

CAMBOURNE TOWN COUNCIL
District of South Cambridgeshire

Council Meeting 3rd March 2020

FINANCIAL STATEMENT

11.1 To receive the schedule of payments attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved

SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
02-Jan-20	DD	81.00		81.00	SCDC	Rates - Cemetery	906	M
02-Jan-20	DD	102.00		102.00	SCDC	Rates - LC Cricket pavilion & pitch	1811	M
02-Jan-20	DD	164.00		164.00	SCDC	Rates - GC Cricket pavilion & pitch	1811	M
02-Jan-20	DD	258.33	51.67	310.00	SWALEC	Hub - Gas	1416	M
02-Jan-20	DD	457.00		457.00	SCDC	Rates - MUGA	1206	M
02-Jan-20	DD	565.00		565.00	SCDC	Rates - Sports Pavilion	1811	M
02-Jan-20	DD	589.00		589.00	SCDC	Rates - Trailer Park	1711	M
02-Jan-20	DD	620.92		620.92	SCDC	Bins - Hub, BS, Pavilions	1422	M
02-Jan-20	DD	638.00		638.00	SCDC	Rates - The Hub	1415	M
06-Jan-20	DD	808.50		808.50	Pennon Water Services	Water - Blue School	1414	M
07-Jan-20	DD	55.30	11.06	66.36	Brightvisions	Office 365	404	M
07-Jan-20	DD	74.40	14.88	89.28	SGW Payroll	Payroll processing	207	M
08-Jan-20	DD	25.00	5.00	30.00	SGW Payroll	Payroll processing for adjustment	207	
09-Jan-20	DD	105.21		105.21	Barclays	Bank Charges A/C 93936082	203	M
10-Jan-20	DD	39.80	3.96	43.76	Barclaycard	Merchant services	203	M
10-Jan-20	DD	302.00	75.51	377.51	Total Gas & Power	Blue School - Gas	1416	M
10-Jan-20	DD	783.08	156.62	939.70	Ricohuk	Printer	407	½
14-Jan-20	B1490	50.00		50.00	Kirk Bowyer	Return of damage waiver for Sports Pavilion	1813	
14-Jan-20	B1491	158.33	31.67	190.00	Cassoa	Caravan Storage Association Membership fee	207	A
14-Jan-20	B1492	213.15	42.63	255.78	CCL	Cleaning products, toilet roll, hand towels	1411	
14-Jan-20	B1492	212.14	42.43	254.57	CCL	Toilet roll, black bags, envirowipe.	1411	
14-Jan-20	B1493	1,600.00	320.00	1,920.00	Complete Cleaning	Hub and Blue school cleaning	1417	M
14-Jan-20	B1493	1,330.00	266.00	1,596.00	Complete Cleaning	Sports facilities cleaning	1820	M
14-Jan-20	B1494	298.40	74.60	373.00	Dormakaba	Maintenance contract renewal	1406	A
14-Jan-20	B1495	75.00		75.00	Friends of South Cambs Child & Family Centres	Payment for Festive Disco	303	
14-Jan-20	B1496	310.30	62.06	372.36	Green Pulse Energy	Repair Air source heat pump - New Cricket Pavilion	1809	

Agenda Item 11

14-Jan-20	B1497	4.03	0.80	4.83	Mackay	Ruler, wet and dry sheet, wet and dry paper	1105
14-Jan-20	B1497	88.45	17.69	106.14	Mackay	Hand winch with break	1103
14-Jan-20	B1498	175.54	35.11	210.65	Orona	Lift maintenance	1807 A
14-Jan-20	B1499	1,717.20	343.44	2,060.64	Our IT	New laptop, set up and licences	408
14-Jan-20	B1499	800.00	160.00	960.00	Our IT	NAS replacement	408
14-Jan-20	B1500	501.20	100.24	601.44	Premier Logos	Uniform	106
14-Jan-20	B1500	19.45	3.89	23.34	Premier Logos	Trousers	106
14-Jan-20	B1501	5.26	1.05	6.31	Ridgeons	2 x aluminium plates	1105
14-Jan-20	B1502	154.78	30.96	185.74	Scamblers	Tyre sealant, solid tine	1104
14-Jan-20	B1503	35.48	1.77	37.25	Scottish Power	Feeder Pillar Brace Dein	1102
14-Jan-20	B1504	509.92	101.98	611.90	Sheriff Amenity	Bowgrass Elite 10 litres	1105
14-Jan-20	B1505	100.50	74.00	100.50	South Cambs District Council	Extra bin lift - Sports Pavilion	1820
14-Jan-20	B1506	370.00	74.00	444.00	Technical Surfaces Ltd	Matchfit Services	1207 6WK
14-Jan-20	B1507	124.25	24.85	149.10	Tudor Environmental	Tree tags	1101
14-Jan-20	DD	142.23	28.44	170.67	Fuel Genie	Petrol & Diesel	1109 M
15-Jan-20	DD	56.20	2.41	56.20	Barclay Credit Card	Christmas icing/ squash, kids wrap	414
15-Jan-20	DD	26.05	2.41	28.46	Barclay Credit Card	Frosting and napkins	414
15-Jan-20	DD	5.60		5.60	Barclay Credit Card	Storage boxes	414
15-Jan-20	DD	35.87		35.87	Barclay Credit Card	Christmas decorations	414
15-Jan-20	DD	1.19		1.19	Barclay Credit Card	Oranges for mulled wine	403
15-Jan-20	DD	25.98		25.98	Barclay Credit Card	Diaries	405
15-Jan-20	DD	12.00		12.00	Barclay Credit Card	Spare plug	408
15-Jan-20	DD	77.98	15.60	93.58	Barclay Credit Card	Hot drinks cups	413
15-Jan-20	DD	17.00		17.00	Barclay Credit Card	Facebook Advertising	109
15-Jan-20	DD	8.32	1.67	9.99	Barclay Credit Card	Orange cable	408
15-Jan-20	DD	11.50		11.50	Barclay Credit Card	Tea, Coffee, milk	413
15-Jan-20	DD	20.00		20.00	Barclay Credit Card	Deposit for food	413
15-Jan-20	DD	183.18	21.98	205.16	Barclay Credit Card	Insurance for Repair Café	205
15-Jan-20	DD	88.90		88.90	Barclay Credit Card	Stamps	406
15-Jan-20	DD	170.74		170.74	Barclay Credit Card	Food - Volunteers evening	413
15-Jan-20	DD	66.00		66.00	Barclay Credit Card	Food platters - Volunteers evening	413
15-Jan-20	DD	52.02	10.40	62.42	Barclay Credit Card	Christmas crafts	414

Agenda Item 11

15-Jan-20	DD	3.00	3.00	Barclay Credit Card	Facebook Advertising	109
16-Jan-20	DD	283.87	56.77	Opus Energy	Electric - New Cricket Pavilion	1806 M
17-Jan-20	DD	36.06	1.80	Eon	Electric - Caravan Park	1705 M
20-Jan-20	B1508	2,915.00	2,915.00	Tracsis Traffic Data Limited	Traffic Surveys and Licenses	2007
21-Jan-20	DD	36.00	36.00	Campaign to Protect	Membership fee	207 A
21-Jan-20	DD	270.92	54.18	EE	Mobile Phones	403 M
22-Jan-20	DD	6,805.53	6,805.53	PAYE		102 M
24-Jan-20	DD	269.55	53.91	Southern Electric	Electricity – Sports Pavilion	1407 M
24-Jan-20	DD	18,230.72	0.00	Payroll		101 M
24-Jan-20	DD	10,137.06	0.00	Pension		103 M
27-Jan-20	DD	783.44	156.68	Southern Electric	Electricity - Lower Cricket Pavilion	1407 M
27-Jan-20	DD	1321.72	264.34	BT	Telephone services	403 M
27-Jan-20	DD	781.87	156.37	Southern Electric	Electricity - Blue School	1407 M
28-Jan-20	DD	1,081.30	270.33	Scottish Power	Electricity - MUGA	1202 M
30-Jan-20	DD	837.64	167.52	Southern Electric	Electric - The Hub	1407 M
03-Feb-20	DD	16.03	16.03	Pennon Water	Water - LC Pavilion	1810 ½
03-Feb-20	DD	32.48	32.48	Pennon Water	Water - New Cricket Field	1810 ½
03-Feb-20	DD	51.50	51.50	Barclays	Bank Charges	203 M
03-Feb-20	DD	57.42	57.42	Pennon Water	Water - Cricket Pavilion	1810 ½
03-Feb-20	DD	63.49	63.49	Pennon Water	Water - Greenhaze Lane	1210 ½
03-Feb-20	DD	65.34	65.34	South Staffs Water	Water - Trailer Park	1710 ½
03-Feb-20	DD	129.36	129.36	Pennon Water	Water - Sports Pavilion	1810 ½
03-Feb-20	DD	258.37	258.37	Pennon Water	Water - Lower Cricket Pavilion	1810 ½
03-Feb-20	DD	307.00	307.00	Pennon Water	Water - The Hub	1414 ½
03-Feb-20	DD	258.33	51.67	SWALEC	Hub - Gas	1416 M
03-Feb-20	DD	515.73	515.73	Pennon Water	Water - Bowling Green	1810 ½
03-Feb-20	DD	550.92	550.92	SCDC	Bins - Hub, BS, Pavilions	1422 M
03-Feb-20	DD	808.50	808.50	Pennon Water	Water - Blue School	1414 ½
04-Feb-20	DD	18.37	0.92	Eon	Electric - Caravan Park	1705 M
04-Feb-20	DD	55.30	11.06	Brightvisions	Office 365	404 M
04-Feb-20	B1509	1,317.00	263.40	Barcham	Trees	2007
04-Feb-20	B1510	575.00	115.00	Briar Security	Cricket Pav alarm maintenance	1809 A
04-Feb-20	B1511	120.00	24.00	Cambridge Security	October unlock Hub & Blue School x 4	1419 M

Agenda Item 11

04-Feb-20	B1511	150.00	30.00	180.00	Cambridge Security	November Unlock Hub & Blue School x 5	1419	M
04-Feb-20	B1511	120.00	24.00	144.00	Cambridge Security	December unlock Hub & Blue school x 4	1419	M
04-Feb-20	B1511	120.00	24.00	144.00	Cambridge Security	January unlock Hub & Blue School x 4	1419	M
04-Feb-20	B1512	400.00		400.00	Capalc	Cilca Training - Heather	501	
04-Feb-20	B1513	71.03	14.20	85.23	CBS	Stationary supplies	405	
04-Feb-20	B1514	152.55	30.51	183.06	CCL	Compact bags x 20	1417	
04-Feb-20	B1514	35.70	7.14	42.84	CCL	Gloves	1417	
04-Feb-20	B1515	7.90	1.58	9.48	Cooleraid	2 x bottles of water	1414	
04-Feb-20	B1516	2,083.34		2,083.34	Inclusive Development	2nd Term Fee	1412	
04-Feb-20	B1517	61.00	12.20	73.20	Mackay	Black Steel sheets x 6	1107	
04-Feb-20	B1517	12.50	2.50	15.00	Mackay	Brass offcut, stainless steel offcut	1107	
04-Feb-20	B1517	24.13	4.82	28.95	Mackay	Steel nuts, wet & dry paper, sheets	1107	
04-Feb-20	B1518	1,042.36	181.28	1,223.64	NPH	Nifty Lifter Hire	1107	
04-Feb-20	B1519	66.36		66.36	Our IT	Office 365 package	404	M
04-Feb-20	B1520	101.40	20.28	121.68	Ridgeons	Plywood	1107	
04-Feb-20	B1521	750.00	150.00	900.00	S&C Slatter	Bi-monthly sports Champ	1201	
04-Feb-20	B1522	17,650.00	3,530.00	21,180.00	Scamblers	Spearhead Chipper/Shredder	1103	
04-Feb-20	B1522	38.06	7.61	45.67	Scamblers	Loop handle	1107	
04-Feb-20	B1523	102.98	20.58	123.56	Screwfix	Safety equipment, gloves, glasses	106	
04-Feb-20	B1524	5.00	1.00	6.00	Sheriff Amenity	Rubber bung for paint tank	1107	
04-Feb-20	B1525		583.00	583.00	Tracsis Traffic Data Limited	Traffic Surveys and Licenses	2007	
10-Feb-20	DD	47.58		47.58	Barclaycard	Merchant services	203	M
10-Feb-20	DD	72.80	14.56	87.36	SGW Payroll	Payroll processing	207	M
13-Feb-20	DD	282.51	56.49	339.00	Fuel Genie	Petrol & Diesel	1109	M
14-Feb-20	DD	111.20		111.20	Barclaycard	Return deposit	1423	M
17-Feb-20	DD	274.25	54.85	329.10	Opus Energy	Electric - New Cricket Pavilion	1806	M
17-Feb-20	DD	2,124.61	424.93	2,549.54	Barclay Credit Card	British Hardwood - Trees	1107	
17-Feb-20	DD	286.00		286.00	Barclay Credit Card	Christmas Food	413	
17-Feb-20	DD	50.66	12.67	63.33	Barclay Credit Card	IT back up subscription	207	
17-Feb-20	DD	7.48	1.50	8.98	Barclay Credit Card	Teaspoons	1413	
17-Feb-20	DD	1,300.32	260.06	1,560.38	Barclay Credit Card	Gripsure pro	1107	

Agenda Item 11

19-Feb-20	DD	74.87	3.74	78.61	Eon	Feeder Pillar - Greenhaze Lane	1107
19-Feb-20	B1526	18.50	3.70	22.20	Briars Security	Replace battery	1406
19-Feb-20	B1527	160.00		160.00	Capalc	Finance Training	501
19-Feb-20	B1527	240.00		240.00	Capalc	Cemetery Training	501
19-Feb-20	B1527	400.00		400.00	Capalc	Cilca Training	501
19-Feb-20	B1528	93.36	18.68	112.04	CBS	Stationary	405
19-Feb-20	B1529	1,197.00	239.40	1,436.40	CCL	12 x Recycle and waste bins	1413
19-Feb-20	B1530	1,600.00	320.00	1,920.00	Complete Cleaning	Hub and Blue school cleaning	1417 M
19-Feb-20	B1530	1,330.00	266.00	1,596.00	Complete Cleaning	Sports facilities cleaning	1820 M
19-Feb-20	B1531	450.00		450.00	Event Medical Solutions Ltd	4 x Medics Cambourne 10K	414
19-Feb-20	B1532	16.49	3.30	19.79	Madingley Mulch	Ronseal wood filler	1107
19-Feb-20	B1533	35.00	7.00	42.00	MM Signs	Skatepark Extension sign	1107
19-Feb-20	B1534	1,089.74	189.52	1,279.26	NPH	Nifty Lifter	1107
19-Feb-20	B1534	77.38	14.24	91.62	NPH	Nifty lift key, fuel and trailer board	1107
19-Feb-20	B1535	74.54	14.91	89.45	Ridgeons	Downpipes, metal primer.	1107
19-Feb-20	B1536	10.11	2.02	12.13	Scamblers	Handle clip	1107
19-Feb-20	B1537	79.82	7.93	87.75	Screwfix	Pliers, washers, line paint and boots.	1107
19-Feb-20	B1538	370.00	74.00	444.00	Technical Surfaces Ltd	Matchfit Services	1207
19-Feb-20	B1539	402.65	80.53	483.18	Toyota	Van door repairs	1109
19-Feb-20	B1540	174.15	34.83	208.98	Tudor Environmental	Spades and Square Trimmer	1107
21-Feb-20	DD	261.52	63.38	326.90	EE	Mobile Phones	403 M
21-Feb-20	DD	5,729.49		5,729.49	PAYE		102 M
24-Feb-20	DD	220.88	44.17	265.05	Southern Electric	Electricity – Sports Pavilion	1407 M
26-Feb-20	DD	18,473.83	0.00	18,473.83	Payroll		101 M
26-Feb-20	DD	10,334.69	0.00	10,334.69	Pension		103 M

11.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 26.2.20.

RECOMMENDATIONS: That the report on the Finance Spreadsheet as at 26.2.20 be received

ESTIMATES OF EXPENDITURE 2019/2020
ADMINISTRATION

	Code		2017/18 Estimate	2017/18 Actual	2018/19 Estimate	2018/19 Projected	2019/20 Estimate	2019/20 Spent	2019/20 Balance	Power
EMPLOYEES										
Salaries 86.3%	101	Admin	196,693.82	202,842.28	226,623.50	223,179.59	252,018.91	200,926.79	51,092.12	LGA 1972 s111
National Insurance 86.3%	102	Admin	21,513.17	19,392.08	25,610.99	19,454.99	29,309.56	18,143.28	11,166.28	LGA 1972 s111
Pension LGPS 86.3%	103	Admin	48,159.72	60,119.56	58,507.60	78,257.99	68,731.18	76,666.89	-7,935.71	LGA 1972 s111
Mileage & travel	104	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Protective clothing & uniform	106	Admin	2,000.00	2,684.99	2,000.00	2,000.00	2,000.00	4,757.18	-2,757.18	LGA 1972 s111
Advertising (Staff)	108	Admin	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	LGA 1972 s111
Advertising (Admin)	109	Admin	1,000.00	165.00	1,000.00	0.00	1,000.00	20.00	980.00	LGA 1972 s111
Payroll Processing	110	Admin	1,100.00	962.20	1,100.00	1,025.10	1,100.00	0.00	1,100.00	LGA 1972 s111
FINANCIAL										
Audit Fee	201	Admin	2,200.00	2,000.00	2,200.00	1,920.00	2,200.00	1,600.00	600.00	LGA 1972 s111
Internal Audit Fee	202	Admin	250.00	0.00	250.00	210.00	250.00	210.00	40.00	LGA 1972 s111
Bank charges/costs	203	Admin	1,750.00	1,442.33	1,750.00	1,937.42	2,000.00	1,437.86	562.14	LGA 1972 s111
Petty Cash (recharged)	204	Admin	500.00	0.00	500.00	250.00	500.00	0.00	500.00	LGA 1972 s111
Insurances	205	Admin	33,650.00	23,764.69	25,000.00	22,616.00	25,000.00	23,085.82	1,914.18	LGA 1972 s111
Election contributions	206	Admin	2,000.00	0.00	4,000.00	10,000.00	1,000.00	0.00	1,000.00	
Fees/subscriptions	207	Admin	2,000.00	17,374.47	2,000.00	3,756.40	3,000.00	3,729.52	-729.52	
Legal fees	208	Admin	1,000.00	3,213.45	1,000.00	1,000.00	1,000.00	0.00	1,000.00	
GRANT SUPPORT										
To organisations 137	301	Parish	1,000.00	0.00	500.00	0.00	500.00	0.00	500.00	LGA 1972 s137
Cambourne Youth Partnership	302	Parish	30,000.00	27,561.52	30,000.00	30,000.00	30,000.00	31,778.34	-1,778.34	
Other Grant Aid	303	Parish	2,000.00	300.00	1,500.00	1,771.32	1,500.00	1,355.00	145.00	
Sports Development	1209	R&L	19,000.00	500.00	19,380.00	0.00	19,767.60	407.99	19,359.61	
Community Devt	1412	Comm	15,000.00	11,297.48	10,000.00	10,000.00	10,000.00	10,220.82	-220.82	
PARISH										
Telephone/Internet	403	Parish	6,500.00	8,900.24	6,500.00	8,048.18	8,000.00	9,921.11	-1,921.11	
Computer services	404	Parish	1,000.00	3,498.99	2,000.00	2,060.00	2,000.00	2,856.26	-856.26	
Stationery/printing	405	Parish	2,000.00	591.83	1,000.00	2,052.00	2,000.00	1,412.89	587.11	
Postages	406	Parish	300.00	136.50	300.00	360.00	300.00	204.80	95.20	
Photocopying	407	Parish	2,500.00	2,558.47	2,500.00	2,062.00	2,500.00	2,941.15	-441.15	
Equipment	408	Parish	1,000.00	2,210.37	1,200.00	1,200.00	1,200.00	2,537.52	-1,337.52	
Data Protection/FOI	410	Parish	35.00	35.00	35.00	35.00	35.00	0.00	35.00	
Web Site	411	Parish	5,000.00	1,320.00	1,500.00	0.00	1,000.00	0.00	1,000.00	LGA 1972 s142
Newsletter/Annual rep't	412	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s142
Hospitality	413	Parish	150.00	2,892.72	500.00	500.00	500.00	1,050.27	-550.27	LG (Misc Prov) 1976 s19
Festivals	414	Parish	2,000.00	3,623.97	2,000.00	5,625.65	2,000.00	7,244.97	-5,244.97	
Chairman's Allowance	415	Parish	300.00	0.00	300.00	100.00	300.00	0.00	300.00	LGA 1972 ss15(5)
Youth Council	416	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Winter Gritting	417	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
School Crossing Patrol	418	Parish	5,000.00	4,485.00	0.00	0.00	0.00	0.00	0.00	
HEALTH & SAFETY, TRAINING and CONFERENCES										
Staff training	501	Parish	2,000.00	1,576.00	2,500.00	1,000.00	2,000.00	2,115.00	-115.00	
Members training	502	Parish	500.00	1,250.00	2,000.00	0.00	1,000.00	0.00	1,000.00	
Staff & Members conf	503	Parish	500.00	0.00	500.00	0.00	500.00	0.00	500.00	
Health & Safety	504	Parish	500.00	72.00	500.00	350.00	500.00	69.45	430.55	
TOTAL			411,101.71	406,771.14	437,257.09	430,771.64	475,712.25	404,692.90	71,019.35	
INCOME	100	Parish	40,000.00	132,455.64	50,000.00	129,215.50	50,000.00	142,359.07	-92,359.07	
NET EXPENDITURE			371,101.71	274,315.50	387,257.09	301,556.14	425,712.25	262,333.83	163,378.42	

SERVICES			Code	2017/18 Estimate	2017/18 Actual	2018/19 Estimate	2018/19 Projected	2019/20 Estimate	2019/20 Spent	2019/20 Balance	
CEMETERIES											
Maintenance	901	Cem	0.00	1,100.47	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s214
Electricity	902	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Repairs and renewals	903	Cem	1,000.00	0.00	750.00	0.00	750.00	195.00	555.00		
Tree and hedge Maint.	904	Cem	200.00	652.50	200.00	0.00	200.00	0.00	200.00		
Water	905	Cem	145.00	14.07	145.00	676.00	700.00	15.16	684.84	sewage	
Rates	906	Cem	0.00	0.00	1,200.00	717.45	1,000.00	807.35	192.65		
ALLOTMENTS											
Salaries 1.3%	1001	Allots	3,004.20	2,381.21	3,735.90	2,618.84	4,400.27	2,175.88	2,224.39		
National Insurance 1.3%	1002	Allots	554.52	244.85	866.92	221.92	979.23	194.24	784.99		
Pension LGPS 1.3%	1003	Allots	544.76	639.85	349.40	918.11	388.49	865.28	-476.79		
Electricity	1005	Allots	0.00	0.00	0.00	54.41	0.00	0.00	0.00		
Plant & equipment	1006	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Plant maintenance	1007	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Materials	1008	Allots	300.00	0.00	300.00	0.00	300.00	0.00	300.00		
Repairs and renewals	1010	Allots	500.00	0.00	500.00	0.00	500.00	251.82	248.18		
Water	1011	Allots	1,000.00	1,257.81	1,500.00	1,400.00	1,500.00	227.31	1,272.69		
PUBLIC OPEN SPACES & PLAY AREAS											
Electricity	1102	R&L	255.00	236.97	400.00	290.36	400.00	343.36	56.64		
Plant & equipment	1103	R&L	39,000.00	43,605.66	35,000.00	39,642.35	35,000.00	58,488.02	-23,488.02	£8,000 trade in in 100. £990.00 refund in 1100	
Plant maintenance	1104	R&L	2,200.00	1,857.21	3,000.00	1,750.00	3,000.00	1,655.91	1,344.09		
Materials	1105	R&L	2,000.00	684.39	1,000.00	0.00	1,000.00	2,487.86	-1,487.86		
RoSPA Fees	1106	R&L	800.00	556.50	800.00	595.00	800.00	607.00	193.00		
Repairs & Renewals	1107	R&L	10,000.00	44,932.19	10,000.00	17,500.00	20,000.00	15,839.90	4,160.10		
Water	1108	R&L	125.00	51.07	125.00	100.00	125.00	54.57	70.43		
Diesel/Service etc	1109	R&L	10,000.00	8,942.83	10,000.00	10,803.60	10,000.00	12,483.34	-2,483.34		
Christmas Trees/Lights	1110	R&L	1,000.00	8,311.74	1,000.00	1,000.00	1,000.00	2,305.00	-1,305.00		
Fireworks	1111	R&L	2,660.00	5,715.00	2,660.00	2,660.00	2,660.00	230.00	2,430.00		
Farmers Markets	1112	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Bus Shelter Purchase	1113	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1953 s4	
Refuse collection	1114	R&L	4,500.00	4,170.64	4,500.00	0.00	0.00	0.00	0.00		
SPORTS SERVICES											
Maintenance	1201	R&L	6,000.00	5,758.43	6,000.00	6,075.00	6,000.00	7,800.00	-1,800.00	LG (Misc Prov) 1976 s19	
Electricity	1202	R&L	5,000.00	8,926.94	6,000.00	9,762.02	6,000.00	10,637.58	-4,637.58	LG (Misc Prov) 1976 s19	
Plant & equipment	1203	R&L	600.00	170.00	600.00	0.00	600.00	338.93	261.07	LG (Misc Prov) 1976 s19	
Plant maintenance	1204	R&L	660.00	0.00	660.00	0.00	660.00	0.00	660.00	LG (Misc Prov) 1976 s19	
Materials	1205	R&L	7,500.00	11,618.89	7,500.00	5,000.00	7,500.00	20,429.09	-12,929.09	LG (Misc Prov) 1976 s19 £8640 for Rubber Crumb from last year higher than planned	
Rates MUGA	1206	R&L	4,350.00	4,007.60	5,000.00	4,128.00	4,500.00	4,566.30	-66.30	LG (Misc Prov) 1976 s19	
Fees	1207	R&L	4,000.00	8,246.73	4,000.00	3,850.00	4,000.00	4,657.24	-657.24	Based on % of Income	
Repairs and renewals	1208	R&L	5,000.00	6,682.97	5,000.00	500.00	3,000.00	1,715.43	1,284.57	LG (Misc Prov) 1976 s19	
Water	1210	R&L	1,000.00	230.96	1,000.00	0.00	1,000.00	311.59	688.41	LG (Misc Prov) 1976 s19	
TOTAL EXPENDITURE		R&L	113,898.48	170,997.48	113,792.22	110,263.06	117,962.99	149,683.16	-31,720.17		
INCOME											
Interment fees	900	Cem	0.00	0.00	0.00	100.00	0.00	400.00	-400.00		
Memorial fees	920	Cem	0.00	120.00	0.00	120.00	0.00	65.00	-65.00		
Exclusive Rights fees	930	Cem	0.00	0.00	0.00	0.00	0.00	600.00	-600.00		
Cemeteries Other	940	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Allotment fees	1000	Allots	2,400.00	2,229.74	2,750.00	2,500.00	2,750.00	2,409.09	340.91		
Other income	1100		101,775.00	130,321.45	100,000.00	100,000.00	100,000.00	4,892.18	95,107.82		
Muga and Pitches	1200	R&L	40,000.00	57,294.77	45,000.00	45,000.00	45,000.00	23,648.32	21,351.68		
TOTAL INCOME			144,175.00	189,965.96	147,750.00	147,720.00	147,750.00	32,014.59	115,735.41		
NET EXPENDITURE		R&L	-30,276.52	-18,968.48	-33,957.78	-37,456.94	-29,787.01	117,668.57	-147,455.58		

COMMUNITY SERVICES			2017/18	2017/18	2018/19	2018/19	2019/20	2019/20	2019/20	
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance	
Community Centres										
Salaries 7.5%	1401	Comm	17,030.63	6,652.82	18,551.40	15,125.75	22,658.78	18,055.04	4,603.74	LG (Misc Prov) 1976 s19
National Insurance 7.5%	1402	Comm	1,203.15	508.24	7,554.00	1,145.69	8,089.63	957.08	7,132.55	LG (Misc Prov) 1976 s19
Pension LGPS 7.5%	1403	Comm	4,637.22	897.25	5,391.81	5,307.69	6,947.01	6,299.37	647.64	LG (Misc Prov) 1976 s19
Training	1404	Comm	300.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976 s19
Insurance	1405	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976 s19
Maintenance	1406	Comm	1,000.00	5,772.00	1,000.00	0.00	1,000.00	316.90	683.10	LG (Misc Prov) 1976 s19
Electricity	1407	Comm	12,000.00	10,231.55	12,000.00	14,596.08	15,000.00	12,222.92	2,777.08	LG (Misc Prov) 1976 s19
Telephone	1408	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976 s19
Plant & equipment	1409	Comm	900.00	0.00	0.00	301.20	0.00	747.00	-747.00	LG (Misc Prov) 1976 s19
Plant maintenance	1410	Comm	2,000.00	3,668.59	2,000.00	3,859.55	2,000.00	4,298.63	-2,298.63	LG (Misc Prov) 1976 s19
Materials	1411	Comm	2,000.00	2,801.10	2,000.00	2,000.00	2,000.00	1,240.80	759.20	LG (Misc Prov) 1976 s19
Repairs and renewals	1413	Comm	4,500.00	13,539.83	4,500.00	4,500.00	10,000.00	6,854.03	3,145.97	LG (Misc Prov) 1976 s19
Water	1414	Comm	7,000.00	7,365.34	8,500.00	8,724.00	9,000.00	20,493.37	-11,493.37	LG (Misc Prov) 1976 s19
Rates	1415	Comm	23,000.00	5,961.19	23,000.00	11,401.28	23,000.00	6,383.00	16,617.00	LG (Misc Prov) 1976 s19
Gas	1416	Comm	7,500.00	13,666.63	10,500.00	12,843.87	14,000.00	3,143.63	10,856.37	LG (Misc Prov) 1976 s19
Cleaning	1417	Comm	22,500.00	20,092.57	22,500.00	19,345.50	22,500.00	19,874.04	2,625.96	LG (Misc Prov) 1976 s19
Security	1419	Comm	250.00	786.00	1,000.00	0.00	1,000.00	1,900.00	-900.00	LG (Misc Prov) 1976 s19
Entertainments licence	1420	Comm	180.00	429.50	180.00	180.00	180.00	180.00	0.00	LG (Misc Prov) 1976 s19
Water Cooler & supplies	1421	Comm	750.00	416.29	750.00	750.00	750.00	4,014.42	-3,264.42	LG (Misc Prov) 1976 s19
Refuse collection	1422	Comm	2,500.00	1,601.87	2,500.00	2,355.00	2,500.00	5,889.07	-3,389.07	LG (Misc Prov) 1976 s19
Re-payment of deposits	1423	Comm	0.00	0.00	0.00	413.62	0.00	125.29	-125.29	
TOTAL			109,251.00	94,390.77	121,927.21	102,849.23	140,625.42	112,994.58	27,630.84	
INCOME	1400	Comm	45,000.00	51,915.63	50,000.00	62,024.33	50,000.00	56,866.73	-6,866.73	
NET EXPENDITURE			64,251.00	42,475.14	71,927.21	40,824.90	90,625.42	56,127.85	34,497.57	
TRAILER PARK										
Salaries 0.9%	1701	Tra	2,033.85	3,435.33	2,191.87	3,427.76	3,629.90	2,764.18	865.72	LGA 1972 s137
National Insurance 0.9%	1702	Tra	74.47	101.15	42.59	99.61	48.35	18.41	29.94	LGA 1972 s137
Pension LGPS 0.9%	1703	Tra	58.04	307.62	105.90	400.77	127.16	77.78	49.38	LGA 1972 s137
Insurance	1704	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Electricity	1705	Tra	200.00	198.31	200.00	399.46	200.00	362.13	-162.13	LGA 1972 s137
Plant & equipment	1706	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
Plant maintenance	1707	Tra	145.00	110.00	145.00	0.00	145.00	0.00	145.00	LGA 1972 s137
Repairs and renewals	1708	Tra	500.00	1,777.12	500.00	226.50	500.00	0.00	500.00	LGA 1972 s137
Vermin Control	1709	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s137
water	1710	Tra	100.00	86.76	100.00	39.59	100.00	127.58	-27.58	LGA 1972 s137
Rates	1711	Tra	6,000.00	5,592.00	6,000.00	5,760.00	6,000.00	5,892.00	108.00	LGA 1972 s137
Re-payment of deposits	1713	Tra	0.00	0.00	0.00	1,290.00	0.00	126.60	-126.60	
Refuse collection	1714	Tra	0.00	207.20	0.00	0.00	0.00	0.00	0.00	
TOTAL			9,111.36	11,815.49	9,285.36	11,643.69	10,750.41	9,368.69	1,381.72	
INCOME	1700	Tra	9,000.00	7,742.29	8,000.00	9,543.81	8,000.00	7,428.08	571.92	
NET EXPENDITURE			111.36	4,073.20	1,285.36	2,099.88	2,750.41	1,940.61	809.80	
Sports Buildings										
Salaries 4.0%	1801	SP	9,043.970	2,962.50	10,754.98	4,976.77	14,101.13	7,704.08	6,397.05	LG (Misc Prov) 1976 s19
National Insurance 4.0%	1802	SP	1,278.680	322.36	589.00	384.54	676.50	573.64	102.86	LG (Misc Prov) 1976 s19
Pension LGPS 4.0%	1803	SP	1,990.920	422.48	2,810.52	1,745.42	3,782.75	2,599.41	1,183.34	LG (Misc Prov) 1976 s19
Insurance	1804	SP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LG (Misc Prov) 1976 s19
Electricity	1806	SP	5,000.00	12,437.96	9,000.00	2,145.24	5,000.00	3,643.03	1,356.97	LG (Misc Prov) 1976 s19
Plant & equipment	1807	SP	500.00	0.00	500.00	760.00	750.00	232.63	517.37	LG (Misc Prov) 1976 s19
Plant maintenance	1808	SP	2,000.00	2,416.32	2,000.00	2,000.00	2,000.00	1,276.69	723.31	LG (Misc Prov) 1976 s19
Repairs and renewals	1809	SP	2,000.00	3,051.36	2,000.00	1,750.00	2,000.00	6,145.41	-4,145.41	LG (Misc Prov) 1976 s19
Water	1810	SP	3,000.00	5,822.07	5,500.00	6,765.68	6,750.00	4,952.64	1,797.36	LG (Misc Prov) 1976 s19
Rates	1811	SP	9,000.00	7,954.64	9,000.00	7,480.00	8,000.00	8,310.18	-310.18	LG (Misc Prov) 1976 s19
Security	1812	SP	150.00	2,624.70	3,500.00	0.00	1,000.00	930.00	70.00	LG (Misc Prov) 1976 s19
Re-payment of deposits	1813	SP	0.00	0.00	0.00	0.00	0.00	114.50	-114.50	
Entertainments licence	1819	SP	200.00	180.00	200.00	180.00	200.00	180.00	20.00	
Cleaning	1820	SP	23,030.00	19,419.24	22,161.66	15,960.00	22,161.66	14,730.50	7,431.16	
TOTAL			57,193.57	57,613.63	68,016.16	44,147.65	66,422.04	51,392.70	15,029.34	
INCOME	1800		10,000.00	15,730.16	20,000.00	22,334.49	20,000.00	14,538.23	5,461.77	
NET EXPENDITURE			47,193.57	41,883.47	48,016.16	21,813.16	46,422.04	36,854.47	9,567.57	

SUMMARY		Code	2017/18	2017/18	2018/19	2018/19	2019/20	2019/20	2019/20
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
Administration			371,101.71	274,315.50	387,257.09	301,556.14	425,712.25	262,333.83	163,378.42
Services			-30,276.52	-18,968.48	-33,957.78	-37,456.94	-29,787.01	117,668.57	-147,455.58
Community Services			64,251.00	42,475.14	71,927.21	40,824.90	90,625.42	56,127.85	34,497.57
Trailer Park			111.36	4,073.20	1,285.36	2,099.88	2,750.41	1,940.61	809.80
Sports Buildings			47,193.57	41,883.47	48,016.16	21,813.16	46,422.04	36,854.47	9,567.57
TOTAL			452,381.12	343,778.83	474,528.04	328,837.14	535,723.11	474,925.34	60,797.77
CAPITAL SCHEMES									
Scheme									
Cemetery path, fees and landscaping	2001		0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00
Allotments Hut / maintenance building.	2002		0.00	882.87	0.00	0.00	0.00	0.00	0.00
Community Centre	2003		15,000.00	21,565.26	0.00	0.00	0.00	0.00	0.00
Sports Facilities	2004		34,000.00	69,353.69	34,000.00	34,000.00	34,000.00	33,905.72	94.28 inc 33,905.72 loan repayment
Cricket Pavilion	2005		4,000.00	9,036.74	0.00	0.00	0.00	0.00	0.00
Renewables works	2006		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Env. Improvements	2007		2,000.00	0.00	24,000.00	17,500.00	74,000.00	4,732.00	69,268.00
Of site play	2010		60,000.00	18,032.40	25,000.00	0.00	50,000.00		
Cambourne Soul	2011			0.00	231,792.64	900.00	230,892.64	0.00	230,892.64
TOTAL			115,000.00	118,870.96	319,792.64	52,400.00	393,892.64	38,637.72	305,254.92
Income	2000		70,000.00	0.00	0.00	58,684.00	10,000.00	0.00	10,000.00
NET EXPENDITURE			45,000.00	118,870.96	319,792.64	-6,284.00	383,892.64	-38,637.72	295,254.92
FUNDING SYSTEM									
TOTAL Revenue budget			452,381.12	343,778.83	474,528.04	328,837.14	535,723.11	474,925.34	60,797.77
TOTAL Capital Schemes			45,000.00	118,870.96	319,792.64	-6,284.00	383,892.64	38,637.72	345,254.92
TOTAL VAT				77,724.68		0.00		51,741.58	-51,741.58
Vat Payments				29,068.86		0.00		29,314.76	-29,314.76
Grant from SCDC									
Total Est. Expenditure			497,381.12	511,305.61	794,320.68	322,553.14	919,615.75	594,619.40	324,996.35
Less contribution from balances			46,276.12	60,200.61	304,320.68	-167,446.86	405,495.75	80,499.40	324,996.35
Net Precept on SCDC			451,105.00	451,105.00	490,000.00	490,000.00	514,120.00	514,120.00	0.00
Income from SCDC			451,105.00	451,105.00	490,000.00	490,000.00	514,120.00	514,120.00	0.00
Balances remaining			-46,276.12	-119,564.03	-304,320.68	167,446.86	-405,495.75	-80,499.40	
Allocated Reserves			285,953.18		78,399.65	78,399.65	104,532.87	0.00	
Balances remaining			-332,229.30	-119,564.03	-382,720.33	89,047.21	-510,028.62	-80,499.40	
Balance from last year			1,100,412.50	1,100,412.50	564,218.59	564,218.59	731,665.45	731,665.45	
Balance			768,183.20	980,848.47	181,498.26	731,665.45	221,636.83	651,166.05	
Estimated Tax Base									
Average Band D	3699.1	3699.1	2016/17						
Average Band D	65.3	3764.4	2017/18		130.17				
Average Band D	70.3	3834.7	2017/19				134.07		

11.3 Bank Reconciliations: to consider approving the Bank reconciliations as at the 3rd February 2020

RECOMMENDATIONS:

That the bank reconciliation for 3rd February 2020 be received and approved.

**CAMBOURNE PARISH COUNCIL
BANK RECONCILIATION AT 3rd February 2020**

Prepared by John Vickery Parish Clerk and RFO 19/02/2020

Total Receipts of the Council up to 31st January 2020 1,063,256.73

Total Receipts of the CPEF up to 31st January 2020 1,239,354.01

Total Payments by the Council up to 31st January 2020 806,900.99

Total Payments by the CPEF up to 31st January 2020 961,212.02

Balance A 534,497.73

Barclays Bank PLC

Account No ****6082

Statement from Bank dated 3rd February 2020 1,142.00

Account No ****6049

Statement from Bank dated 3rd February 2020 £ 254,023.14

Account No ****5964 CPEF

Statement from Bank dated 3rd February 2020 £ 278,141.99

Total 533,307.13

Unpresented cheques at 31st January 2020

Barclays

Unrecorded income at 31st January 2020 **TOTAL** £ -

TOTAL 1,190.60

Balance B £ 534,497.73

Check A-B 0.00

Petty Cash Total 171.25

Balance including Petty Cash Total 534,668.98

Signed

Chairman

Clerk

Date

Independent Councillor Check

Date