



## CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A Meeting of this Council was held at The Hub Community Centre, Cambourne on Tuesday 5<sup>th</sup> November 2019. Meeting commenced at 19:18.

Present:

Cllr J O'Dwyer (Chairman)	Cllr T Hudson
Cllr R Poulton (Vice Chairman)	Cllr S Krintas
Cllr N Akhter	Cllr D Maklin
Cllr A Fisher	Cllr J Patel
Cllr P Gavigan	Cllr J Simpson
Cllr P Hedges	Cllr G Thompson

In attendance: John Vickery Parish Clerk  
Ellie Lydon – Office Administrator

0 members of the public were in attendance.

### 1. APOLOGIES

Apologies for absence were received from Cllr B Bhattacharya, Cllr D Jones, Cllr K McIntyre, Cllr D Sharma and Cllr E Spanner. Acceptable reasons for absence have been approved.

It was:

**RESOLVED** that the apologies from Cllr B Bhattacharya, Cllr D Jones, Cllr K McIntyre, Cllr D Sharma and Cllr E Spanner for their absence be received and approved.

### 2. MINUTES OF LAST MEETING

To approve as a correct record the minutes of the Council Meeting CTC/M196 held on 1<sup>st</sup> October 2019

It was:

**RESOLVED** that the minutes of the Council Meeting CTC/M196 be approved subject to the amendments.

### 3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

There were no declarations of interest.

### 4. POLICE MATTERS

No police reports were received.

Signed

Date 5<sup>th</sup> November 2019

The Town Chairman has spoken to the new inspector Rachel Gourlay who will be attending the next Full Council Meeting on 3<sup>rd</sup> December 2019 to update the Council and answer any questions Councillors may have. It will also be an opportunity to enquire about increasing police presence in Cambourne.

It was

**RESOLVED**

**5. CHAIRMAN'S ANNOUNCEMENTS**

No announcements were made from the Chairman.

**6. CLERKS UPDATE**

To receive a report from the Town Clerk.

The Town Clerk had a discussion with Richard Ginnaw, National Security Manager and Simon Daniels, Operational Security Manager, Open Reach about the recent cable thefts. BT has been working closely with the Police and response times have improved. Due to adverse weather at the time of the last incident they were unable to allow the helicopter to fly, so the criminals were not caught, but they did not leave with any cables.

A question was raised about the Sports Pavilion insurance and if any progress was being made. The Town Clerk explained that he had met with the insurance loss adjuster and as it is a small claim there shouldn't be an issue and hope to have an answer this week.

It was

**RESOLVED** to receive the report.

**7. COUNTY COUNCIL MATTERS**

No report or apology were received from Cllr Mark Howell regarding the meeting.

**8. DISTRICT COUNCIL MATTERS**

To receive reports from the District Councillors for Cambourne.

A report was received from Cllr S Bhattacharya.

No reports or apologies were received from Cllr Ruth Betson or Cllr Gavin Clayton.

The Town Clerk will email South Cambs District Council for 20 litter picking kits.

It was

**RESOLVED** to receive Cllr Bhattacharya's report.

**9. TOWN PLAN**

To receive an update on the Town Plan actions.

Prior to the meeting the Town Chairman and Town Clerk went through the Town Plan and updated the relevant items. The Councillors were asked to take a moment to read through the Town Plan and raise any questions.

Signed

Date 5<sup>th</sup> November 2019  
2-5

Page 2- 4.2 Not all primary schools are full in Cambourne.

Page 3- A point was raised as to whether the Town Council should write to Morrisons again, as no response was received after the first letter regarding Morrisons position on community use of the Market Square, which was sent to the Manager of the Cambourne branch at the time.

The Town Chairman and Town Clerk will draft another letter to send to a higher authority at Morrisons and they will report back if a response is received. There is a new manager since 2018, so a letter will also be sent to all concerned.

A question was raised as to whether there is any more information on the Barbers shop in Morrisons carpark. The Town Clerk reported that he is awaiting feedback from enforcement. They have been given 28 days to remove the structure. The expectation is that a planning application will be submitted, which will possibly be refused by South Cambs District Council. Morrisons can then appeal the decision, they can keep the structure up for longer and it could be up for a year or more.

Page 5 (S4.9 Q5). A point was raised that the 'status' column, reads like the first occupation of West Cambourne is expected in 2019 rather than the bus lane. The correction will be made.

Page 6 (S.4.9 Q9). A point was raised regarding the development of the proposed cycle routes to Cambridge. The time frame is being adjusted because of continual delays in implementing the development of the site.

### **High Street**

A point was raised as to whether the Council can publish on the Town Council website and Facebook page a document on how commercial decisions are made, to answer questions such as, why can't high end shops be put on the High Street or how it comes to pass that a company has agreed to take on a building.

There are many factors as to why higher end shops aren't in Cambourne. This includes, High Streets dying out, Brexit and the increase of online shopping. It is possible that with the development of Cambourne West and Bourn Airfield, there could be a chance of higher end retailers.

It was proposed that the Town Council could ask Newcrest to create the document, which will also help to inform residents of the Town Councils role in planning application. There has been misinformation from the last two editions of the Cambourne Crier, that claim the Town Council have the final say in planning decisions, which they do not. They are statutory consultees who can try and influence decisions, but they have no final say.

The developers are waiting until they have three retailers who are willing to move into the ground floor units before they begin building. The units will be constructed so that they can vary the size to suit the needs of the retailer. The Town Council are currently trying to obtain one of the units.

The Town Clerk is to write an article to the Cambourne Crier, to inform residents that the ultimate decision is made by South Cambs District Council and even then, the Secretary of State can overrule and make their own decision.

Page 7 (S 4.9 Q13)- A concern was raised that yellow lines are still a big issue. Parking around Cambourne is very dangerous and something needs doing. However, it was explained that nothing can be done until the adoption works are completed. This was agreed before and is written in the plan.

It was:

**RESOLVED** to receive report and complete the actions mentioned above.

**10. POLICIES**

To receive recommendation from the Finance and Policy Meeting M175.

**10.1 Financial Regulations**

A point was raised that there should be an amendment made to change the date from 22<sup>nd</sup> October 2019 to 5<sup>th</sup> November 2019 on the cover sheet.

It was:

**RESOLVED** to adopt the amended financial regulations.

**10.2 Lettings Package amendments.**

The Clerk outlined the reasons for the changes to the lettings package.

It was:

**RESOLVED** to approve the amendments.

**11. LAND TRANSFERS**

To receive a report from the Town Clerk.

It was:

**RESOLVED** that the report be received.

**12. TRAFFIC MATTERS AND ROAD SAFETY**

To receive a verbal report from the Town Clerk on traffic matters.

TTRO Application from Anglian Water for an overnight road closure outside Monkfield School on School Lane.

The Town Clerk reported that School Lane will be closed by Reans Meadow on the 16<sup>th</sup> January 2020 from 9pm-2am. On the application it states there are no trunk road diversions, however the A428 is listed as a diversion route, which is a trunk road. The Town Clerk will be replying appropriately, and he will also circulate the email to the Councillors.

It was:

**RESOLVED** that the report be received.

**13. CORRESPONDENCE**

Town Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)

Councillors are to inform the Town Clerk if they would like to attend the CAPALC AGM.

It was:

**RESOLVED** that the report be received.

**14. COMMITTEE REPORTS**

To receive minutes of meeting of the following Committees and consider any recommendations contained therein:

**14.1 PLANNING COMMITTEE** held on 1<sup>st</sup> October PLN/M314, 22<sup>nd</sup> October PLN/M315

It was:

**RESOLVED** that the minutes be received.

**14.2 FINANCE AND POLICY** held on 22<sup>nd</sup> October FIN M/75 Minutes

It was:

**RESOLVED** that the minutes be received.

**15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

**16. STAFFING**

To receive a verbal update from the Town Clerk.

The Town Chairman wished to welcome Heather back from Maternity Leave to her role as Deputy Clerk.

It was:

**RESOLVED** to receive the report and confirm Town Clerk's actions.

**17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public.

**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

**18. DATE OF NEXT MEETING – 3<sup>rd</sup> December 2019**

The meeting closed at 20:01