

CAMBOURNE TOWN COUNCIL
District of South Cambridgeshire

Council Meeting 17th December 2019

FINANCIAL STATEMENT

5.1 To receive the schedule of payments attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved

SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
16-Oct-19	B1424	80.00	16.00	96.00	Briar Security	Sports pavilion call out	1812	
16-Oct-19	B1425	94.00	18.80	112.80	C&J Supplies	Football container keys	1208	
16-Oct-19	B1426	325.00	0.00	325.00	Cambridge Medical Training	First aid course	501	
16-Oct-19	B1427	120.00	24.00	144.00	Cambridge Security Services	September unlocking Hub and Blue School	1419	M
16-Oct-19	B1428	4,016.16	0.00	4,016.16	Came & Company	Maintenance vehicle insurance	205	A
16-Oct-19	B1429	127.28	25.45	152.73	CBS	Stationery	405	
16-Oct-19	B1430	58.00	11.60	69.60	Cooleraid	Paper cups	1414	
16-Oct-19	B1431	125.00	25.00	150.00	Dormakaba	Hub door	1410	
16-Oct-19	B1431	125.00	25.00	150.00	Dormakaba	Hub door	1410	
16-Oct-19	B1432	74.29	14.86	89.15	Mackays	Nuts and bolts	1208	
16-Oct-19	B1433	7.49	1.50	8.99	Madingley Mulch	Outdoor varnish	1107	
16-Oct-19	B1434	100.00	0.00	100.00	Marcus Gibbins	Wasp treatment	1107	
16-Oct-19	B1435	353.55	0.00	353.55	Maxwell Amenity	Grass seed	1205	
16-Oct-19	B1436	32.00	6.40	38.40	McVeigh Parker	Fencing posts	1105	
16-Oct-19	B1437	210.00	0.00	210.00	MiJan Ltd	Internal audit fee	202	
16-Oct-19	B1438	750.00	150.00	900.00	S&C Slatter	Bimonthly with sports champ	1201	
16-Oct-19	B1439	30.20	6.03	36.23	Scamblers	Fuel filter, air filter	1109	
16-Oct-19	B1440	93.15	18.62	111.77	Screwfix	Cables ties and barrier tape etc	1107	
16-Oct-19	B1440	103.15	20.60	123.75	Screwfix	Tools etc	1103	
16-Oct-19	B1441	18.00	3.60	21.60	Shanard	Post mix	1105	
18-Oct-19		80.83	4.04	84.87	Southern Electric	Electric - Leisure Centre	1407	M
21-Oct-19		270.00	48.17	381.80	EE	Mobile Phones	403	M
22-Oct-19		6,405.29		6405.29	PAYE		102	M
24-Oct-19		311.58	62.31	373.89	Southern Electric	Electric - Blue School	1407	M
26-Oct-19		19,763.31	0.00	19,763.31	Payroll		101	M

Agenda Item 5

04-Nov-19	DD	165.25	165.25	Barclays	Bank Charges A/C 93936082	203	M
11-Nov-19	DD	39.80	43.76	Barclaycard	Merchant services	203	M
13-Nov-19	DD	553.35	663.99	Fuel Genie	Petrol & Diesel	1109	M
15-Nov-19	DD	30.75	36.90	Barclay Credit Card	Red and white plastic chain	1107	
15-Nov-19	DD	10.40	12.48	Barclay Credit Card	Wall calendar 2020 and Diary	405	
15-Nov-19	DD	67.91	67.91	Barclay Credit Card	Refreshments	413	
15-Nov-19	DD	179.45	179.45	Barclay Credit Card	Arboricultural reference books	405	
15-Nov-19	DD	67.25	67.25	Barclay Credit Card	Keys	1809	
18-Nov-19	DD	183.45	192.62	Opus Energy	Electric - New Cricket Pavilion	1806	
19-Nov-19	B1450	100.00	100.00	Air Cadets	Fete donation	414	
19-Nov-19	B1451	100.00	100.00	Army Cadets	Fete donation	414	
19-Nov-19	B1452	80.00	96.00	Briar Security	Sports Pavilion - Firewall issues	404	
19-Nov-19	B1453	50.00	50.00	Cambourne Church	Fete donation for Cambourne Gospel Choir	414	
19-Nov-19	B1454	242.26	48.45	Camb Lock & Safe	Lower Cricket rear door	1809	
19-Nov-19	B1455	240.00	240.00	CAPALC	Cemetery training course ICCM	501	
19-Nov-19	B1456	144.00	144.00	Coastline	Web Hosting	207	A
19-Nov-19	B1457	11.85	2.37	Cooleraid	Water	1421	M
19-Nov-19	B1458	11,003.34	11,003.34	CYP	Final S106 Payment	302	
19-Nov-19	B1459	85.00	85.00	CUFC Treasurers	Halloween donation	414	
19-Nov-19	B1460	4,395.00	4,395.00	Highline Blinds	Hub roller blinds	1413	
19-Nov-19	B1461	88.50	106.20	Premier Logos	LUC Banners [R]	1412	
19-Nov-19	B1462	300.00	300.00	Scouts	Fete donation	414	
19-Nov-19	B1463	115.72	4.15	Screwfix	Safety boots and gloves	106	
19-Nov-19	B1463	46.47	9.28	Screwfix	Coat hooks and mixer tap	1413	
19-Nov-19	B1464	484.37	581.24	Tudor Environmental	Polesaw	1101	
19-Nov-19	B1464	51.52	10.30	Tudor Environmental	Files, ear muffs and chisel chain	1101	
19-Nov-19	B1464	53.42	10.68	Tudor Environmental	Pruning saw, secateur and files	1101	
19-Nov-19	B1464	31.95	38.34	Tudor Environmental	Spade, Scythe stone	1101	
19-Nov-19	B1464	189.80	227.76	Tudor Environmental	Arbortec Trousers	106	

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19-Nov-19	B1464	38.00	7.60	45.60	Tudor Environmental	Litterpicking gloves	1412
19-Nov-19	B1464	99.95	19.99	119.94	Tudor Environmental	Tree tags	1101
21-Nov-19	DD	76.00	15.20	91.20	SGW Payroll	Payroll processing	207
21-Oct-19	DD	273.65	54.73	328.38	EE	Mobile Phones	403
22-Nov-19	DD	5,575.49		5,575.49	PAYE		102
25-Nov-19	DD	470.39	94.07	564.46	Southern Electric	Electricity - Leisure Centre	1407
26-Oct-19	DD	21,977.99	0.00	21,977.99	Payroll		101
26-Oct-19	DD	11,626.72	0.00	11,626.72	Pension		103
28-Nov-19	DD	1,351.63		1,351.63	Scottish Power	Electricity - MUGA	1202
29-Nov-19	DD	781.87	156.37	938.24	Southern Electric	Electric - The Hub	1407
02-Dec-19	DD	81.00		81.00	SCDC	Rates - Cemetery	906
02-Dec-19	DD	102.00		102.00	SCDC	Rates - LC Cricket pavilion & pitch	1811
02-Dec-19	DD	164.00		164.00	SCDC	Rates - GC Cricket pavilion & pitch	1811
02-Dec-19	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416
02-Dec-19	DD	360.13		360.13	Shire Leasing PLC	Telephones	403
02-Dec-19	DD	457.00		457.00	SCDC	Rates - MUGA	1206
02-Dec-19	DD	550.92		550.92	SCDC	Bins - Hub, BS, Pavilions	1422
02-Dec-19	DD	565.00		565.00	SCDC	Rates - Sports Pavilion	1811
02-Dec-19	DD	589.00		589.00	SCDC	Rates - Trailer Park	1711
02-Dec-19	DD	638.00		638.00	SCDC	Rates - The Hub	1415
02-Dec-19	DD	808.50		808.50	Pennon Water Services	Water - Blue School	1414
02-Dec-19	DD	16,952.86		16,952.86	Public Works Loan		2004
03-Dec-19	DD	55.30	11.06	66.36	Brightvisions	Office 365	404
03-Dec-19	B1465	251.82	50.36	302.18	Amey	Skip Hire	1107
03-Dec-19	B1465	251.82	50.36	302.18	Amey	Skip Hire	1107
03-Dec-19	B1466	80.00	16.00	96.00	Briar	Sports Pavilion - Alarm keypad water damage	1809
03-Dec-19	B1466	110.00	22.00	132.00	Briar	Blue School - Fob reader issues.	1413
03-Dec-19	B1466	74.00	14.80	88.80	Briar	Access tokens x 10.	1413
03-Dec-19	B1466	160.00	32.00	192.00	Briar	Blue school - Fire shutters	1413
03-Dec-19	B1467	150.00	30.00	180.00	Cambridge Security Services	Unlock Hub & Blue School	1419

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03-Dec-19	B1468	82.50	16.50	99.00	Cams Lock & Safe	Fire exit door bolt adjustment	1413
03-Dec-19	B1469	171.34	34.27	205.61	CBS	Stationary	405
03-Dec-19	B1470	9.90	1.98	11.88	CCL Supplies	Jangro Hand Soap	1411
03-Dec-19	B1470	142.25	28.45	170.70	CCL Supplies	Toilet rolls and kitchen rolls	1411
03-Dec-19	B1471	12.97	2.59	15.56	Collings Brothers	Battery terminals	1104
03-Dec-19	B1472	1,600.00	320.00	1,920.00	Complete Cleaning	Hub and Blue school cleaning	1417 M
03-Dec-19	B1472	1,330.00	266.00	1,596.00	Complete Cleaning	Sports facilities cleaning	1820 M
03-Dec-19	B1473	3.95	0.79	4.74	Cooleraid	Water bottle - The Hub	1421
03-Dec-19	B1474	1,743.04	348.61	2,091.65	Coulson	Hire of dehumidifiers and carpet dryers	1809
03-Dec-19	B1475	115.68	28.92	144.60	Dorma UK	Door maintenance - The Hub	1410
03-Dec-19	B1476	128.70	32.10	160.80	GB Sport & Leisure	Boarding for replacement roof on play tower	1107
03-Dec-19	B1477	344.40	344.40	344.40	J Parker Dutch Bulbs	Bulbs	1105
03-Dec-19	B1478	2,486.00	497.00	2,983.00	Jez'Os [R]	Stage for Switch on	414
03-Dec-19	B1479	166.25	33.25	199.50	Mackay	Aluminium plates	1107
03-Dec-19	B1480	9.74	1.95	11.69	Madingley Mulch	Jeyes Fluid	1107
03-Dec-19	B1481	973.60	170.00	1,143.60	NPH [R]	Nifty lifting platform	414
03-Dec-19	B1482	8.78	1.76	10.54	QVS	Cartridge fuses	1107
03-Dec-19	B1483	1,315.00	263.00	1,578.00	Real Christmas Trees	Replacement Christmas lights	1110
03-Dec-19	B1484	151.50	30.30	181.80	Ridgeons	Plywood	1107
03-Dec-19	B1485	750.00	150.00	900.00	S&C Slatter	Bi Monthly Sports Champ	1201
03-Dec-19	B1486	81.10	8.22	89.32	Screwfix	Brushes, fillers and sanding roll	1107
03-Dec-19	B1486	138.68	27.71	166.39	ScrewFix	Tape, insulation tape and drill bits	1107
03-Dec-19	B1486	199.31	39.84	239.15	ScrewFix	Screws, boots, bungee cord	1107
03-Dec-19	B1487	990.00	198.00	1,188.00	St Ives Town Council	Christmas Trees	1110
03-Dec-19	B1489	370.00	74.00	444.00	Technical Surfaces Ltd	MatchFit Service	1207 6WK

5.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 12.12.19.

RECOMMENDATIONS: That the report on the Finance Spreadsheet as at 12.12.19 be received

ESTIMATES OF EXPENDITURE 2019/2020

ADMINISTRATION

	Code		2017/18 Estimate	2017/18 Actual	2018/19 Estimate	2018/19 Projected	2019/20 Estimate	2019/20 Spent	2019/20 Balance	Power
EMPLOYEES										
Salaries 86.3%	101	Admin	196,693.82	202,842.28	226,623.50	223,179.59	252,018.91	147,505.94	104,512.97	LGA 1972 s111
National Insurance 86.3%	102	Admin	21,513.17	19,392.08	25,610.99	19,454.99	29,309.56	13,216.24	16,093.32	LGA 1972 s111
Pension LGPS 86.3%	103	Admin	48,159.72	60,119.56	58,507.60	78,257.99	68,731.18	57,007.54	11,723.64	LGA 1972 s111
Mileage & travel	104	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Protective clothing & uniform	106	Admin	2,000.00	2,684.99	2,000.00	2,000.00	2,000.00	4,133.55	-2,133.55	LGA 1972 s111
Advertising (Staff)	108	Admin	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	LGA 1972 s111
Advertising (Admin)	109	Admin	1,000.00	165.00	1,000.00	0.00	1,000.00	0.00	1,000.00	LGA 1972 s111
Payroll Processing	110	Admin	1,100.00	962.20	1,100.00	1,025.10	1,100.00	0.00	1,100.00	LGA 1972 s111
FINANCIAL										
Audit Fee	201	Admin	2,200.00	2,000.00	2,200.00	1,920.00	2,200.00	1,600.00	600.00	LGA 1972 s111
Internal Audit Fee	202	Admin	250.00	0.00	250.00	210.00	250.00	210.00	40.00	LGA 1972 s111
Bank charges/costs	203	Admin	1,750.00	1,442.33	1,750.00	1,937.42	2,000.00	1,109.70	890.30	LGA 1972 s111
Petty Cash (recharged)	204	Admin	500.00	0.00	500.00	250.00	500.00	0.00	500.00	LGA 1972 s111
Insurances	205	Admin	33,650.00	23,764.69	25,000.00	22,616.00	25,000.00	22,902.64	2,097.36	LGA 1972 s111
Election contributions	206	Admin	2,000.00	0.00	4,000.00	10,000.00	1,000.00	0.00	1,000.00	
Fees/subscriptions	207	Admin	2,000.00	17,374.47	2,000.00	3,756.40	3,000.00	3,236.33	-236.33	
Legal fees	208	Admin	1,000.00	3,213.45	1,000.00	1,000.00	1,000.00	0.00	1,000.00	
GRANT SUPPORT										
To organisations 137	301	Parish	1,000.00	0.00	500.00	0.00	500.00	0.00	500.00	LGA 1972 s137
Cambourne Youth Partnership	302	Parish	30,000.00	27,561.52	30,000.00	30,000.00	30,000.00	31,778.34	-1,778.34	
Other Grant Aid	303	Parish	2,000.00	300.00	1,500.00	1,771.32	1,500.00	1,280.00	220.00	
Sports Development	1209	R&L	19,000.00	500.00	19,380.00	0.00	19,767.60	407.99	19,359.61	
Community Devt	1412	Comm	15,000.00	11,297.48	10,000.00	10,000.00	10,000.00	7,583.44	2,416.56	
PARISH										
Telephone/Internet	403	Parish	6,500.00	8,900.24	6,500.00	8,048.18	8,000.00	7,700.95	299.05	
Computer services	404	Parish	1,000.00	3,498.99	2,000.00	2,060.00	2,000.00	2,679.30	-679.30	
Stationery/printing	405	Parish	2,000.00	591.83	1,000.00	2,052.00	2,000.00	1,222.52	777.48	
Postages	406	Parish	300.00	136.50	300.00	360.00	300.00	115.90	184.10	
Photocopying	407	Parish	2,500.00	2,558.47	2,500.00	2,062.00	2,500.00	2,158.07	341.93	
Equipment	408	Parish	1,000.00	2,210.37	1,200.00	1,200.00	1,200.00	0.00	1,200.00	
Data Protection/FOI	410	Parish	35.00	35.00	35.00	35.00	35.00	0.00	35.00	
Web Site	411	Parish	5,000.00	1,320.00	1,500.00	0.00	1,000.00	0.00	1,000.00	LGA 1972 s142
Newsletter/Annual rept	412	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s142
Hospitality	413	Parish	150.00	2,892.72	500.00	500.00	500.00	397.55	102.45	LG (Misc Prov) 1976 s19
Festivals	414	Parish	2,000.00	3,623.97	2,000.00	5,625.65	2,000.00	6,470.94	-4,470.94	
Chairman's Allowance	415	Parish	300.00	0.00	300.00	100.00	300.00	0.00	300.00	LGA 1972 ss15(5)
Youth Council	416	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Winter Gritting	417	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
School Crossing Patrol	418	Parish	5,000.00	4,485.00	0.00	0.00	0.00	0.00	0.00	
HEALTH & SAFETY, TRAINING and CONFERENCES										
Staff training	501	Parish	2,000.00	1,576.00	2,500.00	1,000.00	2,000.00	915.00	1,085.00	
Members training	502	Parish	500.00	1,250.00	2,000.00	0.00	1,000.00	0.00	1,000.00	
Staff & Members conf	503	Parish	500.00	0.00	500.00	0.00	500.00	0.00	500.00	
Health & Safety	504	Parish	500.00	72.00	500.00	350.00	500.00	69.45	430.55	
TOTAL			411,101.71	406,771.14	437,257.09	430,771.64	475,712.25	313,701.38	162,010.87	
INCOME	100	Parish	40,000.00	132,455.64	50,000.00	129,215.50	50,000.00	91,683.96	-41,683.96	
NET EXPENDITURE			371,101.71	274,315.50	387,257.09	301,556.14	425,712.25	222,017.42	203,694.83	

SERVICES			2017/18	2017/18	2018/19	2018/19	2019/20	2019/20	2019/20
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
CEMETERIES									
Maintenance	901	Cem	0.00	1,100.47	0.00	0.00	0.00	0.00	0.00 LGA 1972 s214
Electricity	902	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Repairs and renewals	903	Cem	1,000.00	0.00	750.00	0.00	750.00	195.00	555.00
Tree and hedge Maint.	904	Cem	200.00	652.50	200.00	0.00	200.00	0.00	200.00
Water	905	Cem	145.00	14.07	145.00	676.00	700.00	15.16	684.84 sewage
Rates	906	Cem	0.00	0.00	1,200.00	717.45	1,000.00	726.35	273.65
ALLOTMENTS									
Salaries 1.3%	1001	Allots	3,004.20	2,381.21	3,735.90	2,618.84	4,400.27	1,563.25	2,837.02
National Insurance 1.3%	1002	Allots	554.52	244.85	866.92	221.92	979.23	137.01	842.22
Pension LGPS 1.3%	1003	Allots	544.76	639.85	349.40	918.11	388.49	639.84	-251.35
Electricity	1005	Allots	0.00	0.00	0.00	54.41	0.00	0.00	0.00
Plant & equipment	1006	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Plant maintenance	1007	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Materials	1008	Allots	300.00	0.00	300.00	0.00	300.00	0.00	300.00
Repairs and renewals	1010	Allots	500.00	0.00	500.00	0.00	500.00	251.82	248.18
Water	1011	Allots	1,000.00	1,257.81	1,500.00	1,400.00	1,500.00	227.31	1,272.69
PUBLIC OPEN SPACES & PLAY AREAS									
Electricity	1102	R&L	255.00	236.97	400.00	290.36	400.00	307.88	92.12
Plant & equipment	1103	R&L	39,000.00	43,605.66	35,000.00	39,642.35	35,000.00	40,749.57	-5,749.57 £8,000 trade in in 100. £990.00 refund in 1100
Plant maintenance	1104	R&L	2,200.00	1,857.21	3,000.00	1,750.00	3,000.00	1,501.13	1,498.87
Materials	1105	R&L	2,000.00	684.39	1,000.00	0.00	1,000.00	1,968.65	-968.65
RoSPA Fees	1106	R&L	800.00	556.50	800.00	595.00	800.00	607.00	193.00
Repairs & Renewals	1107	R&L	10,000.00	44,932.19	10,000.00	17,500.00	20,000.00	9,498.42	10,501.58
Water	1108	R&L	125.00	51.07	125.00	100.00	125.00	54.57	70.43
Diesel/Service etc	1109	R&L	10,000.00	8,942.83	10,000.00	10,803.60	10,000.00	11,296.68	-1,296.68
Christmas Trees/Lights	1110	R&L	1,000.00	8,311.74	1,000.00	1,000.00	1,000.00	2,305.00	-1,305.00
Fireworks	1111	R&L	2,660.00	5,715.00	2,660.00	2,660.00	2,660.00	230.00	2,430.00
Farmers Markets	1112	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bus Shelter Purchase	1113	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1953 s4
Refuse collection	1114	R&L	4,500.00	4,170.64	4,500.00	0.00	0.00	0.00	0.00
SPORTS SERVICES									
Maintenance	1201	R&L	6,000.00	5,758.43	6,000.00	6,075.00	6,000.00	7,050.00	-1,050.00 LG (Misc Prov) 1976 s19
Electricity	1202	R&L	5,000.00	8,926.94	6,000.00	9,762.02	6,000.00	8,678.32	-2,678.32 LG (Misc Prov) 1976 s19
Plant & equipment	1203	R&L	600.00	170.00	600.00	0.00	600.00	338.93	261.07 LG (Misc Prov) 1976 s19
Plant maintenance	1204	R&L	660.00	0.00	660.00	0.00	660.00	0.00	660.00 LG (Misc Prov) 1976 s19
Materials	1205	R&L	7,500.00	11,618.89	7,500.00	5,000.00	7,500.00	20,429.09	-12,929.09 LG (Misc Prov) 1976 s19 £8640 for Rubber Crumb from last year higher than planned
Rates MUGA	1206	R&L	4,350.00	4,007.60	5,000.00	4,128.00	4,500.00	4,109.30	390.70 LG (Misc Prov) 1976 s19
Fees	1207	R&L	4,000.00	8,246.73	4,000.00	3,850.00	4,000.00	3,917.24	82.76 Based on % of Income
Repairs and renewals	1208	R&L	5,000.00	6,682.97	5,000.00	500.00	3,000.00	1,715.43	1,284.57 LG (Misc Prov) 1976 s19
Water	1210	R&L	1,000.00	230.96	1,000.00	0.00	1,000.00	248.10	751.90 LG (Misc Prov) 1976 s19
TOTAL EXPENDITURE		R&L	113,898.48	170,997.48	113,792.22	110,263.06	117,962.99	118,761.04	-798.05
INCOME									
Interment fees	900	Cem	0.00	0.00	0.00	100.00	0.00	100.00	-100.00
Memorial fees	920	Cem	0.00	120.00	0.00	120.00	0.00	65.00	-65.00
Exclusive Rights fees	930	Cem	0.00	0.00	0.00	0.00	0.00	600.00	-600.00
Cemeteries Other	940	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Allotment fees	1000	Allots	2,400.00	2,229.74	2,750.00	2,500.00	2,750.00	2,325.76	424.24
Other income	1100		101,775.00	130,321.45	100,000.00	100,000.00	100,000.00	4,892.18	95,107.82
Muga and Pitches	1200	R&L	40,000.00	57,294.77	45,000.00	45,000.00	45,000.00	23,648.32	21,351.68
TOTAL INCOME			144,175.00	189,965.96	147,750.00	147,720.00	147,750.00	31,631.26	116,118.74
NET EXPENDITURE		R&L	-30,276.52	-18,968.48	-33,957.78	-37,456.94	-29,787.01	87,129.78	-116,916.79

	Code		2017/18 Estimate	2017/18 Actual	2018/19 Estimate	2018/19 Projected	2019/20 Estimate	2019/20 Spent	2019/20 Balance	
COMMUNITY SERVICES										
Community Centres										
Salaries 7.5%	1401	Comm	17,030.63	6,652.82	18,551.40	15,125.75	22,658.78	12,636.43	10,022.35	LG (Misc Prov) 1976 s19
National Insurance 7.5%	1402	Comm	1,203.15	508.24	7,554.00	1,145.69	8,089.63	627.98	7,461.65	LG (Misc Prov) 1976 s19
Pension LGPS 7.5%	1403	Comm	4,637.22	897.25	5,391.81	5,307.69	6,947.01	4,302.51	2,644.50	LG (Misc Prov) 1976 s19
Training	1404	Comm	300.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976 s19
Insurance	1405	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976 s19
Maintenance	1406	Comm	1,000.00	5,772.00	1,000.00	0.00	1,000.00	0.00	1,000.00	LG (Misc Prov) 1976 s19
Electricity	1407	Comm	12,000.00	10,231.55	12,000.00	14,596.08	15,000.00	7,692.98	7,307.02	LG (Misc Prov) 1976 s19
Telephone	1408	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976 s19
Plant & equipment	1409	Comm	900.00	0.00	0.00	301.20	0.00	747.00	-747.00	LG (Misc Prov) 1976 s19
Plant maintenance	1410	Comm	2,000.00	3,668.59	2,000.00	3,859.55	2,000.00	4,298.63	-2,298.63	LG (Misc Prov) 1976 s19
Materials	1411	Comm	2,000.00	2,801.10	2,000.00	2,000.00	2,000.00	815.51	1,184.49	LG (Misc Prov) 1976 s19
Repairs and renewals	1413	Comm	4,500.00	13,539.83	4,500.00	4,500.00	10,000.00	5,649.55	4,350.45	LG (Misc Prov) 1976 s19
Water	1414	Comm	7,000.00	7,365.34	8,500.00	8,724.00	9,000.00	18,561.47	-9,561.47	LG (Misc Prov) 1976 s19
Rates	1415	Comm	23,000.00	5,961.19	23,000.00	11,401.28	23,000.00	5,745.00	17,255.00	LG (Misc Prov) 1976 s19
Gas	1416	Comm	7,500.00	13,666.63	10,500.00	12,843.87	14,000.00	2,324.97	11,675.03	LG (Misc Prov) 1976 s19
Cleaning	1417	Comm	22,500.00	20,092.57	22,500.00	19,345.50	22,500.00	16,485.79	6,014.21	LG (Misc Prov) 1976 s19
Security	1419	Comm	250.00	786.00	1,000.00	0.00	1,000.00	1,390.00	-390.00	LG (Misc Prov) 1976 s19
Entertainments licence	1420	Comm	180.00	429.50	180.00	180.00	180.00	180.00	0.00	LG (Misc Prov) 1976 s19
Water Cooler & supplies	1421	Comm	750.00	416.29	750.00	750.00	750.00	4,014.42	-3,264.42	LG (Misc Prov) 1976 s19
Refuse collection	1422	Comm	2,500.00	1,601.87	2,500.00	2,355.00	2,500.00	4,717.23	-2,217.23	LG (Misc Prov) 1976 s19
Re-payment of deposits	1423	Comm	0.00	0.00	0.00	413.62	0.00	14.09	-14.09	
TOTAL			109,251.00	94,390.77	121,927.21	102,849.23	140,625.42	90,203.56	50,421.86	
INCOME	1400	Comm	45,000.00	51,915.63	50,000.00	62,024.33	50,000.00	40,936.91	9,063.09	
NET EXPENDITURE			64,251.00	42,475.14	71,927.21	40,824.90	90,625.42	49,266.65	41,358.77	
TRAILER PARK										
Salaries 0.9%	1701	Tra	2,033.85	3,435.33	2,191.87	3,427.76	3,629.90	1,970.86	1,659.04	LGA 1972 s137
National Insurance 0.9%	1702	Tra	74.47	101.15	42.59	99.61	48.35	13.38	34.97	LGA 1972 s137
Pension LGPS 0.9%	1703	Tra	58.04	307.62	105.90	400.77	127.16	57.86	69.30	LGA 1972 s137
Insurance	1704	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Electricity	1705	Tra	200.00	198.31	200.00	399.46	200.00	261.48	-61.48	LGA 1972 s137
Plant & equipment	1706	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Plant maintenance	1707	Tra	145.00	110.00	145.00	0.00	145.00	0.00	145.00	LGA 1972 s137
Repairs and renewals	1708	Tra	500.00	1,777.12	500.00	226.50	500.00	0.00	500.00	LGA 1972 s137
Vermin Control	1709	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
water	1710	Tra	100.00	86.76	100.00	39.59	100.00	62.24	37.76	LGA 1972 s137
Rates	1711	Tra	6,000.00	5,592.00	6,000.00	5,760.00	6,000.00	5,303.00	697.00	LGA 1972 s137
Re-payment of deposits	1713	Tra	0.00	0.00	0.00	1,290.00	0.00	126.60	-126.60	
Refuse collection	1714	Tra	0.00	207.20	0.00	0.00	0.00	0.00	0.00	
TOTAL			9,111.36	11,815.49	9,285.36	11,643.69	10,750.41	7,795.42	2,954.99	
INCOME	1700	Tra	9,000.00	7,742.29	8,000.00	9,543.81	8,000.00	6,204.06	1,795.94	
NET EXPENDITURE			111.36	4,073.20	1,285.36	2,099.88	2,750.41	1,591.36	1,159.05	
Sports Buildings										
Salaries 4.0%	1801	SP	9,043.970	2,962.50	10,754.98	4,976.77	14,101.13	5,426.59	8,674.54	LG (Misc Prov) 1976 s19
National Insurance 4.0%	1802	SP	1,278.680	322.36	589.00	384.54	676.50	393.30	283.20	LG (Misc Prov) 1976 s19
Pension LGPS 4.0%	1803	SP	1,990.920	422.48	2,810.52	1,745.42	3,782.75	1,761.30	2,021.45	LG (Misc Prov) 1976 s19
Insurance	1804	SP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976 s19
Electricity	1806	SP	5,000.00	12,437.96	9,000.00	2,145.24	5,000.00	2,557.58	2,442.42	LG (Misc Prov) 1976 s19
Plant & equipment	1807	SP	500.00	0.00	500.00	760.00	750.00	0.00	750.00	LG (Misc Prov) 1976 s19
Plant maintenance	1808	SP	2,000.00	2,416.32	2,000.00	2,000.00	2,000.00	1,276.69	723.31	LG (Misc Prov) 1976 s19
Repairs and renewals	1809	SP	2,000.00	3,051.36	2,000.00	1,750.00	2,000.00	5,260.11	-3,260.11	LG (Misc Prov) 1976 s19
Water	1810	SP	3,000.00	5,822.07	5,500.00	6,765.68	6,750.00	3,943.25	2,806.75	LG (Misc Prov) 1976 s19
Rates	1811	SP	9,000.00	7,954.64	9,000.00	7,480.00	8,000.00	7,479.18	520.82	LG (Misc Prov) 1976 s19
Security	1812	SP	150.00	2,624.70	3,500.00	0.00	1,000.00	930.00	70.00	LG (Misc Prov) 1976 s19
Re-payment of deposits	1813	SP	0.00	0.00	0.00	0.00	0.00	64.50	-64.50	
Entertainments licence	1819	SP	200.00	180.00	200.00	180.00	200.00	180.00	20.00	
Cleaning	1820	SP	23,030.00	19,419.24	22,161.66	15,960.00	22,161.66	11,970.00	10,191.66	
TOTAL			57,193.57	57,613.63	68,016.16	44,147.65	66,422.04	41,242.49	25,179.55	
INCOME	1800	SP	10,000.00	15,730.16	20,000.00	22,334.49	20,000.00	10,117.28	9,882.72	
NET EXPENDITURE			47,193.57	41,883.47	48,016.16	21,813.16	46,422.04	31,125.21	15,296.83	

SUMMARY		Code	2017/18	2017/18	2018/19	2018/19	2019/20	2019/20	2019/20
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
Administration			371,101.71	274,315.50	387,257.09	301,556.14	425,712.25	222,017.42	203,694.83
Services			-30,276.52	-18,968.48	-33,957.78	-37,456.94	-29,787.01	87,129.78	-116,916.79
Community Services			64,251.00	42,475.14	71,927.21	40,824.90	90,625.42	49,266.65	41,358.77
Trailer Park			111.36	4,073.20	1,285.36	2,099.88	2,750.41	1,591.36	1,159.05
Sports Buildings			47,193.57	41,883.47	48,016.16	21,813.16	46,422.04	31,125.21	15,296.83
TOTAL			452,381.12	343,778.83	474,528.04	328,837.14	535,723.11	391,130.42	144,592.69
CAPITAL SCHEMES									
Scheme									
Cemetery path, fees and landscaping	2001		0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00
Allotments Hut / maintenance building.	2002		0.00	882.87	0.00	0.00	0.00	0.00	0.00
Community Centre	2003		15,000.00	21,565.26	0.00	0.00	0.00	0.00	0.00
Sports Facilities	2004		34,000.00	69,353.69	34,000.00	34,000.00	34,000.00	33,905.72	94.28 inc 33,905.72 loan repayment
Cricket Pavilion	2005		4,000.00	9,036.74	0.00	0.00	0.00	0.00	0.00
Renewables works	2006		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Env. Improvements	2007		2,000.00	0.00	24,000.00	17,500.00	74,000.00	500.00	73,500.00
Of site play	2010		60,000.00	18,032.40	25,000.00	0.00	50,000.00		
Cambourne Soul	2011			0.00	231,792.64	900.00	230,892.64	0.00	230,892.64
TOTAL			115,000.00	118,870.96	319,792.64	52,400.00	393,892.64	34,405.72	309,486.92
Income	2000		70,000.00	0.00	0.00	58,684.00	10,000.00	0.00	10,000.00
NET EXPENDITURE			45,000.00	118,870.96	319,792.64	-6,284.00	383,892.64	34,405.72	299,486.92
FUNDING SYSTEM									
TOTAL Revenue budget			452,381.12	343,778.83	474,528.04	328,837.14	535,723.11	391,130.42	144,592.69
TOTAL Capital Schemes			45,000.00	118,870.96	319,792.64	-6,284.00	383,892.64	34,405.72	349,486.92
TOTAL VAT				77,724.68		0.00		40,170.03	-40,170.03
Vat Payments				29,068.86		0.00		20,715.76	-20,715.76
Grant from SCDC									
Total Est. Expenditure			497,381.12	511,305.61	794,320.68	322,553.14	919,615.75	486,421.93	433,193.82
Less contribution from balances			46,276.12	60,200.61	304,320.68	-167,446.86	405,495.75	-27,698.07	433,193.82
Net Precept on SCDC			451,105.00	451,105.00	490,000.00	490,000.00	514,120.00	514,120.00	0.00
Income from SCDC			451,105.00	451,105.00	490,000.00	490,000.00	514,120.00	514,120.00	0.00
Balances remaining			-46,276.12	-119,564.03	-304,320.68	167,446.86	-405,495.75	27,698.07	
Allocated Reserves			285,953.18		78,399.65	78,399.65	104,532.87	0.00	
Balances remaining			-332,229.30	-119,564.03	-382,720.33	89,047.21	-510,028.62	27,698.07	
Balance from last year			1,100,412.50	1,100,412.50	564,218.59	564,218.59	731,665.45	731,665.45	
Balance			768,183.20	980,848.47	181,498.26	731,665.45	221,636.83	759,363.52	
Estimated Tax Base									
Average Band D	3699.1	3699.1	2016/17						
Average Band D	65.3	3764.4	2017/18		130.17				
Average Band D	70.3	3834.7	2017/19				134.07		

5.3 Bank Reconciliations: to consider approving the Bank reconciliations as at the 1st November 2019 and 2nd December 2019

RECOMMENDATIONS:

That the bank reconciliation for 1st November 2019 and 2nd December 2019 be received and approved.

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 1st November 2019**

Prepared by John Vickery Parish Clerk and RFO 11/09/2019

Total Receipts of the Council up to 31st October 2019 988,510.17

Total Receipts of the CPEF up to 31st October 2019 1,230,964.82

Total Payments by the Council up to 31st October 2019 594,810.91

Total Payments by the CPEF up to 31st October 2019 961,192.97

Balance A 663,471.11

Barclays Bank PLC

Account No

93936082

Statement from Bank dated 1st November 2019 1,331.63

Account No

90496049

Statement from Bank dated 1st November 2019 £ 403,692.02

Account No 23365964 CPEF

Statement from Bank dated 1st November 2019 £ 269,771.85

Total 674,795.50

Unpresented cheques at 31st October 2019

Barclays

B1424	96.00
B1425	112.80
B1426	325.00
B1427	144.00
B1428	4,016.16
B1429	152.73
B1430	69.60
B1431	150.00
B1431	150.00
B1432	89.15
B1433	8.99
B1434	100.00
B1435	353.55
B1436	38.40
B1437	210.00
B1438	900.00
B1439	36.23
B1440	111.77
B1440	123.75
B1441	21.60
B1442	108.00
B1442	126.00
B1443	382.75
B1444	244.08
B1445	1,920.00
B1445	1,596.00
B1446	276.00
B1447	104.40
B1448	53.63
B1449	220.00

Agenda Item 5

Unrecorded income at 31st October 2019	TOTAL	£	12,240.59
	TOTAL		916.20
Balance	B	<u>£</u>	<u>663,471.11</u>
Check A-B			0.00
Petty Cash	Total		185.75
Balance including Petty Cash	Total	<u>£</u>	<u>663,656.86</u>
Signed			
Chairman	Clerk		Date
Independent Councillor Check			Date

BANK RECONCILIATION AT 2nd December 2019

Prepared by John Vickery Parish Clerk and RFO 11/09/2019

Total Receipts of the Council up to 29th November 2019 1,013,169.30

Total Receipts of the CPEF up to 29th November 2019 1,234,626.84

Total Payments by the Council up to 29th November 2019 661,459.76

Total Payments by the CPEF up to 29th November 2019 961,198.97

Balance A 625,137.41

Barclays Bank PLC

Account No 93936082

Statement from Bank dated 2nd December 2019 1,243.09

Account No 90496049

Statement from Bank dated 2nd December 2019 £ 350,387.59

Account No 23365964 CPEF

Statement from Bank dated 2nd December 2019 £ 273,427.87

Total 625,058.55

Unpresented cheques at 29th November 2019
Barclays

Unrecorded income at 29th November 2019 **TOTAL** £ -

TOTAL 78.86

Balance B £ 625,137.41

Check A-B 0.00

Petty Cash Total 178.25

Balance including Petty Cash Total 625,315.66

Signed
Chairman Clerk Date

Independent Councillor Check Date