



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

FINANCE AND POLICY COMMITTEE

NOTICE IS HEREBY GIVEN that a meeting of this Committee will be held in **The Hub Community Centre**, Cambourne on **17th December 2019, following the Planning Committee Meeting**, to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Town Clerk

11th December 2019

AGENDA

PUBLIC ADDRESS TO COUNCIL

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).”

Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. Please Note: Councillors will not be able to respond on items on the agenda but will take notice of the views put forward.

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF LAST MEETINGS**
To approve as a correct record the minutes of the Meeting M75 held on 22nd October 2019. [FIN M75](#)
3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.
Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.
4. **CHAIRMAN'S ANNOUNCEMENTS**
5. **FINANCIAL STATEMENT**
 - 5.1 To receive a report on the current financial position.
 - 5.2 To receive the Bank Reconciliation.
 - 5.3 To receive the schedule of payments attached.
6. **TIMEBANK**

To receive a report from the Town Clerk.

7. BUDGET 2020-2021

To consider projects for inclusion in the budget process for 2020-2021.

8. CORRESPONDENCE

Town Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith).

9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

10. STAFFING

To receive a report from the Town Clerk.

11. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

12. DATE OF NEXT MEETING – 17th March 2020

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