



## CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A Meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 3<sup>rd</sup> September 2019. Meeting commenced at 19:27.

Present:

Cllr J O'Dwyer (Chairman)	Cllr T Hudson
Cllr R Poulton (Vice Chairman)	Cllr D Jones
Cllr N Akhter	Cllr S Krintas
Cllr A Ahmed	Cllr D Maklin
Cllr B Bhattacharya	Cllr K McIntyre
Cllr A Fisher	Cllr J Simpson
Cllr P Gavigan	Cllr G Thompson
Cllr P Hedges	

In attendance: John Vickery Parish Clerk  
Ellie Lydon – Office Administrator

3 members of the public were in attendance.

### 1. APOLOGIES

Apologies for absence were received from Cllr J Patel, Cllr D Sharma and Cllr E Spanner. Acceptable reasons for absence have been approved.

It was:

**RESOLVED** that the apologies from Cllr J Patel, Cllr D Sharma and Cllr E Spanner for their absence be received and approved.

### 2. MINUTES OF LAST MEETING

To approve as a correct record the minutes of the Council Meeting CTC/M193 held on 2<sup>nd</sup> July 2019 and CTC/M194 held on the 16<sup>th</sup> July 2019.

It was:

**RESOLVED** that the minutes of the Council Meeting CTC/M193 and CTC/M194 be approved and signed.

### 3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Cllr S Krintas declared a Declarable Pecuniary Interest in Item 18 as the Chairman of the finance committee at Cambourne Village College and CAM Trust.

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Cllr D Maklin declared a Personal Interest in Item 13 as a member of CamCare UK.

Cllr S Bhattacharya declared a Declarable Pecuniary Interest in Item 13 as the applicant for the CamCare UK grant application.

**4. POLICE MATTERS**

No report was received.

A point was raised about the ongoing issue with the lack of police presence in Cambourne. The Chairman informed Councillors that there will be PCSO's and officers attending the fete on the 14<sup>th</sup> September and they will be able to discuss and ask them any questions they may have.

It was  
**RESOLVED** that the report be received.

**5. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made the following announcement.

The Chairman reiterated that the Annual Cambourne Fete will be held on Saturday 14<sup>th</sup> September and it is the 20<sup>th</sup> Anniversary since the first residents moved to Cambourne. He also asked that if any Councillors are available on the day to volunteer for a few hours to get in touch with the Community Development Officer.

**6. CLERKS UPDATE**

To receive a verbal report from the Town Clerk.

A question was raised as to whether there was any theft in the Sports Pavilion. The Town Clerk clarified that there was no theft just vandalism through flooding the building. A plug hole in the accessible toilet sink had been blocked with tissue and the tap was left on overnight and not noticed till the morning.

It was  
**RESOLVED** to note the report.

**7. COUNTY COUNCIL MATTERS**

To receive reports from the County Councillor for Cambourne Ward.

Cllr Mark Howell presented his report and answered any questions the Councillors had.

Cllr Howell was asked to give a bit more detail on the fly tipping section of his report. He explained that waste carriers need to have a license and that not everybody can take things to the tip. The campaign is to educate the public to make them more aware. The County Council is working with all the district councils on the campaign and article has also been put in the South Cambs District Council magazine to spread awareness.

It was  
**RESOLVED** to receive the report

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**8. DISTRICT COUNCIL MATTERS**

To receive reports from the District Councillors for Cambourne.

Cllr Betson was present to answer any questions the Councillors may have on her report.

A question was raised as to why there was a 40% loss of appeals between 26<sup>th</sup> April and 4<sup>th</sup> June 2019. Cllr Betson explained that this could be due to a lack of planning officers. She informed Councillors that she is on the Scrutiny and Overview Committee if anything comes up will keep the Council informed.

Cllr Bhattacharya was present to answer any questions the Councillors may have on her report.

Cllr Bhattacharya reported that her meeting with Cllr Mark Howell and Stagecoach went very well and believes it will have very positive outcomes.

A question was raised as to whether Cllr Bhattacharya had received a response from Lloyds pharmacy. She explained she had not received response yet, but the current situation is very bad situation with resignations being handed in last week.

Cllr Clayton was not present at the meeting.

The first part of his report has been deferred for consideration as an item at the next Full Council Meeting on the 1<sup>st</sup> October 2019.

A point was raised about the Cambourne bus transit hub as part of the Cambourne to Cambridge and asked for potential areas for its location, this will be on the next planning committee agenda.

It was  
**RESOLVED** to receive the reports.

**9. TOWN PLAN**

To receive an update on the Town Plan actions.

The Town Plan has been updated and it will be looked at in detail at a future meeting.

It was:  
**RESOLVED** to receive report.

**10. FINANCIAL STATEMENT**

**10.1 Insurance Renewal**

It was noted that the insurance quote has increased by around £600 and has mainly covered new purchases, the maintenance vehicles are separately covered.

It was:

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**RESOLVED** to confirm the policy renewal in line with the long-term agreement.

**11. LAND TRANSFERS**

To receive a report from the Town Clerk.

The Blue School is progressing in a positive manner. The County Council has had contractors in to work out pricing. The County is looking to make an easier asset transfer document rather than the original complicated document.

It was:

**RESOLVED** that the report be received

**12. A428 BLACK CAT TO CAXTON GIBBET IMPROVEMENTS**

To receive an update an update on the A428 improvements.

It was:

**RESOLVED** that the report be received.

**13. GRANTS**

To consider a report from the Town Clerk on grant applications received.

**13.1 CamCare UK**

**Cllr Bhattacharya left the meeting 20.02. Cllr D Maklin took no part in the following item.**

The activities are seen as great value for money.

Free use of hall is the vast majority of the grant application, the £30 for the certificates etc is the only direct cost.

It was:

**RESOLVED** to award the grant as requested through the offer of free accommodation for the dates listed and the funding of £30 for the certificates etc.

**Cllr Bhattacharya re-joined the meeting 20.05**

**13.2 Cambourne Raptors**

There is a budget of £1000 to award for Sports development and this year nothing has been given.

A point was made that awarding this grant was important as it benefits the children of Cambourne to help keep them occupied.

It was:

**RESOLVED** to award the grant of £400 to Cambourne Raptors.

**13.3 Friends of South Cambridgeshire Child & Family Centres**

It was suggested that a representative of Friends of South Cambridgeshire Child and Family Centre is invited to attend the next L&A meeting on the 17<sup>th</sup>

September 2019 to give more information on the organisation and what the grant will go towards.

The Town Clerk asked Councillors if they have any questions they would like to ask to let him know before the meeting.

It was:

**RESOLVED to** invite them to L&A meeting on the 17<sup>th</sup> September 2019.

#### **13.4 Harry Withers**

The Chairman informed the Councillors that the Council do not fund individuals. He did explain that this is not explicit in the Councils policy and that it will need to be clarified.

The Chairman wished the applicant the best of luck for his future, but The Town Council are unable to award the grant to him.

It was:

**RESOLVED to** not provide the grant as we are not in the position to award grants to individuals and to clarify the policy.

#### **14. TRAFFIC MATTERS AND ROAD SAFETY**

To receive an update on traffic matters.

**14.1** Taylor Wimpey, developers of Trinity Fields had met with The Vine School to discuss the best way to have barriers around the site to direct children safely away from the building site.

The 15-month time frame is inclusive of the building of the last property on the corner where they have relocated the parking for the sales building. The other properties should be finished before then.

A question was raised as to why the whole footpath is closed. The Town Clerk explained that it was due to the developers needing to construct roads and development. There is also not sufficient land for everything to fit on the site and have a footpath that children can pass safely, so it was felt that it would be better to close the whole footpath.

Another question was raised as to whether the crossing would need to be moved for the children to cross. The Town Clerk explained that the advice was not to put crossing as it is not legal crossing so cars would not be required to stop, which would give a false sense of security to the children when crossing.

A further question was raised as to why the footpath adjacent to The Vine was not kept open. The Town Clerk will raise the question with the developers

The Councillors were informed that if The Vine School had any issues during the development, Mark Lawson has given The Vine school his phone number for them to contact him directly. Alternatively they can also contact the site.

**14.2** Developers are hoping to reopen De La War Way soon, however they need to check that the road is completely safe first. They are not working on the hotel development site until the drainage issue is resolved.

It was:

**RESOLVED** that the report be received and posted on social media sites.

**15. CORRESPONDENCE**

Town Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)

**15.1** Cambridgeshire Local Councils Conference

Councillors should inform the Town Clerk if they would like to attend.

It was:

**RESOLVED** that the invite be received.

**15.2** Cambourne Timebank

It was:

**RESOLVED** that the email be received.

**15.3** Cambridge South West Travel Hub Progress Exhibitions

It was:

**RESOLVED** that the correspondence be received.

**15.4** Keeping Cambridge Special Event

It was:

**RESOLVED** that the notice be received.

**15.5** Planning Policy Strategy and Economy Team.

It was:

**RESOLVED** that the email be received.

The Town Clerk met with Lesley McFarlane, Development Officer, Health Specialist at South Cambs District Council and there will be a meeting with doctors and clinical commission group, South Cambs District Council and Town Clerk. Will take councillors concerns to the meeting.

It was:

**RESOLVED** that the report be received.

**16. COMMITTEE REPORTS**

To receive minutes of meeting of the following Committees and consider any recommendations contained therein:

16.1 Planning Committee held on 2<sup>nd</sup> July 2019 PLN M309 Minutes, 16<sup>th</sup> July PLN/M310 Minutes and 6<sup>th</sup> August 2019 PLN/M311 Minutes.

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16.2 Finance and Policy Committee held on 16<sup>th</sup> July PLN/M74 Minutes.

It was:

**RESOLVED** that the minutes be received.

**17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

**18. CAMBOURNE VILLAGE COLLEGE**

To consider a new initiative.

Cllr S Krintas and the Town Clerk (as he is a governor at Cambourne Village College) left the meeting at 20:24

Claire Coates, Principal of Cambourne Village College was in attendance to answer any questions on the proposal that the College had submitted.

Councillors felt that it would be a positive move for the Council to support the scheme, that is helping the community and reducing antisocial behaviour, especially if the Village College are offering half the money. If we are to fund, it will be funded for one year and then reviewed.

It was:

**RESOLVED** that £6,250 is given towards the initiative for one year when it will then be reviewed.

Cllr S Krintas and the Town Clerk re-joined the meeting at 20:55.

Cllr A Ahmed left the meeting 20:55

**19. STAFFING**

To receive a report of the Chairs Committee.

It was:

**RESOLVED** the report be received and the terms of reference be approved and 'in principle' agreement given to the aims.

**20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public.

**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

**21. DATE OF NEXT MEETING – 1<sup>st</sup> October 2019**

The meeting closed at 21:10

CAMBOURNE TOWN COUNCIL  
District of South Cambridgeshire

**Clerks Report**  
Council Meeting 3<sup>rd</sup> August 2019

**Clerks Report since 2<sup>nd</sup> July 2019**

- Discussions with Alex Gee, Ian Trafford and David Gowland of Cambridgeshire County Council regarding the repair and transfer of The Blue School. The Town Chairman has been informed of the discussions.
- Meeting with Cambs FA and a representative of FA Football Foundation to review the use, maintenance and financial status of the 3G. They were impressed with the use and maintenance of the 3G. The Town Council was commended in its positive attitude to promoting Sport in Cambourne by keeping the charges for use of the 3g low for Cambourne Teams.
- Further meetings and discussions with Cambs FA, Cambourne Eagles, Cambourne FC and Cambourne United regarding the future of football in Cambourne. This was followed up with a conversation with Cambourne Rovers.
- Meetings with Nigel Taylor, to discuss the CYP documentation. Working with the Town Chairman Cllr O'Dwyer to produce the business/development plan for the extended use of the new youth building to. Meeting with David Ousby Delivery & Innovations Manager South Cambs District Council to discuss the proposal. The document was issued to SCDC, David Ousby will prepare a report for consideration by the Cabinet.
- I took two weeks leave during this period.
- Meeting with Louis Arron regarding progress towards a planning application for the business park and the access link to West Cambourne. Discussions have been held with McA and these have been very positive and progress is being made.
- Meetings with Companies tendering for the Skatepark.
- Dealing with the Vandalism of the Sports Pavilion, liaising with the insurance company and contractors regarding the cost of repairs photographs attached.

**Community Development Officer report since 2<sup>nd</sup> July 2019**

Jessica Lydon has been focusing on a number of events, including:

- Cambourne Food Market – took place on Bank Holiday Monday 26<sup>th</sup> August. Due to the heat, it was not as well attended as previous

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events but, still enjoyed by those who did attend. The dates for the 2020 food markets will be BH Monday 25<sup>th</sup> May and 31<sup>st</sup> August.

- Cambourne Community Fete – the majority of Jess' time has been spent organising and finalising the fete on Saturday 14<sup>th</sup> September, 12pm – 6pm. If any councillors can volunteer their time to help man a stall, please let Jess know as soon as possible to be added to the rota. Please help advertise the fete and attend on the day if available. All residents should be receiving a programme during the week leading up to the fete to promote the activities on the day.
- Cambourne Town Council and Cambourne United FC are looking to co-organise a Halloween party for children in the October half term. It will be a ticketed event for 2 parties, one for younger children and one for older children. The cost for tickets will be kept as low as possible so that it is affordable, allowing to cover the expenses and raise funds for Cambourne United FC.
- The Christmas Market will be on Saturday 30<sup>th</sup> November. Bookings for stalls will begin at the end of September. Those interested in a stall can email [Christmas@cambourneparishcouncil.gov.uk](mailto:Christmas@cambourneparishcouncil.gov.uk)
- The Community Development Officer has had a good amount of interest for volunteers that can offer their skills for the Repair Café. Working with Cllr Greg Thompson, the Community Development Officer will arrange an introduction meeting for Repair Café before organising the first event in the near future.
- There has been progression with replacing the existing skatepark. 5 skatepark companies have been contacted for a design proposal and estimated cost. They were supplied with information gathered from the consultation with skatepark users on their requirements. We have had response from 3 companies so far. Tenders are due to be received by Friday 6<sup>th</sup> September after which we will arrange a meeting with skatepark users to gauge an idea on the preferred design.

It is

**Recommended** that the reports be received.

Signed

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