary interest in agenda item 11 as a member of Bourne Flying Club. Cllr D Jones declared a non-pecuniary interest In agenda item 7, as a member of the Wildlife Trust.

Signed

Date 4th December 2018

4. POLICE MATTERS

PCSO John Coppard attended the meeting and gave a verbal report.

Some questions were asked relating to the figures given and PCSO Coppard reminded all Councillors to encourage all residents to report any issues that they come across in relation to ASB and other crimes.

It was

RESOLVED to receive the report

5. CHAIRMAN'S ANNOUNCEMENTS

- The Chairman wished to thank everyone on behalf of the Council, who was involved with the Fireworks Display. It was a brilliant display and very well received by all.
- The Christmas Lights switch on event will be held on the 24th November and there will be a Christmas market beforehand, being held in The Hub.

6. CLERKS REPORT

The Parish Clerk presented a report to the Council. The report is attached below.

It was

RESOLVED to receive the report.

7. WILDLIFE TRUST

A presentation was delivered by Martin Baker – Conservation Manager of the Wildlife Trust, on the work in Cambourne and how it works with the Parish Council and community.

Questions were asked and answers given, in relation to the map of areas they maintain in Cambourne and designated dog areas within the Trust maintained areas. Ownership of the area is due at completion of the final dwelling.

Mr Baker highlighted that the Trust would like to continue working with the Parish Council going forward and will offer help and assistance where they can. They will also be working on improving their publicity and presence within Cambourne and foresee that the future works required within Cambourne will relate more to trees and the maintenance of them due to concerns with their proximity to houses.

It was

RESOLVED to receive the report

8. COUNTY COUNCIL MATTERS

A verbal report was received from County Councillor M Howell on the work in relation to Adult Social Care and the new Green Paper. Cllr Howell also reported on the inequality of funding in education and how Cambridgeshire is one of the lowest funded. The County Council is also looking at making Libraries a Community Hub for County Services and extending opening times.

It was
RESOLVED to receive the report.

9. DISTRICT COUNCIL MATTERS

A verbal report was received from District Councillor R Betson and a written report was received from Councillor G Clayton.

It was
RESOLVED to receive the reports.

10. PARISH PLAN

The Parish Clerk gave a verbal report. Chairs of all the Committees will be meeting in the near future to discuss the progression of various aspects of the Parish Plan.

It was
RESOLVED to receive the report

11. BOURN AIRFIELD

To receive the planning application as listed below.

Members are reminded that they may view these plans at The Hub Community Centre during working hours and immediately prior to the meeting.

Please note the change in response required; either Supports, Objects or 'Has No Recommendation'

[S/3440/18/OL](#) - Outline planning permission for a new mixed use village comprising residential development of approximately 3,500 dwellings; mixed uses comprising employment, retail, hotel, leisure, residential institutions; education, community facilities, open space including parks, ecological areas and woodlands, landscaping; engineering for foul and sustainable urban drainage systems; footpaths, cycle ways, public transport infrastructure; highways including a principal eastern access from the roundabout on St Neots Road and western access with Broadway including first section of strategic public transport route; associated infrastructure, groundworks and demolition; with all matters reserved except for the principal highway junctions from the St Neots Road roundabout and onto Broadway with some matters reserved except for access. This application is subject to an Environmental impact assessment. Bourn Airfield, St Neots Road, Bourn, Cambridge, CB23 2TQ

For – Countryside Properties (UK) Limited and the Taylor Family

The Planning application was discussed and various points of concern raised.

It was:
RESOLVED that the planning application would support in principle the development, subject to a list of concerns being addressed (copy attached).

It was also
RESOLVED that Cambourne Parish Council would consider providing the governance for the Bourn Airfield development with the support of the adjoining

Parish Councils subject to assessing the impact on Cambourne Residents.

Councillor Gavigan left the meeting at 8.51pm.

Councillor Rana and Councillor Ahmed left the meeting at 8.52pm.

12. FINANCIAL STATEMENT

12.1 Schedule of payments

Queries where raised and answered.

It was:

RESOLVED to receive the schedule of payments.

12.2 Current financial position

It was:

RESOLVED to receive the current financial position.

12.3 Bank reconciliation

No queries were raised.

It was:

RESOLVED to receive the bank reconciliation from 1st October 2018.

13. COMMITTEE MEMBERSHIP

The Parish Clerk received the resignation from Councillor Beck from the L&A Committee.

The Council voted Councillor D Sharma on to the Committee.

It was:

RESOLVED that Councillor Beck's resignation from the L&A Committee be accepted and that Councillor Sharma be elected to the committee.

14. POLICIES

STANDING ORDERS

Amended to reflect the legal note LO9 – 18 – Copy attached

It was:

RESOLVED to adopt the amendments.

DRAFT EMERGENCY PLAN for consideration

It has been requested that the finished plan be submitted to South Cambs District Council by 31st January 2019. Copy attached.

It was:

RESOLVED that Councillors would review the document and feed back any further information that could be helpful to supplement the document.

15. WEST CAMBOURNE

South Cambs District Council has responded by letter to the developers with a

list of remaining issues to be resolved, prior to the approval of the Design Code. There has been a number of submissions for the Discharge of Conditions for which the District Council had decided not to consult the Parish Council.

It was:

RESOLVED that the report be received.

16. HIGH STREET

The Parish Clerk has been in contact with David Ousby, The Delivery and Innovation Manager at South Cambs District Council, regarding progress on the High Street.

The project is being moved forward and it is hoped that by the end of November 2018 / early December 2018 there may be some proposed scheme layouts for a pre-application submission. South Cambs District Council are working with the Greater Cambridge Partnership to understand how their involvement can enable the development of the scheme. South Cambs District Council and The Greater Cambridge Partnership are working together to develop a scope for the viability of the development. Skanska have been appointed to undertake a high-level assessment of the High Way issues surrounding the development. This report is due towards the end of November 2018. South Cambs District Council will continue to keep the Parish Clerk informed when there are further developments.

It was:

RESOLVED that the report be received.

17. LAND TRANSFERS

A written report was received from Allison Hopkins. Report attached below.

It was:

RESOLVED to receive the report.

**18. TRAFFIC MATTERS & ROAD SAFETY
ZEBRA CROSSING SCHOOL LANE / SWANSLEY LANE**

The County Council is progressing work on the delivery of the Zebra crossing. It is currently awaiting the completion of the Safety Audit, which is due mid November 2018. It is also with the Policy Section for review and this should be completed by the end of December 2018. The project is still on time for delivery before the end of March 2019.

ZEBRA CROSSING AT JUNCTION OF LANCASTER GATE / EASTGATE

The County Council is carrying out an initial survey regarding the suitability of the location and of the cost for installation and the report will be submitted to the local Highways Improvement Panel, early next year following the same process as the Swansley Lane zebra crossing.

ZEBRA CROSSING MONKFIELD LANE

South Cambs District Council have confirmed that the McCarthy Stone development have agreed to enter into a unilateral agreement to provide a zebra crossing on Monkfield Lane, close to the junction with Priory Walk, subject to approval by the County Council. The unilateral agreement is being used as it

was not possible to make it a planning condition.

20MPH SPEED LIMIT

The County Council is reviewing the request and it will be further reviewed by Policy and will be considered for the most appropriate method of enforcement / display of the speed limits. There will be various costs that will be required to be paid, to enable the project to progress. These include a number of speed checks on the main routes i.e. School Lane, Back Lane, Lancaster Gate and Monkfield Lane, i.e. the roads marked in Blue on the attached plan. The roads marked Pink and Orange are 20mph by design, so this should be a simpler issue. The area marked Yellow, i.e. Cambourne Road / Entrance Park is proposed to be 40mph due to the nature of its construction. Map attached.

To enable the project to move smoothly, it would be appropriate to delegate authority to the Parish Clerk in consultation with the Parish Chair, Vice Chair or the Chair of the Leisure & Amenities, authority to agree quotations for surveys or advertising for the scheme between Council Meetings.

It was:

RESOLVED to receive the report and delegate authority to the Parish Clerk in consultation with the Parish Chair, Vice Chair or the Chair of the Leisure & Amenities, authority to agree quotations for surveys or advertising for the scheme between Council Meetings.

19. CORRESPONDENCE

19.1 Clever Cherubs Magazine.

It was:

RESOLVED to agree to holding the funding money for the magazine, until such time that they have established their accounts.

19.2 Parking Issues.

The Parish Clerk had liaised with the resident about these issues and has also forwarded the email to the developer.

It was:

RESOLVED to agree to the necessary actions.

19.3 Bourn Airfield Supplementary Planning Document.

The workshop was discussed and Councillor Jones and the Parish Clerk put themselves forward to attend the workshop.

It was:

RESOLVED to agree that The Parish Clerk and Councillor Jones would attend the workshop and feedback information when practicable.

19.4 Stagecoach Service Changes

A change in service was received and information informing the Council that the X3 service has been re-registered and will continue to run to the current timetable.

It was:
RESOLVED to accept the report.

20 COMMITTEE REPORTS

20.1 PLANNING COMMITTEE held on 2nd October 2018 and 16th October 2018

It was:
RESOLVED to receive the minutes from the Planning Committee meeting.

21. DATE OF NEXT MEETING – 4th December 2018

The meeting closed at 20:57PM

CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire
Council Meeting 6th November 2018

Clerks Report

Clerks report since 2nd October 2018

1. Further discussions with David Alexander and Alison Hopkins regarding works to the Blue School and transfer off it to the Parish Council work appears to be progressing albeit slowly.
2. Further meeting and discussions with Ben Hendry to review commuted sums for the transfers of open spaces and green ways. We also reviewed dates of the transfer of the Eastern Valley Country Park, including commuted sums.
3. Meeting with Tim Slater regarding West Cambourne and subsequent meeting to review amended Design Code with District, County and Developers. See agenda Item 15.
4. Meeting with resident regarding Local Green Spaces.
5. Meeting and Discussions with the Fireworks Committee, Community Development Officer and Head Groundsman to finalise the setting up of the event, checking risk assessments, inspecting the surrounding areas and safety arrangements. Helping with the setup, ensuring the fields were safe and buildings secured and litter pick on the Sunday following the event.
6. Meetings and discussions with the Head Groundsman, Community Development Officer and Christmas Lights Committee regarding the Switch on event.
7. Meeting with John O'Donnell Highway Projects, Cambridgeshire County Council regarding transport initiatives in Cambourne. See agenda Item 18.
8. Cambourne Tour with Cllr Bridget Smith Leader of Council and Cllr Hazel Smith Lead Cabinet member for Housing. They were impressed with Cambourne, its Facilities and how the village was maintained. A number of issues were raised, including the High Street, Funding of the CYP building, Sport Centre expansion including the swimming pool (including viability), West Cambourne and Bourn Airfield development. Bridget promised to look into the issues raised and attend a future Council meeting when there was more information on the High Street.

Dear John and Parish Council Colleagues

We have a Budget Briefing at SCDC tomorrow afternoon beginning at 17.30 so I may have trouble attending the Parish Council Mtg beginning at 19.00

I will update PC on anything relevant that comes up during the budget briefing, although I am sure you will be told directly too.

My surgery session is on Nov 8 from 6.30pm - 8.00pm in Old PC Office as usual.

There are a few items I wanted to report on :

1/ I have posted an Objection to the Starbucks planning application and I hope that I will make it along for the Planning Cttee mtg after PC is over tomorrow. If you would like to read my objection I am happy to share it with Cttee Chair etc.

2/ I continue to meet on a regular basis with Leader of City Council so please do use that conduit if you have questions from PC perspective re shared services etc

3/ Press release went out finally about the bedding donation from hotel to charities working with street homeless. Although we rarely see the impact of homelessness on the streets or eco park we have doneand of course in the city it is very visible and on the increase.

4/ Universal Credit roll out has started and I am working with Labour colleagues to monitor the impact on UC on South Cambs residents and I obviously have a particular interest in Cambourne residents. We will start measuring from a baseline available from Trussel Trust, CAB, Council Benefit Team etc

5/ I am following up on our mtg with Catriona at Morrisons and will report back on progress in due course.

There are other points but I want to keep it brief for now and they are in progress so more appropriate to update when things are a little more certain.

Kind regards and I hope to see you at some point tomorrow evening.

Regards

Gavin Clayton

Signed

Date 4th December 2018
9-18



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

After careful consideration of the Planning Application [S/3440/18/OL](#) for the Bourn Airfield Development Cambourne Parish Council agreed to support the principle of the proposed development, subject to the satisfactory resolution of the following concerns:

1. The primary concern of Cambourne Parish Council is that Bourn Airfield is brought forward in a way that considers its relationship with and proximity to Cambourne. Once complete, Bourn Airfield will essentially form part of the same built-up area as Cambourne and it is critical to the success of both communities that due regard is paid during the planning process to the delivery of high-quality physical connections (road, bus, cycle and pedestrian) and well planned infrastructure. Infrastructure delivery should avoid placing undue pressure on existing facilities and services in Cambourne and make the most of opportunities for shared provision where possible. With respect to this primary concern, we raise the following more detailed comments and observations.
2. It is critical that no decision be made on the planning application until the proposed Bourn Airfield Supplementary Planning Document (SPD) has been adopted, or at the very least reached an advanced stage in its production. South Cambridgeshire Local Plan **Policy SS/7** requires the delivery of the new village, including any individual phases, to be in accordance with the spatial framework diagram set out in the SPD and states that the SPD will also set out how the development is to be phased, including the delivery of key infrastructure. It is our understanding that work has only just commenced on the SPD and until this work is more advanced it is clear that the policy framework against which the application should be considered is not in place. Cambourne Parish Council request an active role in the development of the SPD
3. Cambourne Parish Council considers strong Governance at an early stage is an important part of developing a strong community spirit and to support the developers in providing the best community facilities for the residents. Therefore, Cambourne Parish Council requests that the future governance of the new community is actively considered as part of the development of the SPD. Cambourne Parish Council would consider providing the governance for the Bourn Airfield development with the support of the adjoining Parish Councils subject to assessing the impact on Cambourne Residents. Cambourne Parish Council considers the benefits of strong early governance of new communities to include:
 - a. the capability of having maintenance of open spaces, play areas and sports facilities by a local team negating the need for Management Companies which have an unnecessary additional cost to residents. A local maintenance team delivers greater response to residents needs and also deliver a high-quality environment.
 - b. providing a community body to accept property and land to be held for the community for the benefit of the residents.
4. A new development provides challenges in developing a community spirit and cohesion therefore the early provision of key facilities is important. These include Health, Education, Community and Sport.
5. There will need to be a review of how the Community space allocation is broken down to ensure there is enough space for Community Halls and Sports Pavilions to support the demands of a new community to ensure that a good Community spirit is fostered.

Signed

Date 4th December 2018
10-18

6. From the lessons learnt in Cambourne, Bourn Airfield is too small to be self-sufficient as an entity and therefore relies on village Cambourne and its facilities to achieve sustainability.
7. The Documentation is based on 2.7(Average household size (people)) consideration should be given to using the actual census figures for Cambourne in 2011 which is 2.76 on 3,500 dwellings (9450 residents) this would give an extra 210 residents (9660 residents) this ensures that suitable open space, Community space and sport facilities come closer to meeting the residents' needs.
8. Health: the issue is unclear how the provision for the new development will be provided. Cambourne Parish Council considers that Bourn Airfield should have its own Surgery. This can be a branch of another surgery, but should not be located at Sackville House.
The Health Working Group initiated by Cambourne Parish Council and South Cambs District Council should meet again to resolve the issue of medical provision in Bourn Airfield and West Cambourne. The Developers, Caldecote, Bourn and Hardwick Parish Councils should be invited to join with CCG, National Health Service England, Monkfield Medical Practice, Bourn Surgery and Papworth Surgery to move forward on the provision of Health Facilities
9. Concern was raised about the access to and from the site on the Broadway. There is a concern that cars leaving the development will travel up to the St Neots Road (old A428) and do a U-turn and head south. Consideration should be given to the Layout of the junction on the St Neots road to restrict this.
10. The Broadway is a strong physical barrier and careful thought should be given to traffic calming in the area of the Broadway and the pedestrian and Cycle paths linking West Cambourne and Bourn Airfield to ensure there is clear visibility and appropriate speeds for crossing. This is to ensure good links and encourage residents from both developments to walk or cycle safely and not use cars. There is a real danger to cyclists unless there is an actual integrated public transport plan between the new development and the existing villages, particularly Cambourne in this instance. Cyclists currently travel at high speed down the Broadway and cars turning right is an obvious danger. This needs to be specifically considered and an actual real solution found.
11. The development should be designed for a 20mph speed limit throughout the development with signage installed as part of the infrastructure.
12. There should be a high standard of parking provision at dwellings (in excess of the 2spaces/dwelling in the local plan) and Community Facilities. To ensure on street parking is minimised.
13. Consideration should be given to providing a Caravan/trailer storage space to avoid them parking at dwellings in line with Cambourne.
14. Footpaths and Cycle ways need to be continuous within the new development and through to the adjoining villages to promote walking and cycling within the villages.
15. No construction traffic to enter the site from the Broadway.
16. The transport report talks of the duelling of the A428 and the provision of a dedicated bus lane into Cambridge at a cost of £100m but the breakdown of this is unclear. Therefore, it is essential to have a public transport and integrated village transport policy. This is a mandatory element of the development and should be driven by the County Council and South Cambs District Council.
17. Bus service to Cambridge and St Neots needs to be integrated with Cambourne to provide a viable bus service that may need to be subsidized at first to encourage residents not to use cars and improve public transport. This should form part of the policy driven by the County Council and South Cambs District Council.
18. Concern was raised that the expressway had been set without knowledge of the final route to Cambridge or method of transport.
19. Concern was raised that the Express Bus service from Bourn Airfield is still not resolved with the metro system still being considered. There is a greater concern that the stretch between Bourn Airfield and Cambridge may not be delivered. Consideration should be given to the

location of the Express Bus way so that residents are within easy walking distance of the two stops proposed.

20. Phasing of development to run in conjunction with the provision of highways improvements to ensure the infrastructure is capable of taking the additional traffic generated by the new houses.
21. South Cambs District Council and the developers should consider the report on new build developments recently featured on the BBC website:
<https://www.bbc.co.uk/news/science-environment-45956792>
<https://www.bbc.co.uk/news/uk-45970349>

Report: <http://www.transportfornewhomes.org.uk/wp-content/uploads/2018/07/transport-for-new-homes-summary-web.pdf>

and Consider how, specifically, will the issues raised in this report be avoided at Bourn Airfield?

and how will they prevent Bourn Airfield from becoming a 'car park' with the same level of car based commuting as Cambourne (see parish plan figures)?

22. Schools should be calculated to ensure that there will be enough schools' spaces to cater for 31% of the population (Cambourne level) including provision for pre-school and sixth form education. Concern was raised that 3 form entry schools do not provide the best environment for learning and 2 form entry schools should be considered.
23. Consideration should be given to Special needs provision being sited locally rather than Northstowe and the s106 from west Cambourne should be pooled to provide facilities close to the development potentially with one of the secondary schools.
24. Retail: South Cambs District Council should work with the developers to produce a strategy for retail development on Bourn Airfield and Cambourne so retail needs can be identified and co-ordinated between both developments to ensure a viable High Street with local shops to promote sustainable solutions for both settlements.
25. The development needs a balanced mix of employment opportunities to cater for the wide skill base within a new community. This must be provided within the same community to minimise commuting and the environmental impact. South Cambs District Council should work with the developers to produce a strategy for employment provision on Bourn Airfield and Cambourne to ensure a balanced mix of employment is viable and sustainable to reduce the need for commuting.
26. The existing hedge boundary should have substantial breaks to improve permeability between Upper Cambourne and Bourn Airfield to link the two Developments rather than isolate the new development and to encourage use of an integrated Cycle/walking routes.
27. There should be an appropriate landscape buffer between the new development and the Broadway.
28. Concern was raised that affordable housing should be carefully considered. Cambourne has achieved approximately 30% and has been able to provide the infrastructure required meet the demand of the new dwellings and produce a balanced community. There has been concern that 40% may not provide the greater infrastructure required to meet the need and have an adverse effect on the wellbeing of the new community.
29. Burial Ground 5.0Ha required for the Bourn Airfield development.
30. Sport pavilion adjacent to main playing fields to have enough space to garage maintenance equipment for Bourn Airfield.
31. Concern was raised that the sports pitches were to be shared with the Schools as this can give issues around access for evening games. Also, the additional matches at weekends for the clubs can cause excessive wear to pitches used during the week by the schools this goes for Cricket, Football and Rugby. This could restrict use for Community sport. Cambourne has

separate provision for Public and School and struggles to meet the needs of the Community with a thriving sporting community that contributes to the Health and wellbeing of the Community.

32. A Leisure Centre should not be constructed on Bourn Airfield, but a contribution should be made by the developers of Bourn Airfield to enhance the Leisure Centre in Cambourne to provide a centre to support both communities. The West Cambourne development is providing funding to provide additional indoor sport at the existing Leisure Centre this combined with funding from Bourn Airfield would enable the extension to provide a centre that would be viable with the minimum need for subsidy from the Council Tax payers. Extract from work for s106 for West Cambourne *“The Parish Council in consultation with Everyone Active has reviewed the current facilities and carried out an assessment on the impact of the 2350 additional dwellings approx population of 6,486. the centre should be extended to provide a minimum 4 lane swimming pool, teaching pool, extended gym, additional dance space, climbing wall and a soft play area to cater for the younger element and assist in the viability of the centre. the total cost is estimated to be £6,127,000.00”*

Note the s106 as at the 11th January 2017 gave a contribution of £3,588,000 from West Cambourne and Sport England should be consulted on the budget and provision, so the full contribution can be assessed.

The importance of a proper integrated public transport strategy is again integral to the delivery of the Leisure Centre to reduce the need to drive to the Leisure Centre.

33. Sufficient parking provision around the playing fields as there can be severe parking issues on match days to avoid congestion on surrounding roads.
34. There is an option for the provision of solar panels along the express bus route, if FIT continues or there is income from export of the electricity generated it would be sensible to contribute to a Parish Energy Fund. This can then provide funding for a grant scheme to support further carbon reduction within the development.
35. Cambourne Parish Council supports that the development is ‘Low Carbon’.
36. The ecclesiastical/religious needs should be considered although it should not remove Community space.
37. To ensure there is support for youth in the new development there should be provision of a youth building, which in line with 950 extra dwellings and West Cambourne should be separate to the provision of Community space.
38. The Parish Council and Parish Clerk for Bourn Airfield or appropriate adjoining Parish Council should be involved in all s106 discussions in the same manner as the 950 extra dwellings and West Cambourne. The Parish Clerk must have equal status with County and District officers.
39. The development should be equipped with fibre optic broadband with consideration being given to a provider that allows residents to get Broadband from competitive suppliers.
40. This list is not exhaustive and we look forward to working with SCDC and the applicant in the development of the SPD for the development and the consideration of the application to ensure the proposal responds positively to our concerns.

SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
28-Sep-18	DD	494.05	98.81	592.86	SSE	Hub - Electricity	1407	M
28-Sep-18	DD	833.72	208.43	1,042.15	Scottish Power	Muga - Electricity	1202	M
01-Oct-18	DD	72.00		72.00	SCDC	Rates - Cemetery	906	M
01-Oct-18	DD	100.00		100.00	SCDC	Rates - LC Cricket Pavilion	1811	M
01-Oct-18	DD	135.00		135.00	Institute of Groundsmen	Affiliation fee	207	A
01-Oct-18	DD	161.00		161.00	SCDC	Rates - New Cricket Pavilion	1811	M
01-Oct-18	DD	54.17		54.17	SCDC	Hub trade bin waste	1422	M
01-Oct-18	DD	18.42		18.42	SCDC	New Cricket Pavilion Recycling	1422	M
01-Oct-18	DD	14.08		14.08	SCDC	LC Cricket Pavilion Bin	1422	M
01-Oct-18	DD	54.17		54.17	SCDC	Blue School Bins	1422	M
01-Oct-18	DD	18.42		18.42	SCDC	Hub recycling	1422	M
01-Oct-18	DD	27.08		27.08	SCDC	New Cricket Pavilion Bin Trade waste	1422	M
01-Oct-18	DD	17.00		17.00	SCDC	Hub Trade waste	1422	M
01-Oct-18	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
01-Oct-18	DD	413.00		413.00	SCDC	Rates - MUGA	1206	M
01-Oct-18	DD	552.00		552.00	SCDC	Rates - Sports Pavilion	1811	M
01-Oct-18	DD	576.00		576.00	SCDC	Rates - Trailer Park	1711	M
01-Oct-18	DD	624.00		624.00	SCDC	Rates - Hub	1415	M
01-Oct-18	DD	712.50		712.50	Pennon Water Services	Water - Blue School	1414	½
01-Oct-18	DD	734.87		734.87	Anglian Water Business		1414	½
01-Oct-18	DD	2,403.04		2,403.04	Anglian Water Business		1810	½
02-Oct-18	B1093	75.00	15.00	90.00	Briar	Blue School - Intruder alarm maintenance charge	1410	A
02-Oct-18	B1093	76.50	15.30	91.80	Briar	Blue School - reconnect wire in maglock	1410	
02-Oct-18	B1093	76.50	15.30	91.80	Briar	Hub - Adjusted shear locks on front door.	1410	

Signed

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02-Oct-18	B1094	55.30	11.06	66.36	BrightVisions Ltd	IT Contract	207	M
02-Oct-18	B1095	53.40	10.68	64.08	CCL Supplies	Cleaning supplies	1411	
02-Oct-18	B1095	1.55	0.31	1.86	CCL Supplies	Dust pan and brush	1411	
02-Oct-18	B1095	13.50	2.70	16.20	CCL Supplies	Hand towel dispenser	1411	
02-Oct-18	B1095	137.05	27.41	164.46	CCL Supplies	Hand towels and toilet rolls	1411	
02-Oct-18	B1096	146.24		146.24	Dominic Plunkett	Fete supplies.	414	
02-Oct-18	B1097	210.00		210.00	MiJan Limited	Internal Audit 2017/18	201	A
02-Oct-18	B1098	50.00		50.00	Mr Gibbins	Wasp nest treatment at Blue School	1413	
02-Oct-18	B1099	267.76	53.55	321.31	Orona Limited	Faulty lift - Cambourne leisure centre	1413	
02-Oct-18	B1100	11.25	2.25	13.50	QVS	Light bulb	1413	
05-Oct-18	DD	32.85	1.64	34.49	Eon	Trailer Park	1705	
05-Oct-18	DD	115.60		115.6	Barclaycard	Bank Charges A/C 93936082	203	M
05-Oct-18	DD	461.05	92.21	553.26	Ricohuk	Printer charges	405	½
10-Oct-18	DD	41.62		41.62	Barclaycard	Merchant services	203	M
10-Oct-18	B1101	37.00	7.40	44.40	Briar Security	Sports Pavilion - Battery issues	1417	
10-Oct-18	B1102	730.00	146.00	876.00	Briar Security	Replace patio cctv camera at Hub	1410	
10-Oct-18	B1103	300.00		300.00	Cambridgeshire Hearing Help	Grant	303	
10-Oct-18	B1104	50.00		50.00	CamCare UK	Grant	303	
10-Oct-18	B1105	18,336.38	2,200.37	20,536.75	Came&Company	Liability Insurance	205	A
10-Oct-18	B1106	215.27	43.06	258.33	CBS	Stationary supplies	405	
10-Oct-18	B1107	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning of Hub and Blue school	1417	M
10-Oct-18	B1107	1,330.00	266.00	1,596.00	Complete Cleaning	Cleaning of Sports buildings	1820	M
10-Oct-18	B1108	15.80	3.16	18.96	Cooleraid	Hub - water	1421	M
10-Oct-18	B1109	22.67	5.67	28.34	Mackays of Cambridge Ltd	light bulbs	1411	
10-Oct-18	B1110	20.22	4.05	24.27	Madingley Mulch	Hammarite aerosol white x 3	1107	
10-Oct-18	B1111	5,000.00		5,000.00	Police Cadets	Grant	1412	
10-Oct-18	B1112	182.42	36.48	218.90	Ridgeons	Paint, sandpaper	1107	
10-Oct-18	B1113	100.43	20.09	120.52	Scamblers	Control Cable	1107	
10-Oct-18	B1114	50.72	10.13	60.85	Screwfix	Cutting disk, gloves, tape	1107	
10-Oct-18	B1114	58.32	11.66	69.98	Screwfix	Work platform	1107	
11-Oct-18	DD	77.60	15.52	93.12	SGW Payroll	Payroll Processing	207	M
15-Oct-18	DD	631.72	126.31	758.03	Fuel Genie	Petrol & Diesel	1109	M
16-Oct-18	DD	148.24	7.41	155.65	Opus Energy	New Cricket Pavilion Electricity	1806	M
16-Oct-18	DD	1,598.56		1,598.56	Barclay Credit Card	fete supplies	414	

Signed

Date 4th December 2018
15-18

16-Oct-18	DD	240.00		240.00	Barclay Credit Card	Boiler Service - New Cricket Pavilion	1808	
16-Oct-18	DD	111.92		111.92	Barclay Credit Card	Red & White Chains	1107	
16-Oct-18	DD	82.12		82.12	Barclay Credit Card	Stamps	406	
16-Oct-18	DD	189.00		189.00	Barclay Credit Card	Back up Hard drives	408	
22-Oct-18	DD	166.69		166.69	SSE	Cambourne Leisure Centre Electricity	1407	M
22-Oct-18	DD	260.48	52.10	312.58	EE & T Mobile	Mobile Phones	403	M
22-Oct-18	DD	7,382.55		7,382.55	PAYE		102	M
26-Oct-18	DD	522.87	104.57	627.44	Southern Electric	Electricity - Jeavons Wood Primary	1407	M
26-Oct-18	DD	20,714.91		20,714.91	Payroll		101	M
26-Oct-18	DD	9,612.79		9,612.79	Pension		103	M
29-Oct-18	DD	35.00		35.00	ICO	Data protection renewal	207	A
29-Oct-18	DD	136.74	6.84	143.58	EON	Feeder Pillar - Greenhaze Lane	1102	½
29-Oct-18	DD	1,042.15		1,042.15	Scottish Power	Muga Electricity	1202	M
29-Oct-18	DD	1,477.97	295.59	1,773.56	BT	Telephones and Internet	403	½
31-Oct-18	DD	767.73	153.55	921.28	Total Gas & Power	Gas - Blue School	1416	M

Signed

Date 4th December 2018
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**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st October 2018**

Prepared by John Vickery Parish Clerk and RFO 28/10/2018

Total Receipts of the Council up to 28th September 2018		937,541.46
Total Receipts of the CPEF up to 28th September 2018		1,202,730.80
Total Payments by the Council up to 28th September 2018		500,779.40
Total Payments by the CPEF up to 28th September 2018		925,830.54
Balance	A	713,662.32

Barclays Bank PLC		
Account No *****082		
Statement from Bank dated 1st October 2018		1,000.00
Account No *****049		
Statement from Bank dated 1st October 2018	£	434,043.62
Account No *****964 CPEF		
Statement from Bank dated 1st October 2018	£	276,900.26
Total		711,943.88

Unpresented cheques at 28th September 2018
Barclays

	TOTAL	£	-
Unrecorded income at 28th September 2018	TOTAL		1,718.44
Balance	B	£	713,662.32
Check A-B			0.00
Petty Cash	Total		264.00
Balance including Petty Cash	Total		713,926.32

Signed Chairman Clerk Date

Independent Councillor Check Date

Signed

Date 4th December 2018
17-18

LAND TRANSFERS

Please find below an updated status report on current matters involving the Parish Council.

1. GC23/GC26, Greenway – MCA (58)

Nothing new to report.

Given the length of time this matter has been dormant, I will remove this from my monthly Report.

2. Upper Cambourne Northern Greenway SIP –MCA (59)

No change since my last Report.

3. Cambourne Cricket Pavilion – MCA (62)

I am continuing to chase Laytons as to the completion of this matter.

4. Cambourne Youth Centre – MCA (63)

No chance since my last Report.

5. Wind Turbine Site – MCA (64)

My application to register the Parish Council's title to the site remains with the Land Registry.

6. Cambourne School Lease Variation – County Council (65)

No change since my last Report.

7. POS – Persimmon Homes (67)

No change since my last Report.

8. Meadowsweet Close and Cherry Court – David Wilson Homes (68)

I am awaiting an engrossment of the Transfer.

I have chased on this today and been advised that a final version of the plan is awaited before this can be issued.

9. POS – Bovis Homes (71)

I am chasing Gateley's for a draft Transfer.

I last heard from them on the 2nd October, at which time they were awaiting client instructions.

10. Land Parcels LC02, LC05, LC09 and LC14 – Taylor Wimpey (51)

I am in touch with Taylor Wimpey on the documentation supplied.

Kind regards,

Allison Hopkins

Signed

Date 4th December 2018
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