



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

NOTICE IS HEREBY GIVEN that a Meeting of the **Town Council** will be held in **The Hub Community Centre**, Cambourne on **4th June 2019 immediately after the Planning meeting** to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Town Clerk to the Town Council

29th May 2019

AGENDA

PUBLIC ADDRESS TO COUNCIL

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).” **Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time.**

Please Note: Councillors will not be able to respond on items on the agenda but will take notice of the views put forward.

1. APOLOGIES FOR ABSENCE

2. MINUTES OF LAST MEETING

To approve as a correct record the minutes of the Council Meeting held on 21st May 2019 AC M15 Minutes 21st May 2019

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.

4. POLICE MATTERS

https://www.police.uk/cambridgeshire/SCambs_Cambourne/

5. CHAIRMAN'S ANNOUNCEMENTS

6. CLERKS UPDATE

To receive an update from the Town Clerk.

7. COUNTY COUNCIL MATTERS

To receive a report from the County Councillor for Cambourne Ward.

8. DISTRICT COUNCIL MATTERS

To receive reports from the District Councillors for Cambourne.

9. PARISH PLAN

To receive an update on the Parish Plan Actions

10. **FINANCIAL STATEMENT**
 - 10.1 To receive the schedule of payments attached
 - 10.2 To receive a report on the current financial position
 - 10.3 To receive the Bank reconciliation
11. **ANNUAL RETURN**

To consider the Annual Return
12. **COMMITTEE MEMBERSHIP**

To consider the vacancies on Leisure and Amenities (1), Planning (1) and Finance and Policy (3)
Copy of updated committee membership attached.
13. **LAND TRANSFERS**

To consider a report from the Town Clerk.
14. **PEDESTRIAN CROSSINGS**

To receive an update from the Town Clerk
15. **TRAFFIC MATTERS & ROAD SAFETY**

To receive an update on traffic matters.
16. **CORRESPONDENCE**

Town Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)
17. **COMMITTEE REPORTS**

To receive minutes of meetings of the following Committees and consider any recommendations contained therein:
16.1 PLANNING COMMITTEE held on 21st May 2019 PLN M305 Minutes 21 May 2019
18. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.
MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
19. **STAFFING**

To receive a report from the Town Clerk.
20. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public.
MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
21. **TO CONFIRM DATE OF NEXT MEETING – 2nd July 2019**

*John Vickery, Clerk to Cambourne Town Council. Town Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW.
Tel 01954 714403 E-Mail clerk@cambourneparishcouncil.gov.uk*