

CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

Council Meeting 4th June 2019

FINANCIAL STATEMENT

10.1 To receive the schedule of payments attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved

SCHEDULE OF PAYMENTS**Paid Accounts**

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
15-Mar-19	DD	549.81	109.96	£659.77	Southern Electric	Electric - Jeavons Wood Eastgate	1407	M
18-Mar-19	DD	258.62	51.72	£310.34	Opus Energy	New Cricket Pavilion Electricity	1806	M
18-Mar-19	DD	15.00	0	£15.00	Barclay Credit Card	B&Q - Mirror	1413	
18-Mar-19	DD	132.90	26.58	£159.48	Barclay Credit Card	Cambourne Vehicle Services - Van tyres	1109	
18-Mar-19	DD	15.00	0	£15.00	Barclay Credit Card	B&Q - Mirror	1413	
18-Mar-19	DD	11.17	0	£11.17	Barclay Credit Card	Home Bargains - De-icer	1109	
18-Mar-19	DD	116.00	0	£116.00	Barclay Credit Card	Cambridge Graphics - Leaflet print	405	
18-Mar-19	DD	1551.62	310.32	£1,861.94	Southern Electric	Electric - Cricket Pavilion	1806	Q
21-Mar-19	DD	271.01	54.20	£325.21	EE & T Mobile	Mobile Phones	403	M
22-Mar-19	DD	4,558.68		£4,558.68	PAYE		102	M
25-Mar-19	DD	224.12	44.82	£268.94	Southern Electric	Electricity - Leisure Centre	1407	M
26-Mar-19	DD	19,411.44	0.00	£19,411.44	Payroll		101	M
26-Mar-19	DD	9,315.07	0.00	£9,315.07	Pension		103	M
28-Mar-19	DD	666.01	133.20	£799.21	Southern Electric	Electricity - The Hub	1407	M
28-Mar-19	DD	845.23	211.31	£1,056.54	Scottish Power	Muga Electricity	1202	M
28-Mar-19	B1241	75.09	15.01	£90.10	BT	Maintenance charges	403	
28-Mar-19	B1242	24.00	4.80	£28.80	C&J Supplies	Keys	1107	
28-Mar-19	B1243	100.00	0.00	£100.00	Cambourne Car Scheme	Grant	1412	
28-Mar-19	B1244	200.00	0.00	£200.00	Cambridge Regional College	Apprentice tuition fee	501	
28-Mar-19	B1245	120.00	24.00	£144.00	Cambridge Security Services	Unlocking Hub & Blue School	1419	M
28-Mar-19	B1246	135.79	27.15	£162.94	CBS Office Solutions	Stationery	405	
28-Mar-19	B1247	33.90	6.78	£40.68	CCL Supplies	Cleaning supplies	1411	
28-Mar-19	B1247	25.00	5.00	£30.00	CCL Supplies	Cleaning supplies	1411	
28-Mar-19	B1247	14.95	2.99	£17.94	CCL Supplies	Cleaning supplies	1411	M
28-Mar-19	B1248	1,600.00	320.00	£1,920.00	Complete Cleaning	Hub & Blue School cleaning	1417	M

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28-Mar-19	B1248	1,330.00	266.00	£1,596.00	Complete Cleaning	Pavilion & changing room cleaning	1820	M
28-Mar-19	B1249	76.55	15.31	£91.86	Cooleraid	Water cooler	1421	M
28-Mar-19	B1250	252.90	50.58	£303.48	Domakaba	Hub automatic door push pad	1410	
28-Mar-19	B1250	356.00	71.20	£427.20	Dormakaba	Maintenance contract for doors	1409	A
28-Mar-19	B1251	91.24	18.25	£109.49	lbbetts	Various maintenance equipment	1107	
28-Mar-19	B1251	8.44	1.69	£10.13	lbbetts	Various maintenance equipment	1107	
28-Mar-19	B1252	300.00	0.00	£300.00	Light Up Cambourne	Repayment for bands Fete 2018	414	
28-Mar-19	B1253	55.30	11.06	£66.36	Our IT Department	Office 365	404	M
28-Mar-19	B1254	117.00	23.40	£140.40	Premier Logos	10k banners [R]	1412	
28-Mar-19	B1255	750.00	150.00	£900.00	S&C Slatter	3G Maintenance	1208	
28-Mar-19	B1256	19.00	3.80	£22.80	Samantha Baker	Refund for meeting room	1423	
28-Mar-19	B1257	53.35	10.67	£64.02	Screwfix	Maintenance equipment	1107	
28-Mar-19	B1258	370.00	74.00	£444.00	Technical Surfaces	Service	1201	6wk
28-Mar-19	B1259	79.46	15.89	£95.35	Tudor Environmental	Various maintenance equipment	1107	
	DD	4,458.34	0.00	£4,458.34	PAYE		102	M
01-Apr-19	DD	47.67		47.67	SCDC	Hub - Trade and Recycling bins	1422	M
01-Apr-19	DD	47.67		47.67	SCDC	NCP - Trade and Recycling bins	1422	M
01-Apr-19	DD	78.35		78.35	SCDC	Rates - Cemetery	906	M
01-Apr-19	DD	100.83		100.83	SCDC	Rates - LC Cricket pavilion & pitch	1811	M
01-Apr-19	DD	168.85		168.85	SCDC	Rates - GC Cricket pavilion & pitch	1811	M
01-Apr-19	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
01-Apr-19	DD	453.30		453.30	SCDC	Rates - MUGA	1206	M
01-Apr-19	DD	561.50		561.50	SCDC	Rates - Sports Pavilion	1811	M
01-Apr-19	DD	591.00		591.00	SCDC	Rates - Trailer Park	1711	M
01-Apr-19	DD	641.00		641.00	SCDC	Rates - The Hub	1415	M
01-Apr-19	DD	667.48		667.48	Anglian Water	Sewerage - The Hub	1414	½
01-Apr-19	DD	712.50		712.50	Pennon Water Services	Water - Blue School	1414	M
01-Apr-19	DD	4,213.33		4,213.33	Anglian Water	Sewerage - Blue School	1414	½
01-Apr-19	B1260	144.00	0.00	144.00	Hilary's Wholesale	Bananas for 10k [R]	1412	
04-Apr-19	DD	30.75	1.54	32.29	Eon	Electric - Trailer Park	1705	M
04-Apr-19	DD	83.87		83.87	Barclays	Bank Charges A/C 93936082	203	M

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05-Apr-19	DD	642.92	128.58	771.50	Ricoh	Quarterley charge	407	Q
10-Apr-19	DD	46.07	3.56	49.63	Barlcaycard	Merchant services	203	M
12-Apr-19	DD	80.80	16.16	96.96	SGW Payroll	Payroll Processing	207	
10-Apr-19	DD	42.48	8.50	50.98	Barclay Credit Card	Cambourne Vehicle Services - new tyres	1109	
10-Apr-19	DD	9.91	1.99	11.90	Barclay Credit Card	Baker Ross - velcro	1412	
10-Apr-19	DD	17.62		17.62	Barclay Credit Card	Morrisons - volunteers refreshments	1412	
10-Apr-19	DD	9.98	2.00	11.98	Barclay Credit Card	Amazon - key tags	405	
10-Apr-19	DD	90.45	18.09	108.54	Barclay Credit Card	Lincat - water filter	1410	
10-Apr-19	B1261	735.00	147.00	882.00	AH Electrical	Soul building works [R]	302	
10-Apr-19	B1262	15.00	3.00	18.00	Briar Security	Reset alarm sports pavilion	1809	
10-Apr-19	B1263	150.00	30.00	180.00	Cambridge Security Services	Unlocking of Hub and Blue School	1419	M
10-Apr-19	B1263	800.00	160.00	960.00	Cambridge Security Services	Annual keyholding charge	1812	A
10-Apr-19	B1264	25.00	5.00	30.00	Cooleraid	Annual cooler maintenance	1421	A
10-Apr-19	B1264	43.45	8.69	52.14	Cooleraid	Water coolers	1421	M
10-Apr-19	B1265	200.00	0.00	200.00	Event Medical Solutions	First aid for Fete	414	
10-Apr-19	B1266	43.00	8.60	51.60	GB Sport & Leisure	Shackle	1107	
10-Apr-19	B1267	13.96	2.79	16.75	lbbetts	Maintenance equipment	1107	
10-Apr-19	B1268	1,377.50	275.50	1,653.00	Landsmans Ltd	Toilets for 10k [R]	1412	
10-Apr-19	B1269	233.00	41.20	274.20	Newmarket Plant Hire	Hire of roller for cricket wicket	1203	
10-Apr-19	B1270	29.00	5.80	34.80	Premier Logos	Town Council banner	1412	
10-Apr-19	B1271	8,640.00	1,728.00	10,368.00	S&C Slatter	Rubber top up	1205	
10-Apr-19	B1272	77.20	15.44	92.64	Samantha Phillips	Over payment of Trailer Park	1713	
10-Apr-19	B1273	36.94	7.39	44.33	Scamblers	Flanged bearing	1104	
10-Apr-19	B1273	180.68	36.14	216.82	Scamblers	Wheel assembly	1104	
10-Apr-19	B1274	36.51	1.83	38.34	Scottish Power	Electric feeder pillar, Brace Dein	1102	½
10-Apr-19	B1275	57.47	3.49	60.96	Screwfix	Ear defenders and safety boots	504	
10-Apr-19	B1275	17.70	3.54	21.24	Screwfix	Fixtures	1107	
10-Apr-19	B1276	89.90	0.00	89.90	Sherriff Amenity	Grass seed	1105	
15-Apr-19	DD	513.64	102.73	616.37	Fuel Genie	Petrol & Diesel	1109	M
16-Apr-19	DD	275.89	55.18	331.07	Opus Energy	New Cricket Pavilion Electricity	1806	M

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16-Apr-19	B1277	20,000.00	0.00	20,000.00	Cambourne Youth Partnership	Annual grant	302	
23-Apr-19	DD	200.49	40.09	240.58	Southern Electric	Electricity - Leisure Centre	1407	M
23-Apr-19	DD	270.00	54.00	324.00	EE	Mobile Phones	403	M
24-Apr-19	B1278	1,044.97	208.99	1,253.96	Steven Eagell Toyota	Van repairs for MOT	1109	
24-Apr-19	B1278	1,546.76	298.38	1,845.14	Steven Eagell Toyota	Van repairs for MOT	1109	
24-Apr-19	B1279	13,134.79	2,626.96	15,761.75	Scamblers	Polaris	1103	
26-Apr-19	DD	676.93	135.38	812.31	Southern Electric	Electricity - The Hub	1407	M
26-Apr-19	DD	22,637.64	0.00	22,637.64	Payroll		101	M
26-Apr-19	DD	12,009.67	0.00	12,009.67	Pension		103	M
26-Apr-19	B1280	203.48	0.00	203.48	Mandy Simmons	Salary	101	
29-Apr-19	DD	1,046.67	209.33	1,256.00	Scottish Power	Electricity - MUGA	1202	M
29-Apr-19	DD	1,236.83	247.36	1,484.19	BT	Telephones	403	Q
01-May-19	DD	47.67		47.67	SCDC	Hub - Trade and Recycling bins	1422	M
01-May-19	DD	47.67		47.67	SCDC	NCP - Trade and Recycling bins	1422	M
01-May-19	DD	81.00		81.00	SCDC	Rates - Cemetery	906	M
01-May-19	DD	102.00		102.00	SCDC	Rates - LC Cricket pavilion & pitch	1811	M
01-May-19	DD	113.45		113.45	SCDC		1422	M
01-May-19	DD	164.00		164.00	SCDC	Rates - GC Cricket pavilion & pitch	1811	M
01-May-19	DD	180.00	0.00	180.00	SCDC	Hub - Premises Licence	1420	A
01-May-19	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
01-May-19	DD	413.64		413.64	SCDC	Sports Pavilion - Trade bins	1422	M
01-May-19	DD	457.00		457.00	SCDC	Rates - MUGA	1206	M
01-May-19	DD	565.00		565.00	SCDC	Rates - Sports Pavilion	1811	M
01-May-19	DD	589.00		589.00	SCDC	Rates - Trailer Park	1711	M
01-May-19	DD	638.00		638.00	SCDC	Rates - The Hub	1415	M
01-May-19	DD	712.50		712.50	Pennon Water Services	Water - Blue School	1414	M
02-May-19	DD	80.80	16.16	96.96	SGW Payroll	Payrol - year end charges	207	A
02-May-19	B1281	680.00	0.00	680.00	2nd Cambourne Girlguides	Activities grant	303	
02-May-19	B1282	931.00	186.20	1,117.20	AC Timber	Timber repairing amphitheater	1105	
02-May-19	B1283	990.00	198.00	1,188.00	Arthur Ibbetts	Mowers	1103	
02-May-19	B1284	37.00	7.40	44.40	Briar Security	Battery	1808	

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02-May-19	B1284	74.00	14.80	88.80	Briar Security	Alarm tags	1809	
02-May-19	B1285	162.00	32.40	194.40	C&J Supplies	Padlocks	1107	
02-May-19	B1286	600.00	0.00	600.00	Cambourne Library	Summer reading grant	303	
02-May-19	B1287	1,600.00	320.00	1,920.00	Complete Cleaning	Hub and Blue school cleaning	1417	M
02-May-19	B1287	1,330.00	266.00	1,596.00	Complete Cleaning	Sports facilities cleaning	1820	M
02-May-19	B1288	39.00	7.80	46.80	GB Sport & Leisure	Plastic egg connectors	1107	
02-May-19	B1289	1,769.00	0.00	1,769.00	Highline Blinds	Sports pavilion blinds	1809	
02-May-19	B1289	1,043.00	0.00	1,043.00	Highline Blinds	New cricket pavilion blinds	1809	
02-May-19	B1290	95.00	0.00	95.00	ICCM	Membership renewal	207	A
02-May-19	B1291	75.10	12.79	87.89	Newmarket Plant Hire	Roller hire	1203	
02-May-19	B1292	55.30	11.06	66.36	Our IT Department	Office 365	404	M
02-May-19	B1293	20,650.00	4,130.00	24,780.00	Scamblers	Triple mower	1103	
02-May-19	B1293	107.60	21.52	129.12	Scamblers	Tyre for Zero Turn	1104	
02-May-19	B1294	500.00	100.00	600.00	Zinc Plus Ltd	Vine School roof repairs	2007	
07-May-19	DD	34.29	1.71	36.00	Eon	Electric - Trailer Park	1705	M
09-May-19	DD	72.91		72.91	Barclays	Bank Charges A/C 93936082	203	M
10-May-19	DD	39.80	3.96	43.76	Barclaycard	Merchant services	203	M
14-May-19	DD	698.02	139.57	837.59	Fuel Genie	Petrol & Diesel	1109	M
16-May-19	DD	25.00	5.00	30.00	SGW Payroll	Payroll re-run charge	207	
16-May-19	DD	80.80	16.16	96.96	SGW Payroll	Payroll processing	207	M
16-May-19	DD	147.56	7.38	154.94	Opus Energy	Electric - New Cricket Pavilion	1806	M
16-May-19	DD	758.50	151.70	910.20	Barclay Credit Card	Helping Hand - litter picking equipment	1107	
16-May-19	DD	384.00	0.00	384.00	Barclay Credit Card	Survey Monkey - annual renewal	207	A
16-May-19	DD	77.15		77.15	Barclay Credit Card	Black Wolf - keys	1107	
16-May-19	DD	801.00	160.20	961.20	Barclay Credit Card	Everything Branded - 10k water bottles [R]	1412	
16-May-19	DD	28.62	5.73	34.35	Barclay Credit Card	Hedges Direct - Hawthorn	1107	
16-May-19	DD	55.00	0.00	55.00	Barclay Credit Card	Morrisons - 10k cereal bars [R]	1412	
16-May-19	DD	84.56	0.00	84.56	Barclay Credit Card	Home Bargains - 10k cereal bars [R]	1412	
16-May-19	DD	176.61	35.32	211.93	Barclay Credit Card	Badgemaster - badges	106	
16-May-19	DD	25.41	0.00	25.41	Barclay Credit Card	Morrisons - refreshments	1412	

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16-May-19	DD	19.90	0.00	19.90	Barclay Credit Card	Rural Coffee - refreshments	1412	
20-May-19	B1295	251.82	50.36	302.18	Amey Cespa	Skip	1107	
20-May-19	B1296	95.00	19.00	114.00	Antechs	Antivirus renewal	404	A
20-May-19	B1297	1,480.00	296.00	1,776.00	Briar Security	Hub Alarm and CCTV maintenance charge	1410	A
20-May-19	B1298	239.00	47.80	286.80	C&J Supplies	Tennis keys [R]	1208	
20-May-19	B1299	208.00	41.60	249.60	Cambridge Outdoor Living	Sockets [R]	1107	
20-May-19	B1299	18.00	3.60	21.60	Cambridge Outdoor Living	Postmix [R]	1107	
20-May-19	B1300	120.00	24.00	144.00	Cambridge Security Services	Unlock Hub and Blue School	1419	M
20-May-19	B1301	50.00	10.00	60.00	CamFire	Service call out	1809	
20-May-19	B1302	97.40	19.48	116.88	CBS Office Solutions	Stationary	405	
20-May-19	B1303	226.18	45.24	271.42	CCL Supplies	Cleaning supplies	1411	
20-May-19	B1304	1,600.00	320.00	1,920.00	Complete Cleaning	Hub and Blue School cleaning	1417	M
20-May-19	B1304	1,330.00	266.00	1,596.00	Complete Cleaning	Sports facilities cleaning	1820	M
20-May-19	B1305	168.10	33.62	201.72	Cooleraid	10k water [R]	1412	
20-May-19	B1306	990.00	198.00	1,188.00	lbbetts	Mowers	1103	
20-May-19	B1306	52.88	10.57	63.45	lbbetts	Various	1107	
20-May-19	B1307	174.20	34.84	209.04	Premier Logos	Uniform	106	
20-May-19	B1307	3,095.80	619.16	3,714.96	Premier Logos	Uniform	106	
20-May-19	B1308	607.00	121.40	728.40	ROSPA Play Safety	Annual play area inspection	1106	A
20-May-19	B1309	300.00	60.00	360.00	Scamblers	Vehicle accessories	1103	
20-May-19	B1310	47.21	9.43	56.64	Screwfix	Fixings and barrier tape	1107	
20-May-19	B1311	370.00	74.00	444.00	Technical Surfaces	Service	1201	
20-May-19	B1312	175.00	35.00	210.00	Tudor Environmental	Bollard [R]	1107	
20-May-19	B1312	17.50	3.50	21.00	Tudor Environmental	Gloves	106	
20-May-19	B1312	35.00	7.00	42.00	Tudor Environmental	Maintenance supplies	1107	
21-May-19	DD	271.05	54.21	325.26	EE	Mobile Phones	403	M
22-May-19	DD	55.19	2.76	57.95	Eon	Electric - Feeder Pillar Greenhaze	1102	½
22-May-19	DD	6,843.23		6,843.23	PAYE		102	M
24-May-19	DD	169.68	33.93	203.61	Southern Electric	Electric - Leisure Centre	1407	M
24-May-19	DD	21,576.52	0.00	21,576.52	Payroll		101	M

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24-May-19	DD	10,744.02	0.00	10,744.02	Pension		103	M
29-May-19	DD	1,046.67	209.33	1,256.00	Scottish Power	Electricity - MUGA	1202	M

10.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 29.5.19.

RECOMMENDATIONS: That the report on the Finance Spreadsheet as at 29.5.19 be received

- 10.3 Bank Reconciliations:** to consider approving the Bank reconciliations as at the 1st April 2019 and 1st May 2019

RECOMMENDATIONS:

That the bank reconciliation attached be received and approved.

CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st April 2019

Prepared by John Vickery Parish Clerk and RFO

12/04/2019

Total Receipts of the Council up to 31st March 2019		1,218,957.31
Total Receipts of the CPEF up to 31st March 2019		1,219,026.44
Total Payments by the Council up to 31st March 2019		920,070.09
Total Payments by the CPEF up to 31st March 2019		948,373.94
Balance	A	569,539.72

Barclays Bank PLC

Account No

93936082

Statement from Bank dated 1st April 2019

6,719.17

Account No

90496049

Statement from Bank dated 1st April 2019

£ 301,653.89

Account No 23365964 CPEF

Statement from Bank dated 1st April 2019

£ 270,652.50

Total**579,025.56**

Unpresented cheques at 31st March 2019

Barclays

B1231	76.80
B1232	119.70
B1233	48.00
B1233	48.00
B1233	48.00
B1234	71.76
B1235	450.00
B1236	2,352.65
B1237	15.01
B1237	18.87
B1237	43.18
B1238	55.53
B1239	165.60
B1240	453.67
B1241	90.10
B1242	28.80
B1243	100.00
B1244	200.00
B1245	144.00
B1246	162.94
B1247	40.68
B1247	30.00
B1247	17.94
B1248	1,920.00
B1248	1,596.00
B1249	91.86
B1250	303.48
B1250	427.20
B1251	109.49
B1251	10.13
B1252	300.00
B1253	66.36
B1254	140.40

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B1255	900.00
B1256	22.80
B1257	64.02
B1258	444.00
B1259	95.35
DD	4,458.34

Unrecorded income at 31st March 2019

TOTAL £ 15,730.66

TOTAL 6,244.82

Balance

B £ 69,539.72

Check A-B

-0.00

Petty Cash

Total **244.55**

Balance including Petty Cash

Total **569,784.27**

Signed
Chairman

Clerk

Date

Independent Councillor Check

Date

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st May 2019**

Prepared by John Vickery Parish Clerk and RFO

12/03/2019

Total Receipts of the Council up to 30th April 2019		297,868.95
		1,218,957.31
Total Receipts of the CPEF up to 28th February 2019		1,219,028.38
Total Payments by the Council up to 30th April 2019		104,033.63
		920,070.09
Total Payments by the CPEF up to 30th April 2019		948,381.69
Balance	A	763,369.23

Barclays Bank PLC

Account No

93936082

Statement from Bank dated 1st May 2019

1,262.88

Account No

90496049

Statement from Bank dated 1st May 2019

£ 485,265.21

Account No 23365964 CPEF

Statement from Bank dated 1st May 2019

£ 270,646.69

Total

757,174.78

Unpresented cheques at 30th April 2019

Barclays

B1280

203.48

TOTAL £ 203.48

Unrecorded income at 30th April 2019

TOTAL 6,397.93

Balance **B** £ **763,369.23**

Check A-B **0.00**

Petty Cash Total **0.00**

Balance including Petty Cash Total **763,369.23**

Signed

Chairman

Clerk

Date

Independent Councillor Check

Date