



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A Meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 4th June 2019. Meeting commenced at 20:32.

Present:

Cllr J O'Dwyer (Chairman)	Cllr K McIntyre
Cllr R Poulton (Vice Chairman)	Cllr J Patel
Cllr P Gavigan	Cllr J Simpson
Cllr P Hedges	Cllr D Sharma
Cllr T Hudson	Cllr E Spanner
Cllr D Jones	Cllr G Thompson
Cllr S Krintas	

In attendance: John Vickery Parish Clerk
 Ellie Lydon – Office Administrator

2 members of the public were in attendance.

1. **APOLOGIES**

Apologies for absence were received from Cllr N Akhter, Cllr A Ahmed, Cllr B Bhattacharya and Cllr D Maklin. Acceptable reasons for absence have been approved.

It was:

RESOLVED that the apologies from Cllr N Akhter, Cllr A Ahmed, Cllr B Bhattacharya and Cllr D Maklin for their absence be received and approved.

2. **MINUTES OF LAST MEETING**

To approve as a correct record the minutes of the Council Meeting ACM15 held on 21st May 2019.

It was:

RESOLVED that the minutes of the Council Meeting ACM15 be approved and signed.

3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

There were no declarations of interest.

4. **POLICE MATTERS**

No report was received.

Signed

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Cllr Spanner invited Councillors to a meeting she is holding with County Councillor Mark Howell at Cambourne Village College at 8pm on Wednesday 5th June 19. The subject of the meeting will be on how to control and reduce Crime in Cambourne.

The Chairman read out part of the response pertaining to the recent knife assault he received from the T/Chief Inspector Nick Skipworth

“Regards the stabbing, a 16 year old boy was charged with GBH, I am, as you allude to, limited in what I can disclose. The first officers at the scene ran from Camborne police station (ironically they were 4 hours over due finishing) and are part of the southern wide Impact team who specifically tackle county lines and organised crime. I moved them to be based at Camborne some months ago to add local resilience to the community team.”

It was
RESOLVED that the report be received.

5. **CHAIRMAN’S ANNOUNCEMENTS**
The Chairman made no announcements.

6. **CLERKS UPDATE**
The Town Clerk reported that it had only been 2 weeks since his last Clerks report. The Town Clerk will circulate an update to Councillors before the end of the week.

It was
RESOLVED to note the report.

7. **COUNTY COUNCIL MATTERS**
To receive reports from the County Councillor for Cambourne Ward.

Cllr Howell referred to his report.
He stated he is happy to answer questions on the survey in the report at next meeting when it has been read through.

Regarding the meeting at Cambourne Village College on the 5th June, Cllr Howell informed the Councillors that he has invited 24 local community groups and local schools to attend and Cambourne Village College has confirmed that they will be attending.
He has asked those present to concentrate on what to do for the future. The Discussion will be more focused on what can be done to prevent the situation happening again.

It was
RESOLVED to receive the report

8. **DISTRICT COUNCIL MATTERS**
To receive reports from the District Councillors for Cambourne.

Cllr Betson submitted her report in the requested timeframe.

Cllr G Clayton gave his apologies and submitted a brief update that the Town Clerk read out.

Cllr S Bhattacharya and Cllr R Betson have both given apologies.

Any question about the reports' contents should be taken up with the appropriate Cllrs.

It was suggested to reiterate to councillors that their reports need to be in by 10am on the Friday preceding the meeting.

It was

RESOLVED to receive the reports.

9. PARISH PLAN

To receive an update on the Parish Plan actions.

It was:

RESOLVED to receive report.

10. FINANCIAL STATEMENT

10.1 To receive the schedule of payments attached.

A concern was raised over the payment for which Cricket Pavilion. The Town Clerk will check and circulate.

A concern was raised over what the Muga Electricity costing was for. The Town Clerk explained it is for lighting such as flood lights, Bowls Pavilion and car park.

A concern was raised over the water bill for the Blue School. The Town Clerk explained it is something we are monitoring and that the cost is due to a lot of people using the building throughout the day, which includes a lot of children. It was suggested to check that there are no further leaks.

It was:

RESOLVED to approve the payments.

10.2 To receive a report on the current financial position.

It was:

RESOLVED to receive the report

10.3 To receive the Bank reconciliation

It was:

RESOLVED to approve the Bank Reconciliations at 1st April and 1st May 2019

11. ANNUAL RETURN

To consider the Annual Return.

The Town Clerk has spoken to the internal auditor who is attending next week, and a special Council Meeting will be held between Planning and Leisure and Amenities Meetings on the 18th June 2019.

It was:

RESOLVED that the report be received

12.

COMMITTEE MEMBERSHIP

To consider the vacancies on Leisure and Amenities (1), Planning (1) and Finance and Policy (3)

Leisure and Amenities Committee

Cllr S Bhattacharya and Cllr N Akhter were both not present at the meeting however both had expressed interest in joining the Leisure and Amenities Committee.

Councillors voted using ballot paper to decide between the two councillors. The Town Clerk and a member of the public left to verify the votes.

Candidate Cllr S Bhattacharya received the majority of votes and will fill the remaining vacancy on the Leisure and Amenities Committee.

It was:

RESOLVED that Cllr S Bhattacharya will join the Leisure and Amenities Committee.

Planning Committee

No councillors put themselves forward for the vacancy.

Finance and Policy Committee

Cllr Spanner was not present at the Meeting where the vacancies were previously filled and agreed that she would like to re-join the Finance and Policy Committee.

It was:

RESOLVED that Cllr Evelynne Spanner will join the Finance and Policy Committee.

Copy of updated committee membership attached.

13.

LAND TRANSFERS

To receive a report from the Town Clerk.

It was:

RESOLVED that the report be received.

14.

PEDESTRIAN CROSSINGS

To receive an update from the Town Clerk.

Signed

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14.1 The Town Clerk informed councillors that the work is progressing on Swansley Lane/ School Lane crossing.

A question was asked as to how the existing table is suddenly sufficient. The Town Clerk informed that the dropped curb has been moved 500mm rather than the table itself.

A question was raised about placing an advert for the works in the local paper. The Town Clerk explained it was a legal process.

14.2

The Town Clerk informed councillors that the work is progressing on Eastgate/Lancaster Gate.

It was:

RESOLVED that the report be received

15. TRAFFIC MATTERS & ROAD SAFETY

To receive an update on traffic matters.

15.1

The bollards on Broad Street and the High Street have now been installed.

The lighting has been improved at the Monkfield Crossing and belisha beacons have been installed.

15.2

Cllr Hudson emailed Marston's about their lorries in The Monkfield Pub Car Park and received a response that they were there for trade.

The Town Clerk had been in touch with the A14 and the lorries were shifted.

The Town Clerk is to speak to the publican and planning enforcement officer to see what the constraints there are for using the car park at the pub.

Cllr Hudson is to forward Marston's response to the Town Clerk.

It was:

RESOLVED to receive the report.

16. CORRESPONDENCE

Town Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)

16.1 Govia Thameslink railway passenger benefit fund

It was:

RESOLVED that the report be received.

16.2 Parish e-bulletin

The Town Clerk is to attend the Cabinet and Parish Council liaison meeting. (Wednesday 26th June 2019, 6.30pm-8pm, SCDC)

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It was:
RESOLVED that the report be received.

16.3 Clerk and Councillors Annual Conference Day (Friday 28th June 2019, 9.00am-4.00pm, Hemingford Abbotts)

The Chairman encouraged a Councillor to go along with the Clerk. Councillors should contact the Town Clerk to book a space (two reps' per council).

It was:
RESOLVED that the report be received.

COMMITTEE REPORTS

17. To receive minutes of meeting of the following Committees and consider any recommendations contained therein:

17.1 Planning Committee held on 21st May 2019 PLN M305 Minutes 21 May 2019

It was:
RESOLVED that the minutes be received.

18. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

19. **STAFFING**

To receive a report from The Town Clerk.

The Chairs Group met, and work is ongoing, updates will be reported at future meeting.

The Town Clerk gave a verbal report.

Kirsty Empson's last day will be on Friday 7th June and will start her new position as Business and Fundraising Administrator at Papworth Trust. The Council thanked her and wished her good luck for the future.

The Town Council is continuing to work efficiently till the Deputy Clerk returns from maternity leave in September.

It was:
RESOLVED the report be received and the actions be confirmed.

20. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

21. **DATE OF NEXT MEETING** – 2nd July 2019

The meeting closed at 21:04

Signed

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Parish Report June 2019

Mark Howell: Cambridgeshire County Councillor for Bourn, Greater Cambourne, Little Gransden, Longstowe, Lower Cambourne and Upper Cambourne

We need foster carers to transform futures in Cambridgeshire

Cambridgeshire County Council is supporting this year's Foster Care Fortnight which this year celebrates the dedication and commitment of foster carers to change futures.

Foster Care Fortnight runs from the 13 – 26 May and is the UK's largest foster care awareness raising campaign, it aims to show the positive impact foster care has on children's and young people's lives and this year the theme is Change a Future.

We urgently need people from all walks of life to come forward and help to change a future for children and young people in Cambridgeshire.

We are particularly keen to hear from those who can care for sibling groups of brothers and sisters, children with additional needs and teenagers.

Councillor Simon Bywater, Chairman of the Children and Young People's Committee, said: "Our children are all individuals and come from many different backgrounds so it's really important that we encourage people to come forward and help support local children and young people."

"We want to hear from you if you have a spare bedroom and the passion to inspire children and young people.

"We would urge those who are interested in fostering not to discount themselves because of marital status, sexuality, employment status or because they are not a home owner."

All of our foster carers receive training and support, as well as a dedicated supervising social worker.

If you would like to register your interest then email fostering@cambridgeshire.gov.uk, call **0800 052 0078** or visit www.cambridgeshire.gov.uk/fostering

Parents prosecuted for taking child out of school

The parents of a Cambridgeshire pupil have been given a four week suspended sentence for taking their child out of school during term time for the third time.

Cambridgeshire County Council had previously issued Penalty Notice fines for the two previous occasions in 2017 and 2018, but the parents failed to pay, resulting in a court summons and fines including costs totalling £440 for the first offence and £1752 for the second offence.

Summons were issued for the hearing on 25 April and the previous convictions taken into account by magistrates who issued the suspended sentence with a requirement for the parents, from near Ely, to work with the Probation Service over the next 12 months and complete 20 days of RAR (Rehabilitation Activity Requirement).

They were also ordered to pay court costs of £165 each.

Magistrates warned the parents that should they take the child on another term time holiday, the suspended prison sentence was likely to be activated and they would be jailed for four weeks.

They said the government was trying to discourage school heads from authorising term time absences and that the parents should have understood that taking their children out of school during term time was a serious matter.

Jonathan Lewis, Service Director for Education, said: "The Local Authority firmly believes that for pupils to progress and achieve their full potential they need to have a good level of school attendance.

"Regular school attendance gives your child the best possible start in life from the time they start in reception. Children who frequently miss school are far more likely to fall behind with their work across the curriculum, and thus fail to reach their true potential."

In Cambridgeshire, the attendance data for the academic year 2016/2017 shows there were 3,201 primary school aged pupils and 3,217 secondary school aged pupils who were persistently absent from school (they attended school less than 90% of the time).

To address this all schools in the county have put in place robust attendance management strategies and will make a referral to the Local Authority where attendance fails to improve.

Child and Family Centre survey - you said, we did

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Last year, we asked you to give us your views about Child & Family Centres and, in particular, whether the changes we made to our services in April 2018 had affected you.

You Said

A total of 330 responses were received. The survey ran online and was also available in a paper format within Child and Family Centres in September, October and November.

- **97.2%** of those who responded had used the services of a Child & Family Centre before.
- **62%** of you said that the changes **had not directly affected you**.

Of the 38% who said the changes had affected them, there were some clear themes:

1. You felt that closure of a centre meant that you had to travel further to access groups and activities
2. You feel that there are fewer activities on offer overall
3. You feel that number of health clinics in centres has reduced
4. You feel that it is sometimes difficult to find out what is going on and where

What are we doing now?

A year on from the change to the service, we have considered your feedback and we are making changes where we can:

1. Understandably, some of you will have been directly affected by closures of some centres. We are keen, however, to ensure that our services are accessible to as diverse a range of families as possible and that we are able to reach the most vulnerable. So we are continuing to build up our outreach programme; linking with voluntary organisations and partners such as local churches, parent and toddler groups, health partners and Foodbanks to jointly deliver support and activities across the area in community venues and outdoor spaces. Keep an eye out for our What's On guides and like our Facebook pages for details about what is on near you. Meanwhile, our individual support to those families most in need continues across all areas of Cambridgeshire
2. Our data indicates that Child & Family Centres are delivering about the same amount of activities as this time last year. It may be, however, that some of the activities delivered in centres by our partners, e.g. health visiting teams, have reduced. Also, the service offer may be different now as we target our resource to meet identified need such as the Recovering Together programme, currently being run by Cambridge City Child & Family Centres for

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mothers and children aged 8-10 who have experienced domestic abuse. Whilst there may be fewer weekday activities open to all, there are more weekend, after school and school holiday activities which are open to a wider age range so that the whole family can attend. Meanwhile, our Family Workers continue to deliver one-to-one intensive support to families who need it most; supporting with issues like low mental health, domestic abuse, substance misuse and debt and group work is delivered to meet identified need, Our Child & Family Centre Workers are also ensuring that we reach our most vulnerable families by visiting hostels and Foodbanks to offer support and advice.

3. Health clinics in Child & Family Centres are run by Cambridgeshire Community Services (NHS) and the way their health visiting service is delivered has also changed recently. However, we do work closely together and we are considering the possibility of self-weigh stations in Child & Family Centres so that families will have the facility to weigh their baby at any time during opening hours.
4. Respondents were asked how they find out about the services and activities provided by the Child & Family Centre and they were asked to mark their top three ways. Facebook was the most popular choice, with almost twice as many respondents using this than the 'What's On' guide. The third most common way of finding out about our services is via word of mouth.

What's On

Most (66%) of you said that the What's On guide is easy to use. However, some of you find the layout confusing. Some would prefer the guide to be organised by geographical area, whilst some would prefer to see it laid out by days of the week. We will be looking at re-designing our Autumn 2019 What's On guides, so that they are easier to use.

Other ways of communication

We asked you if there were other ways (apart from Facebook and What's On) that we could use to let you know about our services. Your top five other communication methods are:

1. Email
2. Text
3. Internet search engine
4. Parish/local magazine
5. Instagram

We have refreshed our email distribution lists following the implementation of GDPR, so we will now be able to send you more by email. Also, we are looking into mass texting methods and, where possible, we will advertise in local parish magazines. We will be piloting the use of Instagram in East Cambridgeshire and reviewing it after a period of three months. If successful, we will widen use across the county.

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Cambridgeshire pledge to take further action on protecting the environment

Cambridgeshire County Council has unanimously supported a proposal to put its support behind national and global calls to address environmental and climate change issues – and to explore even more ways it can take direct action itself.

A motion put before Full Council by Cllr Steve Count, Leader of the Council, outlined the council's significant track record of success in this area, leading to it becoming acknowledged as a national leader and recommended steps to move further faster in recognition of the need for urgent action.

Saying that the council had a responsibility as a 'caretaker' of the environment for future generations, he said "People of all ages, all walks of life and all social and economic backgrounds in Cambridgeshire are becoming increasingly concerned they will leave or inherit an environment that is irreparably damaged, forcing others to live with the consequences of the decisions we make today."

Cllr Count recommended that the council worked with partners, with the private sector and crucially with representatives of young people who had recently demonstrated their concern about the environment outside Shire Hall, to develop even more ambitious plans and use the council's significant influence locally and nationally to encourage others to do the same.

During the meeting he agreed with Cllr Susan Van der Venn's proposal to alter his wording of the motion so its first recommendation includes the words 'Accepts, in line with the recent declaration by Parliament, that the world is facing a climate and environment emergency.'

He outlined the work the council was already involved with, having developed a strategy to reduce single-use plastics, a corporate Energy Strategy - which aims to reduce carbon emissions, improve energy efficiency and invest in renewable energy to displace fossil fuels - a variety of schemes to protect the natural environment and reduce the impact of waste, promote walking, cycling and public transport, and development of the Connecting Cambridgeshire programme which, through improved digitalisation, aims to reduce the need for travel and therefore reduce transport emissions to in turn improve air quality.

As part of the motion Full Council unanimously agreed that officers look at all these initiatives and more, bringing together a combined single environment and climate strategy for Full Council to consider within six months.

Preferred bidder agreed for the disposal of Shire Hall site

Following the successful marketing of the six acre Shire Hall site in Central Cambridge – resulting in bids from more than 30 organisations - Members agreed award winning regeneration company **Brookgate** as their preferred bidder.

Full Council on 14th May discussed the results of a three stage selection process that included a Member working group. The merits of the four final shortlisted bids were debated which included their proposals on how the Castle Mound and the Civil War Earthworks, the site's major heritage assets, and access to them, would be protected or enhanced.

Brookgate was agreed as the council's preferred bidder to lease the site and further negotiations will now begin between the developer and the Council to agree the full terms, including the length of the lease - expected to be for a term between 30 and 40 years.

Brookgate, who are responsible for the CB1 development and the developer of the area around the Cambridge North station, in Cambridge, has proposed subject to planning permission, a prestige hotel and prime office accommodation on the site.

The lease arrangement does mean the site remains in public ownership, confirming Cambridgeshire County Council's commitment to enshrine continued existing public access to the Castle Mound and Civil War Earthworks in the final agreement.

Cllr Steve Count, leader of Cambridgeshire County Council said: "We are very aware of our responsibilities to safeguard and enhance public access to the heritage assets on the site – which has been an important part of the selection process. But we are also mindful of the need to make the very best use of our assets in order that we can re-invest resources in the essential frontline services which the people of Cambridgeshire rely upon."

"This potential lease arrangement looks likely to exceed figures outlined in our business case, and see the value of our asset enhanced, but still retain ownership of the site for future generations – which strengthens our original decision to vacate the site."

About Brookgate

Brookgate is a development and investment company based in Cambridge which delivers high quality mixed-use urban projects. We specialise in the regeneration of strategic sites around city centre transport hubs creating office, hotel, student, residential and retail developments

Local organisations join forces to end loneliness

Local organisations are joining forces with a campaign to end loneliness to encourage people to hold a Big Lunch or Great Get Together event this June.

Cambridgeshire and Peterborough Campaign to End Loneliness is part of the #50000reasons campaign which was launched last year with the aim to reduce loneliness within Cambridgeshire and Peterborough.

Communities can hold these events to share food, have fun and are a great way to bring neighbours together and reach out to members of the community that might be more isolated.

Statistics suggest that around 50,000 older people who live alone across Cambridgeshire and Peterborough may be at risk of loneliness. Being lonely can have a serious impact on someone's health, with research showing that lacking social connections is as damaging to our health as smoking 15 cigarettes a day. So these events in communities are a great way for people in isolation to meet new people.

Here's how to make it happen:

1. When will you hold your event? The Big Lunch is held 1–2 June and The Great Get Together is held 21–23 June. However remember community events can be held any day of the year!
2. Decide where to hold your event – Why not organise a street party, sports day, BBQ, picnic or a coffee morning.
3. [Get some support](#) – Don't think you have to run the whole event by yourself! Ask other members of your community to get involved and help plan the event.
4. Send the invites out!
5. Are you planning to have food? – Make the food as simple or fancy as you want and don't forget to ask people attending to bring something.
6. Enjoy your event!

The Big Lunch:

<https://www.edenprojectcommunities.com/thebiglunchhomepage>

The Great Get Together: <https://www.greatgettogether.org/>

County Council wins 'Bikeability Grant Recipient of the Year' Award

Cambridgeshire County Council has won the award for 'Bikeability Grant Recipient of the Year' after being nominated by training provider Outspoken.

The award recognises the fantastic support and importance the Council places on Bikeability training, enabling thousands of pupils to receive lessons.

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The nomination recognises the work the Council is doing to encourage and support thousands of children in Cambridgeshire receiving Bikeability training.

The Council's Cycling Projects Team has also contributed significantly to year-on-year increases in Bikeability participation across all levels. Councillors back Bikeability enthusiastically as it supports Council objectives around public health and supporting people to live independently, as well as transport strategy aims on reducing congestion, improving air quality and reducing car-based trips.

Cllr Ian Bates, Chairman of the County Council's Economy & Environment Committee, said: "This is splendid news. I am delighted that all our hard work has been recognised. Congratulations to everybody involved with Bikeability, who work hard to ensure that the scheme continues to be a great success. "We are always working to raise the profile of the scheme, as well as getting more people cycling, more safely and more often.

"It will be a double celebration this year as one of Outspoken's Instructors, Chris, has been awarded the 'Instructor of the Year' Award as well."

Due to the success of training across the county, demand for training exceeds the funding the Council receives from the Department for Transport. When this challenge was presented to the Council's Economy and Environment Committee, councillors tasked officers with finding funds to keep the training free for all pupils. Councillors have since been active in identifying and setting up leads for local companies to help sponsor cycle training which led to the recent donation of £6,000 from Cambridge Assessment.

The award was presented to Mike Davies, Team Leader Cycling Projects and John Stanley, Project Officer Cycling Projects at Cambridgeshire County Council, by Paul Robison from The Bikeability Trust on 28 May at the Outspoken offices in Cambridge.

Guided Busway safety is a priority

Safety on the Guided Busway is a priority for the County Council and taken very seriously.

Regular inspections and assessments are carried out on all our roads, footpaths and cycleways. The Guided Busway is no different, it is continually reviewed for maintenance purposes and any potential enhancements.

Since the busway opened in 2011, the surrounding area along the route has changed and evolved, particularly, where numbers of people and cyclists are increasing as more businesses are expanding along the route.

Cambridgeshire County Council's Chair of the Highways and Infrastructure Committee, Councillor Mathew Shuter said: "Following the recent incident on

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the Guided Busway on 1 May at King's Hedges Road, officers are assessing all the crossing points along the busway to ensure we're doing all we can to increase awareness and promote safety."

As a result of this review, some additional enhancements, such as extra signage and a guard rail, will be installed on the busway at King's Hedges Road over the next few weeks. A temporary barrier will be installed today (Wednesday 29 May) before the permanent work is completed. The aim is to increase awareness at the crossing point, reminding cyclists and pedestrians to stop and look for buses before crossing the busway.

Ruth Betson, District Councillor
Report to Cambourne Town Council
4th June 2019

A shorter report this month as it follows hard on the heels of the annual report two weeks ago. A couple of items to note:

Police matters

As a courtesy as one of your local councillors, the police called me several times to speak about recent events: the travellers and the stabbing. I have spoken to Inspector Paul Rogerson and Sergeant Phil Priestley. They obviously didn't share details of police involvement, but I expressed my concerns on certain points, mostly pertaining to the fact that residents have lost confidence in the police due to perceived lack of action. We also discussed the meeting that Evelyne Spanner would like to organise with representatives from all authorities (town, district, county, police and PCC). I said I was happy to help publicise to ensure as many residents as possible attend. At the time of writing this report – morning of Friday 31st May – there is no set date, however Wednesday 5th June appears to be a possible option for the PCC.

Transport

The next Local Liaison Forum (LLF) meeting is on Thursday 6th June from 6:30-8:30pm at Cambourne Village College. Since the last LLF meeting six months ago that took place in Comberton and was filled with Cambridge residents who oppose the Cambourne to Cambridge bus route, I have spoken several times to the organisers at the Greater Cambridge Partnership (GCP), including Rachel Stopard, to request that the next meeting(s) be held in or nearer Cambourne. Now we have managed that, I really hope that residents turn up to ensure Cambourne's voice is heard! I will be publicising the event and would be grateful if you could also in order to get as many people there as possible.

Best wishes,
Ruth Betson
cllr.betson@scambs.gov.uk

Signed

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CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

Council Meeting 4th June 2019

FINANCIAL STATEMENT

10.1 To receive the schedule of payments attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved

SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
15-Mar-19	DD	549.81	109.96	£659.77	Southern Electric	Electric – Blue School Eastgate	1407	M
18-Mar-19	DD	258.62	51.72	£310.34	Opus Energy	New Cricket Pavilion Electricity	1806	M
18-Mar-19	DD	15.00	0	£15.00	Barclay Credit Card	B&Q - Mirror	1413	
18-Mar-19	DD	132.90	26.58	£159.48	Barclay Credit Card	Cambourne Vehicle Services - Van tyres	1109	
18-Mar-19	DD	15.00	0	£15.00	Barclay Credit Card	B&Q - Mirror	1413	
18-Mar-19	DD	11.17	0	£11.17	Barclay Credit Card	Home Bargains - De-icer	1109	
18-Mar-19	DD	116.00	0	£116.00	Barclay Credit Card	Cambridge Graphics - Leaflet print	405	
18-Mar-19	DD	1551.62	310.32	£1,861.94	Southern Electric	Electric - Cricket Pavilion	1806	Q
21-Mar-19	DD	271.01	54.20	£325.21	EE & T Mobile	Mobile Phones	403	M
22-Mar-19	DD	4,558.68		£4,558.68	PAYE		102	M
25-Mar-19	DD	224.12	44.82	£268.94	Southern Electric	Electricity – Sports Pavilion	1407	M
26-Mar-19	DD	19,411.44	0.00	£19,411.44	Payroll		101	M
26-Mar-19	DD	9,315.07	0.00	£9,315.07	Pension		103	M
28-Mar-19	DD	666.01	133.20	£799.21	Southern Electric	Electricity - The Hub	1407	M
28-Mar-19	DD	845.23	211.31	£1,056.54	Scottish Power	Muga Electricity	1202	M
28-Mar-19	B1241	75.09	15.01	£90.10	BT	Maintenance charges	403	
28-Mar-19	B1242	24.00	4.80	£28.80	C&J Supplies	Keys	1107	
28-Mar-19	B1243	100.00	0.00	£100.00	Cambourne Car Scheme	Grant	1412	
28-Mar-19	B1244	200.00	0.00	£200.00	Cambridge Regional College	Apprentice tuition fee	501	
28-Mar-19	B1245	120.00	24.00	£144.00	Cambridge Security Services	Unlocking Hub & Blue School	1419	M
28-Mar-19	B1246	135.79	27.15	£162.94	CBS Office Solutions	Stationery	405	
28-Mar-19	B1247	33.90	6.78	£40.68	CCL Supplies	Cleaning supplies	1411	
28-Mar-19	B1247	25.00	5.00	£30.00	CCL Supplies	Cleaning supplies	1411	
28-Mar-19	B1247	14.95	2.99	£17.94	CCL Supplies	Cleaning supplies	1411	M
28-Mar-19	B1248	1,600.00	320.00	£1,920.00	Complete Cleaning	Hub & Blue School cleaning	1417	M
28-Mar-19	B1248	1,330.00	266.00	£1,596.00	Complete Cleaning	Pavilion & changing room cleaning	1820	M

Signed

Date 18th June 2019
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28-Mar-19	B1249	76.55	15.31	£91.86	Cooleraid	Water cooler	1421	M
28-Mar-19	B1250	252.90	50.58	£303.48	Domakaba	Hub automatic door push pad	1410	
28-Mar-19	B1250	356.00	71.20	£427.20	Dormakaba	Maintenance contract for doors	1409	A
28-Mar-19	B1251	91.24	18.25	£109.49	lbbetts	Various maintenance equipment	1107	
28-Mar-19	B1251	8.44	1.69	£10.13	lbbetts	Various maintenance equipment	1107	
28-Mar-19	B1252	300.00	0.00	£300.00	Light Up Cambourne	Repayment for bands Fete 2018	414	
28-Mar-19	B1253	55.30	11.06	£66.36	Our IT Department	Office 365	404	M
28-Mar-19	B1254	117.00	23.40	£140.40	Premier Logos	10k banners [R]	1412	
28-Mar-19	B1255	750.00	150.00	£900.00	S&C Slatter	3G Maintenance	1208	
28-Mar-19	B1256	19.00	3.80	£22.80	Samantha Baker	Refund for meeting room	1423	
28-Mar-19	B1257	53.35	10.67	£64.02	Screwfix	Maintenance equipment	1107	
28-Mar-19	B1258	370.00	74.00	£444.00	Technical Surfaces	Service	1201	6wk
28-Mar-19	B1259	79.46	15.89	£95.35	Tudor Environmental	Various maintenance equipment	1107	
	DD	4,458.34	0.00	£4,458.34	PAYE		102	M
01-Apr-19	DD	47.67		47.67	SCDC	Hub - Trade and Recycling bins	1422	M
01-Apr-19	DD	47.67		47.67	SCDC	NCP - Trade and Recycling bins	1422	M
01-Apr-19	DD	78.35		78.35	SCDC	Rates - Cemetery	906	M
01-Apr-19	DD	100.83		100.83	SCDC	Rates - LC Cricket pavilion & pitch	1811	M
01-Apr-19	DD	168.85		168.85	SCDC	Rates - GC Cricket pavilion & pitch	1811	M
01-Apr-19	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
01-Apr-19	DD	453.30		453.30	SCDC	Rates - MUGA	1206	M
01-Apr-19	DD	561.50		561.50	SCDC	Rates - Sports Pavilion	1811	M
01-Apr-19	DD	591.00		591.00	SCDC	Rates - Trailer Park	1711	M
01-Apr-19	DD	641.00		641.00	SCDC	Rates - The Hub	1415	M
01-Apr-19	DD	667.48		667.48	Anglian Water	Sewerage - The Hub	1414	½
01-Apr-19	DD	712.50		712.50	Pennon Water Services	Water - Blue School	1414	M
01-Apr-19	DD	4,213.33		4,213.33	Anglian Water	Sewerage - Blue School	1414	½
01-Apr-19	B1260	144.00	0.00	144.00	Hilary's Wholesale	Bananas for 10k [R]	1412	
04-Apr-19	DD	30.75	1.54	32.29	Eon	Electric - Trailer Park	1705	M
04-Apr-19	DD	83.87		83.87	Barclays	Bank Charges A/C 93936082	203	M
05-Apr-19	DD	642.92	128.58	771.50	Ricoh	Quarterley charge	407	Q

Signed

Date 18th June 2019
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10-Apr-19	DD	46.07	3.56	49.63	Barlcaycard	Merchant services	203	M
12-Apr-19	DD	80.80	16.16	96.96	SGW Payroll	Payroll Processing	207	
10-Apr-19	DD	42.48	8.50	50.98	Barclay Credit Card	Cambourne Vehicle Services - new tyres	1109	
10-Apr-19	DD	9.91	1.99	11.90	Barclay Credit Card	Baker Ross - velcro	1412	
10-Apr-19	DD	17.62		17.62	Barclay Credit Card	Morrisons - volunteers refreshments	1412	
10-Apr-19	DD	9.98	2.00	11.98	Barclay Credit Card	Amazon - key tags	405	
10-Apr-19	DD	90.45	18.09	108.54	Barclay Credit Card	Lincat - water filter	1410	
10-Apr-19	B1261	735.00	147.00	882.00	AH Electrical	Soul building works [R]	302	
10-Apr-19	B1262	15.00	3.00	18.00	Briar Security	Reset alarm sports pavilion	1809	
10-Apr-19	B1263	150.00	30.00	180.00	Cambridge Security Services	Unlocking of Hub and Blue School	1419	M
10-Apr-19	B1263	800.00	160.00	960.00	Cambridge Security Services	Annual keyholding charge	1812	A
10-Apr-19	B1264	25.00	5.00	30.00	Cooleraid	Annual cooler maintenance	1421	A
10-Apr-19	B1264	43.45	8.69	52.14	Cooleraid	Water coolers	1421	M
10-Apr-19	B1265	200.00	0.00	200.00	Event Medical Solutions	First aid for Fete	414	
10-Apr-19	B1266	43.00	8.60	51.60	GB Sport & Leisure	Shackle	1107	
10-Apr-19	B1267	13.96	2.79	16.75	lbbetts	Maintenance equipment	1107	
10-Apr-19	B1268	1,377.50	275.50	1,653.00	Landsmans Ltd	Toilets for 10k [R]	1412	
10-Apr-19	B1269	233.00	41.20	274.20	Newmarket Plant Hire	Hire of roller for cricket wicket	1203	
10-Apr-19	B1270	29.00	5.80	34.80	Premier Logos	Town Council banner	1412	
10-Apr-19	B1271	8,640.00	1,728.00	10,368.00	S&C Slatter	Rubber top up	1205	
10-Apr-19	B1272	77.20	15.44	92.64	Samantha Phillips	Over payment of Trailer Park	1713	
10-Apr-19	B1273	36.94	7.39	44.33	Scamblers	Flanged bearing	1104	
10-Apr-19	B1273	180.68	36.14	216.82	Scamblers	Wheel assembly	1104	
10-Apr-19	B1274	36.51	1.83	38.34	Scottish Power	Electric feeder pillar, Brace Dein	1102	½
10-Apr-19	B1275	57.47	3.49	60.96	Screwfix	Ear defenders and safety boots	504	
10-Apr-19	B1275	17.70	3.54	21.24	Screwfix	Fixtures	1107	
10-Apr-19	B1276	89.90	0.00	89.90	Sherriff Amenity	Grass seed	1105	
15-Apr-19	DD	513.64	102.73	616.37	Fuel Genie	Petrol & Diesel	1109	M
16-Apr-19	DD	275.89	55.18	331.07	Opus Energy	New Cricket Pavilion Electricity	1806	M
16-Apr-19	B1277	20,000.00	0.00	20,000.00	Cambourne Youth Partnership	Annual grant	302	

Signed

Date 18th June 2019
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23-Apr-19	DD	200.49	40.09	240.58	Southern Electric	Electricity - Leisure Centre	1407	M
23-Apr-19	DD	270.00	54.00	324.00	EE	Mobile Phones	403	M
24-Apr-19	B1278	1,044.97	208.99	1,253.96	Steven Eagell Toyota	Van repairs for MOT	1109	
24-Apr-19	B1278	1,546.76	298.38	1,845.14	Steven Eagell Toyota	Van repairs for MOT	1109	
24-Apr-19	B1279	13,134.79	2,626.96	15,761.75	Scamblers	Polaris	1103	
26-Apr-19	DD	676.93	135.38	812.31	Southern Electric	Electricity - The Hub	1407	M
26-Apr-19	DD	22,637.64	0.00	22,637.64	Payroll		101	M
26-Apr-19	DD	12,009.67	0.00	12,009.67	Pension		103	M
26-Apr-19	B1280	203.48	0.00	203.48	Mandy Simmons	Salary	101	
29-Apr-19	DD	1,046.67	209.33	1,256.00	Scottish Power	Electricity - MUGA	1202	M
29-Apr-19	DD	1,236.83	247.36	1,484.19	BT	Telephones	403	Q
01-May-19	DD	47.67		47.67	SCDC	Hub - Trade and Recycling bins	1422	M
01-May-19	DD	47.67		47.67	SCDC	NCP - Trade and Recycling bins	1422	M
01-May-19	DD	81.00		81.00	SCDC	Rates - Cemetery	906	M
01-May-19	DD	102.00		102.00	SCDC	Rates - LC Cricket pavilion & pitch	1811	M
01-May-19	DD	113.45		113.45	SCDC		1422	M
01-May-19	DD	164.00		164.00	SCDC	Rates - GC Cricket pavilion & pitch	1811	M
01-May-19	DD	180.00	0.00	180.00	SCDC	Hub - Premises Licence	1420	A
01-May-19	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
01-May-19	DD	413.64		413.64	SCDC	Sports Pavilion - Trade bins	1422	M
01-May-19	DD	457.00		457.00	SCDC	Rates - MUGA	1206	M
01-May-19	DD	565.00		565.00	SCDC	Rates - Sports Pavilion	1811	M
01-May-19	DD	589.00		589.00	SCDC	Rates - Trailer Park	1711	M
01-May-19	DD	638.00		638.00	SCDC	Rates - The Hub	1415	M
01-May-19	DD	712.50		712.50	Pennon Water Services	Water - Blue School	1414	M
02-May-19	DD	80.80	16.16	96.96	SGW Payroll	Payroll - year end charges	207	A
02-May-19	B1281	680.00	0.00	680.00	2nd Cambourne Girlguides	Activities grant	303	
02-May-19	B1282	931.00	186.20	1,117.20	AC Timber	Timber repairing amphitheatre	1105	
02-May-19	B1283	990.00	198.00	1,188.00	Arthur Ibbetts	Mowers	1103	
02-May-19	B1284	37.00	7.40	44.40	Briar Security	Battery	1808	
02-May-19	B1284	74.00	14.80	88.80	Briar Security	Alarm tags	1809	

Signed

Date 18th June 2019
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02-May-19	B1285	162.00	32.40	194.40	C&J Supplies	Padlocks	1107	
02-May-19	B1286	600.00	0.00	600.00	Cambourne Library	Summer reading grant	303	
02-May-19	B1287	1,600.00	320.00	1,920.00	Complete Cleaning	Hub and Blue school cleaning	1417	M
02-May-19	B1287	1,330.00	266.00	1,596.00	Complete Cleaning	Sports facilities cleaning	1820	M
02-May-19	B1288	39.00	7.80	46.80	GB Sport & Leisure	Plastic egg connectors	1107	
02-May-19	B1289	1,769.00	0.00	1,769.00	Highline Blinds	Sports pavilion blinds	1809	
02-May-19	B1289	1,043.00	0.00	1,043.00	Highline Blinds	New cricket pavilion blinds	1809	
02-May-19	B1290	95.00	0.00	95.00	ICCM	Membership renewal	207	A
02-May-19	B1291	75.10	12.79	87.89	Newmarket Plant Hire	Roller hire	1203	
02-May-19	B1292	55.30	11.06	66.36	Our IT Department	Office 365	404	M
02-May-19	B1293	20,650.00	4,130.00	24,780.00	Scamblers	Triple mower	1103	
02-May-19	B1293	107.60	21.52	129.12	Scamblers	Tyre for Zero Turn	1104	
02-May-19	B1294	500.00	100.00	600.00	Zinc Plus Ltd	Vine School roof repairs	2007	
07-May-19	DD	34.29	1.71	36.00	Eon	Electric - Trailer Park	1705	M
09-May-19	DD	72.91		72.91	Barclays	Bank Charges A/C 93936082	203	M
10-May-19	DD	39.80	3.96	43.76	Barlcaycard	Merchant services	203	M
14-May-19	DD	698.02	139.57	837.59	Fuel Genie	Petrol & Diesel	1109	M
16-May-19	DD	25.00	5.00	30.00	SGW Payroll	Payroll re-run charge	207	
16-May-19	DD	80.80	16.16	96.96	SGW Payroll	Payroll processing	207	M
16-May-19	DD	147.56	7.38	154.94	Opus Energy	Electric - New Cricket Pavilion	1806	M
16-May-19	DD	758.50	151.70	910.20	Barclay Credit Card	Helping Hand - litter picking equipment	1107	
16-May-19	DD	384.00	0.00	384.00	Barclay Credit Card	Survey Monkey - annual renewal	207	A
16-May-19	DD	77.15		77.15	Barclay Credit Card	Black Wolf - keys	1107	
16-May-19	DD	801.00	160.20	961.20	Barclay Credit Card	Everything Branded - 10k water bottles [R]	1412	
16-May-19	DD	28.62	5.73	34.35	Barclay Credit Card	Hedges Direct - Hawthorn	1107	
16-May-19	DD	55.00	0.00	55.00	Barclay Credit Card	Morrisons - 10k cereal bars [R]	1412	
16-May-19	DD	84.56	0.00	84.56	Barclay Credit Card	Home Bargains - 10k cereal bars [R]	1412	
16-May-19	DD	176.61	35.32	211.93	Barclay Credit Card	Badgemaster - badges	106	
16-May-19	DD	25.41	0.00	25.41	Barclay Credit Card	Morrisons - refreshments	1412	
16-May-19	DD	19.90	0.00	19.90	Barclay Credit Card	Rural Coffee - refreshments	1412	

Signed

Date 18th June 2019
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20-May-19	B1295	251.82	50.36	302.18	Amey Cespa	Skip	1107	
20-May-19	B1296	95.00	19.00	114.00	Antechs	Antivirus renewal	404	A
20-May-19	B1297	1,480.00	296.00	1,776.00	Briar Security	Hub Alarm and CCTV maintenance charge	1410	A
20-May-19	B1298	239.00	47.80	286.80	C&J Supplies	Tennis keys [R]	1208	
20-May-19	B1299	208.00	41.60	249.60	Cambridge Outdoor Living	Sockets [R]	1107	
20-May-19	B1299	18.00	3.60	21.60	Cambridge Outdoor Living	Postmix [R]	1107	
20-May-19	B1300	120.00	24.00	144.00	Cambridge Security Services	Unlock Hub and Blue School	1419	M
20-May-19	B1301	50.00	10.00	60.00	CamFire	Service call out	1809	
20-May-19	B1302	97.40	19.48	116.88	CBS Office Solutions	Stationary	405	
20-May-19	B1303	226.18	45.24	271.42	CCL Supplies	Cleaning supplies	1411	
20-May-19	B1304	1,600.00	320.00	1,920.00	Complete Cleaning	Hub and Blue School cleaning	1417	M
20-May-19	B1304	1,330.00	266.00	1,596.00	Complete Cleaning	Sports facilities cleaning	1820	M
20-May-19	B1305	168.10	33.62	201.72	Cooleraid	10k water [R]	1412	
20-May-19	B1306	990.00	198.00	1,188.00	lbbetts	Mowers	1103	
20-May-19	B1306	52.88	10.57	63.45	lbbetts	Various	1107	
20-May-19	B1307	174.20	34.84	209.04	Premier Logos	Uniform	106	
20-May-19	B1307	3,095.80	619.16	3,714.96	Premier Logos	Uniform	106	
20-May-19	B1308	607.00	121.40	728.40	ROSPA Play Safety	Annual play area inspection	1106	A
20-May-19	B1309	300.00	60.00	360.00	Scamblers	Vehicle accessories	1103	
20-May-19	B1310	47.21	9.43	56.64	Screwfix	Fixings and barrier tape	1107	
20-May-19	B1311	370.00	74.00	444.00	Technical Surfaces	Service	1201	
20-May-19	B1312	175.00	35.00	210.00	Tudor Environmental	Bollard [R]	1107	
20-May-19	B1312	17.50	3.50	21.00	Tudor Environmental	Gloves	106	
20-May-19	B1312	35.00	7.00	42.00	Tudor Environmental	Maintenance supplies	1107	
21-May-19	DD	271.05	54.21	325.26	EE	Mobile Phones	403	M
22-May-19	DD	55.19	2.76	57.95	Eon	Electric - Feeder Pillar Greenhaze	1102	½
22-May-19	DD	6,843.23		6,843.23	PAYE		102	M
24-May-19	DD	169.68	33.93	203.61	Southern Electric	Electric - Leisure Centre	1407	M
24-May-19	DD	21,576.52	0.00	21,576.52	Payroll		101	M
24-May-19	DD	10,744.02	0.00	10,744.02	Pension		103	M

Signed

Date 18th June 2019
23-31

29-May-19	DD	1,046.67	209.33	1,256.00	Scottish Power	Electricity - MUGA	1202	M
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Signed

Date 18th June 2019
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10.3 Bank Reconciliations: to consider approving the Bank reconciliations as at the 1st April 2019 and 1st May 2019

RECOMMENDATIONS:

That the bank reconciliation attached be received and approved.

CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st April 2019

Prepared by John Vickery Parish Clerk and RFO 12/04/2019

Total Receipts of the Council up to 31st March 2019		1,218,957.31
Total Receipts of the CPEF up to 31st March 2019		1,219,026.44
Total Payments by the Council up to 31st March 2019		920,070.09
Total Payments by the CPEF up to 31st March 2019		948,373.94
Balance	A	569,539.72

Barclays Bank PLC

Account No

93936082

Statement from Bank dated 1st April 2019

6,719.17

Account No

90496049

Statement from Bank dated 1st April 2019

£ 301,653.89

Account No 23365964 CPEF

Statement from Bank dated 1st April 2019

£ 270,652.50

Total

579,025.56

Unpresented cheques at 31st March 2019

Barclays

B1231	76.80
B1232	119.70
B1233	48.00
B1233	48.00
B1233	48.00
B1234	71.76
B1235	450.00
B1236	2,352.65
B1237	15.01
B1237	18.87
B1237	43.18
B1238	55.53
B1239	165.60
B1240	453.67
B1241	90.10
B1242	28.80
B1243	100.00
B1244	200.00
B1245	144.00
B1246	162.94
B1247	40.68
B1247	30.00
B1247	17.94
B1248	1,920.00
B1248	1,596.00
B1249	91.86
B1250	303.48
B1250	427.20
B1251	109.49

Signed

Date 18th June 2019
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B1251	10.13
B1252	300.00
B1253	66.36
B1254	140.40
B1255	900.00
B1256	22.80
B1257	64.02
B1258	444.00
B1259	95.35
DD	4,458.34

	TOTAL	£	15,730.66
Unrecorded income at 31st March 2019			

TOTAL	6,244.82
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Balance	B	<u>£</u>	<u>69,539.72</u>
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Check	A-B		-0.00
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Petty Cash	Total		244.55
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Balance including Petty Cash	Total		<u><u>569,784.27</u></u>
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Signed			
Chairman	Clerk		Date

Independent Councillor Check			Date
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**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st May 2019**

Prepared by John Vickery Parish Clerk and RFO

12/03/2019

Total Receipts of the Council up to 30th April 2019		297,868.95
		1,218,957.31
Total Receipts of the CPEF up to 28th February 2019		1,219,028.38
Total Payments by the Council up to 30th April 2019		104,033.63
		920,070.09
Total Payments by the CPEF up to 30th April 2019		948,381.69
Balance	A	763,369.23

Barclays Bank PLC

Account No

93936082

Statement from Bank dated 1st May 2019

1,262.88

Account No

90496049

Statement from Bank dated 1st May 2019

£ 485,265.21

Account No 23365964 CPEF

Statement from Bank dated 1st May 2019

£ 270,646.69

Total

757,174.78

Unpresented cheques at 30th April 2019

Barclays

B1280

203.48

TOTAL £ 203.48

Unrecorded income at 30th April 2019

TOTAL 6,397.93

Balance

B

£ 763,369.23

Check

A-B

0.00

Petty Cash

Total

0.00

Balance including Petty Cash

Total

763,369.23

Signed

Chairman

Clerk

Date

Independent Councillor Check

Date

Signed

Date 18th June 2019
28-31

CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

MEMBERSHIP OF COMMITTEES – 2019-2020

Planning Committee (9)



(inc. Ch and V-Ch as ex-officio)

Cllrs

- 1 Joe O'Dwyer
- 2 Ruth Poulton
- 3 Patrick Gavigan
- 4 Peter Hedges
- 5 Tom Hudson
- 6 David Jones
- 7 Doretja Maklin
- 8 Kevin McIntyre
- 9

Leisure and Amenities Committee (9)



(inc. Ch and V-Ch as ex-officio)

Cllrs

- 1 Joe O'Dwyer
- 2 Ruth Poulton
- 3 Aftab Ahmed
- 4 Shrobona Bhattacharya
- 5 Andy Fisher
- 6 Jeyur Patel
- 7 Divya Sharma
- 8 James Simpson
- 9 Greg Thompson

Finance and Policy Committee (9)



Chairman
Vice Chairman
Chairman Planning
Chairman Leisure and Amenities

Cllrs

- Joe O'Dwyer
Ruth Poulton
Patrick Gavigan
Greg Thompson
- 1 Simon Krintas
 - 2 Jeyur Patel
 - 3 Evelynne Spanner
 - 4
 - 5

Authorised Signatories

Cllrs

- 1 Joe O'Dwyer
- 2 Ruth Poulton
- 3 Kevin McIntyre
- 4 Greg Thompson

CYP Representatives

Cllrs

- 1 Jeyur Patel
- 2 Doretja Maklin

Health Working Party

Cllrs

- 1 Joe O'Dwyer
- 2 Patrick Gavigan
- 3 Peter Hedges

Faith Working Party

Cllrs

- 1 Nishat Akhter
- 2 Patrick Gavigan
- 3 Peter Hedges
- 4 Jeyur Patel
- 5 Asad Rana
- 6 Divya Sharma

Signed

Date 18th June 2019
29-31

CAMBOURNE TOWN COUNCIL
District of South Cambridgeshire

LAND TRANSFERS

Council Meeting 4th June 2019

Dear John

Please find below an updated status report on current matters involving the Parish Council.

1. GC23/GC26, Greenway – MCA (58)

No change since my last Report.

2. Upper Cambourne Northern Greenway SIP –MCA (59)

We remain ready to complete this matter and I will chase Laytons on this.

3. Cambourne Youth Centre – MCA (63)

I have agreed the revised form of Transfer with Laytons, who are now awaiting the ok from MCA to issue the engrossments..

4. Cambourne School Lease Variation – County Council (65)

No change since my last Report.

5. POS – Persimmon Homes (67)

No change since my last report.

6. Meadowsweet Close – David Wilson Homes (68)

My application to register the Transfer to the Parish Council is currently with the Land Registry.

7. POS – Bovis Homes (71)

No change since my last Report.

8. Land Parcels LC02, LC05, LC09 and LC14 – Taylor Wimpey (51)

I continue to correspond with TW's in-house legal team on some proposed revisions to the engrossment Transfers.

Kind regards,

Allison
Allison Hopkins
Senior Paralegal
for Mills & Reeve LLP

Signed

Date 18th June 2019
30-31

CAMBOURNE TOWN COUNCIL
District of South Cambridgeshire

PEDESTRIAN CROSSINGS

14.1 Swansley Lane/School Lane Crossing

Following a meeting with the Project Engineer of Highway Projects John O'Donnell, the policy team will be placing an advert for the works in the local paper within the next week or two with the work planned to be done over the school summer holidays.

No road closures will be required as they have positioned a crossing on the table negating the need for extending the existing table. The press date will be confirmed prior to appearance in the paper.

14.2 Eastgate/Lancaster Gate

An issue has been raised about the adoption of the road. As the road has not been adopted there are currently two options available. One is the adoption of the road, which potentially will be at worst case March 2020 for the crossing installation work to commence.

The second option is for The Town Council to work with MCA to get the installation carried out prior to the adoption of Lancaster Gate. The issue with this is the £10,000 grant would not be forthcoming. The £10,000 grant mainly covers the legal advertising and other associated work carried out by the County Council. After discussion with John O'Donnell and Andrew Cole of Vine Technical it appears that the costs to The Town Council would be within the sum, we have budgeted to carry out the works. The Town Council will give further updates on which option will be best to progress.

It is recommended that the reports be received.