



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

A Meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 5th February 2019. Meeting commenced at 19.15.

Present:

Cllr J O'Dwyer (Chairman)	Cllr T Hudson
Cllr R Poulton (Vice Chairman)	Cllr D Jones
Cllr N Akhter	Cllr K McIntyre
Cllr A Ahmed	Cllr J Patel
Cllr Dr S Bhattacharya	Cllr E Spanner
Cllr A Fisher	Cllr G Thompson

In attendance: John Vickery Parish Clerk
Kirsty Empson – Office Administrator

13 members of the public were in attendance.

1. APOLOGIES

Apologies for absence had been received from Cllr Dr P Hedges, Cllr S Krintas, Cllr A Rana and Cllr P Gavigan.

Acceptable reasons for absence had been given.

It was:

RESOLVED that the apologies Cllr Dr P Hedges, Cllr S Krintas, Cllr A Rana and Cllr P Gavigan for their absence be received and approved.

2. MINUTES OF LAST MEETING

To approve as a correct record the minutes of the Council Meeting CPC/M187 held on 15th January 2019.

It was:

RESOLVED that the minutes of the Council Meeting CPC/M187 be approved and signed.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

There were no declarations or interest of requests for dispensation.

Signed

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4. POLICE MATTERS

PCSO John Coppard sent his apologies.

Councillors were reminded of the link provided and any questions regarding police matters should be directed to the PCSO or to contact the Parish Clerk for the PCSO's details.

It was
RESOLVED to receive the report.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked the Vice Chairman for doing a good job in his absence. Councillors welcomed the Chairman back to the Council.

6. CLERKS UPDATE

The Parish Clerk presented a report to the Council. The report is attached below.

A question was raised regarding the second open cinema meeting. The Parish Clerk will report on this at the Leisure and Amenities Committee meeting on 19th February 2019.

It was
RESOLVED to receive the report.

Cllr N Akhter joined the meeting.

7. CAMBOURNE TO CAMBRIDGE BETTER PUBLIC TRANSPORT PROJECT

To receive a presentation on the consultation that has just been launched by the Greater Cambridge Partnership (GCP).

Tim Watkins – GCP and Joe Baker - Mott McDonald.

Councillors were provided with an information leaflet which is being distributed throughout Cambourne.

Representatives provided a presentation which looked at phase two, which included better public transport out to Cambourne from Madingley Mulch roundabout and looking at two alternatives for car park and ride sites.

The presentation covered three alternative routes and Councillors were reminded that nothing has been formally approved by Greater Cambridge Partnership.

Option one – Off road segregated route; East of Bourn, new route which runs adjacent to St Neots road.

Option two – On road with junction improvements – low cost alternative to run along the existing road with junction improvement.

Option three – On road with public transport priority lanes - Public transport priority lanes, running in both directions, alongside St Neots road. Additional planting would be put in to compensate for lost planting.

GCP would like Cambourne residents' views on the phase two scheme from Madingley Mulch roundabout to Bourn Airfield and through Cambourne. They can do this online.

Park and Ride – There are two site options, Waterworks Park & Ride and Scotland Farm Park and Ride. Plans were provided of traffic layouts and how sites would function.

All Councillors were invited to the next consultation in the Hub on Tuesday 26th February 14:00 – 19:30.

Cllr A Ahmed, Cllr A Fisher, and Cllr E Spanner joined the meeting.

It was questioned:

Q - Is the Waterworks Park and Ride near Coton School?

A - The response was no.

Q -The plan states there will be improvements to walking and cycling can you comment more on this?

A -There will be a dedicated continuous combined walking and cycling lane right the way along the scheme around 2-3 meters wide.

Q - Have you got a calculated car reduction?

A - Yes, change in cycling can't be judged as it isn't there yet, we would hope by providing it over time more people will cycle.

Q - Why is West Cambourne taking over priority over School Lane?

A - Representatives mentioned they only deal with the express buses going into and from Cambridge. Issues with local bus services are down to bus operators and most of them are private.

Q - Phase two consultation, haven't heard about phase one?

A - Took place a year ago and as result a recommendation went to Greater Cambridge Partnership. No decision has been made on Phase One.

Q - Concerns were raised about it not going towards the North of Cambourne.

A - Final decisions on where the buses will stop will be made by the operators.

Q - Concern about frequency and cost of buses.

A - The operators would control frequency and cost.

Q - Do you have any opinion on what is the best route through Bourn Airfield?

A -Straight line is best route for us because it's a rapid service but would default to SPD.

Q - If we have the express busway it could be costly. If uptake isn't as great at you wish, which options takes into account poor uptake.

A - If the express busway has a poor uptake, we would look at why and try to take action.

Q - Are there any future plans connecting Cambourne and St Neots?

A - Highways England are looking at improving A428.

Q - Why are the estimates so different and will this affect the cost of the buses?

A - Capital cost won't affect the cost of the bus.

Q - Park and Ride existing capacity at Madingley Road Park and Ride, are there spaces there?

A - Some space, due to become full.

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Q – The Cambridge University owned existing Park-and-Ride on Madingley Road will see its lease expire in approximately 15 years time. If this is not renewed it is likely an additional site will be needed. As the future planning is taking place now it is imperative to ascertain the long-term future of Madingley Road P-a-R. Are these negotiations taking place?

A – It is possible to Compulsory Purchase the site but that is a long way off.

A statement was made that Cambourne's residents want a fast, reliable, efficient and most importantly, affordable transport service.

Proposed all Cllrs submit independently to the consultation. Cllr J O'Dwyer, Cllr R Poulton, Cllr G Thompson & Cllr Gavigan will draw up a response which will be discussed at 5th March Meeting.

It was

RESOLVED to receive the presentation.

Meeting adjourned 20:05 – 20:10 to allow GCP to leave.

8. HIGH STREET

To receive a report from District Councillor Bridget Smith Leader of the Council.

The leader of South Cambs District Council and a member of the Combined Authority Board gave a short report on the progress of the High Street and to notify the Councillors that the confidential paper is going before the cabinet on Wednesday 6th February 2019.

The officer recommendation to the cabinet is that the District Council should not proceed with their investment in the High Street as it would not meet with the District Councils investment strategy and provide sufficient investment return or meet the goals of the District Council. Bridget acknowledged the value of social investment and environmental investment.

Bridget gave her personal view and that she believes it isn't a good investment and Cambourne deserves a high quality and exciting high street.

Some questions were raised from Councillors.

Q - Can you provide a summary as to what we should tell our residents?

A - Bridget has a formally prepared statement that the finance director has prepared and can provide that to the Parish Clerk to circulate.

It was

RESOLVED that the report be received and thank the leader of the District Council (Bridget Smith) for attending to update the Council.

9. COUNTY COUNCIL MATTERS

To receive reports from the County Councillor for Cambourne Ward.

Any questions regarding County Council matters should be sent directly to Cllr M Howell.

It was

RESOLVED to receive the report

10. DISTRICT COUNCIL MATTERS

To receive reports from the District Councillors for Cambourne.

Cllr R Betson spoke briefly about the report.

Cllr Dr S. Bhattacharya submitted a report previously and questions on it should be directed to her.

Apologies were given by Cllr G Clayton

Any questions regarding District Council matters should be sent directly to Cllr R Betson, Cllr Dr S Bhattacharya or Cllr G Clayton.

It was

RESOLVED to receive the report.

11. COUNCILLOR VACANCY

To co-opt a new Councillor to fill the vacancy.

The Parish Clerk informed the Councillors that Cllr P Mills had sent his resignation from council, due to work commitments. The process will start for another vacancy which will either be an election or another co-option.

There were eight candidates who had submitted nomination papers to stand for co-option.

1. Donovan Bangs
2. Mark Butler
3. Sam Corban
4. Charlotte Dear
5. Sushant Jeurkar
6. Doroteja Maklin
7. Sean Spencer
8. Michael Wright

Ballot One - Councillors voted using ballot paper. The Parish Clerk and District councillor left to verify the votes. Candidates 1,2,4, & 7 were removed.

Ballot Two - Councillors voted using ballot paper. The Parish Clerk and District Councillor left to verify the votes. Candidate 3 was removed.

Ballot Three - Councillors voted using ballot paper. The Parish Clerk and District Councillor left to verify the votes. Candidate 5 was removed.

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Ballot Four - Councillors voted using ballot paper. The Parish Clerk and District Councillor left to verify the votes. Candidate 8 was removed.

Candidate No.6 Doroteja Maklin received the majority of votes and was welcomed to the meeting by the Chairman and signed the declaration of acceptance of office.

It was

RESOLVED that Doroteja Maklin be co-opted to Cambourne Parish Council.

12. PARISH PLAN

To receive an update on the Parish Plan Actions.

This will be considered in more depth at a future meeting.

It was

RESOLVED to receive the updated plan.

13. CAMBOURNE STATUS

To consider the status of Cambourne and receive The House of Commons briefing paper and report from the Parish Clerk.

Chairman proposed to defer to next meeting / agenda because of the time available may not do the item justice.

It was:

RESOLVED to defer to next meeting on the 5th March 2019.

14. FINANCIAL STATEMENT

14.1 To receive the schedule of payments attached

Concerns were raised about the water usage at the Blue School – The Parish Clerk reassured Councillors the water usage has reduced but is still higher than some buildings due to the nature of the use of the building.

14.2 To receive a report on the current financial position

14.3 To receive the Bank reconciliation

It was:

RESOLVED to receive and approve the reports.

15. EAST WEST RAIL BEDFORD TO CAMBRIDGE ROUTE OPTION CONSULTATION

To receive a report from the Parish Clerk.

The Councillors were reminded to take part in the survey and support options B or E, if they want a railway station in Cambourne.

It was requested that the dates for all current consultation be circulated to Councillors.

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It was:

RESOLVED that the report be received and consultation dates circulated.

16. LAND TRANSFERS

To consider a report from the Parish Clerk.

It was:

RESOLVED that the report be received

17. TRAFFIC MATTERS & ROAD SAFETY

To receive an update on traffic matters.

17.1 Temporary Traffic Order Application for School Lane Lower Cambourne.

It was:

RESOLVED that the document be received and respond with the correction of the road name.

17.2 Adoption Works

MCA Developments Ltd would like to give advance notice of extensive roadworks that will be carried out in Cambourne to completely resurface the 'spine' roads of Back Lane, Sterling Way, Lancaster Gate & Mosquito Road. There will also be more limited resurfacing in Sackville Way, De La Warr Way, High Street, New Hall Lane, Brace Dein, Eastgate and Osier Way, as well as many areas of work on footway and cycleway. This work is being carried out to bring the highways up to a standard that should in due course see them adopted by Cambridgeshire County Council.

The work is anticipated to take 38 weeks, commencing 11th March 2019, and will work its way along the road network in a rolling program.

Updates may be made as required, on the Cambourne Parish Council website.

It was:

RESOLVED that the report be received

17.3 The Parish Clerk reported that the order for the bollards for Broad Street islands has been placed and the contractor is awaiting supply of the bollards. They will be installed as soon as they have been received.

It was:

RESOLVED that the report be received

18. CALENDAR OF MEETING DATES 2019-2020

To receive the calendar of meeting dates for 2019-2020.

It was:

RESOLVED that the report be received

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19. CORRESPONDENCE

Parish Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)

19.1 National Association of Local Councils, Media Release – Parliamentary inquiry backs NALC call to strengthen standards regime for 100,000 Councillors

It was:

RESOLVED that the letter be received.

19.2 Howard Fall - Youth and Young People Community Group Award (Annual)

It was proposed that the Council thanks the author of the letter and respond that we don't at this point propose to have a community award group. It was considered that there was so many groups in Cambourne that have a positive impact that it would be unfair at this time to initiate an award that singled out a single group. This will be reviewed in the future if circumstances change.

It was:

RESOLVED to receive the letter and reply to the author with the decision of the Council.

20. COMMITTEE REPORTS

To receive minutes of meetings of the following Committees and consider any recommendations contained therein:

20.1 PLANNING COMMITTEE held on 15th January 2019 PLN M298

It was:

RESOLVED that the minutes be approved.

21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

22. STAFFING

To receive a report from the Parish Clerk.

It was:

RESOLVED that the report be received

23. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

24. DATE OF NEXT MEETING – 19th February 2019

The meeting closed at 21:14.

Signed

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Agenda Item 6

Clerks Report
Council Meeting 5th February 2019

Clerks Report since 15th January 2019

- 1 Further correspondence with David Alexander and Alison Hopkins regarding works to the Blue School and transfer of it to the Parish Council work appears to be progressing.
- 2 West Cambourne meetings regarding:
 - Pre-application for the first phase of development and
 - To resolve outstanding issues around Discharge of Conditions.
- 3 Meeting with Enchanted Cinema regarding their proposal with Cllr G Thompson and the Community Development Officer.
- 4 Meeting with Cllr G Thompson and a representative from Cambourne FC Youth Football team to discuss use of the pitches and parking problems. It was a productive meeting and work is ongoing to put procedures in place to help elevate issues and to work with the Cambridge Leagues to get a better spread of fixtures. A meeting is to be held in August once the match schedule has been issued to agree the use of pitches equitably.
- 5 Meeting with resident of Botha Drive in relation to completion of a LAP and parking.

It is

Recommended that the report be received.

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CAMBOURNE PARISH COUNCIL
District of South Cambridgeshire

Council Meeting 5th February 2019

FINANCIAL STATEMENT

14.1 SCHEDULE OF PAYMENTS: to consider schedule of payments, copy attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved

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SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
03-Dec-18	DD	14.08		14.08	SCDC	LC Cricket Pavilion Bin	1422	M
03-Dec-18	DD	17.00		17.00	SCDC	Hub Trade waste	1422	M
03-Dec-18	DD	18.42		18.42	SCDC	New Cricket Pavilion Recycling	1422	M
03-Dec-18	DD	18.42		18.42	SCDC	Hub recycling	1422	M
03-Dec-18	DD	27.08		27.08	SCDC	New Cricket Pavilion Bin Trade waste	1422	A
03-Dec-18	DD	54.17		54.17	SCDC	Blue School Bins	1422	M
03-Dec-18	DD	54.17		54.17	SCDC	Hub trade bin waste	1422	M
03-Dec-18	DD	72.00		72.00	SCDC	Rates - Cemetery	901	M
03-Dec-18	DD	100.00		100.00	SCDC	Rates - LC Cricket Pavilion	1811	M
03-Dec-18	DD	161.00		161.00	SCDC	Rates - New Cricket Pavilion	1811	M
03-Dec-18	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
03-Dec-18	DD	413.00		413.00	SCDC	Rates - MUGA	1206	M
03-Dec-18	DD	361.16	72.23	433.39	Shire Leasing PLC	Telephones	403	
03-Dec-18	DD	552.00		552.00	SCDC	Rates - Sports Pavilion	1811	M
03-Dec-18	DD	576.00		576.00	SCDC	Rates - Trailer Park	1711	M
03-Dec-18	DD	624.00		624.00	SCDC	Rates - Hub	1415	M
03-Dec-18	DD	712.50		712.50	Pennon Water Services	Water - Blue School	1414	M
03-Dec-18	DD	14.83		14.83	Pennon Water	Water - Greenhaze Lane	1108	M
04-Dec-18	B1136	81.50	16.30	97.80	Briar Security	Sports Pavilion - Replace glass and reset	1809	
04-Dec-18	B1137	55.30	11.06	66.36	BrightVision	IT Agreement	207	
04-Dec-18	B1138	1,000.00		1,000.00	Carla Greenwood	Community fund from Cambs County Council	303	
04-Dec-18	B1139	74.30	14.86	89.16	CCL	Toilet rolls and bin bags	1411	
04-Dec-18	B1140	120.00	24.00	144.00	Coastline Graphics	Web Hosting	207	
04-Dec-18	B1141	268.00	53.60	321.60	Landsmans Limited	Toilets x 4 Fireworks	1111	
04-Dec-18	B1142	45.37	9.07	54.44	Mackay	Nuts and bolts	1100	

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04-Dec-18	B1142	55.07	11.01	66.08	Mackay	Steel tube	1100	
04-Dec-18	B1143	400.00	80.00	480.00	PPL PRS	Blue School Music Licence	1420	A
04-Dec-18	B1144	114.15	22.83	136.98	PPL PRS	Sports Pavilion Music licence	1819	A
04-Dec-18	B1145	101.00	20.20	121.20	PPL PRS	Lower Cricket Pavilion music licence	1819	A
04-Dec-18	B1146	114.15	22.83	136.98	PPL PRS	New Cricket Pavilion music licence	1819	A
04-Dec-18	B1147	261.90	52.38	314.28	Premier Logos	Banners	414	
04-Dec-18	B1148	106.54	13.31	119.85	Screwfix	Safety boots	106	
04-Dec-18	B1149	496.00	99.20	595.20	St Johns Ambulance - Fireworks	First Aid for Fireworks (Recharge)	1111	
05-Dec-18	DD	27.42	6.86	34.28	Eon	Trailer Park	1705	M
05-Dec-18	DD	73.12		73.12	Barclays	Bank Charges A/C 93936082	203	M
06-Dec-18	B1150	3,612.04		3,612.04	Cambourne Youth Partnership	S106 Community youth worker 5th payment	302	
10-Dec-18	DD	29.75	3.56	33.31	Barclaycard	Merchant services	203	M
10-Dec-18	DD	77.60	15.52	93.12	SGW Payroll	Payroll Processing	207	M
13-Dec-18		445.82	89.14	534.96	Fuel Genie	Petrol & Diesel	1109	M
17-Dec-18	DD	250.46	50.09	300.55	Opus Energy	New Cricket Pavilion Electricity	1806	M
17-Dec-18	DD	79.12		79.12	Barclay Credit Card	Stamps	406	
17-Dec-18	DD	57.50	11.50	69.00	Barclay Credit Card	Go Pak - table accessories	1413	
17-Dec-18	DD	1,023.19	204.63	1,227.82	Barclay Credit Card	Gala Tents - replacement marquees	1107	
17-Dec-18	DD	70.81	14.16	84.97	Barclay Credit Card	Refreshments - various	413	
17-Dec-18	DD	718.62	143.72	862.34	Barclay Credit Card	Christmas Direct - Christmas lights (r)	1110	
17-Dec-18	DD	47.15		47.15	Barclay Credit Card	B&M - Christmas decorations	1110	
17-Dec-18	DD	280.79	56.16	336.95	Barclay Credit Card	Bookers - Christmas market & LUC (r)	1110	
17-Dec-18	DD	65.99	7.99	73.98	Barclay Credit Card	EBAY - Retractable Barrier Posts	1413	
17-Dec-18	DD	144.29	28.86	173.15	Barclay Credit Card	Glowsticks – LUC (r)	1110	
17-Dec-18	DD	18.90	0.00	18.90	Barclay Credit Card	Trees.org - Stationery	405	
17-Dec-18	DD	105.28		105.28	Barclay Credit Card	Baker Ross - Christmas Market	1412	
20-Dec-18	B1151	642.00	128.40	770.40	Actavo	Crowd barriers and fencing pins	1107	
20-Dec-18	B1152	203.00	40.60	243.60	Briar Security	Blue school door repair	1413	
20-Dec-18	B1153	89.06	17.81	106.87	BT	Rental charges	403	M

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20-Dec-18	B1154	158.33	31.67	190.00	CaSSOA	Membership fee	207	A
20-Dec-18	B1155	171.31	34.26	205.57	CBS	Stationery	405	
20-Dec-18	B1156	51.93	10.39	62.32	CCL	Cleaning supplies	1411	
20-Dec-18	B1157	11.05	2.21	13.26	Collings Brothers	Spring and starter pulley	1104	
20-Dec-18	B1157	13.88	2.78	16.66	Collings Brothers	WD40 & de-icer	1104	
20-Dec-18	B1158	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning of Hub and Blue school	1417	M
20-Dec-18	B1158	1,330.00	266.00	1,596.00	Complete Cleaning	Cleaning of Sports buildings	1820	M
20-Dec-18	B1159	5,408.00	1,081.60	6,489.60	Concept Fireworks	Fireworks and sparklers [R]	1111	
20-Dec-18	B1160	39.50	7.90	47.40	Cooleraid	Hub water	1414	M
20-Dec-18	B1161	82.50	16.50	99.00	Coulsons	The Hub - leaking Valve in boiler room.	1410	
20-Dec-18	B1162	125.00		125.00	Event Medical Solutions Ltd	Medic for Christmas lights switch on (r)	1110	
25-Dec-18	B1163	50.11	10.02	60.13	Ibbetts		1107	
20-Dec-18	B1164	1,243.00	248.60	1,491.60	JezOs	Christmas Lights Switch on. [R]	1110	
20-Dec-18	B1165	7.05	1.41	8.46	Madingley Mulch	Cement x 2	1107	
30-Dec-18	B1166	1,210.50	211.20	1,421.70	NPH	Nifty lift platform hire [R]	1110	
20-Dec-18	B1167	167.18	33.44	200.62	Orona Limited	Lift maintenance - Leisure centre	1808	
20-Dec-18	B1168	1,600.00	320.00	1,920.00	PKF Littlejohn	External Audit	201	A
20-Dec-18	B1169	122.56	24.52	147.08	Ridgeons	Special sheet timber	1107	
20-Dec-18	B1170	47.50	9.50	57.00	Samantha Phillips	Trailer park over payment	1713	
20-Dec-18	B1171	50.69	10.13	60.82	Screwfix	Flush Valve, fuse pack, bit box	1809	
20-Dec-18	B1172	10.00		10.00	SLCC	Staff Training	501	
20-Dec-18	B1173	798.33	159.67	958.00	St Ives Town Council	Christmas Trees	1110	
20-Dec-18	B1174	390.00	78.00	468.00	T & J Bird (Signs)	Fireworks banners	1111	
21-Dec-18	DD	6,596.97		6,596.97	PAYE		102	M
21-Dec-18	DD	544.04	108.80	652.84	Southern Electric	Electricity - The Blue School	1407	M
21-Dec-18	DD	269.63	67.41	337.04	EE & T Mobile	Mobile Phones	403	M
24-Dec-18	DD	20,866.64		20,866.64	Payroll		101	M
24-Dec-18	DD	10,384.81		10,384.81	Pension		103	M
27-Dec-18	DD	277.97	55.59	333.56	Southern Electric	Electricity - Sports Pavilion	1806	M
28-Dec-18	DD	1049.49	209.89	1,259.38	Southern Electric	Electricity - The Hub	1407	M
28-Dec-18	DD	845.23	211.31	1,056.54	Scottish Power	Muga Electricity	1202	M

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02-Jan-19	DD	14.08		14.08	SCDC	LC Cricket Pavilion Bin	1422	M
02-Jan-19	DD	17.00		17.00	SCDC	Hub Trade waste	1422	M
02-Jan-19	DD	18.42		18.42	SCDC	New Cricket Pavilion Recycling	1422	M
02-Jan-19	DD	18.42		18.42	SCDC	Hub recycling	1422	M
02-Jan-19	DD	27.08		27.08	SCDC	New Cricket Pavilion Bin Trade waste	1422	M
02-Jan-19	DD	45.00		45.00	SCDC	2x 1100 bins for Fireworks night	1111	M
02-Jan-19	DD	54.17		54.17	SCDC	Blue School Bins	1422	M
02-Jan-19	DD	54.17		54.17	SCDC	Hub trade bin waste	1422	M
02-Jan-19	DD	70.00		70.00	SCDC	Premises licence New Cricket Pavilion	1819	A
02-Jan-19	DD	72.00		72.00	SCDC	Rates - Cemetery	901	M
02-Jan-19	DD	100.00		100.00	SCDC	Rates - LC Cricket Pavilion	1811	M
02-Jan-19	DD	161.00		161.00	SCDC	Rates - New Cricket Pavilion	1415	M
02-Jan-19	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
02-Jan-19	DD	413.00		413.00	SCDC	Rates - MUGA	1206	M
02-Jan-19	DD	552.00		552.00	SCDC	Rates - Sports Pavilion	1811	M
02-Jan-19	DD	576.00		576.00	SCDC	Rates - Trailer Park	1711	M
02-Jan-19	DD	624.00		624.00	SCDC	Rates - Hub	1415	M
02-Jan-19	DD	712.50		712.50	Pennon Water Services	Water - Blue School	1414	½
07-Jan-19	DD	918.26		918.26	Total Gas & Power	Gas - Blue School	1416	M
08-Jan-19	DD	77.60	15.52	93.12	SGW Payroll	Payroll Processing	207	M
09-Jan-19	DD	31.78	1.59	33.37	Eon	Trailer Park	1705	M
09-Jan-19	DD	76.43		76.43	Barclays	Bank Charges A/C 93936082	203	M
10-Jan-19	DD	33.84		33.84	Barclaycard	Merchant services	203	M
11-Jan-19	DD	756.54	151.31	907.85	Ricoh		407	½
11-Jan-19	B1175	246.82	49.36	296.18	Amey Cespa	Skip	1107	
11-Jan-19	B1176	80.50	16.10	96.60	Aneta Karwowska Bielak	Refund for regular booking new cricket pavilion	1813	
11-Jan-19	B1177	95.00	19.00	114.00	Antechs Business Support	Antivirus renewal	404	A
11-Jan-19	B1178	76.50	15.30	91.80	Briar Security	Sports pavilion cctv call out	1808	
11-Jan-19	B1178	86.50	17.30	103.80	Briar Security	Sports pavilion call out	1808	

Signed

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11-Jan-19	B1178	565.00	113.00	678.00	Briar Security	New cricket pavilion intruder, cctv, fire alarm maintenance charge	1808	A
11-Jan-19	B1179	39.69	7.94	47.63	CBS	Office equipment	405	
11-Jan-19	B1180	19.75	3.95	23.70	Cooleraid	Hub water	1421	M
11-Jan-19	B1181	104.00	20.80	124.80	McVeigh Parker	Hardwood sleeper	1107	
11-Jan-19	B1182	994.98	173.04	1,168.02	Newmarket Plant Hire	Platform Lift (r)	1110	
11-Jan-19	B1183	55.30	11.06	66.36	Our IT Department	Office 365	404	M
11-Jan-19	B1184	87.45	17.49	104.94	Ridgeons	Sand, Ballast, Concrete	1107	
11-Jan-19	B1184	96.19	19.24	115.43	Ridgeons	Fence repair	1107	
11-Jan-19	B1184	663.97	132.79	796.76	Ridgeons	Bridge repair football pitches	1107	
11-Jan-19	B1185	38.03	1.90	39.93	Scottish Power	Feeder Pillar	1102	M
11-Jan-19	B1186	44.13	8.81	52.94	Screwfix	Tools & repair equipment	1107	
11-Jan-19	B1187	26.02	0.00	26.02	Wave	Allotments water	1011	½
15-Jan-19	DD	128.86	25.78	154.64	Fuel Genie	Petrol & Diesel	1109	M
15-Jan-19	DD	5.90		5.90	Barclay Credit Card	Post Office - postage	406	
15-Jan-19	DD	2.23	0.44	2.67	Barclay Credit Card	Home Bargains - Christmas decorations	1413	
15-Jan-19	DD	47.20		47.20	Barclay Credit Card	Morrisons - Christmas market	1412	
15-Jan-19	DD	107.98		107.98	Barclay Credit Card	Gala Tent - marquee	1107	
15-Jan-19	DD	55.65		55.65	Barclay Credit Card	Amazon - phone cases	403	
15-Jan-19	DD	3.80	0.76	4.56	Barclay Credit Card	Home Bargains - Christmas market	1412	
15-Jan-19	DD	17.00		17.00	Barclay Credit Card	Morrisons - Volunteers Evening	1412	
15-Jan-19	DD	31.70		31.70	Barclay Credit Card	T's Me - volunteers' refreshments	1412	
15-Jan-19	DD	28.12	3.23	31.35	Barclay Credit Card	Amazon - phone cases	403	
15-Jan-19	DD	19.47		19.47	Barclay Credit Card	WHSmith - stationery	405	
15-Jan-19	DD	0.78		0.78	Barclay Credit Card	Amazon - streetlight key	1107	
15-Jan-19	DD	4.99		4.99	Barclay Credit Card	Amazon - phone cases	403	
15-Jan-19	DD	1.81	0.36	2.17	Barclay Credit Card	Amazon - stationery	405	
15-Jan-19	DD	4.98		4.98	Barclay Credit Card	Home Bargains	1412	
15-Jan-19	DD	20.00	0.00	20.00	Barclay Credit Card	Morrisons - Volunteers Evening	1412	
15-Jan-19	DD	116.33	0.00	116.33	Barclay Credit Card	Morrisons - Volunteers Evening	1412	
15-Jan-19	DD	413.16		413.16	Barclay Credit Card	Refreshments	413	

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Date 5th March 2019
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15-Jan-19	DD	39.45		39.45	Barclay Credit Card	Black Wolf - key cutting	1413	
15-Jan-19	DD	15.75	3.15	18.90	Barclay Credit Card	Amazon - stationery	405	
15-Jan-19	B1188	2,939.00	587.79	3,526.79	AC Timber	Timber for repair of bridge on pitches	1107	
16-Jan-19	B1189	643.15	128.63	771.78	Gopak	Tables for community buildings	1413	
16-Jan-19	DD	321.09	64.22	385.31	Opus Energy	New Cricket Pavilion Electricity	1806	M
21-Jan-19	DD	36		36.00	Campaign to Protect		207	A
21-Jan-19	DD	273.81	54.76	328.57	EE & T Mobile	Mobile Phones	403	M
22-Jan-19	DD	6,417.01		6,417.01	PAYE		102	M
24-Jan-19		291.53	58.30	349.83	Southern Electric	Electricity - Leisure Centre	1407	M
25-Jan-19		20,358.42	0.00	20,358.42	Payroll		101	M
25-Jan-19		9,825.51	0.00	9,825.51	Pension		103	M
25-Jan-19	B1190	31.80	6.36	38.16	CCL Supplies	Cleaning materials	1411	
25-Jan-19	B1190	35.31	7.06	42.37	CCL Supplies	Cleaning materials	1411	
25-Jan-19	B1190	13.77	2.75	16.52	CCL Supplies	Cleaning materials	1411	
25-Jan-19	B1191	71.30	14.26	85.56	Scamblers	Vertidrain tine	1103	
25-Jan-19	B1192	33.00	6.60	39.60	Edge IT Systems	Additional user	404	
25-Jan-19	B1193	60.00	12.00	72.00	Cambridge Security Services	Unlocking of Hub and Blue School	1419	M
25-Jan-19	B1194	83.00	16.60	99.60	C&J Supplies	Padlocks & keys	1107	
25-Jan-19	B1195	821.32	0.00	821.32	Romsey Mill	Self-esteem course	1412	
25-Jan-19	B1196	77.74	15.55	93.29	Mackay	Bolts and fixings	1107	
25-Jan-19	B1197	25.00	5.00	30.00	Jodie Gormer	Sports pavilion refund	1813	
28-Jan-19		502.93	100.58	603.51	Southern Electric	Electricity - The Hub	1407	M
28-Jan-19		845.23	211.31	1,056.54	Scottish Power	Muga Electricity	1202	M
28-Jan-19		1,253.96	250.79	1,504.75	BT	Telephones	403	Q

Signed

Date 5th March 2019
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14.3 Bank Reconciliations: to consider approving the Bank reconciliations as at the 2nd January 2019

RECOMMENDATIONS:

That the bank reconciliation attached be received and approved.

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 2nd January
2019**

Prepared by John Vickery Parish Clerk and RFO 16/01/2018

Total Receipts of the Council up to 31st December 2018		1,104,949.24
Total Receipts of the CPEF up to 31st December 2018		1,217,889.49
Total Payments by the Council up to 31st December 2018		732,593.97
Total Payments by the CPEF up to 31st December 2018		925,849.59
Balance	A	664,395.17

Barclays Bank PLC		
Account No ****6082		
Statement from Bank dated 1st December 2018		1,196.16
Account No ****6049		
Statement from Bank dated 1st December 2018	£	371,137.31
Account No ****5964 CPEF		
Statement from Bank dated 1st December 2018	£	292,039.90
Total		664,373.37

Unpresented cheques at 31st December 2018
Barclays

	TOTAL	£	-
Unrecorded income at 31st December 2018			
	TOTAL		21.80
Balance	B	£	664,395.17
Check A-B			0.00
Petty Cash	Total		246.35
Balance including Petty Cash	Total		664,641.52

Signed Chairman Clerk Date

Independent Councillor Check Date

Signed

Date 5th March 2019
18-21

Agenda Item 16

LAND TRANSFERS
Council Meeting 5th February 2019

Please find below an updated status report on current matters involving the Parish Council.

1. GC23/GC26, Greenway – MCA (58)

No change since my last Report.

2. Upper Cambourne Northern Greenway SIP –MCA (59)

No change since my last Report.

3. Cambourne Cricket Pavilion – MCA (62)

The Transfer remains with the Land Registry for registration purposes.

4. Cambourne Youth Centre – MCA (63)

No change since my last Report.

5. Cambourne School Lease Variation – County Council (65)

I have provided a revised draft of the 'Letter of Intent', but otherwise there has been no change since my last Report.

6. POS – Persimmon Homes (67)

No change since my last Report.

7. Meadowsweet Close and Cherry Court – David Wilson Homes (68)

The Transfer has been agreed and issued to the Parish Council for signing.

8. POS – Bovis Homes (71)

No change since my last Report.

9. Land Parcels LC02, LC05, LC09 and LC14 – Taylor Wimpey (51)

I await engrossments of the Transfers from TW's in-house legal team and hope to have these for the Parish Council to sign in the next couple of weeks or so.

Kind regards,

Allison

Allison Hopkins
Senior Paralegal
for Mills & Reeve LLP

Signed

Date 5th March 2019
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Agenda Item 18



CAMBOURNE PARISH COUNCIL

District of South Cambridgeshire

CALENDAR OF MEETINGS 2019-2020

Date	Time	Meeting
		<u>2019</u>
6 th May 2019		May Day Bank Holiday
7th May 2019	7.00pm	Planning Committee
7th May 2019	7.30pm	Annual Parish Meeting (<i>the meeting of the electors</i>)
21st May 2019	7.00pm	Annual Meeting of the Council (<i>the start of the new municipal year – election of Chairman</i>) followed by ordinary business of the Council
	*	Planning Committee
	*	Leisure and Amenities (Election of Chairman only)
	*	Finance and Policy Committee (Election of Chairman only)
27 th May 2019		Half Term Break Starts
27 th May 2019		Spring Bank Holiday
31 st May 2019		Half Term Break Finishes
24 th July 2019		End of Summer Term
4th June 2019	7.00pm	Planning Committee
	*	Full Council
18th June 2019	7.00pm	Planning Committee
	*	Leisure and Amenities Committee
2nd July 2019	7.00pm	Planning Committee
	*	Full Council
16th July 2019	7.00pm	Planning Committee
	*	Finance and Policy Committee
25 th July 2019		End of Summer Term
6th August 2019	7.00pm	Planning Committee
20th August 2019	7.00pm	Planning Committee
26 th August 2019		Bank Holiday
2 nd September 2019		Start of Autumn Term
3rd September 2019	7.00pm	Planning Committee
		Full Council
17th September 2019	7.00pm	Planning Committee
	*	Leisure and Amenities Committee
1st October 2019	7.00pm	Planning Committee
	*	Full Council
22nd October 2019	7.00pm	Planning Committee
	*	Finance and Policy Committee
21 st October 2019		Half Term Break Starts
25 th October 2019		Half Term Break Finishes
5th November 2019	7.00pm	Planning Committee
	*	Full Council
19th November 2019	7.00pm	Planning Committee

Signed

Date 5th March 2019
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	*	Leisure and Amenities Committee
3rd December 2019	7.00pm	Planning Committee
	*	Full Council
17th December 2019	7.00pm	Planning Committee
	*	Finance and Policy Committee
18 th December 2019		End of Autumn Term
25 th December 2019		Christmas Day
26 th December 2019		Boxing Day
<u>2020</u>		
1 st January 2020		Bank Holiday
3 rd January 2020		Start of Spring Term
14th January 2020	7.00pm	Planning Committee
	*	Full Council
4th February 2020	7.00pm	Planning Committee
	*	Full Council
17 th February 2020		Half Term Break Starts
21 st February 2020		Half Term Break Finishes
18th February 2020	7.00pm	Planning Committee
	*	Leisure and Amenities
3rd March 2020	7.00pm	Planning Committee
	*	Full Council
17th March 2020	7.00pm	Planning Committee
	*	Finance and Policy Committee
7th April 2020	7.00pm	Planning Committee
	*	Full Council
17 th April 2020		End of Spring Term
2 nd April 2020		Easter Holiday Starts
16th April 2020	7.00pm	Planning Committee
	*	Leisure and Amenities
10 th April 2020		Good Friday
13 th April		Easter Monday
17 th April		Easter Holiday Finished
20 th April		Start of Summer Term
4 th May		May Day Bank Holiday
5th May 2020	7.00pm	Planning Committee
5th May 2020	7.30pm	Annual Parish Meeting (<i>the meeting of the electors</i>)
5th May 2020	7.00pm	Annual Meeting of the Council (<i>the start of the new municipal year – election of Chairman</i>) followed by ordinary business of the Council
	*	Planning Committee
	*	Leisure and Amenities (Election of Chairman only)
	*	Finance and Policy Committee (Election of Chairman only)
25 th May 2020		Half Term Break Starts
25 th May 2020		Spring Bank Holiday
31 st May 2020		Half Term Break Finishes
22 nd July 2020		End of Summer Term

*** Please note that this meeting will follow the preceding meeting after a short recess.**

**John Vickery Clerk to the Parish Council Parish Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW.
Tel 01954 714403 E-Mail clerk@cambourneparishcouncil.gov.uk**

Signed

Date 5th March 2019
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