

CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

8. Correspondence

Dear District, Town and Parish Council colleagues,

I am writing regarding Operation London Bridge, which is the protocol that will be followed to mark the death of the sovereign.

Cambridgeshire County Council leads on the protocol for Cambridgeshire through the Lord-Lieutenant's office, however we understand that local councils across the county have been developing their own local plans for marking the event. Gillian Beasley, the Chief Executive of Cambridgeshire County Council and Peterborough City Council, held a workshop on Operation London Bridge on Friday 20 September. District and Town Councils attended this event, and Gillian will shortly be writing to you all with more information about the Cambridgeshire protocol, an example of a protocol you can use locally, and more information about coordination across the county.

Some of you may have seen Superintendent Laura Hunt give a presentation on Operation London Bridge at the annual meeting of the Cambridgeshire and Peterborough Association of Parish Councils in June. Superintendent Hunt has let me know that the constabulary would like to understand how planning is progressing across the county, and has asked me to get in touch with you all to find out what your local plans are.

Please can I ask you to let me know the following information:

1. If you have a protocol in place, or are planning to develop one;
2. If you are planning to run any local events, including the reading of a proclamation. If so please can you tell me any details you may have about the venue and number of people anticipated;
3. If you will be running an event, have you considered how you will provide First Aid and/or Stewarding? If so, please can you provide me with any details.

This information will feed into a police meeting which is being held in early November. **Please can I ask you to send me these details by Friday 1st November where possible.**

I understand that levels of planning are varied across the county, so if this timescale is not possible please can you let me know and this information can be fed into the planning at a later stage.

Thank you for your assistance with . If you have any questions about local planning please can I suggest contacting your local Town or District council in the first instance. If you have any immediate questions about the county protocol please do direct these to me, however Gillian will be in touch in the next few weeks with some detailed information about the protocol and the countywide planning.

Kind regards,

Sally Bard (**Executive Officer to the Chief Executive and Leader**)