

**CAMBOURNE TOWN COUNCIL**  
District of South Cambridgeshire

Council Meeting 19<sup>th</sup> March 2019

**FINANCIAL STATEMENT**

- 5.1 SCHEDULE OF PAYMENTS:** to consider schedule of payments, copy attached.

**RECOMMENDATIONS:**

That the schedule of payments attached be received and the payments be approved

**SCHEDULE OF PAYMENTS**

**Paid Accounts**

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
01-Feb-19	DD	14.08		14.08	SCDC	LC Cricket Pavilion Bin	1422	M
01-Feb-19	DD	17.00		17.00	SCDC	Hub Trade waste	1422	M
01-Feb-19	DD	18.42		18.42	SCDC	New Cricket Pavilion Recycling	1422	M
01-Feb-19	DD	18.42		18.42	SCDC	Hub recycling	1422	M
01-Feb-19	DD	27.08		27.08	SCDC	New Cricket Pavilion Bin Trade waste	1422	M
01-Feb-19	DD	27.79		27.79	Pennon Water Services	Water - LC Cricket Pavilion	1210	
01-Feb-19	DD	53.30		53.30	Pennon Water Services	Water - Greenhaze Lane	1108	
01-Feb-19	DD	54.17		54.17	SCDC	Blue School Bins	1422	M
01-Feb-19	DD	54.17		54.17	SCDC	Hub trade bin waste	1422	M
01-Feb-19	DD	205.67		205.67	Pennon Water Services	Water - Woodfield Lane	1810	
01-Feb-19	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
01-Feb-19	DD	361.19		361.19	Pennon Water Services	Water - School Lane		
01-Feb-19	DD	712.50		712.50	Pennon Water Services	Water - Blue School	1414	
01-Feb-19	DD	3,574.48		3,574.48	Anglian Water	Sewerage - Blue School	1414	½
04-Feb-19	DD	32.85	1.64	34.49	Eon	Electric - Trailer Park	1705	M
04-Feb-19	DD	80.29		80.29	Barclays	Bank Charges A/C 93936082	203	M
11-Feb-19	B1198	400.00	0.00	400.00	Carla Greenwood	Community fund from Cambs County Council	1209	
11-Feb-19	B1199	245.47	49.09	294.56	CCL Supplies	Cleaning supplies	1411	
11-Feb-19	B1200	925.16	185.03	1,110.19	Coulsons Building Group	Hub boiler room	1410	
11-Feb-19	B1201	90.00	0.00	90.00	East of England Apples & Orchards	Booking fee for fruit tree pruning course	501	
11-Feb-19	B1202	466.50	93.30	559.80	Fleet	Blinder 15 ltr white	1205	
11-Feb-19	B1203	9.98	2.00	11.98	Madingley Mulch	Maintenance equipment	1107	
11-Feb-19	B1203	35.98	7.20	43.18	Madingley Mulch	Maintenance equipment	1107	
11-Feb-19	B1203	38.16	7.64	45.80	Madingley Mulch	Maintenance equipment	1107	

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11-Feb-19	B1203	9.16	1.83	10.99	Madingley Mulch	Maintenance equipment	1107
11-Feb-19	B1204	553.18	97.04	650.22	Newmarket Plant Hire	Platform Lift	1110
11-Feb-19	B1205	95.63	19.13	114.76	Orona Limited	Sports pavilion lift repair	1808
11-Feb-19	B1206	55.30	11.06	66.36	Our IT Department	Office 365	404
11-Feb-19	B1207	750.00	150.00	900.00	S&C Slatter	3G maintenance	1208
11-Feb-19	B1208	9.49	1.90	11.39	Scamblers	Oil filter	1104
11-Feb-19	B1208	346.69	69.34	416.03	Scamblers	Battery for gator	1104
11-Feb-19	B1209	7.49	1.50	8.99	Screwfix	Isolating valve	1410
11-Feb-19	B1209	52.27	10.44	62.71	Screwfix	Maintenance equipment	1107
11-Feb-19	B1210	370.00	74.00	444.00	Technical Surfaces	Service	1201
11-Feb-19	B1211	225.00	0.00	225.00	Wrightway Health	Occupational health	208
11-Feb-19	DD	37.88	1.08	38.96	Barclaycard	Merchant services	203
11-Feb-19	DD	79.20	15.84	95.04	SGW Payroll	Payroll Processing	207
12-Feb-19	B1212	64.78	12.95	77.73	Screwfix	Maintenance equipment	1107
12-Feb-19	B1213	64.93	12.97	77.90	Screwfix	Maintenance equipment	1107
13-Feb-19	DD	383.41	76.67	460.08	Fuel Genie	Petrol & Diesel	1109
15-Feb-19	DD	259.75	51.95	311.70	Barclay Credit Card	Standpipe	1010
15-Feb-19	DD	204.70	40.93	245.63	Barclay Credit Card	BJ Waller - Keys	1413
18-Feb-19	DD	345.93	69.19	415.12	Opus Energy	New Cricket Pavilion Electricity	1806
20-Feb-19	DD	79.01	3.95	82.96	Eon	Electric - feeder pillar	1102
21-Feb-19	DD	270.46	54.09	324.55	EE & T Mobile	Mobile Phones	403
22-Feb-19	DD	3,941.00		3,941.00	PAYE		102
25-Feb-19	DD	286.91	57.38	344.29	Southern Electric	Electricity - Leisure Centre	1407
26-Feb-19	B1213	433.00	86.60	519.60	AH Electrical	Hub bollard light repair	1410
26-Feb-19	B1214	251.82	50.36	302.18	Amey Cespa	Skip	1107
26-Feb-19	B1215	120.00	24.00	144.00	Cambridge Security Services	Unlocking of Hub and Blue School	1419
26-Feb-19	B1216	1,898.80	379.76	2,278.56	Cambridgeshire County Council	Refund	1107
26-Feb-19	B1217	199.00	0.00	199.00	CB Leaflet Distribution	CamBed RailRoad leaflet delivery	412
26-Feb-19	B1218	87.88	17.57	105.45	CBS	Stationery	405
26-Feb-19	B1219	509.80	101.96	611.76	CCL Supplies	Cleaning supplies	1411

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26-Feb-19	B1219	90.60	18.12	108.72	CCL Supplies	Cleaning supplies	1411
26-Feb-19	B1219	63.54	12.71	76.25	CCL Supplies	Cleaning supplies	1411
26-Feb-19	B1219	23.85	4.77	28.62	CCL Supplies	Cleaning supplies	1411
26-Feb-19	B1219	6.20	1.24	7.44	CCL Supplies	Cleaning supplies	1411
26-Feb-19	B1219	203.40	40.68	244.08	CCL Supplies	Cleaning supplies	1411
26-Feb-19	B1220	1,600.00	320.00	1,920.00	Complete Cleaning	Cleaning of Hub and Blue School	1417 M
26-Feb-19	B1220	1,330.00	266.00	1,596.00	Complete Cleaning	Cleaning of sports buildings	1820 M
26-Feb-19	B1220	30.00	6.00	36.00	Complete Cleaning	Extra clean [R]	1417
26-Feb-19	B1221	35.55	7.11	42.66	Cooleraid	Water coolers	1421 M
26-Feb-19	B1222	75.52	15.10	90.62	Lovewell Blakes	Air filter panels	1410
26-Feb-19	B1223	5.61	1.12	6.73	Mark Weatherhead	Maintenance supplies	1107
26-Feb-19	B1224	55.30	11.06	66.36	Our IT Department	Office 365 licences	404 M
26-Feb-19	B1225	477.75	95.55	573.30	Premier Logos	Groundstaff trousers and waterproofs	106
26-Feb-19	B1226	229.59	45.93	275.52	Scamblers	Vertidrain supplies	1104
26-Feb-19	B1227	6,473.90	1,294.78	7,768.68	Timberplay	Greenhaze Lane play area repairs	1107
26-Feb-19	B1228	106.78	21.35	128.13	Warren Bourne	Ridgeons payment - Bridge repairs	1208
26-Feb-19	B1229	2,931.48	0.00	2,931.48	Wave	Sports pavilion water	1810 ½
26-Feb-19	B1230	45.00	0.00	45.00	Monkfield Medical Practice	Letter	207
26-Feb-19	DD	20,542.95	0.00	20,542.95	Payroll		101 M
26-Feb-19	DD	9,855.28	0.00	9,855.28	Pension		103 M
28-Feb-19	DD	858.79	171.75	1,030.54	Southern Electric	Electricity - The Hub	1407 M
28-Feb-19	DD	845.23	211.31	1,056.54	Scottish Power	Muga Electricity	1202 M
01-Mar-19		13.89	0.00	13.89	Pennon Water Services	Water - High Street	905
01-Mar-19		14.08		14.08	SCDC	LC Cricket Pavilion Bin	1422 M
01-Mar-19		17.00		17.00	SCDC	Hub Trade waste	1422 M
01-Mar-19		18.42		18.42	SCDC	New Cricket Pavilion Recycling	1422 M
01-Mar-19		18.42		18.42	SCDC	Hub recycling	1422 M
01-Mar-19		27.08		27.08	SCDC	New Cricket Pavilion Bin Trade waste	1422 M
01-Mar-19		54.17		54.17	SCDC	Blue School Bins	1422 M
01-Mar-19		54.17		54.17	SCDC	Hub trade bin waste	1422 M
01-Mar-19		57.08		57.08	SCDC	Rates - MUGA	1206

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01-Mar-19		62.63	62.63	Pennon Water Services	Water - LC Cricket Pavilion	1210	1/2
01-Mar-19		74.91	74.91	South Staffs Water	Water - Trailer Park	1710	1/2
01-Mar-19		140.73	140.73	Anglian Water	Sewerage - Sports Centre	1810	1/2
01-Mar-19		163.65	163.65	Pennon Water Services	Water - New Cricket Pavilion/Pitch	1810	1/2
01-Mar-19		184.10	184.10	Pennon Water Services	Water - Brace Dein allotments	1011	1/2
01-Mar-19		258.33	51.67	SWALEC	Hub - Gas	1416	M
01-Mar-19		265.11	53.02	Shire Leasing	Telephones	403	Q
01-Mar-19		324.68	324.68	Pennon Water Services	Water - Bowls Green	1810	1/2
01-Mar-19		389.97	389.97	Pennon Water Services	Water - The Hub	1414	1/2
01-Mar-19		712.50	712.50	Pennon Water Services	Water - Blue School	1414	1/2
01-Mar-19		1,575.52	1,575.52	Pennon Water Services	Water - Sports Pavilion	1810	1/2
07-Mar-19		33.43	1.67	Eon	Electric - Trailer Park	1705	M
07-Mar-19		68.92	68.92	Barclays	Bank Charges A/C 93936082	203	M
11-Mar-19		31.96	3.56	Barclaycard	Merchant services	203	
12-Mar-19	B1231	64.00	12.80	Briar Security	Tags for Blue School and Hub	1413	M
12-Mar-19	B1232	99.75	19.95	Cambs Lock & Safe	Cylinder replaced CYP door [R]	1413	
12-Mar-19	B1233	40.00	8.00	CamFire	Maintenance of fire equipment - LCP	1808	
12-Mar-19	B1233	40.00	8.00	CamFire	Maintenance of fire equipment - NCP	1808	
12-Mar-19	B1233	40.00	8.00	CamFire	Maintenance of fire equipment - TP	1707	
12-Mar-19	B1234	59.80	11.96	CCL Supplies	Cleaning supplies	1411	
12-Mar-19	B1235	450.00	0.00	Event Medical Solutions	First aid for 10k race [R]	1412	
12-Mar-19	B1236	1,960.54	392.11	Heaton Catering Equipment Ltd	Replacement crockery	1413	
12-Mar-19	B1237	12.50	2.51	Madingley Mulch	Cement	1107	
12-Mar-19	B1237	15.72	3.15	Madingley Mulch	Paint	1107	
12-Mar-19	B1237	35.98	7.20	Madingley Mulch	Paint	1107	
12-Mar-19	B1238	46.27	9.26	Numatic International	Hoover bags and scrubber cable	1410	
12-Mar-19	B1239	138.00	27.60	Real Christmas Trees	10ft Christmas tree	1110	
12-Mar-19	B1240	378.06	75.61	Ridgeons	Footpath stone	1107	
13-Mar-19		425.5	85.1	Fuel Genie	Petrol & Diesel	1109	M
14-Mar-19		79.20	15.84	SGW Payroll	Payroll Processing	207	M

**5.2 CURRENT FINANCIAL STATEMENT:** the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 14.3.19.

**RECOMMENDATIONS:** That the report on the Finance Spreadsheet as at 14.3.19 be received

ESTIMATES OF EXPENDITURE 2017/2018

ADMINISTRATION

	Code		2016/17 Estimate	2016/17 Actual	2017/18 Estimate	2017/18 Projected	2018/19 Estimate	2018/19 Spent	2018/19 Balance	Power
<b>EMPLOYEES</b>										
Salaries 86.3%	101	Admin	189,493.69	186,292.39	196,693.82	202,485.50	226,623.50	204,850.55	21,772.95	LGA 1972 s111
National Insurance 86.3%	102	Admin	20,758.59	16,065.43	21,513.17	19,472.44	25,610.99	17,880.08	7,730.91	LGA 1972 s111
Pension LGPS 86.3%	103	Admin	49,652.00	55,367.87	48,159.72	58,435.49	58,507.60	72,140.43	-13,632.83	LGA 1972 s111
Mileage & travel	104	Admin	55.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Protective clothing & uniform	106	Admin	2,000.00	1,943.11	2,000.00	1,770.12	2,000.00	991.33	1,008.67	LGA 1972 s111
Advertising (Staff)	108	Admin	500.00	2,200.00	1,000.00	0.00	1,000.00	0.00	1,000.00	LGA 1972 s111
Advertising (Admin)	109	Admin	500.00	0.00	1,000.00	165.00	1,000.00	0.00	1,000.00	LGA 1972 s111
Payroll Processing	110	Admin	0.00	0.00	1,100.00	1,074.45	1,100.00	168.20	931.80	LGA 1972 s111
<b>FINANCIAL</b>										
Audit Fee	201	Admin	2,200.00	2,000.00	2,200.00	2,000.00	2,200.00	1,810.00	390.00	LGA 1972 s111
Internal Audit Fee	202	Admin	250.00	175.00	250.00	200.00	250.00	0.00	250.00	LGA 1972 s111
Bank charges/costs	203	Admin	1,000.00	1,611.82	1,750.00	1,460.31	1,750.00	1,657.29	92.71	LGA 1972 s111
Petty Cash (recharged)	204	Admin	500.00	250.00	500.00	250.00	500.00	0.00	500.00	LGA 1972 s111
Insurances	205	Admin	19,500.00	20,490.77	33,650.00	23,764.69	25,000.00	22,616.07	2,383.93	LGA 1972 s111
Election contributions	206	Admin	4,000.00	195.00	2,000.00	0.00	4,000.00	10,638.88	-6,638.88	
Fees/subscriptions	207	Admin	2,170.00	3,228.84	2,000.00	10,000.00	2,000.00	5,031.13	-3,031.13	14,580.25 Fees for CYP Building & 1,500.00 Land Valuation & 1,713.45 Traveler eviction
Legal fees	208	Admin	1,000.00	263.50	1,000.00	3,213.45	1,000.00	225.00	775.00	
<b>GRANT SUPPORT</b>										
To organisations 137	301	Parish	1,000.00	0.00	1,000.00	0.00	500.00	0.00	500.00	LGA 1972 s137
Cambourne Youth Partnership	302	Parish	20,000.00	30,997.94	30,000.00	30,044.00	30,000.00	23,612.04	6,387.96	Part youth worker payment s106
Other Grant Aid	303	Parish	2,000.00	2,050.00	2,000.00	450.00	1,500.00	2,771.32	-1,271.32	
Sports Development	1209	R&L	1,000.00	750.00	19,000.00	0.00	19,380.00	0.00	19,380.00	
Community Devt	1412	Comm	10,000.00	6,488.41	15,000.00	15,000.00	10,000.00	8,703.52	1,296.48	
<b>PARISH</b>										
Telephone/Internet	403	Parish	5,500.00	7,608.28	6,500.00	6,345.00	6,500.00	9,617.84	-3,117.84	
Computer services	404	Parish	1,000.00	1,637.75	1,000.00	3,374.29	2,000.00	1,667.80	332.20	
Stationery/printing	405	Parish	2,000.00	1,309.11	2,000.00	750.24	1,000.00	2,406.27	-1,406.27	
Postages	406	Parish	300.00	245.30	300.00	204.75	300.00	441.54	-141.54	
Photocopying	407	Parish	2,000.00	2,241.64	2,500.00	2,500.00	2,500.00	2,131.34	368.66	
Equipment	408	Parish	737.00	1,190.95	1,000.00	1,124.63	1,200.00	988.20	211.80	
Repairs and renewals	409	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Data Protection/FOI	410	Parish	35.00	0.00	35.00	35.00	35.00	0.00	35.00	
Web Site	411	Parish	500.00	250.00	5,000.00	1,980.00	1,500.00	0.00	1,500.00	LGA 1972 s142
Newsletter/Annual rep't	412	Parish	0.00	0.00	0.00	0.00	0.00	199.00	-199.00	LGA 1972 s142
Hospitality	413	Parish	150.00	410.95	150.00	341.48	500.00	883.52	-383.52	LG (Misc Prov) 1976
Festivals	414	Parish	2,000.00	2,588.73	2,000.00	3,623.97	2,000.00	5,739.66	-3,739.66	Income shown in 100
Chairman's Allowance	415	Parish	280.00	32.65	300.00	0.00	300.00	0.00	300.00	LGA 1972 ss15(5)
Youth Council	416	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Winter Gritting	417	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
School Crossing Patrol	418	Parish	0.00	0.00	5,000.00	4,485.00	0.00	0.00	0.00	
<b>HEALTH &amp; SAFETY, TRAINING and CONFERENCES</b>										
Staff training	501	Parish	2,000.00	1,609.34	2,000.00	2,334.00	2,500.00	630.00	1,870.00	
Members training	502	Parish	500.00	120.00	500.00	1,875.00	2,000.00	0.00	2,000.00	
Staff & Members conf	503	Parish	500.00	138.00	500.00	0.00	500.00	0.00	500.00	
Health & Safety	504	Parish	1,000.00	73.38	500.00	0.00	500.00	187.00	313.00	
<b>TOTAL</b>			<b>346,081.28</b>	<b>349,826.16</b>	<b>411,101.71</b>	<b>398,758.81</b>	<b>437,257.09</b>	<b>397,988.01</b>	<b>39,269.08</b>	
<b>INCOME</b>	100	Parish	<b>25,000.00</b>	<b>244,184.84</b>	<b>40,000.00</b>	<b>189,518.49</b>	<b>50,000.00</b>	<b>187,556.48</b>	<b>-137,556.48</b>	
<b>NET EXPENDITURE</b>			<b>321,081.28</b>	<b>105,641.32</b>	<b>371,101.71</b>	<b>209,240.32</b>	<b>387,257.09</b>	<b>210,431.53</b>	<b>176,825.56</b>	

SERVICES			Code	2016/17 Estimate	2016/17 Actual	2017/18 Estimate	2017/18 Projected	2018/19 Estimate	2018/19 Spent	2018/19 Balance
<b>CEMETERIES</b>										
Maintenance	901	Cem	0.00	0.00	0.00	1,105.59	0.00	0.00	0.00	LGA 1972 s214
Electricity	902	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Repairs and renewals	903	Cem	1,000.00	106.30	1,000.00	0.00	750.00	0.00	750.00	
Tree and hedge Maint.	904	Cem	200.00	0.00	200.00	0.00	200.00	0.00	200.00	
Water	905	Cem	145.00	25.45	145.00	0.00	145.00	690.39	-545.39	sewage
Rates	906	Cem	0.00	0.00	0.00	0.00	1,200.00	717.45	482.55	
<b>ALLOTMENTS</b>										
Salaries 1.3%	1001	Allots	2,866.23	2,301.80	3,004.20	2,360.73	3,735.90	2,404.54	1,331.36	
National Insurance 1.3%	1002	Allots	524.22	194.72	554.52	244.99	866.92	204.18	662.74	
Pension LGPS 1.3%	1003	Allots	557.41	685.58	544.76	600.69	349.40	849.61	-500.21	
Electricity	1005	Allots	0.00	0.00	0.00	0.00	0.00	54.41	-54.41	
Plant & equipment	1006	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Plant maintenance	1007	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Materials	1008	Allots	300.00	0.00	300.00	0.00	300.00	0.00	300.00	
Tree and hedge Maint.	1009	Allots	100.00	0.00	0.00	0.00	0.00	0.00	0.00	
Repairs and renewals	1010	Allots	1,000.00	344.11	500.00	0.00	500.00	259.75	240.25	
Water	1011	Allots	1,250.00	827.51	1,000.00	1,316.22	1,500.00	210.12	1,289.88	
<b>PUBLIC OPEN SPACES &amp; PLAY AREAS</b>										
Electricity	1102	R&L	255.00	185.30	255.00	355.46	400.00	407.68	-7.68	
Plant & equipment	1103	R&L	25,000.00	33,733.08	39,000.00	46,000.00	35,000.00	39,713.65	-4,713.65	£3,500 part exchange in
Plant maintenance	1104	R&L	2,200.00	4,336.30	2,200.00	4,800.00	3,000.00	2,006.35	993.65	
Materials	1105	R&L	3,000.00	896.13	2,000.00	219.30	1,000.00	0.00	1,000.00	
RoSPA Fees	1106	R&L	800.00	591.50	800.00	556.50	800.00	595.00	205.00	
Repairs & Renewals	1107	R&L	30,000.00	20,282.36	10,000.00	20,000.00	10,000.00	31,997.56	-21,997.56	recharge elements in 100 and 1100 & £15,862 for zip line committed three years ago
Water	1108	R&L	125.00	95.08	125.00	0.00	125.00	68.13	56.87	
Diesel/Serviceing etc	1109	R&L	10,000.00	6,001.34	10,000.00	9,346.52	10,000.00	8,510.63	1,489.37	
Christmas Trees/Lights	1110	R&L	1,000.00	7,915.40	1,000.00	6,198.20	1,000.00	7,671.34	-6,671.34	Donation in 100
Fireworks	1111	R&L	2,660.00	5,655.00	2,660.00	5,715.00	2,660.00	6,607.00	-3,947.00	Donation in 100
Farmers Markets	1112	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Bus Shelter Purchase	1113	R&L	8,500.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1953 s4
Refuse collection	1114	R&L	0.00	0.00	4,500.00	4,377.42	4,500.00	0.00	4,500.00	
<b>SPORTS SERVICES</b>										
Maintenance	1201	R&L	6,000.00	2,995.00	6,000.00	35.36	6,000.00	6,445.00	-445.00	LG (Misc Prov) 1976
Electricity	1202	R&L	5,000.00	4,444.10	5,000.00	6,000.00	6,000.00	8,743.10	-2,743.10	LG (Misc Prov) 1976
Plant & equipment	1203	R&L	600.00	19.50	600.00	0.00	600.00	0.00	600.00	LG (Misc Prov) 1976
Plant maintenance	1204	R&L	660.00	141.30	660.00	0.00	660.00	0.00	660.00	LG (Misc Prov) 1976
Materials	1205	R&L	7,500.00	9,563.43	7,500.00	7,500.00	7,500.00	3,619.14	3,880.86	LG (Misc Prov) 1976
Rates MUGA	1206	R&L	4,350.00	4,017.20	4,350.00	4,808.40	5,000.00	4,185.08	814.92	LG (Misc Prov) 1976
Fees	1207	R&L	0.00	3,798.22	4,000.00	6,183.56	4,000.00	2,566.90	1,433.10	Based on % of Income
Repairs and renewals	1208	R&L	5,000.00	4,732.07	5,000.00	12,500.00	5,000.00	1,064.13	3,935.87	LG (Misc Prov) 1976
Pitch Management	1209	R&L	1,500.00	250.00	0.00	0.00	0.00	0.00	0.00	
Water	1210	R&L	1,000.00	257.73	1,000.00	346.44	1,000.00	90.42	909.58	LG (Misc Prov) 1976
<b>TOTAL EXPENDITURE</b>		R&L	<b>123,092.86</b>	<b>114,395.51</b>	<b>113,898.48</b>	<b>140,570.38</b>	<b>113,792.22</b>	<b>129,681.55</b>	<b>-15,889.33</b>	
<b>INCOME</b>										
Interment fees	900	Cem	0.00	750.00	0.00	0.00	0.00	100.00	-100.00	
Memorial fees	920	Cem	0.00	0.00	0.00	120.00	0.00	120.00	-120.00	
Exclusive Rights fees	930	Cem	0.00	2,250.00	0.00	0.00	0.00	0.00	0.00	
Cemeteries Other	940	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Allotment fees	1000	Allots	2,400.00	2,237.84	2,400.00	3,132.05	2,750.00	2,530.94	219.06	
Other income	1100		92,000.00	59,065.85	101,775.00	128,811.15	100,000.00	59,832.62	40,167.38	
Muga and Pitches	1200	R&L	15,000.00	35,834.37	40,000.00	53,971.60	45,000.00	0.00	45,000.00	
<b>TOTAL INCOME</b>			<b>109,400.00</b>	<b>100,138.06</b>	<b>144,175.00</b>	<b>186,034.80</b>	<b>147,750.00</b>	<b>62,583.56</b>	<b>85,166.44</b>	
<b>NET EXPENDITURE</b>		R&L	<b>13,692.86</b>	<b>14,257.45</b>	<b>-30,276.52</b>	<b>-45,464.42</b>	<b>-33,957.78</b>	<b>67,097.99</b>	<b>-101,055.77</b>	

	Code		2016/17 Estimate	2016/17 Actual	2017/18 Estimate	2017/18 Projected	2018/19 Estimate	2018/19 Spent	2018/19 Balance	
<b>COMMUNITY SERVICES</b>										
<b>Community Centres</b>										
Salaries 7.5%	1401	Comm	16,403.05	8,769.20	17,030.63	6,879.14	18,551.40	13,954.72	4,596.68	LG (Misc Prov) 1976
National Insurance 7.5%	1402	Comm	1,122.04	469.34	1,203.15	546.87	7,554.00	1,063.08	6,490.92	LG (Misc Prov) 1976
Pension LGPS 7.5%	1403	Comm	4,496.71	1,532.65	4,637.22	188.49	5,391.81	4,912.46	479.35	LG (Misc Prov) 1976
Training	1404	Comm	300.00	0.00	300.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Insurance	1405	Comm	8,000.00	4,235.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Maintenance	1406	Comm	1,000.00	0.00	1,000.00	195.00	1,000.00	0.00	1,000.00	LG (Misc Prov) 1976
Electricity	1407	Comm	12,000.00	10,517.09	12,000.00	7,873.95	12,000.00	15,064.65	-3,064.65	LG (Misc Prov) 1976
Telephone	1408	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Plant & equipment	1409	Comm	900.00	133.33	900.00	0.00	0.00	301.20	-301.20	LG (Misc Prov) 1976
Plant maintenance	1410	Comm	2,000.00	3,072.42	2,000.00	3,676.19	2,000.00	5,429.49	-3,429.49	LG (Misc Prov) 1976
Materials	1411	Comm	2,000.00	1,696.92	2,000.00	2,014.86	2,000.00	2,728.76	-728.76	LG (Misc Prov) 1976
Repairs and renewals	1413	Comm	4,500.00	10,169.86	4,500.00	7,194.51	4,500.00	6,838.87	-2,338.87	LG (Misc Prov) 1976
Water	1414	Comm	3,600.00	7,859.74	7,000.00	8,151.38	8,500.00	12,728.75	-4,228.75	LG (Misc Prov) 1976
Rates	1415	Comm	23,000.00	5,493.00	23,000.00	5,961.49	23,000.00	11,401.28	11,598.72	LG (Misc Prov) 1976
Gas	1416	Comm	9,000.00	6,659.74	7,500.00	12,633.31	10,500.00	10,599.37	-99.37	LG (Misc Prov) 1976
Cleaning	1417	Comm	21,660.00	19,043.08	22,500.00	20,538.86	22,500.00	16,067.00	6,433.00	LG (Misc Prov) 1976
Window Cleaning	1418	Comm	150.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Security	1419	Comm	250.00	151.68	250.00	829.50	1,000.00	180.00	820.00	LG (Misc Prov) 1976
Entertainments licence	1420	Comm	360.00	540.00	180.00	644.25	180.00	580.00	-400.00	LG (Misc Prov) 1976
Water Cooler & supplies	1421	Comm	750.00	566.40	750.00	507.60	750.00	622.55	127.45	LG (Misc Prov) 1976
Refuse collection	1422	Comm	2,000.00	2,406.32	2,500.00	1,515.83	2,500.00	2,355.00	145.00	LG (Misc Prov) 1976
Re-payment of deposits	1423	Comm	0.00	53.50	0.00	0.00	0.00	413.62	-413.62	
<b>TOTAL</b>			<b>113,491.80</b>	<b>83,369.27</b>	<b>109,251.00</b>	<b>79,351.23</b>	<b>121,927.21</b>	<b>105,240.79</b>	<b>16,686.42</b>	
<b>INCOME</b>	1400	Comm	<b>39,000.00</b>	<b>43,935.14</b>	<b>45,000.00</b>	<b>55,175.14</b>	<b>50,000.00</b>	<b>70,550.13</b>	<b>-20,550.13</b>	
<b>NET EXPENDITURE</b>			<b>74,491.80</b>	<b>39,434.13</b>	<b>64,251.00</b>	<b>24,176.09</b>	<b>71,927.21</b>	<b>34,690.66</b>	<b>37,236.55</b>	
<b>TRAILER PARK</b>										
Salaries 0.9%	1701	Tra	3,060.97	3,865.95	2,033.85	3,492.20	2,191.88	3,143.44	-951.56	LGA 1972 s137
National Insurance 0.9%	1702	Tra	247.35	124.63	74.47	101.49	42.59	91.55	-48.96	LGA 1972 s137
Pension LGPS 0.9%	1703	Tra	275.94	443.83	58.04	298.56	105.90	369.58	-263.68	LGA 1972 s137
Insurance	1704	Tra	360.00	360.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Electricity	1705	Tra	805.00	154.38	200.00	179.45	200.00	390.68	-190.68	LGA 1972 s137
Plant & equipment	1706	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Plant maintenance	1707	Tra	145.00	35.00	145.00	0.00	145.00	40.00	105.00	LGA 1972 s137
Repairs and renewals	1708	Tra	500.00	0.00	500.00	2,665.68	500.00	226.50	273.50	LGA 1972 s137
Vermin Control	1709	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
water	1710	Tra	330.00	88.69	100.00	71.40	100.00	114.50	-14.50	LGA 1972 s137
Rates	1711	Tra	6,000.00	5,808.00	6,000.00	5,592.50	6,000.00	5,760.00	240.00	LGA 1972 s137
Re-payment of deposits	1713	Tra	0.00	196.56	0.00	0.00	0.00	1,366.45	-1,366.45	
Refuse collection	1714	Tra	0.00	0.00	0.00	207.20	0.00	0.00	0.00	
<b>TOTAL</b>			<b>11,724.26</b>	<b>11,077.04</b>	<b>9,111.36</b>	<b>12,608.48</b>	<b>9,285.37</b>	<b>11,502.70</b>	<b>-2,217.33</b>	
<b>INCOME</b>	1700	Tra	<b>8,600.00</b>	<b>8,802.96</b>	<b>9,000.00</b>	<b>7,687.53</b>	<b>8,000.00</b>	<b>9,551.26</b>	<b>-1,551.26</b>	
<b>NET EXPENDITURE</b>			<b>3,124.26</b>	<b>2,274.08</b>	<b>111.36</b>	<b>4,920.95</b>	<b>1,285.37</b>	<b>1,951.44</b>	<b>-666.07</b>	
<b>Sports Buildings</b>										
Salaries 4.0%	1801	SP	8,588.74	3,715.61	9,043.970	2,955.24	10,754.98	4,585.22	6,169.76	LG (Misc Prov) 1976
National Insurance 4.0%	1802	SP	1,191.20	254.00	1,278.680	328.76	589.00	356.21	232.79	LG (Misc Prov) 1976
Pension LGPS 4.0%	1803	SP	1,911.83	878.66	1,990.920	188.49	2,810.52	1,623.79	1,186.73	LG (Misc Prov) 1976
Insurance	1804	SP	390.00	390.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976
Electricity	1806	SP	7,500.00	5,119.67	5,000.00	8,875.43	9,000.00	2,447.66	6,552.34	LG (Misc Prov) 1976
Plant & equipment	1807	SP	0.00	38.32	500.00	0.00	500.00	760.00	-260.00	LG (Misc Prov) 1976
Plant maintenance	1808	SP	3,000.00	2,125.27	2,000.00	3,381.02	2,000.00	2,567.31	-567.31	LG (Misc Prov) 1976
Repairs and renewals	1809	SP	2,250.00	1,050.77	2,000.00	4,072.50	2,000.00	1,383.65	616.35	LG (Misc Prov) 1976
Water	1810	SP	5,000.00	2,769.94	3,000.00	5,500.00	5,500.00	12,468.60	-6,968.60	LG (Misc Prov) 1976
Rates	1811	SP	9,000.00	7,893.21	9,000.00	7,886.31	9,000.00	7,480.00	1,520.00	LG (Misc Prov) 1976
Security	1812	SP	150.00	249.00	150.00	3,431.25	3,500.00	0.00	3,500.00	LG (Misc Prov) 1976
Re-payment of deposits	1813	SP	0.00	49.00	0.00	0.00	0.00	105.50	-105.50	
Refuse collection	1814	SP	4,500.00	4,846.80	0.00	0.00	0.00	0.00	0.00	
Entertainments licence	1819	SP	0.00	0.00	200.00	180.00	200.00	579.30	-379.30	
Cleaning	1820	SP	4,780.00	19,740.00	23,030.00	21,614.25	22,161.66	13,300.00	8,861.66	
<b>TOTAL</b>			<b>48,261.77</b>	<b>49,120.25</b>	<b>57,193.57</b>	<b>58,413.25</b>	<b>68,016.16</b>	<b>47,657.23</b>	<b>20,358.93</b>	
<b>INCOME</b>	1800		<b>9,000.00</b>	<b>13,986.14</b>	<b>10,000.00</b>	<b>22,161.66</b>	<b>20,000.00</b>	<b>33,545.60</b>	<b>-13,545.60</b>	
<b>NET EXPENDITURE</b>			<b>39,261.77</b>	<b>35,134.11</b>	<b>47,193.57</b>	<b>36,251.59</b>	<b>48,016.16</b>	<b>14,111.63</b>	<b>33,904.53</b>	

SUMMARY		Code	2016/17	2016/17	2017/18	2017/18	2018/19	2018/19	2018/19
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
Administration			321,081.28	105,641.32	371,101.71	209,240.32	387,257.09	210,431.53	176,825.56
Services			13,692.86	14,257.45	-30,276.52	-45,464.42	-33,957.78	67,097.99	-101,055.77
Community Services			74,491.80	39,434.13	64,251.00	24,176.09	71,927.21	34,690.66	37,236.55
Trailer Park			3,124.26	2,274.08	111.36	4,920.95	1,285.37	1,951.44	-666.07
Sports Buildings			39,261.77	35,134.11	47,193.57	36,251.59	48,016.16	14,111.63	33,904.53
<b>TOTAL</b>			<b>451,651.97</b>	<b>196,741.09</b>	<b>452,381.12</b>	<b>229,124.53</b>	<b>474,528.05</b>	<b>328,283.26</b>	<b>146,244.79</b>
<b>CAPITAL SCHEMES</b>									
Scheme									
Cemetery path, fees and landscaping	2001		0.00	759.00	0.00	0.00	5,000.00	0.00	5,000.00
Allotments Hut / maintenance building.	2002		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Centre	2003		5,000.00	4,849.15	15,000.00	24,004.56	0.00	0.00	0.00
Sports Facilities	2004		687,896.32	912,471.63	34,000.00	54,956.34	34,000.00	33,905.72	94.28 inc 33,905.72 loan repayment
Cricket Pavilion	2005		4,000.00	10,109.03	4,000.00	13,555.11	0.00	0.00	0.00 contract payments from 15-16
Renewables works	2006		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Env. Improvements	2007		2,000.00	0.00	2,000.00	2,000.00	24,000.00	0.00	24,000.00
Capital Reserve	2008		5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Of site play	2010			0.00	60,000.00	110,000.00	25,000.00		
Cambourne Soul	2011			0.00			231,792.64	900.00	230,892.64
<b>TOTAL</b>			<b>703,896.32</b>	<b>928,188.81</b>	<b>115,000.00</b>	<b>204,516.01</b>	<b>319,792.64</b>	<b>34,805.72</b>	<b>259,986.92</b>
Income	2000		39,000.00	109,839.99	70,000.00	130,000.00	0.00	167.84	-167.84
<b>NET EXPENDITURE</b>			<b>664,896.32</b>	<b>818,348.82</b>	<b>45,000.00</b>	<b>74,516.01</b>	<b>319,792.64</b>	<b>34,637.88</b>	<b>260,154.76</b>
<b>FUNDING SYSTEM</b>									
TOTAL Revenue budget			451,651.97	196,741.09	452,381.12	229,124.53	474,528.05	328,283.26	146,244.79
TOTAL Capital Schemes			664,896.32	818,348.82	45,000.00	74,516.01	319,792.64	34,637.88	285,154.76
TOTAL VAT				218,545.52		50,063.88		63,431.71	-63,431.71
Vat Payments				27,473.16		28,444.73		43,378.85	-43,378.85
Grant from SCDC									
Total Est. Expenditure			1,116,548.29	1,206,162.27	497,381.12	325,259.69	794,320.69	469,731.70	324,588.99
Less contribution from balances			683,818.29	773,432.27	46,276.12	-125,845.31	304,320.69	-20,268.30	324,588.99
<b>Net Precept on SCDC</b>			<b>432,730.00</b>	<b>432,730.00</b>	<b>451,105.00</b>	<b>451,105.00</b>	<b>490,000.00</b>	<b>490,000.00</b>	<b>490,000.00</b>
Income from SCDC			432,730.00	432,730.00	451,105.00	451,105.00	490,000.00	490,000.00	0.00
Balances remaining			-683,818.29	-828,378.59	-46,276.12	125,845.31	-304,320.69	20,268.30	
Allocated Reserves			285,953.18		285,973.18	262,792.64	78,399.65	0.00	
Balances remaining			-969,771.47	-828,378.59	-332,249.30	-136,947.33	-382,720.34	20,268.30	
Balance from last year			1,266,751.87	1,266,751.87	1,100,412.50	438,373.28	564,218.59	564,218.59	
Balance			296,980.40	438,373.28	768,163.20	564,218.59	181,498.25	584,486.89	
Estimated Tax Base									
Average Band D	3583.7	3583.7	2016/17						
Average Band D	115.4	3699.1	2017/18		121.95				
Average Band D	65.3	3764.4	2017/19				130.17		

- 5.3 Bank Reconciliations:** to consider approving the Bank reconciliations as at the 1<sup>st</sup> February 2019 and 1<sup>st</sup> March 2019

**RECOMMENDATIONS:**

That the bank reconciliation attached be received and approved.

**CAMBOURNE PARISH COUNCIL  
BANK RECONCILIATION AT 1st February 2018**

Prepared by John Vickery Parish Clerk and RFO

16/02/2019

Total Receipts of the Council up to 31st January 2019		1,139,758.77
Total Receipts of the CPEF up to 31st January 2019		1,217,891.08
Total Payments by the Council up to 31st January 2019		790,043.91
Total Payments by the CPEF up to 31st January 2019		925,855.94
<b>Balance</b>	<b>A</b>	<b>641,750.00</b>

Barclays Bank PLC		
Account No ****6082		
Statement from Bank dated 1st February 2018		1,000.00
Account No ****6049		
Statement from Bank dated 1st February 2018	£	347,840.01
Account No ****5964 CPEF		
Statement from Bank dated 1st February 2018	£	292,035.14
<b>Total</b>		<b>640,875.15</b>

Unpresented cheques at 31st January 2019  
Barclays

	<b>TOTAL</b>	£	-
Unrecorded income at 31st January 2019			
	<b>TOTAL</b>		874.85
<b>Balance</b>	<b>B</b>	£	<b>641,750.00</b>
Check A-B			-0.00
Petty Cash	Total		246.35
<b>Balance including Petty Cash</b>	Total		<b>641,996.35</b>

Signed  
Chairman Clerk Date

Independent Councillor Check Date

**CAMBOURNE PARISH COUNCIL  
BANK RECONCILIATION AT 1st March 2018**

Prepared by John Vickery Parish Clerk and RFO 12/03/2019

Total Receipts of the Council up to 28th February 2019		1,187,382.51
Total Receipts of the CPEF up to 28th February 2019		1,219,024.94
Total Payments by the Council up to 28th February 2019		860,179.33
Total Payments by the CPEF up to 28th February 2019		948,367.94
<b>Balance</b>	<b>A</b>	<b>597,860.18</b>

Barclays Bank PLC  
Account No 93936082  
Statement from Bank dated 1st March 2019

1,000.00

Account No 90496049  
Statement from Bank dated 1st March 2019  
Account No 23365964 CPEF  
Statement from Bank dated 1st March 2019

£ 343,903.89

£ 293,163.00

**Total** **638,066.89**

Unpresented cheques at 28th February 2019

Barclays	B1213	519.60
	B1214	302.18
	B1215	144.00
	B1216	2278.56
	B1217	199.00
	B1218	105.45
	B1219	1,076.87
	B1220	3,552.00
	B1221	42.66
	B1222	90.62
	B1223	6.73
	B1224	66.36
	B1225	573.30
	B1226	275.52
	B1227	7,768.68
	B1228	128.13
	B1229	2,931.48
	B1230	45.00
	BE009	8,900.00
	BE010	3,378.00
	BE011	8,448.00
	BE012	1,780.00

**TOTAL** £ 42,612.14

Unrecorded income at 28th February 2019

**TOTAL** 2,405.43

**Balance** **B** **£ 597,860.18**

Check A-B **-0.00**

Agenda Item 5

Petty Cash	Total	245.55	
<b>Balance</b> including Petty Cash	Total	<u>598,105.73</u>	
Signed Chairman	Clerk		Date
Independent Councillor Check			Date