



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

NOTICE IS HEREBY GIVEN that the **Annual meeting of the Town Council** will be held in **The Hub Community Centre**, Cambourne on **21st May 2019 at 7.00pm**, to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Town Clerk to the Town Council

15th May 2019

AGENDA

PUBLIC ADDRESS TO COUNCIL

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).”

Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time.

Please Note: Councillors will not be able to respond on items on the agenda but will take notice of the views put forward.

1. **ELECTION OF CHAIRMAN OF THE COUNCIL**
Chairman's Declaration of Acceptance of Office and Acceptance Speech.
2. **REMARKS FROM THE RETIRING CHAIRMAN**
3. **ELECTION OF VICE CHAIRMAN OF THE COUNCIL**
Vice Chairman's Declaration of Acceptance of Office.
4. **APOLOGIES FOR ABSENCE**
5. **MINUTES OF LAST MEETING**
To approve as a correct record the minutes of the Meeting held on 2nd April 2019.
6. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.
Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.
7. **POLICE MATTERS**
To receive a report on the current position in Cambourne.
8. **CLERKS UPDATE**
To receive an update from the Town Clerk.

9. PARISH PLAN

To receive an update from the Parish Plan Actions

10. REVIEW OF POLICIES

To receive a report from the Town Clerk.

11. APPOINTMENT OF STANDING COMMITTEES

11.1 Planning Committee (Chairman of the Council plus 7 members)

11.2 Planning Committee

Election of Chairman for the ensuing year. (Committee members only can vote)

11.3 Leisure and Amenities Committee (Chairman of the Council plus 7 members)

11.4 Leisure and Amenities Committee

Election of Chairman for the ensuing year. (Committee members only can vote)

11.5 Finance and Policy Committee (Chairman and Vice Chairman of the Council, Chairmen of Planning and Leisure and Amenities plus five other members)

11.6 Finance and Policy Committee

Confirm the Chairman of the Council is the Chairman for the ensuing year. (Committee members only can vote)

Note copy of existing committee membership attached for information.

12. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

Cambourne Youth Partnership (up to two representatives).
Health Working Party

13. COUNTY COUNCIL MATTERS

To receive reports from County Councillors for Cambourne.

14. DISTRICT COUNCIL MATTERS

To receive reports from District Councillors for Cambourne

15. CALENDAR OF MEETING

To confirm the calendar of meetings for 2019 - 2020

16. PEDESTRIAN CROSSINGS

To receive a report from the Town Clerk.

17. 20MPH SPEED LIMITS

To receive a report from the Town Clerk.

18. TRAFFIC MATTERS & ROAD SAFETY

To receive an update

19. CORRESPONDENCE

Town Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith).

20. COMMITTEE REPORTS

To receive minutes of meetings of the following Committees and consider any recommendations contained therein:

20.1 Planning Committees held on 2nd April 2019 [PLN M302](#), 23rd April 2019 [PLN M303](#) and 7th May 2019 [PLN M304](#)

20.2 Leisure & Amenities Committee held on 23rd April 2019 [LA M80](#)

21. TO CONFIRM DATE OF NEXT MEETING – 4th June 2019

***John Vickery, Clerk to Cambourne Town Council. Town Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW.
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